



January 7, 2021

TO: LOCSO Board of Directors
FROM: Laura Durban, Administrative Services Manager
SUBJECT: **Agenda Item 10C – 01/07/2021 Board Meeting**
 Approve Warrant Register for December 2020

DESCRIPTION

President
 Charles L. Cesena

Vice President
 Christine M. Womack

Directors
 Matthew D. Fourcroy
 Troy Gatchell
 Marshall E. Ochylski

General Manager
 Ron Munds

District Accountant
 Robert Stilts, CPA

Unit Chief
 Scott M. Jalbert

Battalion Chief
 Paul Provence

Mailing Address:
 P.O. Box 6064
 Los Osos, CA 93412

Offices:
 2122 9th Street, Suite 110
 Los Osos, CA 93402

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www.losososcsd.org

The attached Warrant Register is presented for review to the Board for their review and approval. The following are some of larger payments made during the month of December:

| Check No | Check Date | Vendor Name | Check Amount | Transaction Description | Fund |
|----------|------------|-------------------------------------|--------------|---|------|
| 30247 | 12/1/2020 | SWCA ENVIRONMENTAL CONSULTANTS | 4,034.42 | Archaeological Review for the South Bay Pipeline Project | 500 |
| 30256 | 12/2/2020 | LOST COAST ELECTRICAL | 1,690.01 | Electrical Repairs Needed at the Fire Station | 301 |
| 30262 | 12/4/2020 | EFFECT CONTRACTORS | 17,984.45 | Progress Payment #5 for the Water Yard Building | 500 |
| 30266 | 12/9/2020 | AECOM TECHNICAL SERVICES, INC. | 2,610.00 | Radio Report For SCADA Services (75% Water) | 500 |
| | 12/9/2020 | AECOM TECHNICAL SERVICES, INC. | 870.00 | Radio Report For SCADA Services (25% Drainage) | 800 |
| 30274 | 12/9/2020 | MOSS, LEVY & HARTZHEIM LLP | 2,000.00 | Progress Payment for Audit Services | 100 |
| 30285 | 12/15/2020 | ADVANTAGE TECH SERVICES, INC. | 7,264.00 | 16th St Tanks Dive Inspection, and Sediment Removal | 500 |
| 30286 | 12/15/2020 | BROWNSTEIN, HYATT, FARBER, SCHRECK | 9,186.17 | 10/01/20-11/30/20 BMC Shared Cost | 500 |
| 30291 | 12/15/2020 | WALLACE GROUP | 8,375.77 | Engineering Services for Program C Well, 8 th St Upper Well, South Bay Well Transmission Main, 10 Street Tank Recoating, and SCADA upgrade/RFP Preparation | 500 |
| 30292 | 12/17/2020 | A'DAM HANDYMAN | 1,249.26 | Fence Replacement Ferrell Yard/Walkway (split between Water and Parks) | 500 |
| | 12/17/2020 | A'DAM HANDYMAN | 1,249.25 | Fence Replacement Ferrell Yard/Walkway (split between Water and Parks) | 900 |
| 30305 | 12/30/2020 | BROUGH CONSTRUCTION, INC. | 18,201.70 | Final Payment for the South Bay Well Transmission Main | 500 |
| 30316 | 12/30/2020 | NBS GOVERNMENT FINANCIAL GROUP | 2,670.60 | 1 st Quarter 2021 Admin Fee - WW Assessment District #1 | 600 |
| 30322 | 12/30/2020 | STATE WATER RESOURCES CONTROL BOARD | 13,395.25 | An Annual fee for a Community Water System | 500 |
| 30327 | 12/30/2020 | NBS GOVERNMENT FINANCIAL GROUP | 1,967.51 | Annual Fee for Continuing Disclosure Reporting Service WW District #1 | 600 |

SUMMARY STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, staff recommends that the Board adopt the following motion:

Motion: I move that the Board approve the warrant register for the period December 2020.

DISCUSSION

The District's Accounts Payable invoicing is charged to the following fund codes:

| | |
|----------|----------------------|
| Fund 100 | Administrative |
| Fund 200 | Bayridge Estate |
| Fund 301 | Fire |
| Fund 400 | Vista de Oro |
| Fund 500 | Water |
| Fund 600 | Wastewater |
| Fund 800 | Drainage |
| Fund 900 | Parks and Recreation |

Attachments

Warrant Register

Directors Compensation Requests (8)

LOS OSOS COMMUNITY SERVICES DISTRICT
Check/Voucher Register - Warrant Register for Board Packet
From 12/1/2020 Through 12/31/2020

| Check No | Check Date | Vendor Name | Check Amount | Transaction Description | Fund Code |
|---------------------|------------|--------------------------------------|--------------|---|-----------|
| 2165/2161/2153/2146 | 12/9/2020 | CA PUBLIC EMPL RET SYSTEM | 771.91 | 11/01-30/20 CalPERS Unfunded Accrued Liability | 100 |
| | 12/9/2020 | CA PUBLIC EMPL RET SYSTEM | 3,854.37 | 11/01-30/20 CalPERS Unfunded Accrued Liability | 301 |
| | 12/9/2020 | CA PUBLIC EMPL RET SYSTEM | 4,431.08 | 11/01-30/20 CalPERS Unfunded Accrued Liability | 500 |
| 30238 | 12/1/2020 | ALLIED ADMINISTRATORS - DELTA DENTAL | 235.82 | 01/01-31/21 ID#07917-07535 Dental Plan | 100 |
| | 12/1/2020 | ALLIED ADMINISTRATORS - DELTA DENTAL | 673.60 | 01/01-31/21 ID#07917-07535 Dental Plan | 500 |
| 30239 | 12/1/2020 | AT&T | 234.65 | 10/20/20-11/19/20 Telephone and Telemetry Services | 100 |
| | 12/1/2020 | AT&T | 701.39 | 10/20/20-11/19/20 Telephone and Telemetry Services | 500 |
| | 12/1/2020 | AT&T | 23.71 | 10/20/20-11/19/20 Telephone and Telemetry Services | 800 |
| 30240 | 12/1/2020 | BOONE GRAPHICS - GROVER BEACH | 1,276.44 | 11/20/20 Utility Billing Services (Rts 201-205) | 500 |
| 30241 | 12/1/2020 | J B DEWAR | 290.44 | Acct#58976 Filters and Diesel Oil | 500 |
| 30242 | 12/1/2020 | GARDENSOFT | 147.80 | 12/10/20-12/10/21 - Waterwise Gardening Website License | 500 |
| 30243 | 12/1/2020 | HOME DEPOT CREDIT SERVICES | 281.85 | 11/02/20 Home Depot - Cord Reels | 301 |
| | 12/1/2020 | HOME DEPOT CREDIT SERVICES | 720.62 | 11/12/20 Home Depot - Boat Shop Supplies | 301 |
| 30244 | 12/1/2020 | LIFE ASSIST INC | 59.60 | 11/20/20 Acct#93402CDF Paramedic Supplies | 301 |
| 30245 | 12/1/2020 | SLO COUNTY EMPLOYEES ASSOC | 13.75 | 11/16/20-11/29/20 SLOCEA Dues | 100 |
| | 12/1/2020 | SLO COUNTY EMPLOYEES ASSOC | 112.92 | 11/16/20-11/29/20 SLOCEA Dues | 500 |
| 30246 | 12/1/2020 | COUNTY OF SAN LUIS OBISPO - EH | 454.00 | 01/01/21-12/31/21 Acct#AR0007867 Hazmat Wateryard | 500 |
| | 12/1/2020 | COUNTY OF SAN LUIS OBISPO - EH | 454.00 | 01/01/21-12/31/21 Acct#AR0013802 Hazmat 10th Street Well | 500 |
| | 12/1/2020 | COUNTY OF SAN LUIS OBISPO - EH | 473.30 | 09/01/20-10/31/20 Acct#AR0009718 Cross Connection Service | 500 |
| | 12/1/2020 | COUNTY OF SAN LUIS OBISPO - EH | 454.00 | 1/1/20-12/31/20 Acct#AR0024364 Hazmat 16th Street Tanks | 500 |
| | 12/1/2020 | COUNTY OF SAN LUIS OBISPO - EH | 454.00 | 1/1/21-12/31/20 Acct#AR0013804 Hazmat South Bay Well | 500 |
| 30247 | 12/1/2020 | SWCA ENVIRONMENTAL CONSULTANTS | 4,034.42 | Prj062791-0 Archaeological Review SouthBay Pipeline Project | 500 |
| 30248 | 12/1/2020 | THE GAS COMPANY | 97.83 | 10/21/20-11/20/20 Acct#14941522279 Gas Service - Fire | 301 |
| 30249 | 12/1/2020 | THE GAS COMPANY | 10.65 | 10/21/20-11/23/20 Acct#17141580187 Gas Service - Suite 106 | 100 |
| 30250 | 12/1/2020 | THE GAS COMPANY | 27.41 | 10/21/20-11/23/20 Acct#17351580109 Gas Service - Suite 110 | 100 |
| 30251 | 12/2/2020 | AGP VIDEO, INC | 650.00 | 11/01-30/20 Ch20 OPS & Management 11/05/20 BOD meeting | 100 |
| 30252 | 12/2/2020 | AT&T | 577.58 | 10/17/20-11/16/20 Cust#9391056297 Telephone Service - Fire | 301 |
| 30253 | 12/2/2020 | AUTOZONE | 34.40 | 12/01/20 Customer #638878 Parts Cleaner/Air Filter | 500 |
| 30254 | 12/2/2020 | Coverall North America, Inc. | 236.00 | 12/01-31/20 Janitorial Services (suites 106 & 110) | 100 |
| 30255 | 12/2/2020 | KITZMAN WATER, INC. | 88.00 | 11/30/20 Acct#72975 Softwater Service - Fire | 301 |
| 30256 | 12/2/2020 | LOST COAST ELECTRICAL | 1,690.01 | 11/04/20 Lost Coast Electrical Repairs - Fire Station | 301 |

LOS OSOS COMMUNITY SERVICES DISTRICT
Check/Voucher Register - Warrant Register for Board Packet
From 12/1/2020 Through 12/31/2020

| | | | | | | |
|-------|-----------|---|-----------|-----------------------|--|-----|
| 30257 | 12/2/2020 | MINER'S ACE HARDWARE | 755.01 | 11/01-30/20 | Acct#143640 Supplies/Maint/Tools/Equip/Parts | 500 |
| 30258 | 12/2/2020 | SPEED'S OIL TOOL SERVICE, INC | 1,660.00 | 11/01-30/20 | Brine Disposal Services - SB Well | 500 |
| 30259 | 12/2/2020 | SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT | 1,925.00 | 11/01-30/20 | Brine Disposal Services - SB Well | 500 |
| 30260 | 12/2/2020 | Water Systems Consulting Inc | 1,697.50 | 10/01-31/20 | Services for SB Well Transmission Main | 500 |
| 30261 | 12/4/2020 | ADAMSKI MOROSKI MADDEN CUMBERLAND & GREEN LLP | 1,450.00 | 10/01-31/20 | General Legal Services | 100 |
| 30262 | 12/4/2020 | EFFECT CONTRACTORS | 17,984.45 | 853 El Morro Building | Construction Progress Payment #5 | 500 |
| 30263 | 12/4/2020 | MINER'S ACE HARDWARE | 15.86 | 11/01-30/20 | Acct#121480 Supplies/Maint/Tools/Parts | 301 |
| 30264 | 12/4/2020 | MISSION COUNTRY DISPOSAL | 129.37 | 12/01-31/20 | Acct#4130-5101023 Trash Service - Fire | 301 |
| 30265 | 12/4/2020 | READY REFRESH | 41.19 | 11/01-30/20 | Acct#0900008772 Water Delivery | 100 |
| 30266 | 12/9/2020 | AECOM TECHNICAL SERVICES, INC. | 2,610.00 | Project# 60636704 - | SCADA Services - Radio Report | 500 |
| | 12/9/2020 | AECOM TECHNICAL SERVICES, INC. | 870.00 | Project# 60636704 - | SCADA Services - Radio Report | 800 |
| 30267 | 12/9/2020 | AUTOZONE | 177.97 | 12/07/20 | Customer #638878 Battery/Motor Oil Backhoe Maint | 500 |
| 30268 | 12/9/2020 | COASTAL COPY, LP | 67.54 | 10/23/20-11/23/20 | Acct#LO22 Main Copier/Printer/Fax Overages | 100 |
| 30269 | 12/9/2020 | STREAMLINE | 260.00 | 12/01-31/20 | Erbsite Hosting Service and Engage Fee | 100 |
| 30270 | 12/9/2020 | FARM SUPPLY CO | 6.00 | Customer # 26174: | Misc. Fittings | 500 |
| 30271 | 12/9/2020 | HACH | 376.19 | 11/30/20 | Acct#270053 Process Control & Treatment Supplies | 500 |
| 30272 | 12/9/2020 | MACE SECURITY ALARMS, INC. | 510.00 | Semi- Annual | Monitoring and Testing for Fire Alarm | 500 |
| 30273 | 12/9/2020 | MISSION COUNTRY DISPOSAL | 148.82 | 12/01-31/20 | Acct#4130-5101854 Trash Service/Wateryard | 500 |
| 30274 | 12/9/2020 | MOSS, LEVY & HARTZHEIM LLP | 2,000.00 | 11/30/20 | #LOSOSOSCSD Audit Services | 100 |
| 30275 | 12/9/2020 | OFFICE DEPOT INC | 166.73 | 11/01-30/20 | Acct#28702448 General Office Supplies | 100 |
| | 12/9/2020 | OFFICE DEPOT INC | 72.87 | 11/01-30/20 | Acct#28702448 General Office Supplies | 500 |
| 30276 | 12/9/2020 | PG&E | 298.02 | 10/20/20-11/17/20 | Acct#7954162233-2 Electric Services | 100 |
| | 12/9/2020 | PG&E | 400.52 | 10/20/20-11/17/20 | Acct#7954162233-2 Electric Services | 200 |
| | 12/9/2020 | PG&E | 8.93 | 10/20/20-11/17/20 | Acct#7954162233-2 Electric Services | 301 |
| | 12/9/2020 | PG&E | 158.49 | 10/20/20-11/17/20 | Acct#7954162233-2 Electric Services | 400 |
| | 12/9/2020 | PG&E | 7,856.90 | 10/20/20-11/17/20 | Acct#7954162233-2 Electric Services | 500 |
| | 12/9/2020 | PG&E | 179.24 | 10/20/20-11/17/20 | Acct#7954162233-2 Electric Services | 800 |
| 30277 | 12/9/2020 | PITNEY BOWES PURCHASE POWER | 150.00 | 11/17/20 | Acct#8000900007064342 Postage Meter Refill | 100 |
| 30278 | 12/9/2020 | SPEED'S OIL TOOL SERVICE, INC | 415.00 | 11/30/20 | Brine Disposal Trucking Services SB Well | 500 |
| 30279 | 12/9/2020 | SWCA ENVIRONMENTAL CONSULTANTS | 1,435.50 | Prj 062791.0 - | Archaeological Review - Program C | 500 |
| 30280 | 12/9/2020 | USA BLUE BOOK | 678.53 | Customer # 922782 - | Process Control & Treatment Supplies | 500 |
| 30281 | 12/9/2020 | LOS OSOS CHEVRON | 499.00 | 11/01-30/20 | Acct#70 Gas & Diesel - Fleet Vehicles | 500 |
| | 12/9/2020 | LOS OSOS CHEVRON | 124.74 | 11/01-30/20 | Acct#70 Gas & Diesel - Fleet Vehicles | 800 |

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From 12/1/2020 Through 12/31/2020

| Check No | Check Date | Vendor Name | Check Amount | Transaction Description | Fund Code |
|----------|------------|---------------------------------------|--------------|--|-----------|
| 30282 | 12/9/2020 | WALLACE GROUP | 1,461.00 | 10/01-31/20 Engineering Services | 900 |
| 30284 | 12/14/2020 | Cardmember Services | 200.00 | 11/07/20 CC/Durban - Spectrum Internet Service Admin/Server | 100 |
| | 12/14/2020 | Cardmember Services | 97.88 | 11/12/20 CC/Durban - Croaker.com - 6 Case Symmetry Hand Soap | 100 |
| | 12/14/2020 | Cardmember Services | 10.70 | 11/19/20 CC/Durban - Cubicle Keys - Filing Cabinet Key | 100 |
| | 12/14/2020 | Cardmember Services | 54.99 | 11/27/20 CC/Durban - Zoom - For Board & Committee Meetings | 100 |
| | 12/14/2020 | Cardmember Services | 100.00 | 12/01/20 CC/Durban - CSDA.net -SDLF Conference on Governance | 100 |
| | 12/14/2020 | Cardmember Services | 4.75 | 11/02/20 CC/Young - Amazon.com - Small Part/Gasket | 301 |
| | 12/14/2020 | Cardmember Services | 197.23 | 11/04/20 CC/Provence - Amazon.com - Cleaning Kit | 301 |
| | 12/14/2020 | Cardmember Services | 12.66 | 11/05/20 CC/Young - Pirate Ship - Postage | 301 |
| | 12/14/2020 | Cardmember Services | 132.94 | 11/09/20 CC/Provence - Amazon.com - Cleaning Supplies Truck | 301 |
| | 12/14/2020 | Cardmember Services | 192.40 | 11/09/20 CC/Provence - Amazon.com -Vehicle Cleaning Supplies | 301 |
| | 12/14/2020 | Cardmember Services | 209.81 | 11/09/20 CC/Provence - Noble Power - Generator Repair | 301 |
| | 12/14/2020 | Cardmember Services | 248.27 | 11/16/20 CC/Young - Spectrum Internet/TV Fire Station | 301 |
| | 12/14/2020 | Cardmember Services | 40.82 | 11/23/20 CC/Young - Amazon.com - Carburetor for Leaf Blower | 301 |
| | 12/14/2020 | Cardmember Services | 58.75 | 12/03/20 CC/Young - ID Cards - For 5 RFF | 301 |
| | 12/14/2020 | Cardmember Services | 25.00 | 11/07/20 CC/Durban - Spectrum Internet Service Admin/Server | 500 |
| | 12/14/2020 | Cardmember Services | 161.21 | 11/11/20 CC/Durban - Spectrum Mobile - Cell Phones Wateryard | 500 |
| | 12/14/2020 | Cardmember Services | 109.99 | 11/13/20 CC/Durban - Spectrum Internet for Wateryard | 500 |
| | 12/14/2020 | Cardmember Services | 16.39 | 11/22/20 CC/Durban - Amazon.com - Cell Phone Case Water | 500 |
| | 12/14/2020 | Cardmember Services | 140.12 | 12/01/20 CC/Durban - AT&T (11/22/20-12/21/20) | 500 |
| | 12/14/2020 | Cardmember Services | 107.47 | 11/11/20 CC/Durban - Spectrum Mobile - Cell Phones Wateryard | 800 |
| 30285 | 12/15/2020 | ADVANTAGE TECH SERVICES, INC. | 7,264.00 | 12/01/20 - 16th St Tanks Dive Inspection, Sediment Removal | 500 |
| 30286 | 12/15/2020 | BROWNSTEIN, HYATT, FARBER, SCHRECK | 9,186.17 | 10/01/20-11/30/20 BMC Shared Cost | 500 |
| 30287 | 12/15/2020 | CLEATH-HARRIS GEOLOGISTS, INC. | 1,351.42 | Proj #2212-1801 - 10th Street Well Rehab, redesign liner | 500 |
| | 12/15/2020 | CLEATH-HARRIS GEOLOGISTS, INC. | 750.00 | Proj#2212-1701 Program C Expansion Well Work Provided | 500 |
| 30288 | 12/15/2020 | GEORGE CONTENTO | 3,000.00 | 01/01-31/21 Office Rent (Suites 106 & 110) | 100 |
| 30289 | 12/15/2020 | HUMANA INSURANCE COMPANY | 228.00 | 1/01-31/20 ID#732930-0001 Infurance (20RFF) | 301 |
| 30290 | 12/15/2020 | SLO COUNTY EMPLOYEES ASSOC | 13.75 | 11/30/20-12/13/20 SLOCEA Dues | 100 |
| | 12/15/2020 | SLO COUNTY EMPLOYEES ASSOC | 112.92 | 11/30/20-12/13/20 SLOCEA Dues | 500 |
| 30291 | 12/15/2020 | WALLACE GROUP | 8,375.77 | 10/01-31/20 Engineering Services | 500 |
| | 12/15/2020 | WALLACE GROUP | 756.25 | 10/01-31/20 Engineering Services | 900 |
| 30292 | 12/17/2020 | A'DAM HANDYMAN | 1,249.26 | Fence Replacement Ferrell Yard/Walkway | 500 |
| | 12/17/2020 | A'DAM HANDYMAN | 1,249.25 | Fence Replacement Ferrell Yard/Walkway | 900 |

LOS OSOS COMMUNITY SERVICES DISTRICT
 Check/Voucher Register - Warrant Register for Board Packet
 From 12/1/2020 Through 12/31/2020

| | | | | | | |
|-------|------------|---|-----------|-------------------|--|-----|
| 30293 | 12/18/2020 | DE LANGE LANDEN FINANCIAL SERVICES | 288.05 | 12/01-31/20 | Acct#630919 Kyocera Service Contract/Insurance | 100 |
| 30294 | 12/18/2020 | THE LINCOLN NATIONAL LIFE INSURANCE COMPANY | 243.68 | 01/01-31/20 | Acct#LOSOSOS-BL-283600 Insurance Life?ADD/WI/LDT | 100 |
| | 12/18/2020 | THE LINCOLN NATIONAL LIFE INSURANCE COMPANY | 570.81 | 01/01-31/20 | Acct#LOSOSOS-BL-283600 Insurance Life?ADD/WI/LDT | 500 |
| 30295 | 12/18/2020 | MISSION LINEN SUPPLY | 26.90 | 12/03/20 | Cust#213729 Janitorial Supplies Towel Roll/Rags | 500 |
| | 12/18/2020 | MISSION LINEN SUPPLY | 26.90 | 12/16/20 | Cust#213729 Janitorial Supplies Towel Roll/Rags | 500 |
| 30296 | 12/18/2020 | PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC | 168.66 | 10/11/20-01/10/21 | Acct#0017387073 Postage Meter Lease | 100 |
| 30297 | 12/18/2020 | SPEED'S OIL TOOL SERVICE, INC | 415.00 | 12/10/20 | Brine Disposal Trucking Services - SB Well | 500 |
| | 12/18/2020 | SPEED'S OIL TOOL SERVICE, INC | 415.00 | 12/4/20 | Brine Disposal Trucking Services - SB Well | 500 |
| 30298 | 12/18/2020 | VERIZON WIRELESS | 68.56 | 11/08/20-12/07/20 | Acct#472454582-00001 Cellular Service | 301 |
| | 12/18/2020 | VERIZON WIRELESS | 61.74 | 11/08/20-12/07/20 | Acct#472454582-00001 Cellular Service | 500 |
| | 12/18/2020 | VERIZON WIRELESS | 41.16 | 11/08/20-12/07/20 | Acct#472454582-00001 Cellular Service | 800 |
| 30299 | 12/18/2020 | WILLIAM ALBERT | 200.00 | 12/18/20 | Water Conservation Program - Rebate Tankless Heater | 500 |
| 30300 | 12/18/2020 | ROBERT SHEELY | 72.00 | | Water Conservation Program -Rebate for Hot Water Circulation | 500 |
| 30301 | 12/18/2020 | ADAM WOZNIAK | 115.50 | | Refund of Final Bill Overpayment - 11/17/20 | 500 |
| 30302 | 12/30/2020 | AFLAC | 49.68 | 12/01-31/20 | Acct#HJ582 EE Elected Insurance | 100 |
| | 12/30/2020 | AFLAC | 280.17 | 12/01-31/20 | Acct#HJ582 EE Elected Insurance | 500 |
| 30303 | 12/30/2020 | AT&T | 233.54 | 11/17/20-12/19/20 | Telephon & Telemetry Services | 100 |
| | 12/30/2020 | AT&T | 693.83 | 11/17/20-12/19/20 | Telephon & Telemetry Services | 500 |
| | 12/30/2020 | AT&T | 22.98 | 11/17/20-12/19/20 | Telephon & Telemetry Services | 800 |
| 30304 | 12/30/2020 | BOONE GRAPHICS - GROVER BEACH | 1,670.23 | 12/21/20 | Utility Billing Service (RTS 206-213) | 500 |
| 30305 | 12/30/2020 | BROUGH CONSTRUCTION, INC. | 18,201.70 | | South Bay Well Transmission Main 5%Retention Final Payment | 500 |
| 30306 | 12/30/2020 | VICTORIA BROWN | 101.71 | 12/21/20 | Water Conservation Program - Rain Catchment Rebate | 500 |
| 30307 | 12/30/2020 | CMC RESCUE EQUIPMENT INC. | 129.75 | 11/06/20 | CMC Equipment Repair | 301 |
| 30308 | 12/30/2020 | COAST PEST CONTROL | 75.00 | 12/25/20 | Bi-Monthly Pest Control Service | 301 |
| 30309 | 12/30/2020 | COASTAL COPY, LP | 56.94 | 11/23/20-12/23/20 | Acct#LO22 Main Copier/Printer/Fax Overages | 100 |
| 30310 | 12/30/2020 | Santa Maria FAMCON Pipe & Supply | 305.66 | 12/15/20 | Acct#505 - R&M Water Distribution System | 500 |
| 30311 | 12/30/2020 | FERGUSON ENTERPRISES, INC | 101.29 | 12/11/20 | Cust#831935 R&M Water Distribution | 500 |
| 30312 | 12/30/2020 | FRANCHISE TAX BOARD | 35.00 | | Wage Garnishment | 100 |
| 30313 | 12/30/2020 | WELLS FARGO VENDOR FIN SERV | 99.74 | 12/24/20-01/23/21 | Acct#90136374384 Copier Lease Service | 301 |
| 30314 | 12/30/2020 | HACH | 376.19 | 12/28/20 | Acct#270053 Process Control & Treatment Supplies | 500 |
| 30315 | 12/30/2020 | LIFE ASSIST INC | 755.36 | 12/06/20 | Acct#93402CDF Paramedic Supplies | 301 |
| 30316 | 12/30/2020 | NBS GOVERNMENT FINANCIAL | 2,670.60 | 01/01/21-03/31/21 | Qtrly Admin Fee -WW Assessment District #1 | 600 |
| 30317 | 12/30/2020 | OFFICE DEPOT INC | 127.34 | 11/01/20-11/30/20 | Acct#28702448 General Office Supplies Fire | 301 |
| 30318 | 12/30/2020 | NATHANIEL PALL | 150.85 | 12/11/20 | Reimbursment (Uniform Safety Boots - Pall) | 500 |

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|--------------------|------------|---|--------------|--|-----------|
| 30319 | 12/30/2020 | SLO COUNTY EMPLOYEES ASSOC | 13.75 | 12/14/20-12/27/20 SLOCEA Dues | 100 |
| | 12/30/2020 | SLO COUNTY EMPLOYEES ASSOC | 112.92 | 12/14/20-12/27/20 SLOCEA Dues | 500 |
| 30320 | 12/30/2020 | SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT | 500.00 | 2021 Annual Brine Permit Fee | 500 |
| 30321 | 12/30/2020 | ROBERT STILTS, CPA | 5,000.00 | 11/16/20-12/15/20 Bookkeeping Services | 100 |
| 30322 | 12/30/2020 | STATE WATER RESOURCES CONTROL BOARD | 13,395.25 | 07/01/20-06/30/21 Community Water System #4010016 Annual Fee | 500 |
| 30323 | 12/30/2020 | TECHXPRESS INC | 1,489.00 | 01/01-31/21 IT Support & Service | 100 |
| 30324 | 12/30/2020 | RYAN VAUGHN | 81.00 | Refund (12/01/20 Final Bill Overpayment) | 500 |
| 30325 | 12/30/2020 | VISION SERVICE PLAN | 64.11 | 01/01-31/21 Acct#121302260001 Vision Plan | 100 |
| | 12/30/2020 | VISION SERVICE PLAN | 171.33 | 01/01-31/21 Acct#121302260001 Vision Plan | 500 |
| 30326 | 12/30/2020 | AT&T | 577.60 | 11/17/20-12/16/20 Cust#9391056297 Telephone Service - Fire | 301 |
| 30327 | 12/30/2020 | NBS GOVERNMENT FINANCIAL GROUP | 1,967.51 | Annual Continuing Disclosure Reporting Service WW District 1 | 600 |
| 30328 | 12/30/2020 | THE GAS COMPANY | 73.42 | 11/23/20-12/23/20 Acct#1714580187 Gas Service Suite 106 | 100 |
| 30329 | 12/30/2020 | THE GAS COMPANY | 73.61 | 11/24/20-12/23/20 Acct#17351580109 Gas Service Suite 110 | 100 |
| CalPERSMed2143_Jan | 12/29/2020 | CA PUBLIC EMPLOYEES' RETIREMENT SYSTEM | 2,670.83 | 01/01-31/21 id#4662975925 CalPERS Health Plan | 100 |
| | 12/29/2020 | CA PUBLIC EMPLOYEES' RETIREMENT SYSTEM | 3,606.80 | 01/01-31/21 id#4662975925 CalPERS Health Plan | 500 |
| PD120420_457 | 12/4/2020 | CALPERS 457 | 100.00 | 11/16/20-11/29/20 SIP457 Contributions | 100 |
| | 12/4/2020 | CALPERS 457 | 2,486.00 | 11/16/20-11/29/20 SIP457 Contributions | 500 |
| PD120420_EDD | 12/4/2020 | CA EMPLOYMENT DEVELOPMENT DEPT | 540.10 | State Payroll Taxes PD:11/16/20-11/29/20 | 100 |
| | 12/4/2020 | CA EMPLOYMENT DEVELOPMENT DEPT | 259.09 | State Payroll Taxes PD:11/16/20-11/29/20 | 301 |
| | 12/4/2020 | CA EMPLOYMENT DEVELOPMENT DEPT | 757.07 | State Payroll Taxes PD:11/16/20-11/29/20 | 500 |
| PD120420_IRS | 12/4/2020 | DEPARTMENT OF THE TREASURY | 1,697.03 | Federal Payroll Taxes - PD11/16/20-11/29/20 | 100 |
| | 12/4/2020 | DEPARTMENT OF THE TREASURY | 797.89 | Federal Payroll Taxes - PD11/16/20-11/29/20 | 301 |
| | 12/4/2020 | DEPARTMENT OF THE TREASURY | 2,249.45 | Federal Payroll Taxes - PD11/16/20-11/29/20 | 500 |
| PD120420_PERSRet | 12/4/2020 | CA PUBLIC EMPL RET SYSTEM | 1,611.87 | Retirement Earned PP:11/16/20-11/29/20 | 100 |
| | 12/4/2020 | CA PUBLIC EMPL RET SYSTEM | 174.80 | Retirement Earned PP:11/16/20-11/29/20 | 301 |
| | 12/4/2020 | CA PUBLIC EMPL RET SYSTEM | 3,505.76 | Retirement Earned PP:11/16/20-11/29/20 | 500 |
| PD121820_457 | 12/18/2020 | CALPERS 457 | 100.00 | 11/30/20-12/18/20 SIP457 Contributions | 100 |
| | 12/18/2020 | CALPERS 457 | 2,411.00 | 11/30/20-12/18/20 SIP457 Contributions | 500 |

LOS OSOS COMMUNITY SERVICES DISTRICT
Check/Voucher Register - Warrant Register for Board Packet
From 12/1/2020 Through 12/31/2020

| Check No | Check Date | Vendor Name | Check Amount | Transaction Description | Fund Code |
|------------------|------------|--------------------------------|-------------------|--|-----------|
| PD121820_EDD | 12/18/2020 | CA EMPLOYMENT DEVELOPMENT DEPT | 626.50 | State Payroll Taxes PD:11/30/20-12/13/20 | 100 |
| | 12/18/2020 | CA EMPLOYMENT DEVELOPMENT DEPT | 160.50 | State Payroll Taxes PD:11/30/20-12/13/20 | 301 |
| | 12/18/2020 | CA EMPLOYMENT DEVELOPMENT DEPT | 748.98 | State Payroll Taxes PD:11/30/20-12/13/20 | 500 |
| PD121820_IRS | 12/18/2020 | DEPARTMENT OF THE TREASURY | 1,889.78 | Federal Payroll Taxes PD:11/30/20-12/13/20 | 100 |
| | 12/18/2020 | DEPARTMENT OF THE TREASURY | 848.46 | Federal Payroll Taxes PD:11/30/20-12/13/20 | 301 |
| | 12/18/2020 | DEPARTMENT OF THE TREASURY | 2,273.33 | Federal Payroll Taxes PD:11/30/20-12/13/20 | 500 |
| PD121820_PERSRet | 12/18/2020 | CA PUBLIC EMPL RET SYSTEM | 1,611.87 | Retirement Earned PD 11/30/20-12/13/20 | 100 |
| | 12/18/2020 | CA PUBLIC EMPL RET SYSTEM | 3,505.76 | Retirement Earned PD 11/30/20-12/13/20 | 500 |
| PD123120_457 | 12/31/2020 | CALPERS 457 | 100.00 | 12/14/2012/27/20 SIP457 Contributions | 100 |
| | 12/31/2020 | CALPERS 457 | 2,411.00 | 12/14/2012/27/20 SIP457 Contributions | 500 |
| PD123120_EDD | 12/31/2020 | CA EMPLOYMENT DEVELOPMENT DEPT | 519.69 | State Payroll Taxes - PD:12/14/20-12/27/20 | 100 |
| | 12/31/2020 | CA EMPLOYMENT DEVELOPMENT DEPT | 215.29 | State Payroll Taxes - PD:12/14/20-12/27/20 | 301 |
| | 12/31/2020 | CA EMPLOYMENT DEVELOPMENT DEPT | 799.42 | State Payroll Taxes - PD:12/14/20-12/27/20 | 500 |
| PD123120_IRS | 12/31/2020 | DEPARTMENT OF THE TREASURY | 1,630.42 | Federal Payroll Taxes PD:12/14/20-12/27/20 | 100 |
| | 12/31/2020 | DEPARTMENT OF THE TREASURY | 780.57 | Federal Payroll Taxes PD:12/14/20-12/27/20 | 301 |
| | 12/31/2020 | DEPARTMENT OF THE TREASURY | 2,373.44 | Federal Payroll Taxes PD:12/14/20-12/27/20 | 500 |
| PD123120_PERSRet | 12/31/2020 | CA PUBLIC EMPL RET SYSTEM | 971.98 | Retirement Earned 12/14/20-12/27/20 | 100 |
| | 12/31/2020 | CA PUBLIC EMPL RET SYSTEM | 287.31 | Retirement Earned 12/14/20-12/27/20 | 301 |
| | 12/31/2020 | CA PUBLIC EMPL RET SYSTEM | <u>3,505.76</u> | Retirement Earned 12/14/20-12/27/20 | 500 |
| Report Total | | | <u>206,412.86</u> | | |

11/05 – FAC Meeting
11/05 – BOD Meeting
11/18 – UAC Meeting
11/30 – FAC Meeting

DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

**please include any qualifying Ad Hoc or
outside Meetings reported on*

NAME Chuck Cesena DATE 12-10-20

FOR THE MONTH OF November 2020

9. DIRECTOR COMPENSATION *(amended and adopted 02/06/2020)*

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
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- 9.3 In no event shall Director compensation exceed \$100.00 per day.
- 9.4 Pursuant to Sections 61047 *et seq.* of the Government Code, Director compensation shall not exceed \$600.00 in any one calendar month.

MEETING DATE: 11/5 MEETING: BOD
MEETING DATE: 11/18 MEETING: UAC
MEETING DATE: _____ MEETING: _____
MEETING DATE: _____ MEETING: _____
MEETING DATE: _____ MEETING: _____
MEETING DATE: _____ MEETING: _____

TOTAL # OF MEETINGS: 2 TOTAL COMPENSATION: \$ 200

SIGNATURE: Chuck Cesena DATE: 12-10-20

Office Use Only:
Date Received: 12/29/2020
Reviewed and Validated By: [Signature]

11/05 – FAC Meeting
 11/05 – BOD Meeting
 11/18 – UAC Meeting
 11/30 – FAC Meeting

**please include any qualifying Ad Hoc or outside Meetings reported on*

DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME Matthew Fourcroy DATE 12-1-20

FOR THE MONTH OF November 2020

9. DIRECTOR COMPENSATION *(amended and adopted 02/06/2020)*

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
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MEETING DATE: 11-5-20 MEETING: Board of Directors

MEETING DATE: 11-18-20 MEETING: UAC

MEETING DATE: _____ MEETING: _____

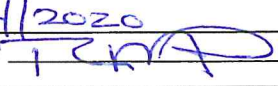
MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

TOTAL # OF MEETINGS: 2 TOTAL COMPENSATION: \$ 200⁰⁰

SIGNATURE:  DATE: 12-1-20

Office Use Only:
 Date Received: 12/4/2020
 Reviewed and Validated By: 

11/05 – FAC Meeting
11/05 – BOD Meeting
11/18 – UAC Meeting
11/30 – FAC Meeting

**please include any qualifying Ad Hoc or outside Meetings reported on*

DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME VICKI MILLEDGE DATE 12/04/2020

FOR THE MONTH OF November 2020

9. DIRECTOR COMPENSATION *(amended and adopted 02/06/2020)*

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
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MEETING DATE: 11/05/2020 MEETING: Board of Directors

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

TOTAL # OF MEETINGS: 1 TOTAL COMPENSATION: \$100.00

SIGNATURE: Vicki Milledge DATE: 12/04/2020

Office Use Only:
Date Received: 12/4/2020
Reviewed and Validated By: [Signature]

12/03 – BOD Meeting
12/10 – LOCAC (Cesena)
12/16 – UAC Meeting
12/16 – BMC Meeting

**please include any qualifying Ad Hoc or outside Meetings reported on*

DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME VICKI MILLEDGE DATE 12/04/2020

FOR THE MONTH OF December 2020

9. DIRECTOR COMPENSATION (amended and adopted 02/06/2020)

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
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MEETING DATE: 1 MEETING: Board of Directors

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

TOTAL # OF MEETINGS: 1 TOTAL COMPENSATION: \$ 100

SIGNATURE: Vicki Milledge DATE: 12/04/2020

Office Use Only:
Date Received: 12/4/2020
Reviewed and Validated By: [Signature]

09/03 – BOD Meeting
09/16 – UAC Meeting
09/16 – BMC Meeting
09/22 – PRAC Meeting
09/24 – LOCAC Meeting (Millledge)
09/28 – FAC Meeting

DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

**please include any qualifying Ad Hoc or
outside Meetings reported on*

NAME MARSHALL OCHYLSKI DATE 12/08/2020

FOR THE MONTH OF September 2020

9. DIRECTOR COMPENSATION *(amended and adopted 02/06/2020)*

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
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MEETING DATE: 09/03/2020 MEETING: BOD

MEETING DATE: 09/16/2020 MEETING: BMC

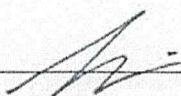
MEETING DATE: 09/28/2020 MEETING: FAC

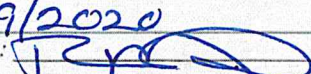
MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

TOTAL # OF MEETINGS: 3 TOTAL COMPENSATION: \$ 300⁰⁰

SIGNATURE:  DATE: 12/08/2020

Office Use Only:
Date Received: 12/19/2020
Reviewed and Validated By: 



December 8, 2020

TO: LOCSD Board of Directors

FROM: Marshall Ochylski, Director

SUBJECT: September 16, 2020 Basin Management Committee Meeting

The Meeting was called to order and all Directors were in attendance.

Implementation Plan Study Session

President

Charles L. Cesena

Vice President

Christine M. Womack

Directors

Matthew D. Fourcroy
Vicki L. Milledge
Marshall E. Ochylski

General Manager

Ron Munds

District Accountant

Robert Stilts, CPA

Unit Chief

Scott M. Jalbert

Battalion Chief

Paul Provence

The focus of the meeting was to review the staff work on developing an Implementation Plan for the BMC. The purpose of the plan is to guide future decision making on studies and project to pursue and assist in developing the annual budgets moving forward.

The Executive Director reviewed the background on developing the plan and the BMC's past direction on how to refine the plan's content. Based on the this direction, staff updated the list of initiatives which included: 1) removal of completed initiatives (i.e. Wellhead Protection Program (Program P)); 2) consolidation of similar initiatives; 3) separation of Planning Initiatives (studies, monitoring improvements, etc.) and Implementation Initiatives (water resources infrastructure projects, conservation program, etc.) into separate categories to enable comparative scoring.

Initiatives were broken down into two categories, Planning and Implementation. The BMC reviewed the list and the proposed scoring criteria for each category. After the review, the Directors discussed the scoring criteria and see the benefit of prioritizing or weighting the scoring to better refine the lists.

The BMC directed staff to proceed with the scoring and ranking of each initiative for discussion at the October meeting.

The BMC authorized funding 20 hours of work for the Executive Director and providing funding for Cleath-Harris Group's participation.

Mailing Address:

P.O. Box 6064
Los Osos, CA 93412

Offices:

2122 9th Street, Suite 110
Los Osos, CA 93402

Phone: 805/528-9370

FAX: 805/528-9377

www.losososcscsd.org

10/01 – BOD Meeting
10/21 – UAC Meeting
10/21 – BMC Meeting
09/22 – LOCAC Meeting (Womack)

DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

**please include any qualifying Ad Hoc or
outside Meetings reported on*

NAME MARSHALL OCHYLSKI DATE 12/08/2020

FOR THE MONTH OF October 2020

9. DIRECTOR COMPENSATION *(amended and adopted 02/06/2020)*

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
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MEETING DATE: 10/01/2020 MEETING: BOD

MEETING DATE: 10/21/2020 MEETING: BMC

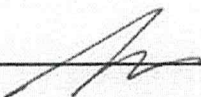
MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

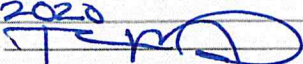
MEETING DATE: _____ MEETING: _____

TOTAL # OF MEETINGS: 2 TOTAL COMPENSATION: \$ 200⁰⁰

SIGNATURE:  DATE: 12/08/2020

Office Use Only:

Date Received: 12/9/2020

Reviewed and Validated By: 



November 5, 2020

TO: LOCSD Board of Directors

FROM: Marshall Ochylski, Director

SUBJECT: October 21, 2020 Basin Management Committee Meeting

The Meeting was called to order and all Directors were in attendance.

The Consent Agenda Items were approved.

President

Charles L. Cesena

Vice President

Christine M. Womack

Directors

Matthew D. Fourcroy
Vicki L. Milledge
Marshall E. Ochylski

General Manager

Ron Munds

District Accountant

Robert Stilts, CPA

Unit Chief

Scott M. Jalbert

Battalion Chief

Paul Provence

Mailing Address:

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Los Osos, CA 93412

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FAX: 805/528-9377

www.losososcsl.org

In the Executive Directors Report, new reportable items included an update from the 10/8/20 Planning Commission meeting which the Commission approved the Los Osos Community Plan Update, approved Growth Management Ordinance, approved an update on the Resource Summary Report and the level II severity of the water supply, and approval of a Habitat Conservation Plan MOU with the California Department of Fish and Wildlife. These items will go to the Board of Supervisors on December 15th.

John Austin, Wastewater Section Manager for Public Works, provided a presentation on the Los Osos Water Recycling Facility and an update on the Recycled Water Program. Notable points in the presentation were that Public Works goal is to hook up one new recycled water customer each year. Los Osos Middle School is targeted for connection in 2021. John stated that Public Works intends to connect two agricultural users with existing contracts to the system in November this year.

The Directors discussed at length the Implementation Plan Preliminary Scoring and Ranking.

- Staff emphasized at the beginning of the discussion that the scoring and rankings presented were arrived at by consensus of the participating agency staff members.
- Recognition that further evaluation of the initiatives will be needed, especially the project related initiatives.
- The scoring and rankings are not intended to be a prescriptive roadmap but to be used as a tool to make future decisions.
- Based on the scoring, the initiatives were placed into tiers of high, medium and low.
- After a lengthy discussion on the criteria used for the Planning and Implementation (project) initiatives, the Committee decided to move forward with the Funding/Organizational Study and the development of the Adaptive Management Procedures.
- The Committee directed staff to have each agency rank the Planning initiatives and to provide some context of the cost and benefits of the highest rank initiatives.
- The Committee also requested that once Programs A and C are completed that an evaluation of the groundwater basin's condition be assessed and reported on to the BMC.

Lastly the Executive Director provided a brief update on projects, mainly the LOCSD's Program A upper aquifer well and Program C well siting evaluation.

11/05 - FAC Meeting
11/05 - BOD Meeting
11/18 - UAC Meeting
11/30 - FAC Meeting

DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

**please include any qualifying Ad Hoc or
outside Meetings reported on*

NAME MARSHALL OCHYLSKI DATE 12/08/2020

FOR THE MONTH OF November 2020

9. DIRECTOR COMPENSATION *(amended and adopted 02/06/2020)*

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
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MEETING DATE: 11/02/2020 MEETING: FAC

MEETING DATE: 11/05/2020 MEETING: BOD

MEETING DATE: 11/18/2020 MEETING: MBNEP

MEETING DATE: 11/30/2020 MEETING: FAC

MEETING DATE: _____ MEETING: _____


MEETING DATE: _____ MEETING: _____

TOTAL # OF MEETINGS: 4 TOTAL COMPENSATION: \$ 400⁰⁰

SIGNATURE:  DATE: 12/08/2020

Office Use Only:

Date Received: 12/10/2020

Reviewed and Validated By: 



December 10, 2020

To: LOCSD Board of Directors

From: Marshall Ochylski, Director

**Subject: Morro Bay National Estuary Program Meeting
On 11/18/2020**

President

Charles L. Cesena

Vice President

Christine M. Womack

Directors

Matthew D. Fourcroy
Vicki L. Milledge
Marshall E. Ochylski

General Manager

Ron Munds

District Accountant

Robert Stilts, CPA

Unit Chief

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For the Morro Bay National Estuary Program Meeting report, please see the attached minutes which detail the discussion for each agenda item.

Minutes

Attendees: Matt Keeling, *Central Coast Regional Water Quality Control Board*; Kristin Hardy, *Cal Poly*; Marshall Ochylski, *LOCS*D; Bill Henry, *Bay Foundation*; John Flaherty, *Central Coast Outdoors*; Ethan Bell, *Stillwater Sciences*; Jeremiah O'Brien, *Morro Bay Commercial Fishermen's Organization*; Bruce Gibson, *San Luis Obispo County*; Becca Kelly, *Morro Bay Harbor Department*; Suzanne Marr, *USEPA*; Ann Kitajima, *MBNEP Staff*; Lexie Bell, *MBNEP Staff*.

1. Introductions and Updates

- Becca Kelly: We've had big king tides recently, resulting in a good turnover of water. The city has a few construction projects. Rose's Landing is adding a hotel area and walkway. The Coast Guard is adding onto their station. Parking and detours are a bit of a mess right now. The city met with the Army Corps of Engineers (ACOE) to talk about dredging funding for next year. Dredging is planned for the spring. A new regulatory person came through to check things out and learn the history of the project. Discussions began about the next time there will be a need to do the bigger dredging effort (last done in 2016) which usually takes place every five to seven years. Normally that happens in the winter (outside of snowy plover season) due to the pipeline that has to run down the beach. This effort will likely occur in 2021 or 2022.
- Lexie Bell: Our staff has been working on a number of grant applications, one of the benefits of working remotely. We've acquired funding for eelgrass for next year. We have a few applications out for sea level rise work, for an eelgrass research and restoration partnership with Cal Poly, and for addressing the San Luisito fish passage barrier at Highway 1. The Coastal Conservancy is interested in having us amend our application and try for a different type of funding for the fish passage project. We don't have a lot of updates from DC as far as changes with the new administration. Hopefully we'll have more info in February in terms of shifts in priorities for EPA, etc.
- Kristin Hardy: As expected, it's been hard to stay in touch within the department as everything is happening remotely. Kevin Johnson is the new Sea Grant Extension Specialist. He has a special position dually between the Biology Department and Sea Grant. He is involved in research intended to bridge the gap between the academic side and the community, especially in the area of aquaculture. He has done work on genetic adaptation in oysters, and he is interested in working on native oyster restoration. Kristin expects he will be a great addition to the area and encouraged us to meet with him. Research at Cal Poly is ongoing at a reduced pace. They are approved to be in the labs, so grad students are able to do their work. They are still planning on reduced in-person instruction for next quarter. The Center for Coastal Marine Sciences doesn't have much to report. They will hold a meeting at the end of the quarter.
- Jeremiah O'Brien: He met with Kevin yesterday and thinks he'll be a great addition to the area. The fishing industry has been struggling. They've lost a lot of demand because of COVID since so much of fish goes to restaurants. This limits what they can bring in and hampers them on the price. They've generally lost about 30% across the board pricewise from previous years. Jeremiah has observed that eelgrass is doing well. He's seeing big rafts of wrack between boats, and it was especially visible with the recent king tides.
- Suzanne Marr: There has been no dialog yet with the incoming administration, so staff feels like they're treading water a little bit. New guidance was approved at the beginning of the fall for the NEPs, so we can review to determine how specifics might affect our program. There are some nuances with budget and fundraising activity. Lexie has been doing a great job with the Association of National Estuary Program (ANEP) meetings. We can send out the links to the recorded webinars from the recent ANEP

Tech Transfer. Topics were integrating of open science into NEP work, climate resilience, congressional outreach, and EPA programs.

- John Flaherty: Tourism is continuing to do well. The numbers since the summer have been way up, especially kayaking in the bay. The waterfront areas and beaches are crowded on weekends. The numbers have been tailing off a bit recently. He's seeing quite a bit of eelgrass this year, with notable increases in the extent and density. They're seeing it in Sharks Inlet on the mudflats. There are whole channels just lined with eelgrass, and it seems like a big increase from last year.
- Matt Keeling: The Water Board is maintaining their COVID reality with a remote work force. There will be a number of staff retirements, so they are focused on a structural reorganization and strategic planning. They've had a 15 to 25% resource reduction with furloughs, contact tracing redirect, etc. and future budget cuts are expected. Their work that is of greatest interest to the group is the Agricultural Order 4.0 process, which has been underway since 2017. They released a draft earlier this year. They extended the comment period and have had six days of public comment meetings since the summer. The next Water Board meeting on Dec 9 and 10 will discuss this subject. They are working under a court order to adopt the order by Jan 31, 2021 but got an extension until April 16, 2021, which will be a challenge to meet. They want the new order to more comprehensively address the impacts of irrigated agriculture.
- Bruce Gibson: Things are mostly proceeding as normal. The County's efforts on the Los Osos Community Plan are still on track to go to the Board of Supervisors on December 15. This should include the Habitat Conservation Plan being close to the final sign-off. The plan launches us for in 2021, so they're working to get it certified by the Coastal Commission. In Los Osos, the County relocated about a dozen folks encamped at the mid-town site by the library. Part of the reason that the County took this action is because the site is supposed to be preserved as habitat. The public health impacts and safety impacts were getting to be extensive. They are expecting a County-wide effort to increase attention to folks who are in encampments. Matt said this is an issue for all Water Boards, mostly focused on trash and human waste. The Water Board is trying to keep a pulse on what's going on and encouraged the County to reach out.
- Bill Henry: The Bay Foundation met a few weeks ago and approved two of the three community projects, the pollinator effort and microplastics monitoring. They recommended funding \$15k total. They also discussed business sponsorships. The Estuary Program was recently approached by a new marijuana dispensary in Morro Bay to form a business partnership. The Bay Foundation discussed the benefits and challenges. Lexie is going to gather more info and get back to the Board. In particular, she was going to see what other NEPs are doing. Suzanne said we should discuss further, in particular because marijuana is not legal federally.
- Marshall Ochylski: Happy to hear about eelgrass. The Los Osos Community Services District (LOCSO) is operating business as usual. The Basin Management Committee is working on the water recycling facility. They are working on an implementation plan for the actions to reduce seawater intrusion into the groundwater basin. They set up a number of discussions about what implementation strategy and priorities should be. When they have an approved budget in December, then they should have a better idea of the priorities and timing. For the LOCSO, there's a requirement to put in the east side well, which they have been dealing with for a number of years. The plan is to move to a well site at Bayridge Estates. The Water Recycling Facility is designed to handle about twice the flow it actually receives, thanks to successful conservation efforts. There may be more water conservation yet to occur. The County is considering a proposal to capture stormwater and put it into the sewer system (infiltration). Significant funding is needed for this effort.
- Ethan Bell: Stillwater Sciences is working with Estuary Program to manage the invasive pikeminnow population in Chorro. This has been an annual effort for four years now. He feels they are seeing a pretty successful suppression of the pikeminnow population, with steelhead juveniles really rebounding. In the lower reaches of Chorro Creek, they are seeing very few pikeminnow. They are seeing more upstream where they haven't done as much management. Pikeminnow are growing to big sizes in that creek partly by consuming crayfish (also invasive).

2. Public Comment – None presented.
3. Agenda Revisions – None presented.
4. **ACTION:** Consider Approval of August 19, 2020 EC meeting minutes.

Vote: Marshall motioned to approve, John seconded. All in favor. None opposed.

5. **ACTION:** Recommendations on Community Project Applications (see attached)

The group liked the approach of the updated Community Project program. The technical reviewer input seems to be focused and effective. For the microplastics monitoring project, Kristin says she's always concerned when data can't be published in a peer reviewed journal. While we clearly see value in partnering with Cal Poly on peer reviewed journals, we still see this project as an opportunity to get some initial data as we have no data. The work may help Dr. Adams win additional funding for more extensive work. Suzanne thinks microplastics work is important to get started. Kristin encouraged Dr. Adams to find skills within the university for future work. Matt was interested in subsequent projects this would support. Dr. Adams is interested in pursuing this topic in the future. The Estuary Program will consult with the San Francisco Estuary Institute and other NEPs on any future efforts. The group saw the value of the work as a public education effort. Becka pointed out how it inspires and impacts Morro Bay High School students who will be utilize the educational curriculum to be developed. Ethan commented that it's great to get baseline info and based on what they learn, they can expand and improve future work. For the monarch and pollinators project, Matt thought about the challenge of better assessing outcomes, an identified area for us to develop from our last Program Evaluation.

Vote: Kristin moved to fund the Microplastics Monitoring and Monarch and Pollinator projects per staff recommendations. Matt seconded. No objections. All in favor.

6. **DISCUSSION:** Presentation of Semi-annual Report (see attached)

Twice a year the Estuary Program submits a semi-annual report to EPA to provide an update on the budget and tasks. At this point in the five-year grant cycle, we have expended 93% of our current 320 grant and met 208% of our match requirement.

7. **DISCUSSION:** Program Evaluation (PE) update (see attached)

We received our final PE letter from EPA in September. They noted our strengths as outreach and public involvement and projects like the Chorro Creek Ecological Reserve. They noted some areas for improvement: reporting measurable outcomes, completing our Comprehensive Conservation and Management Plan (CCMP) update which are required every five years, expanding outreach to more diverse audiences, and increasing efforts related to water reuse and hazard mitigation. As for the CCMP update, we've done great deal of work editing to get them a final version by end of the fiscal year. This is a minor update rather than a more involved revision. We will be adding measurable outcomes to the action plans wherever we can. For other action plans, we will focus on projects that allow us to establish numeric targets for certain aspects of the CCMP. We've been working on this for a couple of years and it's a lot of work to get through analysis. So the version we'll working on will get us part way there and then we'll spend the next five years expanding on this for the next version. For expanding outreach to diverse audiences, our focus is on translating our most popular outreach materials into Spanish. For water reuse and hazard mitigation, we are focused on stormwater management. We will also look at how as an NEP we plan for major disasters, establish plans for maintaining operations and ensuring we can rapidly assess impacts, etc.

We will come to EC with an update on our PE progress every six months.

8. **DISCUSSION: 2019 Baywide Eelgrass Map**

We reviewed the 2019 eelgrass maps. We discussed the importance of having a groundtruthing effort to verify the map. Ethan commented that from his time on the bay, he saw more eelgrass recently than present in the 2019 map. We are interested to see what 2020 eelgrass looks like and are partnered with Cal Poly on a drone mapping project to create a baywide eelgrass map.

9. **DISCUSSION: Program Highlights**

- **Virtual Fundraiser:** We sent out information on the event to the EC. It is a virtual event tomorrow with a live band and viewing of the documentary made a few years ago. A donor is matching donations. Our fundraising events are kept to a minimum because they're quite time intensive, but it's important for us to have some unrestricted dollars to pay for things that the grant won't and to help us weather potential budget counts.
- **Chorro Creek Ecological Reserve Update:** Plant survival count of plants planted last spring: 98% survival due to California Conservation Corps dedication with watering during the dry season and weeding. The last 100 plants are going in this week. Eventually it would be great to lead another field tour to see the site with the planting complete.
- **Nature Center Update:** The Nature Center is closed but we've been doing a lot of work on updating it. We are redoing the habitat mural information to make it more interactive, with a new panel to be installed in early 2021. We are also designing an interactive steelhead lifecycle display to accompany the fish tank. We will work with our eelgrass grant to add a new exhibit with US Fish & Wildlife Service funding.
- **2020 Bioassessment Results:** We recently received the 2020 data. The scores were similar to historic data.

10. Adjourn at 5:54. Motion by Kristen, seconded by Becka. All in favor. Adjourn to next meeting of February 17, 2021 at 4:00 pm via video conferencing.

Attachments:

- Minutes from August 19, 2020 EC meeting
- Summary of Community Project Applications for Fall 2020
- Semi-annual Report
- PE Letter

11/05 – FAC Meeting
11/05 – BOD Meeting
11/18 – UAC Meeting
11/30 – FAC Meeting

DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

**please include any qualifying Ad Hoc or
outside Meetings reported on*

NAME Christine Wornack DATE 11/4/2020

FOR THE MONTH OF November 2020

9. DIRECTOR COMPENSATION (amended and adopted 02/06/2020)

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
- 9.2 The Board President or in his/her absence the Vice President is authorized to receive one hundred dollars (\$100.00) as compensation for each County or State agency meeting attended by him/her, when he/she determines that District representation is necessary to protect and/or advance the interest of the District.
- 9.3 In no event shall Director compensation exceed \$100.00 per day.
- 9.4 Pursuant to Sections 61047 *et seq.* of the Government Code, Director compensation shall not exceed \$600.00 in any one calendar month.

MEETING DATE: 11/08/2020 MEETING: FAC

MEETING DATE: 11/05/2020 MEETING: BOD

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

TOTAL # OF MEETINGS: 2 TOTAL COMPENSATION: \$ 200

SIGNATURE: Christine Wornack DATE: 11/4/2020

Office Use Only:
Date Received: 12/14/2020
Reviewed and Validated By: [Signature]