



October 7, 2021

TO: LOCSD Board of Directors
FROM: Laura Durban, Administrative Services Manager
SUBJECT: **Agenda Item 6B – 10/07/2021 Board Meeting**
Approve Prior Meeting Minutes

President
Christine M. Womack

Vice President
Matthew D. Fourcroy

Directors
Charles L. Cesena
Troy C. Gatchell
Marshall E. Ochylski

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
Eddy Moore

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the minutes of the Board of Directors meeting held September 9, 2021 and September 29, 2021 for your approval.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board approve the minutes of the Board of Directors meeting held September 9, 2021 and September 29, 2021.

Attachment
09/09/2021 Board of Directors Minutes
09/29/2021 Board of Directors Minutes

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Los Osos Community Services District
DRAFT - Minutes of the Regular Meeting of September 9, 2021

AGENDA ITEM	DISCUSSION OR ACTION
1. CALL TO ORDER/ ROLL CALL	<p>President Womack called the meeting to order at 5:30 p.m. and Vice President Fourcroy led the Flag Salute.</p> <p>Roll Call: Chuck Cesena, Director – Arrived at 5:34pm Troy Gatchell, Director– Absent Marshall Ochylski, Director- Present Matthew Fourcroy, Vice President – Present Christine Womack, President – Present</p> <p>The following Staff was present: Ron Munds, General Manager Chase Martin, District Counsel Laura Durban, Administrative Services Manager</p>
2. ANNOUNCEMENT OF CLOSED SESSION	President Womack announced closed session for Public Employment Government Code 54957 (b)(1)
3. PUBLIC COMMENT ON CLOSED SESSION	None
4. ADJOURN TO CLOSED SESSION	The meeting was adjourned to closed session at 5:32 p.m.
5. RECONVENE TO OPEN SESSION	President Womack reconvened the meeting to open session at 6:00 p.m.
6. REPORT OUT OF CLOSED SESSION	District Counsel Martin reported that no reportable action was taken.
7. GENERAL ACTION ITEM A. Adopt Resolution 2021-21 Authorizing the Execution and Delivery of the Third Amendment to the Enterprise Fund Installment Sale Agreement with California Infrastructure and Economic Development Bank (IBank) B. Review of a Los Osos Basin Plan Implementation Summary, the San Luis Obispo County Water Infrastructure Resiliency Report and Provide Direction to the General Manager to Investigate Water Resiliency Project Alternatives	<p>General Manager Munds presented the history, the new terms, and the new calculation for the loan; the presentation is made available on the District website.</p> <p>Vice President Fourcroy inquired how long is remaining on the loan.</p> <p>General Manager Munds responded that it goes until August 2034.</p> <p>President Womack gave a brief history on the new interest rate for the loan.</p> <p>Public Comment - None</p> <p>A motion was made by Director Fourcroy that the Board adopt Resolution 2021-21 Authorizing the Execution and Delivery of the Third Amendment to the Enterprise Fund Installment Sale Agreement with California Infrastructure and Economic Development Bank. The motion was seconded by Director Cesena and carried with the following vote:</p> <p>Ayes: Directors Fourcroy, Cesena, Womack Nays: None Abstain: None Absent: Gatchell, Ochylski</p> <p>General Manager Munds presented a summary of the Los Osos Basin Plan and the San Luis Infrastructure Resiliency report; the presentation is made available on the District website.</p> <p>Director Cesena inquired about the difference between the rankings in the San Luis Obispo County Infrastructure Resiliency Report.</p> <p>General Manager Munds commented that the difference in the two rankings deals with if a water agency has mitigation opportunities, i.e., a water supply projects in the works.</p> <p>Public Comment – Deborah Howe inquired about the desalination efforts and if a location has been established for a potential desalination plant.</p> <p>General Manager Munds responded about the sub-committee reviewing the different studies, and will make a recommendation to Water Resource Advisory Committee under the guise of San Luis Public Works Water Resource Division; locations for a potential desalination plant have been discussed in general terms, and not concrete at this time.</p> <p>A motion was made by Director Cesena that the Board direct the General Manager to initiate the investigation into alternative water supply resiliency projects to address the current and future water demands of the District; and authorize the use of \$10,000 from the Fund 500 Professional Consulting Services budget to engage the District Engineer for support</p>

AGENDA ITEM	DISCUSSION
<p>7. GENERAL ACTION ITEM (Continued)</p> <p>C. Discussion of Live versus Hybrid versus Remote Only Meetings</p>	<p>services during the investigation. The motion was seconded by Director Fourcroy and carried with the following vote: Ayes: Directors Cesena, Fourcroy, Ochylski, Womack Nays: None Abstain: None Absent: Gatchell</p> <p>General Manager Munds presented the different considerations regarding District meetings commenting on the Governor’s Executive Order N-29-20 that is set to expire on September 30, 2021 and the cost of the various meetings.</p> <p>Director Ochylski commented that should the Executive Order be extended that the District should go back to zoom/remote meetings.</p> <p>Director Cesena inquired if AGP would be needed for the Board meetings if the District purchased a camera; what the viewership is on SLO-SPAN; commented on needing a hybrid approach.</p> <p>Director Fourcroy commented that the meetings are more productive in person, but is fine with remote meetings if in person is not feasible; that the District should be doing hybrid meetings; that the discussion with AGP archiving the District meetings should be a separate discussion.</p> <p>Director Womack inquired if the District would want to spend the money on a camera if hybrid could only be for a short period of time; commented that she recommends remote meetings, informing the Board that the Finance Advisory Committee commented that they preferred to go remote.</p> <p>General Manager Munds commented that if the Committee Meetings remain hybrid, a camera purchase would be needed to be able to have video for those meetings: that the Staff running the Video element at a Board meeting is something to consider, but it may be a challenge for the current staff with other duties that are performed during the meetings; is unsure of SLO-SPAN viewership is recorded.</p> <p>Public Comment – None</p> <p>The Board provided Direction to the Staff that the District Board and Committee Meetings be held remote, and when the Governor’s Executive order expires the District includes a hybrid element to meetings.</p>
<p>8. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA</p>	<p>None</p>
<p>9. ADMINISTRATIVE AND COMMITTEE REPORTS</p> <p>A. Fire Department Report</p> <p>B. Sheriff Department Report</p> <p>C. Utilities Department Report</p> <p>D. General Manager Report</p> <p>E. Los Osos/Baywood Park Chamber of Commerce</p> <p>F. Los Osos Community Advisory Council (LOCAC) Report</p> <p>G. Parks and Recreation Committee Meeting Report</p> <p>H. Utilities Advisory Committee Meeting Report</p>	<p>Chief Provence, Battalion Chief, provided a summary of the Fire Department Report for August 2021 for Station 15-South Bay; commented on being able to see the District’s new Fire Engine, items that are being fixed on the vehicle and that it should be in California in the next couple of weeks; commented on calls; COVID protocols; Reserve Fire Fighter applications and the next PCF academy will be in November; approximately 20 final weed abatement notices sent.</p> <p>Written Report Only</p> <p>Written Report Only</p> <p>General Manager Munds commented on the Upper Aquifer Well Project, Districting, the Joint Water Purveyor Letter, the District being in a Stage III drought and encouraged water conservation.</p> <p>Written Report Only</p> <p>Written Report Only</p> <p>No report, meeting was canceled. Next meeting scheduled for October 19, 2021.</p> <p>No report, meeting was canceled. Next meeting scheduled for September 15, 2021.</p>

AGENDA ITEM	DISCUSSION
<p>I. Finance Advisory Committee Meeting Report</p> <p>J. Emergency Services Advisory Committee Meeting Report</p> <p>K. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars</p> <p>L. Response to Previously Asked Questions</p>	<p>President Womack provided a summary of the FAC meeting on August 30, 2021, in which the Committee recommended receiving and filing the Warrant Register and the Financial Report.</p> <p>No report, meeting was canceled. Next meeting scheduled for November 18, 2021.</p> <p>Director Ochylski reported on the Morro Bay National Estuary Program meeting.</p> <p>None</p>
<p>10. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA</p>	<p>No Public Comment</p>
<p>11. CONSENT AGENDA</p> <p>A. Receive Administrative, Committee Reports and Approved Committee Minutes</p> <p>B. Approve Meeting Minutes of August 5, 2021 and September 2, 2021</p> <p>C. Approve Warrant Register for August 2021</p> <p>D. Receive Financial Report for Period Ending July 31, 2021</p> <p>E. Adopt Resolution 2021-20 Authorizing the Drought Relief Grant Application, and if awarded, Acceptance and Execution for the Program C Lower Aquifer Well and Transmission Main Project</p> <p>F. Approve the Recommendation to Write-Off Uncollectible Utility Charges and Late Fees in the Amount of \$4,782.45</p> <p>G. Authorize a Formal Bid Process and Executing a Related Contract for the Rehabilitation of the 16th Street "South" Tank and Award of a Sole Source contract to Advantage Technical Services for Tank Welding and Coasting Quality Assurance Services</p> <p>H. Authorize the use of Fund 900 Reserves for Costs Associated with the Ferrell Pathway Project</p>	<p>A motion was made by Director Ochylski that the Board receive and file the Administrative and Committee Reports and approve the Consent Agenda. The motion was seconded by Director Fourcroy and carried with the following vote:</p> <p>Ayes: Directors Ochylski, Fourcroy, Cesena, Womack Nays: None Abstain: None Absent: Gatchell</p>
<p>12. DISCUSSION OF PULLED CONSENT ITEMS</p>	<p>None</p>
<p>13. FUTURE AGENDA ITEMS</p>	<p>None</p>

AGENDA ITEM	DISCUSSION
14. CLOSING BOARD COMMENTS	President Womack thanked the staff for getting the Hybrid meeting set up, thanked the community for attending and the Board for serving.
15. ADJOURNMENT	The meeting was adjourned to closed session at 6:55 p.m.

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**Los Osos Community Services District
DRAFT - Minutes of the Special Meeting of September 29, 2021**

AGENDA ITEM	DISCUSSION OR ACTION
1. CALL TO ORDER/ ROLL CALL	<p>President Womack called the meeting to order at 5:00 p.m.</p> <p>Roll Call: Chuck Cesena, Director – Arrived at 5:01 p.m. Troy Gatchell, Director– Present Marshall Ochylski, Director- Present Matthew Fourcroy, Vice President – Present Christine Womack, President – Present</p> <p>The following Staff was present: Ron Munds, General Manager Laura Durban, Administrative Services Manager</p>
2. PUBLIC HEARING A. Consider Adopting Resolution 2021-23 Authorizing Remote Teleconference Meetings	<p>General Manager Munds presented.</p> <p>Director Ochylski commented on the 30-day time period in the Resolution.</p> <p>Public Comment – None</p> <p>A motion was made by Director Ochylski that the Board adopt Resolution 2021-23 Authorizing Remote Teleconference Meetings. The motion was seconded by Director Fourcroy and carried with the following vote:</p> <p>Ayes: Directors Ochylski, Fourcroy, Cesena, Gatchell, Womack Nays: None Abstain: None Absent: None</p>
3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA	None
4. ADJOURNMENT	The meeting was adjourned to closed session at 5:05 p.m.