



LOS OSOS COMMUNITY SERVICES DISTRICT

2122 9th Street, Suite 102, Los Osos, CA 93402
805-528-9370 Direct / 805-528-9377 Fax
www.losososcsd.org

REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday, January 18, 2018

6:00 PM Closed Session – 7:00 PM Open Session

Los Osos Community Services District Office, 2122 9th Street, Suite 106, Los Osos, CA

Board of Directors

Jon-Erik Storm, President
Vicki L. Milledge, Vice President
Charles L. Cesena, Director
Marshall E. Ochylski, Director
Louis G. Tornatzky, Director

AGENDA

This agenda is prepared and posted pursuant to Government Code §54954.2. District prepared staff reports and documents are normally available on the District website www.losososcsd.org on the date the agenda is posted or at the District Office. Any writing or document pertaining to an open session item on this agenda which is distributed to the Board of Directors after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed at the District Office during normal business hours, and may be posted on the District's website at www.losososcsd.org.

Please silence all cell phones during the meeting as a courtesy to others.

Consistent with the Americans with Disabilities Act and California Government Code §549542, requests for disability related modification or accommodation including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the referenced public meeting by contacting the General Manager at 805-528-9370 or at the District Office during normal business hours.

1. OPENING – 6:00 PM

- A. Call to Order
- B. Flag Salute
- C. Silent Observance
- D. Roll Call

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

A. CONFERENCE WITH LEGAL COUNSEL-LIABILITY CLAIM [Government Code 94961]

Claimant: Jason Zatt, Utility Compliance Technician II
Agency Claimed Against: Los Osos Community Services District

B. CONFERENCE WITH LABOR NEGOTIATORS [Government Code 54957.6]

Agency designated representatives: General Manager Renee Osborne and District Counsel Roy Hanley
Employee designated representative: San Luis Obispo County Employees' Association (SLOCEA)

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Public comment and public testimony shall be directed to the Board President and shall be addressed to the Board of Directors as a whole. Each person addressing the Board of Directors shall do so in an orderly and civil manner. **Public Comment is limited to three (3) minutes or otherwise at the discretion of the President.**

4. ADJOURN TO CLOSED SESSION

5. RECONVENE TO OPEN SESSION AND REPORT OUT OF CLOSED SESSION MEETING

6. ELECTION OF 2018 LOCSD BOARD PRESIDENT AND BOARD VICE PRESIDENT

**7. PRESENTATION – Fiscal Year 2016/2017 Audit Report – Adam Guise, Moss, Levy & Hartzheim, LLP
[Recommend receive and file Final Fiscal Year 2016/2017 Audit Report]**

8. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Members of the public may address the Board relating to any item of interest within the Board's jurisdiction but *not* on its agenda today. Public comment and public testimony shall be directed to the Board President and shall be addressed to the Board of Directors as a whole. Please state your name before addressing the Board. Each person addressing the Board of Directors shall do so in an orderly and civil manner. **Public Comment is limited to three (3) minutes or otherwise at the discretion of the President.**

9. ADMINISTRATIVE AND COMMITTEE REPORTS

- A. Fire Department Report
- B. Sheriff Department Report
- C. Utilities Department Report
- D. General Manager Report
- E. Los Osos Community Advisory Council (LOCAC) Report
- F. Los Osos/Baywood Park Chamber of Commerce Report
- G. Utilities Advisory Committee Report
- H. Finance Advisory Committee Report
- I. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars
- J. Response to Previously Asked Questions

10. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA (EXCEPT ITEMS PULLED FOR SEPARATE CONSIDERATION)

Public comment and public testimony shall be directed to the Board President and shall be addressed to the Board of Directors as a whole. Please state your name before addressing the Board. Each person addressing the Board of Directors shall do so in an orderly and civil manner. **Public Comment is limited to three (3) minutes or otherwise at the discretion of the President.**

11. CONSENT AGENDA

Any item from the Consent Agenda can be removed by a member of the Board of Directors for separate consideration. Consent Agenda items are considered routine and do not require separate discussion. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda unless an item has been pulled for separate consideration. Items pulled for separate consideration will be heard after all other Action Items listed on the agenda. **Public Comment is limited to three (3) minutes or otherwise at the discretion of the President.**

- A. Receive Administrative, Committee Reports, and Approved Committee Minutes [Recommend receive and file reports]
- B. Approve Meeting Minutes of December 7, 2017 [Recommend approval of meeting minutes]
- C. Approve Warrant Register for December 2018 [Recommend approval of the warrants]
- D. Receive Financial Reports for the Period Ending November 30, 2017 [Recommend receive and file report]
- E. Receive Final Revenue and Expenditure Report for Fiscal Year 2016/2017 [Recommend receive and file]
- F. Approve 2017/2018 Mid-Year Budget Adjustments [Recommend approval of mid-year budget adjustments]
- G. Adopt Resolution Amending the Personnel Policy to Create the Position of Utility Billing Specialist, Revise the Job Description for the Administrative Clerk I/II/III Position; and Amend the Organization Chart [Recommend adopt Resolution 2018-01]

- H. Adopt Resolution Declaring Certain Volunteers as Employees for the Purpose of Providing Workers' Compensation Insurance [Recommend adopt Resolution 2018-02]

12. GENERAL ACTION ITEMS

Public comment and public testimony shall be directed to the Board President and shall be addressed to the Board of Directors as a whole. Please state your name before addressing the Board. Each person addressing the Board of Directors shall do so in an orderly and civil manner. **Public Comment is limited to three (3) minutes or otherwise at the discretion of the President.**

- A. Annual Review of Board Bylaws and Rules of Decorum [Review current Bylaws, discuss possible revisions and direct staff to draft revised Bylaws and Rules of Decorum for adoption on February 1, 2018]

13. DISCUSSION OF PULLED CONSENT ITEMS

Items pulled for separate consideration from the Consent Agenda, if any, will be heard at this time.

14. FUTURE AGENDA ITEMS

Requests from Board members to receive feedback, direct Staff to prepare information and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken.

15. CLOSING BOARD COMMENTS

16. ADJOURNMENT

Respectfully submitted,


Rende Osborne, General Manager

This is to certify that this agenda was posted at the Los Osos Community Services District Office and distributed according to requests on January 12, 2018.


Ann Kudart, Administrative Services Manager