

Los Osos Community Services District
DRAFT Minutes of the Emergency Services Advisory Committee
March 15, 2016 at 5:30 p.m. at Station 15 - South Bay

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Opening	<p>Chairperson Cesena called the meeting to order at 5:40 p.m.</p> <p>Roll Call: Charles L. Cesena, Chairperson – Present R. Michael Wright, Vice Chairperson – Present Jerry Dillingham, Committee Member – Present Brent Marshall, Committee Member - Absent Vita Miller, Committee Member – Present Julie Tacker, Committee Member – Present Thomas Wright, Committee Member – Present Gene Heyer, Alternate Committee Member - Present</p> <p>Staff: Peter Kampa, Interim General Manager-Present via teleconference Tom McEwen, Battalion Chief Harmony Brown, Executive Assistant</p>	
2. Introduction of New Member(s) to ESAC	<p>ESAC recognized Alternate Committee Member Heyer’s new appointment as an Emergency Services Advisory Committee Member.</p> <p>Public Comment: None</p>	
3. Annual Ralph M. Brown Act ESAC Orientation	<p>Chairperson Cesena provided a presentation on the Ralph M. Brown Act and highlighted specific points of interest. The Committee reviewed the Ralph M. Brown Act.</p>	
4. Approval of ESAC Minutes of November 18, 2015	<p>The ESAC reviewed the minutes from November 18, 2016 and further discussed the current format of Committee minutes.</p> <p>Interim General Manager Kampa will review District Policy regarding how public comment is captured within the Committee Minutes Report and, if needed, take the issue before the BOD.</p> <p>Public Comment: Richard Margetson spoke.</p> <p>Committee Member Tacker made a motion to approve the minutes of November 18, 2016. This was seconded by Committee Member Miller. The motion was approved unanimously.</p> <p>Committee Member Tacker made a motion that the BOD consider expanding Committee Minutes to include a summary of public comments. This was seconded by Committee Member Miller and approved unanimously.</p>	<p>Action: Approve and file minutes.</p> <p>Action: The Committee recommended that the Board consider expanding Committee minutes to include a summary of public comments.</p>
5. Presentation and Review on Financial Updates for Fund 301	<p>Interim General Manager Kampa provided a summary of the financial report as submitted with the agenda packet.</p> <p>The Committee discussed the on-going challenge with Reserve staffing levels and, thereby, being over-extended on GL 8295 (Reserve FF-O/T Shift Coverage). Committee Member Wright inquired regarding GL 9511 (Interfund Transfer Out) being increased to \$110,306 and the policy in which that money is withdrawn from Fund 301 throughout the fiscal year. Interim General Manager Kampa will review this and report back at the next meeting.</p> <p>Public Comment: Richard Margetson spoke.</p>	

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<p>6. Discussion and Recommendation to the Board of Directors Regarding Definition of Fire Mitigation Fund</p>	<p>Vice Chairperson Wright informed ESAC that approximately \$165,000 was transferred from the Solid Waste fund to a newly established Fire Mitigation Fund. Wright would like to see these funds used primarily to maintain and abate overgrown vegetation, such as Bayridge and the greenbelt.</p> <p>Battalion Chief McEwen will consult with a CAL FIRE Forester to estimate the cost to abate overgrown vegetation in key areas over the next 5 years and report back at the next meeting.</p> <p>Chairperson Cesena will approach the BOD to possibly establish an Ad-Hoc Committee that will address hazard abatement projects, as well as review the current policy a BOD member follows to establish an Ad-Hoc Committee.</p> <p>At 6:49 p.m., Alternate Committee Member Heyer left the dais.</p>	
<p>7. Discuss Hazard Abatement Requirements in Los Osos as Outlined in Title 4</p>	<p>Battalion Chief McEwen discussed and sought ESAC's guidance regarding the option to modify the current District Title 4 Ordinance to permit the Fire Department to either issue repeat hazard abatement offenders a misdemeanor citation and/or abate the parcel and attach any associated cost to the owner's property tax liens. This process is permitted in the City of Pismo Beach and would authorize the Fire Department another option to enforce compliance by property owners in the District. Currently, Station 15 – South Bay currently has only the option to issue a misdemeanor citation.</p> <p>This option was supported by Committee Members Dillingham, Miller and Wright. Committee Member Tacker did not support this idea because of possible associated legal costs. ESAC further discussed utilizing the Fire Mitigation Funds for this purpose. ESAC would like to revisit this issue at the next meeting.</p>	
<p>8. Update on the Los Osos Habitat Conservation Plan and Section 7 Permit</p>	<p>Chairperson Cesena reported that County Planning has advised the next public review draft and Implementation Plan of the HCP will occur in September 2016 and the Federal Environmental Assessment is expected in October 2016 with the State Environmental Impact Report coming in December 2016. If the HCP is permitted, the County will have authority, not FWL. For that reason, the County and LOCSD will need an agreement to permit LOCSD to do abatement in particular areas, because of incidental take.</p>	
<p>9. Review of Board Item Regarding Monthly Fire Department Reports for October 2015, November 2015, December 2015 and Annual 2015</p>	<p>Battalion Chief McEwen provided an update regarding the Monthly Fire Department Reports, as included in the agenda packet.</p> <p>Committee Member inquired regarding a medical aid call that occurred in MDO and what the appropriate emergency response is.</p> <p>Public Comment: Richard Margetson spoke.</p>	

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10. Public Comment on Items NOT Listed on this Agenda:	<p>Richard Margetson stated that he would like ESAC to resolve the 4.0 staffing issue, GL 9511 (Interfund Transfer Out) and review the possibility of an increase in the Special Fire Tax.</p> <p>ESAC discussed changing the regularly scheduled ESAC meeting dates to accommodate Interim General Manager Kampa's work schedule. At this time, it was determined to maintain the current meeting schedule.</p>	
11. Schedule Upcoming ESAC Meeting:	The next ESAC Meeting is scheduled to be held at 5:30 p.m. on Tuesday, April 19, 2016 , unless otherwise noted.	
12. Closing Comments by ESAC Committee Members	<p>Committee Member Tacker welcomed Battalion Chief McEwen to the District and as a staff participant to ESAC.</p> <p>Committee Member Miller inquired regarding whether the lateral installation will be a burden on the Fire Department. Battalion Chief McEwen reported that impassable streets and broken gas lines are a possibility, but trench rescues will likely be unlikely as the trenches are not designed for people to be inside of.</p> <p>Committee Member Dillingham encouraged LOCSO to publicize the 'Call Before You Dig' information on Channel 20 and at BOD Meetings to educate residents.</p>	
13. Adjournment	The meeting adjourned at 7:44 p.m.	