## Los Osos Community Services District – Board of Directors Minutes of the Regular Meeting of December 5, 2024 DISCUSSION OR ACTION

AGENDA ITEM	DISCUSSION OR ACTION
1. CALL TO ORDER FLAG SALUTE ROLL CALL	President Ochylski called the meeting to order at 6:02 p.m. Vice President Womack led the Flag Salute.
	Roll Call: Chuck Cesena, Director – Present – Arrived at 6:03 p.m. Matthew Fourcroy, Director – Present Troy Gatchell, Director – Absent Christine Womack, Vice President - Present Marshall Ochylski, President – Present
	The following Staff was present: Ron Munds, General Manager Daniel Cheung, District Counsel Laura Durban, Administrative Services Manager Margaret Falkner, Utilities Systems Manager
2. PUBLIC SAFETY REPORTS	
A. Fire Department Report	Battalion Chief Provence reported on Station 15 incidents for medical, hazard, MDOs, and aids between agencies and no fires in November 2024. Projects included live fire and surf rescue operations training, hosting Girl Scout troop fire safety training, assisting Season of Hope and Toys for Operation Santa Claus, and reminding residents to change smoke detector batteries. CalFire and San Luis Obispo met with US Fish and Wildlife and Monarch Homeowner's Association about fire and fuel mitigations.
B. Sheriff Department Report	Sergeant Coyes reported incidents in November 2024: two assaults and batteries, 31 disturbances, one burglary, four thefts, six vandalisms, zero mail thefts, two phone scams, 15 suspicious circumstances, 90 enforcement stops, and 30 preventative patrols.
C. California Highway Patrol Report	Lieutenant Tim Santoro reported nine crashes in November 2024, including six non-injuries, two minor, and one DUI involving a bicyclist.
	Public Comment - None
3. SPECIAL PRESENTATION	
A. Proclamation for Director Gatchell and	Administrative Services Manager Durban read a statement from Director Troy Gatchell.
Director Ochylski.	Vice President Womack read Director Troy Gatchell's Proclamation
	The Board thanked Director Gatchell for his service.
	Vice President Womack read Director Marshall Ochylski's Proclamation.
	Director Fourcroy thanked Director Ochylski for his time, effort, and volunteering to keep Los Osos the great place it is today and his community representation as a Board member.
	Director Cesena commented that the community appreciates Director Ochylski for his years of service and his commitment to the District and thanked him for his service.
	Director Womack commented that she appreciated Director Ochylski's support, service, and help with bringing the CSD back in shape.
	General Manager Munds thanked Director Ochylski for saving him from the County and for the hours spent talking about moving the District forward, and that he will be missed.
	Public Comment – Lynette Tornatzky thanked Director Ochylski for his hard work and service during difficult times. She also thanked Director Gatchell.
	Director Ochylski thanked everyone and said that he enjoyed serving the community and looks forward to the community participating in local government.

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4. GENERAL ACTION ITEMS	General Manager Munds provided a background and a summary of the proposed policy changes and the recommended policy eliminations.
A. Adopt Resolution 2024-21 Amending the District's Financial Reserves Policies	Public Comment – Richard Margetson commented on the 5% annual increase for the sinking fund.
	General Manager Munds commented that recommendations on increasing reserves will be discussed at the February BOD meeting.
	A motion was made by Director Cesena that the Board Approve the elimination of the Water Quality, Water Conservation and Basin Management Reserves and direct staff to return at a future meeting with recommendations for allocating the funds to existing Fund 500 reserve categories (requires 4/5th vote); and The motion was seconded by Vice President Womack and carried with the following vote:
	Ayes: Directors Cesena, Womack, Fourcroy, Ochylski Nays: Abstain: Absent: Gatchell
	A motion was made by Vice President Womack that the Board to Adopt Resolution 2024-21 amending the District's Reserve Policies.
	The motion was seconded by Director Fourcroy and carried with the following vote: Ayes: Directors Womack, Fourcroy, Cesena, Ochylski Nays: Abstain: Absent: Gatchell
B. Approve the Agreement for General Legal Counsel Services with Richard, Watson, Gershon (RWG)	General Manager Munds provided background.
	President Ochylski commented on the Ad Hoc Committee doing the original vetting.
	Public Comment – None
	Director Fourcroy made a motion that the Board approve the agreement with Richards, Watson and Gershon and authorize the Board President to execute said agreement.
	The motion was seconded by Director Cesena and carried with the following vote: Ayes: Directors Fourcroy, Cesena, Womack, Ochylski Nays: Abstain: Absent: Gatchell
	General Manager Munds thanked Daniel Cheung and Ty Green for their service to the District.
	President Ochylski thanked Daniel Cheung and Ty Green.
5. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA	Public Comment – Richard Margetson commented on the Needs and Wishes fundraiser, featuring free hot dogs, drummers, Operation Santa Claus bins for toy donations. He also commented on the history of the Noor Clinic.
	Lynette Tornatzky thanked Director Gatchell again and thanked Richard Margetson for his description of the Noor Clinic.
6. ADMINISTRATIVE AND	
COMMITTEE REPORTS A. Utilities Department Report	General Manager Munds provided updates on the Program C well project, groundwater monitoring wells LA-14 and LA-16, and the 10th Street tank issues,
B. General Manager Report	General Manager Munds provided updates on the Habitat Conservation Plan (HCP), which will go to the BOS meeting on December 10th, and the Community Plan, which will go to the Coastal Commission on December 11th. HCP will be a slow rollout. Also, an update on the FEMA/Cal OES process and the Intertie Project grant request was given.
C. Los Osos/Baywood Park Chamber of Commerce Report	President Ochylski commented on three events: the tree lighting in Baywood on December 7th, the holiday parade on December 14th, and Light Up Los Osos.

## **AGENDA ITEM DISCUSSION OR ACTION** D. Los Osos Community No Report Advisory Council (LOCAC) Report E. Parks and Recreation No Report **Committee Meeting Report** F. Utilities Advisory Director Cesena commented that the Committee discussed updates on the intent/will-serve policies. **Committee Meeting Report** G. Finance Advisory Vice President Womack reported on a clean audit and that it had been recommended that the **Committee Meeting Report** warrant registration be approved and that the financial reports and guarterly investment report be received and filed. H. Emergency Services General Manager Munds reported discussions were about the quarterly financial update, the fire Advisory Committee department quarterly report, the Emergency Services Strategic Plan, and the financial aspects of the Meeting Report Standard of Cover. I. Basin Management Director Cesena reported that discussions focused on the budget, billings, and processes for state **Committee Meeting Report** water in the county. J. Directors' Announcements None of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, **Conferences, and Seminars** K. Response to Previously None **Asked Questions** 7. PUBLIC COMMENT FOR Public Comment - None ITEMS ON THE **ADMINISTRATIVE AND** COMMITTEE REPORTS AND THE CONSENT AGENDA 8. CONSENT AGENDA A motion was made by President Ochylski that the Board receive and file the presented A. Receive Administrative. Administrative Committee Reports and Approved Committee Minutes. The motion was Committee Reports, and seconded by Director Cesena and carried with the following vote: Approved Committee Minutes **B.** Approve Meetings Minutes Ayes: Directors Ochylski, Cesena, Fourcroy, Womack of November 7, 2024 Navs: C. Approve Warrant Register Abstain: for November 2024 **Absent: Gatchell D. Receive Financial Report** for Period Ending October 31, 2024 E. Approve LOCSD Board of **Directors 2025 Meeting** Schedule F. Receive Quarterly Investment Report for Q3 2024 9. DISCUSSION OF PULLED None CONSENT ITEMS **10. FUTURE AGENDA ITEMS** Director Fourcroy commented on additional funding for Cabrillo Estates, and additional staffing and potential succession planning for major work initiatives. 11. CLOSING Director Womack announced there is a cake to celebrate President Ochylski. BOARD COMMENTS Director Cesena commented on both December 14th's Needs and Wishes fundraiser, and People

Helping People and what they do for the community and gave thanks.

The meeting was adjourned at 7:14 p.m.

**12. ADJOURNMENT**