



April 4, 2024

TO: LOCSD Board of Directors

FROM: Ron Munds, General Manager
Laura Durban, Administrative Services Manager

SUBJECT: Agenda Item 10B- 04/04/2024 Board Meeting
Approve Prior Meeting Minutes

President
Marshall E. Ochylski

Vice President
Christine M. Womack

Directors
Charles L. Cesena
Matthew D. Fourcroy
Troy C. Gatchell

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
John Owens

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the minutes of the Board of Directors meeting held March 7, 2024 for your approval.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board approve the minutes of the Board of Directors meeting held March 7, 2024.

Attachment
03/07/2024 Draft Board of Directors Meeting Minutes

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Los Osos Community Services District
DRAFT - Minutes of the Regular Meeting of March 7, 2024

AGENDA ITEM	DISCUSSION OR ACTION
<p>1. CALL TO ORDER FLAG SALUTE ROLL CALL</p>	<p>President Ochylski called the meeting to order at 5:17 p.m. and Director Cesena led the flag salute.</p> <p>Roll Call: Chuck Cesena, Director – Present Matthew Fourcroy, Director – Present Troy Gatchell, Director – Absent Christine Womack, Vice President – Present Marshall Ochylski, President – Present</p> <p>The following Staff was present: Ron Munds, General Manager Thomas Green, District Counsel Daniel Chung, District Counsel Laura Durban, Administrative Services Manager Margaret Falkner, Utilities Systems Manager</p>
<p>2. ANNOUNCEMENT OF CLOSED SESSION ITEMS</p> <p>A. PUBLIC EMPLOYMENT</p> <p>B. DISCUSSION ABOUT LABOR NEGOTIATIONS</p>	<p>President Ochylski announced closed session Pursuant to Government Codes §54957 (b)(1) and §54957.6.</p> <p>Public Comment - None</p>
<p>3. ADJOURN TO CLOSED SESSION</p>	<p>President Ochylski Adjourned to Closed Session at 5:19 p.m.</p>
<p>4. RECONVENE TO OPEN SESSION- 6:00 PM</p>	<p>President Ochylski called the meeting to order at 6:06 p.m.</p>
<p>5. REPORT OUT OF CLOSED SESSION</p>	<p>President Ochylski reported there was “no reportable action” from Closed Session.</p>
<p>6. GENERAL ACTION ITEMS</p> <p>A. Presentation of a Standard of Cover Assessment Report regarding Fire and Emergency Services in Los Osos</p>	<p>General Manager Munds provided a brief background of the Standard of Cover (SOC) Report before introducing Sam Mazza of Citygate Associates.</p> <p>Sam Mazza provided a presentation on the SOC. He discussed how the study was conducted, outcome goals, deployment strategies, stakeholder comments, capstone observations, risk assessment, hazards evaluated, service demand, response performance, deployment findings, and deployment recommendations.</p> <p>Battalion Chief Provence provided an example of ‘two in and two out’, stating that although a structure fire may have a known rescue, no one may enter the building unless four personnel are on the scene.</p> <p>The Board discussed reserve programs and the decline of applicants.</p> <p>Public Comment – Richard Margetson commented on the fire tax history and that the fire tax's primary justification, simultaneous response, services need to be brought back to the level expected, and response performance to fire and EMS calls.</p> <p>General Manager Munds responded that ESAC will hold a meeting on March 14, 2024, and FAC will consider the financial aspect when there are recommendations.</p> <p>The Board discussed 4-person staffing, simultaneous calls, and how to move forward.</p> <p>Director Fourcroy thanked those who participated in the discussion and presentation.</p> <p>Director Fourcroy recommended that the Board receive and file the report. The motion was seconded by Director Womack and carried with unanimous consent.</p>

<p>B. Conceptual Approval of Entering into an Agreement with S&T Mutual Water Company for Emergency Water System Response Services and Routine Maintenance</p>	<p>General Manager Munds presented, providing background and S&T's requests.</p> <p>Public Comment – None</p> <p>Director Fourcroy moved that the Board:</p> <ol style="list-style-type: none"> 1. Conceptually approve entering into an Agreement with S&T Mutual Water Company to Provide Emergency Water System Response Services and Routine Maintenance; and 2. Direct staff to bringing back to the Board a draft agreement for discussion and approval. <p>The motion was seconded by Director Cesena and carried with unanimous consent.</p>
<p>7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA</p>	<p>None</p>
<p>8. ADMINISTRATIVE AND COMMITTEE REPORTS</p> <p>A. Fire Department Report</p> <p>B. Sheriff Department Report</p> <p>C. California Highway Patrol Report</p> <p>-----Adjourned for a Break-----</p> <p>-----Reconvened-----</p> <p>D. Utilities Department Report</p> <p>E. General Manager Report</p> <p>F. Los Osos/Baywood Park Chamber of Commerce Report</p> <p>G. Los Osos Community Advisory Council (LOCAC) Report</p> <p>H. Parks and Recreation Committee Meeting Report</p> <p>I. Utilities Advisory Committee Meeting Report</p> <p>J. Finance Advisory Committee Meeting Report</p> <p>K. Emergency Services Advisory Committee Meeting Report</p> <p>L. Basin Management Committee Meeting Report</p>	<p>Battalion Chief Provence thanked the Board for the SOC, discussed training, multi-company training, station tours, and storm impacts, and presented yearly reports for 2023 and 2024.</p> <p>No Report</p> <p>Captain Klingenberg reported five total collisions in February 2024: two non-injuries, four hit-and-runs (two with injuries and two without), and one non-collision DUI.</p> <p>President Ochylski adjourned the meeting for a break at 7:38 PM</p> <p>President Ochylski reconvened the meeting at 7:45PM</p> <p>General Manager Munds mentioned the completion of the 16th Street North Tank and the Program C Transmission Main, and the starting of the South Bay Lower Aquifer Well Rehabilitation Project.</p> <p>General Manager Munds provided updates on the Fiscal Year 2024–25 Budget, the solid waste rate setting manual, SLO County Title 19, and the recycled water connection to the schools.</p> <p>President Ochylski inquired about the Board of Supervisors' responses to the Title 19 Los Osos Purveyor letter.</p> <p>General Manager Munds responded that the response was good.</p> <p>No Report</p> <p>Director Fourcroy reported discussions were about Habitat Conservation Plan (HCP) and the sale of Sunnyside School.</p> <p>General Manager Munds commented on the potential cost to the district.</p> <p>No Report – Next meeting will be March 19, 2024</p> <p>Director Cesena reported that the Capital Improvement project was discussed, and the urgency of moving projects forward.</p> <p>Director Womack reported that the committee had Brown Act training and it was recommended that the warrant register be approved, as well as the financial reports to be received and filed.</p> <p>No Report – Next meeting will be March 14, 2024.</p> <p>No Report – Next meeting will be March 20, 2024.</p>

<p>M. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars</p> <p>N. Response to Previously Asked Questions</p>	<p>Director Womack attended the CSDA Annual meeting and the Special District Leadership Academy.</p> <p>None</p>
<p>9. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA</p>	<p>Public Comment – Richard Margetson commented on the Board of Supervisors meeting and the current fire tax's cost per day to households.</p>
<p>10. CONSENT AGENDA</p> <p>A. Receive Administrative, Committee Reports, and Approved Committee Minutes</p> <p>B. Approve Meetings Minutes of February 1, 2024</p> <p>C. Approve Warrant Register for February 2024</p> <p>D. Receive Financial Report for Period Ending January 31, 2024</p> <p>E. Approve 2024 Advisory Committee Work Plans</p> <p>F. Adopt Resolution 2024-03 Adopting the Board of Directors Bylaws and Rules of Decorum for 2024</p>	<p>A motion was made by Director Fourcroy that the Board receive and file the presented Administrative, Committee Reports and Approved Committee Minutes The motion was seconded by Director Womack and carried with the following vote:</p> <p>Ayes: Directors Fourcroy, Womack, Cesena, Ochylski Nays: Abstain: Absent: Gatchell</p>
<p>11. DISCUSSION OF PULLED CONSENT ITEMS</p>	<p>None</p>
<p>12. FUTURE AGENDA ITEMS</p>	<p>None</p>
<p>13. CLOSING BOARD COMMENTS</p>	<p>None</p>
<p>14. ADJOURNMENT</p>	<p>The meeting was adjourned at 8:01 p.m.</p>