

**Los Osos Community Services District
Minutes of the Finance Advisory Committee Meeting
June 1, 2020 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Call to Order, Flag Salute and Roll Call	<p>Chairperson Ochylski called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u></p> <p>Sandra Cirilo, Committee Member – Present Lisa Gonzalez, Committee Member – Present Bea Jansen, Committee Member – Present Alyce Thorp, Committee Member – Present Christine Womack, Vice Chairperson – Arrived at 5:31 p.m. Marshall Ochylski, Chairperson – Present</p> <p><u>Staff:</u></p> <p>Ron Munds, General Manager Laura Durban, Administrative Services Manager</p>	
2. Approve FAC Meeting Minutes of March 2, 2020 and May 4, 2020	<p>Administrative Services Manager Durban presented the minutes for approval.</p> <p>Public Comment - None</p> <p>Committee Member Jansen made a motion that the Committee approve the minutes of March 2, 2020 and May 4, 2020. The motion was seconded by Committee Member Gonzalez and the motion carried with the following vote:</p> <p>Ayes: Committee Member Jansen, Gonzalez, Thorp Nays: None Abstain: Committee Member Cirilo Absent: None</p>	Action: File Approved Minutes.
3. Review of Board Item Regarding Approval of Warrant Register for May 2020	<p>Administrative Services Manager Durban presented the Warrants for approval commenting on various items to explain charges that occurred.</p> <p>Committee Member Thorp inquired about the legal fees.</p> <p>Committee Member Cirilo inquired about the Badger Meter charge and the status of the meter replacement program.</p> <p>Public Comment – None.</p> <p>Committee Member Gonzalez made a recommendation that the Board approve the warrants of May 2020. The motion was seconded by Committee Member Thorp and the motion carried with the following vote:</p> <p>Ayes: Committee Member Gonzalez, Thorp, Cirilo, Jansen Nays: None Abstain: None Absent: None</p>	Action: The Committee recommended that the Board approve the Warrant Register for May 2020.
4. Review of Board Item Regarding Financial Reports for the Period Ending April 30, 2020	<p>General Manager Munds presented the Financial Reports for approval as presented in the packet.</p> <p>Committee Member Thorp inquired about GL 7238 for fund 301.</p> <p>Public Comment - None</p> <p>Committee Member Gonzalez made a recommendation that the Board receive and file the Financials of April 30, 2020. The motion was seconded by Committee Member Jansen and the motion carried with the following vote:</p> <p>Ayes: Committee Member Gonzalez, Jansen, Cirilo, Thorp Nays: None Abstain: None Absent: None</p>	Action: The Committee recommended that the Board receive and file the financials for the period ending April 30, 2020

AGENDA ITEM	DISCUSSION	FOLLOW-UP
5. Review of the Final Budget for Fiscal Year 2020/2021	<p>General Manager Munds presented the Final Budget for Fiscal Year 2020/2021 as presented in the agenda packet.</p> <p>Committee Member Cirilo inquired about the election cost in Fund 100; about the service fee increase for NBS in Fund 600; commented on Parks and Recreation.</p> <p>Committee Member Thorp inquired about the SCADA project.</p> <p>Public Comment – None</p> <p>Committee Member Gonzalez made a recommendation that the Board approve and file the Final Budget for Fiscal Year 2020/2021. The motion was seconded by Committee Member Jansen and the motion carried with the following vote:</p> <p>Ayes: Committee Member Gonzalez, Jansen, Cirilo, Thorp Nays: None Abstain: None Absent: None</p> <p>The Committee thanked General Manager Munds and Staff for a thorough and well-presented budget.</p>	<p>Action: The Committee recommended that the Board approve and file the Final Budget for Fiscal Year 2020</p>
6. Public Comments on Items NOT on this Agenda	<p>Lynette Tornatzky thanked the Committee for such a fun meeting.</p>	
7. Schedule Next FAC Meeting	<p>The next meeting of the Financial Advisory Committee is scheduled for Monday, June 29, 2020 unless otherwise noted.</p>	
8. Closing Comments by FAC Committee	<p>Chairperson Ochylski thanked Cheri Grimm for her many years of service, commenting that she was very dedicated, and made valuable contributions as an outstanding Committee member on the FAC.</p> <p>The Committee all agreed that Cheri Grimm would be missed from the Committee thanking her for her service.</p>	
9. Adjournment	<p>The meeting adjourned at 6:11 p.m.</p>	