

RESOLUTION NO. 2016-36

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LOS OSOS COMMUNITY SERVICES DISTRICT
APPROVING CONSULTING AGREEMENT WITH GRACE ENVIRONMENTAL SERVICES
TO PROVIDE GENERAL MANAGER SERVICES**

WHEREAS, California Government Code Section 61050 requires the Board of Directors of a community services district to appoint a General Manager to serve at the pleasure of the Board and to manage the day to day affairs of the District; and

WHEREAS, the Los Osos Community Services District Board of Directors (Board) does hereby desire to secure the services of a qualified consulting firm to immediately serve as General Manager for the District, and

WHEREAS, in accordance with the District Expenditure Control Guidelines, the engagement of professional services including consultants costing in excess of \$5,000 require a contract approved by the Board of Directors.

WHEREAS, the Board has secured an acceptable scope of work and consulting contract from a consulting firm which meets the needs of the District for General Management Services.

NOW, THEREFORE, BE IT RESOLVED that the Los Osos Community Services District Board of Directors does hereby approve the Consulting Services Agreement with Grace Environmental Services, attached hereto as Exhibit A; and

BE IT FURTHER RESOLVED, that the Board President is hereby authorized to execute said Consulting Agreement on behalf of the District with the proposed Effective Date of October 27, 2016.

On the motion of Director _____, seconded by Director _____, and on the following roll call vote, to wit:

Ayes: _____
Nays: _____
Absent: _____
Conflicts: _____

The foregoing resolution is hereby passed, approved, and adopted by the Board of Directors of the Los Osos Community Services District this 13th day of October 2016.

Marshall E. Ochylski
President, Board of Directors
Los Osos Community Services District

ATTEST:

APPROVED AS TO FORM:

Ann G. Kudart
Deputy Secretary to the Board

Roy A. Hanley
District Legal Counsel

AGREEMENT FOR CONSULTANT SERVICES

THIS AGREEMENT is made and entered into this 27th day of October 2016, by and between the LOS OSOS COMMUNITY SERVICES DISTRICT, a political subdivision of the State of California, formed and operating in accordance with California Government Code Section 61000 et seq, hereinafter referred to as "District" and GRACE ENVIRONMENTAL SERVICES, a California Limited Liability Corporation, hereinafter referred to as "Consultant".

RECITALS

WHEREAS, District desires to obtain services from Consultant as specified in Section 1; and

WHEREAS, Consultant is duly licensed, qualified and equipped to perform said services for the benefit of District; and

WHEREAS, the performance of such services by Consultant has been determined by District to be in the public interest.

NOW, THEREFORE, District and Consultant agree as follows:

1. **Scope of Work.** District engages the services of Consultant as an independent contractor to perform the work and render the services described in in Consultant's Proposal to District dated September 13, 2016 attached hereto as Exhibit A (hereinafter referred to as the "Work"), both of which are incorporated. The Work is generally described as follows: serve as contract general manager.

Consultant shall (a) provide all labor, equipment, material, supplies, advice, consultation, analysis, administration, and preparation of policies, procedures and documents required or necessary to properly, competently and completely perform the Work; (b) determine the method, details and means of doing the Work; and (3) perform the Work in a manner commensurate with the highest professional standards of qualified and experienced personnel in Consultant's field.

2. **Payment.** In exchange for the Work, District shall pay to Consultant \$6,502.00 per month. District will pay, upon invoice, within 30 days.

3. **Term.**

A. This Agreement shall take effect on the above date and shall continue in effect until completion of the Work to the satisfaction of District unless sooner terminated as provided below.

B. This Agreement may be terminated by either party, at will, upon thirty days written notice.

C. In the event of such termination, District shall pay to Consultant as full payment for all services performed and all expenses incurred under this Agreement, in an amount which bears the same ratio to the total fee otherwise payable under this Agreement as the services actually rendered hereunder by Consultant bear to the total services necessary for the full performance of the Work.

4. **Ownership of Documents.** Every document prepared by Consultant under this Agreement shall be the exclusive property of District. By this Agreement, Consultant transfers all of its right, title and interest in such documents to District. To the extent any document prepared under this Agreement constitutes a copyrightable work, the Work under this Agreement shall be considered a work for hire and by this Agreement Consultant shall be deemed to transfer all rights, title and interest in the copyrightable work to District, including the exclusive copyright. Documents prepared by Consultant under this Agreement shall not be provided by Consultant to any other person without District's prior written approval.

5. **Compliance with Laws.** Consultant shall perform the Work in compliance with all applicable federal, state and local laws and regulations regarding safety of persons and property and their protection from damage, injury or loss, including applicable Cal-OSHA regulations. Consultant also shall possess and maintain all permits, licenses and certificates that may be required for it to perform the Work. Consultant shall comply with all laws and regulations as required by local, state and federal agencies regarding nondiscrimination including, but not limited to, Title VII of the Civil Right of 1964, the Americans with Disabilities Act, the Age Discrimination Employment Act of 1967, and the California Fair Employment and Housing Act. The Consultant is aware of the District's anti-harassment policy and agrees to abide by the policy, practices and procedures set forth and established by the District.

6. **Indemnification.** Consultant agrees to defend, indemnify and hold District, its elected officials, officers and employees harmless from any and all claims, damages, losses or liabilities to the extent caused by the negligent acts errors, or omissions of Consultant in the performance of services under this Agreement. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist to the parties to this Agreement.

7. **Insurance.**

A. Types and Limits. Consultant at its sole cost and expense shall procure and maintain for the duration of this agreement the following types and limits of insurance:

<u>Type</u>	<u>Limits</u>	<u>Scope</u>
Commercial Public Liability and Property Damage	\$1,000,000 per occurrence	at least as broad as ISO CG 0001
Automobile Liability	\$1,000,000 per accident	at least as broad as ISO CA 0001, code 1 (any auto)
Workers' Compensation Employers' Liability	as required by State Law	

B. Other Requirements. The public liability, property damage and automobile liability insurance furnished by Consultant shall name District as an additional insured and shall directly protect, as well as provide the defense for District, its officers, agents and employees as well as Consultant, and its agents, and employees, if any, from all suits, actions, damages, losses or claims of every type and description to which they may be subjected by reason of or resulting from Consultant's operations in the performance of the Work pursuant to this Agreement, and all insurance policies shall so state. Said insurance shall also specifically cover the contractual liability of Consultant. Said insurance shall also specify that it acts as primary insurance and District's insurance shall not contribute with Consultant's insurance. If Consultant fails to maintain such

insurance, District may declare a default in the performance of this Agreement and exercise the remedies specified in Section 5 of this Agreement.

C. Consultant shall be permissibly self-insured or shall carry full workers' compensation coverage for all persons employed, either directly or through subcontractors, in carrying out the Work contemplated by this Agreement and in accordance with the Workers' Compensation Act contained in the Labor Code of the State of California. If Consultant fails to maintain such insurance, District may declare a default in the performance of this Agreement and exercise the remedies specified in Section 5 of this Agreement.

D. Consultant agrees to furnish a certificate or certificates substantiating the fact that it has taken out the insurance set forth above for the period covered by the Agreement and all endorsements substantiating coverage of District and its agents and employees as additional insureds. All insurance is to be placed with insurers with a current A.M. Best rating A:VII or better unless otherwise accepted in writing by District.

Each such certificate shall bear an endorsement precluding the cancellation or reduction in coverage of any policy covered by such certificate before the expiration of thirty (30) days after District shall receive notification of such cancellation or reduction.

8. Independent Contractor. The parties hereto agree that at all times during the term of this Agreement Consultant, Consultant's employees and agents hired to perform services pursuant to this Agreement are independent contractors and are not agents or employees of District. Consultant shall have control over the means, methods, techniques, sequences, and procedures for performing and coordinating the Work required by this Agreement. District shall have the right to control Consultant only insofar as the result of Consultant's services rendered pursuant to this Agreement. If, in the performance of this Agreement, any third parties are employed or contracted by Consultant, such employees or subcontractors shall be entirely and exclusively under the direction, supervision and control of Consultant. All terms of employment, including hours, wages, working conditions, discipline, hiring and discharging or any other term of employment or contract shall be determined by Consultant, and District shall have no right or authority over such persons or the terms of their employment or contract.

Therefore, neither Consultant or any third persons employed by or contracted by Consultant to perform services pursuant to this Agreement shall be entitled to workers' compensation benefits from District should Consultant or any of its employees or contractors sustain an injury in the course of performing services specified in this Agreement. Furthermore, neither Consultant nor any third persons or contractors employed by Consultant shall be entitled to any other benefits payable to employees of District. Consultant hereby agrees to defend and hold District harmless from any and all claims that may be made against District based on any contention by any third party that an employer/employee relationship exists or that a contractual relationship exists between District and that third party by reason of this Agreement.

Consultant represents that it, and its employees and contractors, if applicable, are properly licensed and will remain so during the progress of the Work contemplated by this Agreement.

9. Entire Agreement. This writing and the documents incorporated herein by reference represent the sole, entire, exclusive and integrated contract between the parties concerning the Work, and supersedes all prior oral and/or written negotiations, representations or contracts. Each party to this Agreement acknowledges that no representations or promises have been made by any

party hereto which are not embodied herein, and that no other agreement or promise not contained in this Agreement or in the incorporated documents shall be valid or binding. This Agreement may be amended only by a subsequent written contract approved and executed by both parties.

10. **Successors and Assignment.** This Agreement shall bind and inure to the benefit of the heirs, successors and assigns of the parties; however, Consultant shall not subcontract, assign or transfer this Agreement or any part of it without the prior written consent of District.

11. **No Waiver of Rights.** Any waiver at any time by either party of its rights as to a breach or default of this Agreement shall not be deemed to be a waiver as to any other breach or default. No payment by District to Consultant shall be considered or construed to be an approval or acceptance of any Work or a waiver of any breach or default.

12. **Severability.** If any part of this Agreement is held to be void, invalid or unenforceable, then the remaining parts will nevertheless continue in full force and effect.

13. **Governing Law.** This Agreement will be governed by and construed in accordance with the laws of the State of California.

14. **Notice.** Any notice, invoice or other communication that is required or permitted to be given under this Agreement shall be in writing and either served personally or sent by prepaid, first class U.S. mail addressed as follows:

District: Los Osos Community Services District
2122 9th Street, Suite 102
Los Osos, CA 93402
Attention: Accounts Payable

Consultant: Grace Environmental Services
Attention: Charles Grace
2060D E. Avenida De Los Arboles #327
Thousand Oaks, CA 91362

Any party may change its address by notifying the other party of the change in the manner provided above.

16. **Attorneys Fees.** In the event of litigation between the parties, or if a party becomes involved in a litigation because of wrongful acts of the other party, the prevailing or innocent party shall be entitled to an award of reasonable attorneys fees from the other party. The prevailing party will be entitled to an award of attorneys fees in an amount sufficient to compensate the prevailing for all attorneys fees incurred in good faith.

LOS OSOS COMMUNITY SERVICES DISTRICT

CONSULTANT

By: _____

Marshall E. Ochylski

Name

Name

President, LOCSO Board of Directors

Title

Title

September 13, 2016

Proposal to provide General Manager Services

Presented to:

Los Osos Community Services District
2122 9th Street, Suite 102
Los Osos, CA 93402

Submitted to:

Roy A. Hanley
General Counsel
Los Osos Community Services District
c/o Hanley & Fleishman, LLP
Atascadero, CA 93422

Submitted by:

Grace Environmental Services
2060D E. Avenida De Los Arboles #327
Thousand Oaks CA. 91362
Phone: 805-431-6243
Email: cgrace@graceenviro.com

Proprietary Notice. This proposal includes confidential information of Grace Environmental Services, which is provided for the sole purpose of permitting the recipient to evaluate the proposal submitted herewith. In consideration of receipt of this document, the recipient agrees to maintain such information in confidence and not reproduce or otherwise disclose the information to any person outside the group directly responsible for evaluation of its contents, except that there is no obligation to maintain the confidentiality of any information that becomes publicly known through no fault of recipient.



GRACE
ENVIRONMENTAL SERVICES

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GES

**Proposal to Provide
Los Osos Community Services District
General Manager Services**

Executive Summary of Proposal

September 13, 2016

Roy A. Hanley
General Counsel
Los Osos Community Services District
c/o Hanley & Fleishman, LLP
8930 Morro Road
Atascadero, CA 93422

SUBJECT: Proposal to provide General Manager Services

Dear Mr. Hanley:

Grace Environmental Services. (GES) is pleased to provide this proposal to the Los Osos Community Services District (LOCSD) to provide General Management Services. Our proposal details how Grace Environmental Services will:

- Provide General District Management for the Los Osos Board of Directors.
- Perform all Scope of work requirements, as outlined by the LOCSD.

Providing the best solution to the LOCSD is the highest priority for GES. Grace Environmental Services' team members have direct experience providing General Management Services.

Grace Environmental Services was formed in August of 2014 as a Limited Liability Corporation. GES has a strong local presence with relevant experience in providing contractual services. GES also has extensive operational experience and a highly successful and proven record with water and wastewater utilities in providing service similar to that of LOCSD. GES has industry-leading O&M experience with a wide array of projects.

All personnel will have the full support of our GES Corporate Support teams and technical support individuals. We also work with professionals including civil, mechanical and electrical engineers, operational experts, technical support, health and safety administration and more.

In addition to the above support, the following personnel would constitute Grace Environmental Services' key on-site team:

- Charles Grace, General Manager
- Renee Osborne, Administrator

GES

Proposal to Provide
Los Osos Community Services District
General Manager Services

The primary point of contact for the contract will be:

Mr. Charles Grace
General Manager
Grace Environmental Services
2060D E. Avenida De Los Arboles #327
Thousand Oaks, CA 91362
Cell: 805-431-6253
Email: cgrace@graceenviro.com

Grace Environmental Services has extensive experience required to perform the LOCSD's Scope of Services.

Respectfully,



Charles R. Grace
General Manager

Experience in General Management for Public Entities

Grace Environmental Services has extensive experience in General Management of Special Districts. The General Manager of a Special District is a leader who must respond to a variety of issues while managing time and resources effectively and efficiently. Knowing how to balance the roles of policy maker, planner and advisor to the Board of Directors is critical to success. A Water/Wastewater District General Manager oversees all operations within the district, hires, organizes and directs staff, all of whom make sure services are available to the public, is safe and runs beyond expectations.

We have extensive experience which includes: reporting directly to Special District's Board of Directors, managing operational budgets, rate structuring, billing and collections oversight, ordinance and resolution composition, board packet preparation, administering the activities of District committees, coordinating with the District's Auditor, Accountant, Engineer, Contractors, local publications, adjacent Districts and Corporations, local and county government and private agencies, and all State and Government entities. We understand what it takes to conduct the overall day to day functions of a Special District, and have the knowledge and experience of how Special Districts are managed. We will use this knowledge and experience to effectively and efficiently perform the envisioned mission of Los Osos.

Procedures and Policies

Established policies and procedures are an integral part of the management of a Community Services District. Using direct experience in the administration and application of policies and procedures GES will utilize LOCSO policies to successfully manage the LOCSO record keeping and community interactions. GES is well versed with the ability to update or create new policies and procedures. In cooperation with the LOCSO, GES will update or create new policies as necessary to maintain the operations of the LOCSO.

Budgeting

Budget preparation and tracking is a fundamental part of managing a Community Services District. GES has direct experience in managing annual budgets. GES will review monthly budget reports provided by the accounting agency and prepare a summary to be included in the monthly board packet for the Board's review. GES will work with the LOCSO to analyze annual revenue and cost to prepare the annual budget submittal for approval.

Auditing

Community Services Districts are required to annually audit their financials and provide the auditor's financial report to the County. GES has direct experience with coordinating annual financial audits. We will coordinate with the chosen third party auditing service provider to prepare and submit for approval the annual financial audit. Upon completion, we will submit the audit with appropriate submittal forms to the San Luis Obispo County and appropriate State agencies.

Government and Regulatory Action

Grace Environmental Services has an extensive background working with State, Federal and local regulatory authorities across the state of California. There is no litigation or governmental or regulatory action pending or threatened against GES or its officers that might have a bearing on the ability to provide services to Los Osos.

Experience in Water for Public Entities

Water Treatment and Distribution

We have operated and maintained water treatment facilities including conventional water treatment, reverse osmosis, and ground water remediation facilities. Our distribution system experience includes meter reading, line repair, leak detection and a full range of services expected when maintaining a distribution system whether large or small. GES will continue to provide quality operation and maintenance of the District's water utility.

Key Individuals and Qualifications of Firm

We have carefully proposed key individuals to Provide General Manager Services to the Los Osos Community Services District. Mr. Charles Grace will personally oversee the contract throughout its entirety to ensure smooth and effective operations. Renee Osborne will provide the District Office with exceptional General Management and customer service as well as coordinate operations with Mr. Grace. If personnel outside of contract services are needed, GES will get prior approval from the Board.

Charles Grace, JD *Principal*

ROLE: Contract Administrator

Mr. Grace has twenty two years' experience in the water and wastewater utilities industry. Mr. Grace has operated a variety of water and wastewater systems in the public and private sector from water treatment projects to full service utility district management.

He has successfully revitalized several underperforming projects that suffered from regulatory concerns, poor project management or an inability to satisfy contract terms. These turnarounds were achieved by providing solid team building, resource management, and a comprehensive approach toward client satisfaction regarding contract deliverables.

He has been responsible for the management of multiple Community Services Districts as well as treatment facilities utilizing various tertiary treatment processes from small sequence batch reactor plants to a 16 MGD activated sludge facility. In addition to experience with a variety of treatment processes and skill sets, Mr. Grace is well versed in the operation of state-certified laboratories, and collection and distribution systems.

He holds a California wastewater certificate Grade III, a water treatment Grade IV, and a distribution certificate Grade III. Mr. Grace established Grace Environmental Services in 2014. He is responsible for project staffing, operations and maintenance, compliance, billing, asset inventory and maintenance, management and safety.

Specialties

- General Management of Community Services Districts
- Personnel resource / facility organization
- Facility rehabilitation to effectively [re]establish compliance with regulatory agencies
- Plan, organize and manage the activities of water and wastewater utilities
- Billing and collection
- Asset Inventory and Maintenance Management
- Regulatory compliance

Education

- Jurist Doctorate, Southern California Institute of Law
- B.A., Organizational Management, University of Laverne, California
- Certificate, Water and Wastewater Science, Ventura College, California

Certifications

- Grade IV Water Treatment, California Department of Public Health
- Grade III Wastewater Treatment, California State Water Resources Control Board
- Grade III Distribution Operator, California Department of Public Health
- Registered Contract Operator, California Water Resources Board

Relevant Experience

General Manager, San Simeon Community Service District (SSCSD), San Simeon, CA.

Reports directly to the Board of Directors. Responsibilities included annual budget preparation and oversight, coordination with contracted engineering firms, completion of capital improvement projects, maintaining positive relations with local newspaper representatives and responding to customer service inquiries as well as complaints.

General Manager, Lamont Public Utilities District (LPUD), Lamont, CA.

Systematically hired, trained and developed a fully functional self-sustaining team consisting of a full time general manager, office manager, billing clerks and field operations staff. Responsibilities included preparation and oversight of the annual budget, communicating with County Supervisors, community activist groups and the media during a water and sewer rate increase.

District Manager, SouthWest Water Company, Los Angeles, CA.

Responsible for eight facilities and 48 employees in the operation of all facets of wastewater and water operations, billing and collection, while ensuring regulatory, contractual and budgetary requirements are satisfied for a minimum of a \$10M annual operating budget.

Supervisor, Ojai Valley Sanitary District.

Managed staff performing the operation, maintenance and state-certified laboratory activities for a 3 MGD, three-stage Eimco oxidation ditch activated sludge process, including Title 22 compliant tertiary treatment, Sequential Batch Reactors, ultraviolet disinfection, on-site windrow biosolids composting.

Employment History

- General Manager, San Simeon Community Services District, San Simeon, CA 2007-Present
- General Manager APTwater Services, LLC, Long Beach CA, 2010 – 2014
- District Manager, SouthWest Water Company, Los Angeles, CA, 2004-2010
- Project Manager, Operations Management International, Santa Paula, CA, 2002-2004
- Supervisor, Ojai Valley Sanitary District, Ojai, CA, 2000-2002
- Senior Operator, Las Virgenes Municipal Water District, Calabasas, CA, 1993-2000
- United States Navy, Port Hueneme, CA, 1989-1993

Senior Operator, Las Virgenes Municipal Water District, Calabasas, CA.

Oversaw the operation and maintenance of a 30-ton per day in-vessel composting facility and supported the activities of a 16 MGD conventional activated sludge tertiary treatment facility.

Professional Affiliations

- Water Environment Federation
- California Water Environment Association

Renee Osborne

Administrator

Ms. Osborne is bilingual and has exceptional organizational and leadership skills. She is adept in Community Services District policies and management and has over 18 years experience in Billing and Collections. Ms. Osborne has Grant writing experience and has successfully obtained several grants for the San Simeon Community Services District.

Specialties

- Community Services District Administration
- Grant Writing
- Billing and Collections

Education

- Bachelors in Science, Organizational Behavior, California Polytechnic, San Luis Obispo, CA
- Associates in Arts, Business Administration, Mt. San Jacinto College, CA

Certifications

- Special District & Local Government Institute, CSD General Manager Training: Special District Administration District Finance Financial Cost Control
- Grant Writers USA, Grant Writing for the Private and Public Sector
- California Special Districts Association, Community Services District Board Secretary/Clerk Training
- California Special Districts Association Grant seeking for Special Districts
- CAL EMA Institute: Basic Public Information Officer Crisis Communication

Relevant Experience

Administrator, San Simeon Community Services District, San Simeon, CA.

Reporting directly to the General Manager, responsibilities include Billing and Collections, Resolution and Ordinance writing, preparation of monthly board packet, prepare monthly financial summary, take minutes at monthly Board Meetings, coordinate accounts payable with District accounting service, prepare State billing, maintain District document archives, writing quarterly newsletter and responding to customer service inquiries as well as complaints. Coordinates District easement and street maintenance. Performs grease trap inspections, updates the Sanitary Sewer Management Plan, meter reading when necessary and monthly staff safety training. Assists the General Manager with District capital improvements.

Employment History

- Administrator, San Simeon Community Services District, San Simeon, CA
9 Years
- Office Manager, Variety Artists International, Paso Robles, CA.
7 years

Other Training

- RVS Billing Software Special Training
- Journalism: News and Radio Media, Cuesta College, San Luis Obispo, CA

Ability to Perform / Representative Experience

Site-Specific Staff Experience

Our proposed key team members have extensive experience and we are well versed in every aspect of the District Utilities and Administrative Services. Our experience derives from long term involvement with District activities from Wastewater treatment upgrades to records keeping organization and historical filing. This will allow for immediate efficient district management while reducing the learning curve.

San Simeon Community Services District: GENERAL MANAGER SERVICES, WATER, WASTEWATER TREATMENT, BILLING AND COLLECTION

The San Simeon Community Services District is contracted with Grace Environmental Services to provide General Manager Service, Water Distribution, Wastewater Treatment, Billing and Collection and various other community related services. The General Manager Service consists of reporting directly to a five member Board of Directors, monthly board packet preparation, administration of the annual budget and coordination of capital improvement projects with local and state regulatory authorities. The General Manager for the SSCSD is responsible for day to day functionality of the District. Water Distribution includes two groundwater well and compliance monitoring, meter reading, distribution valve exercising and fire hydrant flushing. Wastewater treatment consists of collection system management, grease trap monitoring, and the operation of a 0.2MGD activated sludge facility in compliance with the State Water Resources Control Board's National Pollution Discharge Permit. Various other community services involve street maintenance, storm drain utilities, grant writing and coordination of SSCSD business with County Supervisors and services.

Lamont Public Utilities District: GENERAL MANAGER SERVICE, WATER, WASTEWATER TREATMENT, BILLING AND COLLECTION

The Lamont Public Utilities District is governed by a five member board for which responsibilities included providing the management of nine ground water wells, wastewater treatment utilizing the 4MGD and water reclamation process. As part of the General Manager Service, the wastewater treatment plant was expanded after successfully obtaining a loan from the United States Department of Agriculture (USDA). The General Manager position was also successful at implementing a new water and wastewater rate structure amongst significant public scrutiny from a community activist group. During oversight of the utility district we successfully installed a new ground water well while enhancing the performance of existing wells to improve system pressure. Services included Billing and Collection for the 3600 connection water distribution system with two Billing and Collection clerks that we fully orientated to provide excellent customer service. Collection activities included local walk in payment support, daily receipt balancing, bank deposits and monthly account receivable reporting to the Board.

Description Firm's Communication Process

Grace Environmental Services provides unique knowledge and depth of resources in the industry. Our experience covers the full spectrum of treatment facilities from small package plants, large municipal facilities and environmental remediation superfund sites.

Our service capabilities are in the municipal, industrial, environmental and private sectors with mission-critical needs assistance to improve sustainability and maintain operating costs. Our team is focused on providing professional management, and cost-effective project delivery.

Grace Environmental Services is committed to respecting its clients, employees and the environment. We maintain the highest standard of fairness, ethics and integrity in all that we do while producing positive results at every level. Grace Environmental will receive communications from the Board, staff and the community and coordinate directly with the Board president to organize communications with the Los Osos Board of Directors.

Cost of Services

We will perform all the activities described in the RFP for \$6,502 per month. Typically billing practice is to provide monthly invoices with net 30 terms.

References

Current Customer Sites	Application / Site Information
San Simeon Community Services District	
SSCSD Board of Directors Dan Williams 111 Pico Avenue San Simeon, California 91452 (805) 927-4778	Water Treatment Wastewater Treatment Water Distribution Collection Systems Storm Water Utilities Meter Reading 409 Connection B&C Staff of Four
Previous Customer Sites	Application / Site Information
Lamont Public Utilities District	
8624 Segreue Road Lamont, California 93241 (661) 845-2527	Groundwater Treatment Wastewater Treatment Water Distribution Collection System Meter Reading 3600 Connection B&C Staff of Nine