



August 1, 2024

**TO:** LOCSD Board of Directors  
**FROM:** Ron Munds, General Manager  
Laura Durban, Administrative Services Manager  
**SUBJECT: Agenda Item 12B- 08/01/2024 Board Meeting**  
Approve Prior Meeting Minutes

**President**  
Marshall E. Ochylski

**Vice President**  
Christine M. Womack

**Directors**  
Charles L. Cesena  
Matthew D. Fourcroy  
Troy C. Gatchell

**General Manager**  
Ron Munds

**District Accountant**  
Robert Stilts, CPA

**Unit Chief**  
John Owens

**Battalion Chief**  
Paul Provence

**DESCRIPTION**

Attached are the minutes of the Board of Directors meeting held June 6, 2024 for your approval.

**STAFF RECOMMENDATION**

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

***Motion: I move that the Board approve the minutes of the Board of Directors meeting held July 11, 2024.***

Attachment  
07/11/2024 Draft Board of Directors Meeting Minutes

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**DRAFT - Los Osos Community Services District – Board of Directors  
Minutes of the Regular Meeting of July 11, 2024**

AGENDA ITEM	DISCUSSION OR ACTION
<p><b>1. CALL TO ORDER FLAG SALUTE ROLL CALL</b></p>	<p>Vice President Womack called the meeting to order at 5:34 p.m. and led the flag salute.</p> <p>Roll Call:            Chuck Cesena, Director – Present            Matthew Fourcroy, Director – Absent            Troy Gatchell, Director – Present            Christine Womack, Vice President – Present            Marshall Ochylski, President – Arrived at 5:35 p.m.</p> <p>The following Staff was present:            Ron Munds, General Manager            Thomas Green, District Counsel            Laura Durban, Administrative Services Manager            Margaret Falkner, Utilities Systems Manager</p>
<p><b>2. ANNOUNCEMENT OF CLOSED SESSION ITEMS</b></p> <p><b>A. CONFERENCE WITH LEGAL COUNSEL– ANTICIPATED LITIGATION paragraph (2) or (3) of subdivision (d) of Section 54956.9: (One case).</b></p> <p><b>B. PUBLIC EMPLOYMENT Pursuant to [Government Code §54957 (b)(1)] Title: General Manager Contract Review</b></p>	<p>Vice President Womack announced closed session Pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (One case), and Government Code and §54957 (b)(1).</p> <p>Public Comment - None</p>
<p><b>3. ADJOURN TO CLOSED SESSION</b></p>	<p>Vice President Womack Adjourned to Closed Session at 5:35 p.m.</p>
<p><b>4. RECONVENE TO OPEN SESSION- 6:00</b></p>	<p>President Ochylski called the meeting to order at 6:01 p.m.</p>
<p><b>5. REPORT OUT OF CLOSED SESSION</b></p>	<p>District Counsel Green reported that Staff has been directed to send a notice denying the claim.</p> <p>President Ochylski reported there was no reportable action for the General Manager Review.</p>
<p><b>6. PUBLIC SAFETY REPORTS</b></p> <p><b>A. Fire Department Report</b></p> <p><b>B. Sheriff Department Report</b></p> <p><b>C. California Highway Patrol Report</b></p>	<p>No Report</p> <p>No Report</p> <p>No Report</p> <p>Public Comment - None</p>
<p><b>7. PUBLIC HEARING</b></p> <p><b>A. Public Hearing to Adopt Resolutions Submitting the Following Fiscal Year 2024/2025 Assessments and Special Tax Rolls to San Luis Obispo County for Collection:</b></p> <p><b>1. Bayridge Estates Annual Service Charge</b></p> <p><b>2. Vista de Oro Annual Service Charge</b></p> <p><b>3. Drainage Special Tax</b></p> <p><b>4. Fire Protection and Preventions Services Special Tax</b></p>	<p>President Ochylski introduced Agenda Item 7. General Manager Munds commented on the 2024/2025 assessments and special tax rolls.</p> <p>Director Cesena inquired about CPI being built into the drainage special tax.</p> <p>Public Comment – Margetson commented on the fire tax being lower than the original overturned proposition from 19 years ago.</p> <p><b>Committee Member Cesena moved that the Board adopt Resolutions 2024-13, 2024-14, 2024-15, 2024-16, 2024-17 and 2024-18 to levy the charges, special taxes, and assessments, as listed separately in EXHIBIT A, for Bayridge Estates, Vista de Oro, Drainage, Fire Protection and Prevention Services, District No. 1 Wastewater Services, and District Delinquent Water Charges and direct staff to submit adopted resolutions and tax rolls to the County for collection. The motion was seconded by Director Gatchell and carried with the following vote:</b></p>

AGENDA ITEM	DISCUSSION OR ACTION
<p><b>5. Wastewater District No. 1 Assessments</b></p> <p><b>6. District Past Due Water Accounts/Delinquent Water Charges</b></p>	<p><b>Ayes:</b> Directors Cesena, Gatchell, Womack, Ochylski</p> <p><b>Nays:</b></p> <p><b>Abstain:</b></p> <p><b>Absent:</b> Fourcroy</p>
<p><b>8. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA</b></p>	<p>Public Comment – Richard Margetson commented on Supervisor Gibson announcing the County will do a town hall regarding the building ordinance, and the importance of the Residents, District, Staff, and Board of Directors being involved in the town hall meeting.</p> <p>President Ochylski asked General Manager Munds to look at alternatives to discuss with County staff and to Agendize for the next BOD meeting.</p> <p>Director Cesena commented and agreed on the need for the town hall to be fully vetted where the public can voice concerns.</p>
<p><b>9. ADMINISTRATIVE AND COMMITTEE REPORTS</b></p> <p><b>A. Utilities Department Report</b></p> <p><b>B. General Manager Report</b></p> <p><b>C. Los Osos/Baywood Park Chamber of Commerce Report</b></p> <p><b>D. Los Osos Community Advisory Council (LOCAC) Report</b></p> <p><b>E. Parks and Recreation Committee Meeting Report</b></p> <p><b>F. Utilities Advisory Committee Meeting Report</b></p> <p><b>G. Finance Advisory Committee Meeting Report</b></p> <p><b>H. Emergency Services Advisory Committee Meeting Report</b></p> <p><b>I. Basin Management Committee Meeting Report</b></p> <p><b>J. Directors’ Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars</b></p> <p><b>K. Response to Previously Asked Questions</b></p>	<p>Written Report</p> <p>General Manager Munds provided updates on the solid waste rate setting process, FY 2024-25 work initiatives and the November Board elections.</p> <p>Director Gatchell commented that Octoberfest planning has begun.</p> <p>Director Cesena commented that the Los Osos Festival of Flavor Month is underway.</p> <p>Director Cesena provided the report, which included future meetings starting at 6:30 p.m. and Supervisor Gibson's commitment to a town hall meeting on the building ordinance.</p> <p>No Report</p> <p>Director Cesena reported the discussion covered the Coastal Commission meeting, the Purveyor response letter, and the schedule of projects for next year.</p> <p>Vice President Womack reported that it had been recommended that the warrant register be approved, as well as financial reports be received and filed.</p> <p>No Report.</p> <p>Director Cesena reported that the BMC approved the annual report, applying for a Rose Foundation grant for a monitoring well, and the joint Purveyor letter to the County.</p> <p>President Ochylski reported on the Estuary Program meeting, including eel grass doing well and discussion on dredging plan.</p> <p>None</p>
<p><b>10. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA</b></p>	<p>Public Comment – None</p>

AGENDA ITEM	DISCUSSION OR ACTION
<p><b>11. CONSENT AGENDA</b>  <b>A. Receive Administrative, Committee Reports, and Approved Committee Minutes</b>  <b>B. Approve Meetings Minutes of June 6, 2024</b>  <b>C. Approve Warrant Register for June 2024</b>  <b>D. Receive Financial Report for Period Ending May 31, 2024</b>  <b>E. Adopt Resolution 2024-19 Approving a New District Workplace Violence Prevention Plan Under Senate Bill No. 553F</b>  <b>F. Approve a Letter of Support for Cabrillo Estates Property Owner's Association Grant Application to the Rose Foundation for Funding of a Preliminary Engineering Report to Connect to the Los Osos Wastewater Project</b>  <b>G. Approve the District Acting as Lead Agency to Receive Grant Funding from the Bay Foundation for LA14 &amp; 16 Monitoring Well Rehabilitation Projects and the Authorize the General Manager to Execute an Agreement for Professional Services for Design and Construction Management of the Projects</b></p>	<p>A motion was made by Director Cesena that the Board receive and file the presented Administrative, Committee Reports and Approved Committee Minutes The motion was seconded by Vice President Womack and carried with the following vote:</p> <p><b>Ayes:</b> Directors Cesena, Womack, Gatchell, Ochylski  <b>Nays:</b>  <b>Abstain:</b>  <b>Absent:</b> Fourcroy</p>
<b>12. DISCUSSION OF PULLED CONSENT ITEMS</b>	None
<b>13. FUTURE AGENDA ITEMS</b>	None
<b>14. CLOSING BOARD COMMENTS</b>	<p>Director Cesena inquired about a fact sheet with the County.</p> <p>General Manager Munds responded there will be a coordination meeting with the County at the end of the month.</p> <p>Director Gatchell announced he will not be running for re-election.</p>
<b>15. ADJOURNMENT</b>	The meeting was adjourned at 6:28 p.m.