

Los Osos Community Services District
DRAFT Minutes of the Emergency Services Advisory Committee
April 21, 2015 at 5:30 p.m. at Station 15 - South Bay

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Opening	<p>Chairperson Ochylski called the meeting to order at 5:35 p.m.</p> <p>Roll Call: Marshall E. Ochylski, Chairperson – Present Charles L. Cesena, Vice Chairperson – Present Jerry Dillingham, Committee Member – Absent David Harris, Committee Member - Present Vita Miller, Committee Member – Present Julie Tacker, Committee Member – Present Thomas Wright, Committee Member – Present</p> <p>Staff: Phill Veneris, Battalion Chief Harmony Brown, Executive Assistant</p>	
2. Introduction of New Member(s) to ESAC (Update)	ESAC recognized Committee Member Harris' new appointment as an Emergency Services Advisory Committee Member.	
3. Annual Ralph M. Brown Act ESAC Orientation (Update)	Chairperson Ochylski provided a presentation on the Ralph M. Brown Act and highlighted specific points of interest. The Committee reviewed the Ralph M. Brown Act.	
4. Approval of ESAC Minutes of January 20, 2015	<p>The ESAC reviewed the minutes of January 20, 2015.</p> <p>Committee Member's Tacker and Miller spoke regarding the minutes and in opposition of the quarterly meeting schedule.</p> <p>Public Comment: Richard Margetson spoke.</p> <p>Committee Member Tacker moved that the minutes be approved and filed, as presented. The motion was seconded by Committee Member Wright and approved unanimously.</p>	Action: Approve and file minutes.
5. Discussion and Recommendation to the Board of Directors Regarding Annual CPI Increase for Special Fire Tax	<p>Battalion Chief Veneris provided an update regarding a memorandum from Wallace Group, as provided in the agenda packet, requesting an increase of 1.7% in the CPI. This was discussed further by ESAC.</p> <p>Public Comment: Richard Margetson spoke.</p> <p>Committee Member Tacker moved that the Board accept the full proposed CPI increase. The motion was seconded by Committee Member Miller and approved unanimously.</p>	Action: The Committee recommended that the Board accept the full proposed CPI increase of 1.7%.
6. Presentation and Review of Board Item Regarding Draft Fiscal Year 2015/2016 Fund 301 Budget	<p>Battalion Chief Veneris gave a detailed summary of the FY 2015/2016 Draft Fund 301 Budget as submitted with the agenda packet.</p> <p>Battalion Chief Veneris explained adjustments in the Schedule A Contract, CAL FIRE Administrative Allocation Fees and LOCSD Administrative Allocation Fees. In addition, he reviewed Fund 301 projected revenues, Reserve Statement and expenditures, including the impact caused by the increase to the State minimum wage and funding options for the Vehicle Sinking Fund.</p>	

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<p>6. Presentation and Review of Board Item Regarding Draft Fiscal Year 2015/2016 Fund 301 Budget (continued)</p>	<p>Battalion Chief Veneris reported that the Solar Panel Project will be funded through Fire Public Facility Fees (25%) and Capital Outlay (75%).</p> <p>Committee Member Miller and Vice Chairperson Cesena spoke regarding the 12.6% projected increase to Schedule A and the anticipated impact on Fund 301.</p> <p>Committee Member Tacker spoke in opposition to the LOCSD Administrative Fee and General Property Tax revenues that benefit Fund 500 (Water).</p> <p>Committee Member Wright spoke in favor of using Fund 650 (Solid Waste) revenue as a source of funding for Fund 301 (Fire).</p> <p>Public Comment: Richard Margetson spoke.</p> <p>Committee Member Tacker moved that Chairperson Ochylski and Vice Chairperson Cesena call a Special Meeting prior to the May 7th BOD meeting to discuss the following budget issues:</p> <ul style="list-style-type: none"> • General Property Taxes • LOCSD Administrative Allocation Fees • CSA9i Revenue for Fiscal Year 2014/2015 • 2013/2014 Audit <p>The motion was seconded by Committee Member Miller and carried with the following vote:</p> <p style="margin-left: 40px;">Ayes: Harris, Miller, Tacker, Wright Nays: None Abstain: None Absent: Dillingham</p>	<p>Action: The Committee recommended a special meeting to be held prior to the May 7th BOD meeting to further discuss the draft Fiscal Year 2015/2016 Fund 301 Budget.</p>
<p>7. Discuss Hazard Abatement Requirements in Los Osos as Outlined in Title 4 (Update)</p>	<p>Battalion Chief Veneris updated ESAC regarding a possible Door-to-Door Chipping Event, to be funded by the San Luis Obispo County Fire Safe Council and LOCSD to be held in late-May, along with Staff's intention to distribute flyers to homes within the state responsibility area (SRA).</p>	
<p>8. Provide Update on Request For Proposal to Install Solar Panels at Station 15 – South Bay (Update)</p>	<p>Battalion Chief Veneris gave a brief update regarding the 30-day Solar Panel RFP, including a walk-thru by interested contractors on this date, anticipated costs, savings and timeframes.</p> <p>This was further discussed by ESAC.</p> <p>No public comment.</p>	
<p>9. Update on Restoring the Station 15 – South Bay Hose Tower (Update)</p>	<p>Battalion Chief Veneris updated the Committee on the restoration plan of the Station 15 – South Bay Hose Tower including cleaning, removing rust, painting, installing new lighting and repairing the cracked cement underneath.</p> <p>This was further discussed by ESAC.</p>	
<p>10. Update on the Los Osos Habitat Conservation Plan and Section 7 Permit (Update)</p>	<p>Vice Chairperson Cesena gave a brief update on the status of the HCP and Section 7 Permit.</p> <p>This was further discussed by ESAC.</p> <p>No public comment.</p>	

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11. Review of Board Item Regarding Monthly Fire Department Reports for January 2015, February 2015 and March 2015 (Information Only)	<p>Battalion Chief Veneris gave a brief summary of the Fire Department Reports for January 2015, February 2015 and March 2015 as submitted with the agenda packet.</p> <p>This was further discussed by ESAC.</p> <p>No public comment.</p>	
12. Public Comment on Items NOT Listed on this Agenda:	<p>Richard Margetson spoke in regards to the inconsistent presentation of the LOCSD Admin. Allocation Fees in the FAC packet and ESAC packet.</p> <p>Chairperson Ochylski stated that he plans to schedule a Special Meeting, and will communicate a date by email.</p>	
13. Schedule Upcoming ESAC Meeting:	<p>The next meeting of the Emergency Services Advisory Committee will be held on Tuesday, July 14, 2015 at 5:30 p.m.</p>	
14. Closing Comments by ESAC Committee Members	<p>Committee Member Miller recommended a monthly ESAC meeting schedule.</p> <p>Committee Member Wright inquired regarding Ad-Hoc Committees that were to be formed regarding 4.0 Staffing and the Admin. Allocation Fee.</p> <p>Committee Member Tacker spoke in regards to the 1316 16th Street Project (Water Tank) and whether a fire inspection was necessary.</p>	
15. Adjournment	<p>The meeting adjourned at 7:46 p.m.</p>	