



April 2, 2020

TO: LOCSD Board of Directors
FROM: Ron Munds, General Manager
SUBJECT: **Agenda Item 7E – 04/02/2020 Board Meeting**
Approve 2020 Advisory Committee Work Plans

President
Charles L. Cesena

Vice President
Christine M. Womack

Directors
Matthew D. Fourcroy
Vicki L. Milledge
Marshall E. Ochylski

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
Scott M. Jalbert

Battalion Chief
George Huang

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DESCRIPTION

Attached are the work plans for the Board's 2020 Finance, Parks and Recreation and Utilities Advisory Committees.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, staff recommends that the Board adopt the following motion:

Motion: I move that the Board approve the work plans for the 2020 Finance, Parks and Recreation, and Utilities Advisory Committees.

DISCUSSION

The attached work plans are tasks that the Board has set for each of their advisory committees. There may occasionally be items that the committees would like to discuss that are not on their work plans which need to be approved by the Board.

The process for adding an item to a committee's work plan is for the Committee Chairperson to request that the Board add these items to their work plan. If the item is not something that the Board would prefer to address themselves, the item can be added.

With the transition between Battalion Chiefs, the Emergency Services Advisory Committee work plan will be submitted to the Board at the June 4, 2020 meeting.

Attachments



FINANCE ADVISORY COMMITTEE 2020 WORK PLAN

Recommendations for Finance Advisory Committee in 2020:

President

Charles L. Cesena

Vice President

Christine M. Womack

Directors

Matthew D. Fourcroy
Vicki L. Milledge
Marshall E. Ochylski

General Manager

Renee Osborne

District Accountant

Robert Stilts, CPA

Unit Chief

Scott M. Jalbert

Battalion Chief

George Huang

1. Review Warrant Register and monthly income and expenditure statements prior to Board Meetings
2. Review Budget for the 2020/21 Fiscal Year for all District funds
3. Review Audit for the 2019/2020 and 2020/2021 Fiscal Years
4. Review possible disposal of District assets/property determined to be surplus to District needs
5. Conduct FAC/UAC joint meetings regarding specific projects of interest and concern to both committees
6. Discuss the next steps regarding the Los Osos Low Income Community Fund
7. Review potential agenda items that have financial impact to the District
8. Review District's Fiscal Policy including Investments, Purchasing and Capitalization and recommend any changes to the Board

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PARKS AND RECREATION ADVISORY COMMITTEE 2020 WORK PLAN

Recommendations for Parks and Recreation Committee in 2020:

1. Dog Park scope of work, budget, time frame and design.
2. Obtain, review, discuss and prioritize the Community Plan update on park needs in the District.
3. Ferrell Street pathway improvement project scope of work, budget and design.

President

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UTILITIES ADVISORY COMMITTEE 2020 WORK PLAN

Recommendations for Utilities Advisory Committee in 2020:

President

Charles L. Cesena

Vice President

Christine M. Womack

Directors

Matthew D. Fourcroy
Vicki L. Milledge
Marshall E. Ochylski

General Manager

Renee Osborne

District Accountant

Robert Stilts, CPA

Unit Chief

Scott M. Jalbert

Battalion Chief

George Huang

1. Review and revise the CIP plan with staff, as needed
2. Review Utilities Budgets for Fiscal Year 2020/2021
3. Review and make recommendations and improvements to the District's Water Conservation Plan
4. Review and make recommendations to the Water Reserve Funds
5. Conduct UAC/FAC joint meetings regarding specific projects of interest and concern to both committees
6. Review and provide recommendations to the Board regarding the Basin Management Plan items, as needed

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