

President Christine M. Womack

Vice President Matthew D. Fourcroy

Directors

Charles L. Cesena Troy C. Gatchell Marshall E. Ochylski

General Manager Ron Munds

District Accountant Robert Stilts, CPA

Unit Chief Eddy Moore

Battalion Chief Paul Provence

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December 2, 2021

TO: LOCSD Board of Directors

FROM: Laura Durban, Administrative Services Manager

SUBJECT: Agenda Item 6B – 12/02/2021 Board Meeting Approve Prior Meeting Minutes

DESCRIPTION

Attached are the minutes of the Board of Directors meeting and special meeting held November 4, 2021 for your approval.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board approve the minutes of the Board of Directors meetings held November 4, 2021.

Attachment 11/04/2021 Board of Directors Special Meeting Minutes 11/04/2021 Board of Directors Meeting Minutes

Los Osos Community Services District DRAFT - Minutes of the Special Meeting of November 4, 2021 DISCUSSION OR ACTION

AGENDA ITEM	DISCUSSION OR ACTION
1. CALL TO ORDER/ ROLL CALL	President Womack called the meeting to order at 5:01 p.m. Roll Call: Chuck Cesena, Director – Present Troy Gatchell, Director– Present Marshall Ochylski, Director- Present Matthew Fourcroy, Vice President – Present Christine Womack, President – Present The following Staff was present: Ron Munds, General Manager Jeffrey Minnery, District Counsel Laura Durban, Administrative Services Manager
2. GENERAL ACTION ITEM A. Provide Input into the County of San Luis Obispo Redistricting Process	 General Manager Munds introduced Morgan Torell and Kristen Eriksson from the County of San Luis Obispo who provided a presentation on the background and what is currently occurring with the Redistricting of Supervisorial Districts for San Luis Obispo County. The Board and County representatives discussed minority representation, Cal Poly's District, the plans provided in the presentation, the process for selection, and the process to provide comments to the Board of Supervisors. Public Comment – Don Maruska commented on the importance of Los Osos representation; Communities of Interest and keeping the North Coast as one District should take priority; Partisan preference; Plan C & D not being legal options. Anonymous in the Q & A inquired if the presentation will be made available online. The Board discussed how districting is part of the Los Osos CSD business; commented on primary issue being community of interest; on keeping the North Coast in one district; on Board Members and the General Manager providing public comment at the Board of Supervisors meeting; provided comments on a letter to the Board of Supervisors regarding the Districts. The Board directed staff to write a letter to the Board of Supervisors emphasizing that the District wants to preserve the North Coast as a community of interest, including Los Osos sharing an Estuary, economy and transportation with Morro Bay and the North Coast, and future water issues that are coming up. Also, to include voicing support for Plan A and Plan B.
3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA	None
4. ADJOURNMENT	The meeting was adjourned to closed session at 5:46 p.m.

Los Osos Community Services District DRAFT - Minutes of the Regular Meeting of November 4, 2021 DISCUSSION OR ACTION

AGENDA ITEM	DISCUSSION OR ACTION
1. CALL TO ORDER/	President Womack called the meeting to order at 6:01 p.m.
ROLL CALL	Roll Call:
	Chuck Cesena, Director – Present
	Troy Gatchell, Director– Preset Marshall Ochylski, Director- Present
	Matthew Fourcroy, Vice President – Present
	Christine Womack, President – Present The following Staff was present:
	Ron Munds, General Manager
	Jeffrey Minnery, District Counsel Laura Durban, Administrative Services Manager
2. PRESENTATION	General Manager Munds and President Womack presented a certificate of Recognition thanking Bea Jansen for her service to the District on the Finance Advisory Committee.
A. Recognition of Service to Los Osos Community Services	
District – Bea Jansen	Director Ochylski and Director Cesena thanked Bea Jansen for her service to the District.
	Public Comment – None
3. PUBLIC HEARING	General Manager Munds provided a brief history of the District's actions regarding the California
A. Public Hearing to Receive	Voting Rights Act and introduced David Lopez and Andrew Bishop from Cooperative Strategies.
Input from the Community Regarding the Voting Areas	David Lopez presented the timeline, census data, and six voting scenarios provided on the District Website.
Scenarios for a District Based	
Election System	Vice President Fourcroy inquired about sequencing voicing support for voting scenario 3 as sequencing would be easiest with this scenario.
	District Counsel Minnery commented that the Board can work with whatever decision the Board decides for sequencing and that he, General Manager Munds and David Lopez will provide
	sequencing options for maps selected at the final Public Hearing.
	The Board and David Lopez discussed sequencing and what would occur if no one runs in a District.
	Public Comment – None
	General Manager Munds requested the Board narrow down the maps, commenting at the next Public
	Hearing, the Board can adopt a final map and have sequencing suggestions at that meeting for those
	maps.
	Director Fourcroy voiced support for Voting Scenario 3.
	Director Ochylski voiced support for Voting Scenario 2A or staying At-Large.
	Director Cesena voiced support for Voting Scenario 2A, 3 or staying At-Large.
	Director Gatchell voiced support for Voting Scenario 2A and 3.
	District Counsel Minnery commented that at the next Board meeting, he would bring proposals for sequencing for Voting Scenario 2A as well as a resolution to adopt 2A or 3 if the Board selects one of
	those two voting scenarios.
	A motion was made by Director Ochylski that the Board move forward with voting scenarios
	2A with sequencing and 3 for consideration at the next Board of Directors Meeting. The motion was seconded by Director Cesena and carried with the following vote:
	Ayes: Directors Ochylski, Cesena, Gatchell, Womack
	Nays: Director Fourcroy
	Abstain: None Absent: None
4. GENERAL ACTION ITEM	President Womack presented the adjustment to the General Manager compensation.
GENERAL ACTION TIEM	r resident womack presented the adjustment to the General Wahager Compensation.

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AGENDA ITEM	Page 2 of 4 DISCUSSION
A. Adjustment to General Managers Compensation	Vice President Fourcroy commented that General Manager Munds scored very highly on the General Manager Evaluation performed in September and that the Board appreciates the work that he has been doing for the District.
	Director Ochylski thanked the General Manager for being cost sensitive but voiced support for giving the General Manager a 2% increase in compensation.
	Public Comment – None
	Director Cesena commented that this is an easy decision; that General Manager Munds received a Lifetime Achievement Award from People Helping People for service and work done to help the community of Los Osos.
	A motion was made by Director Fourcroy that the Board approve a 2% Performance increase in the General Managers compensation effective November 5, 2021. The motion was seconded by Director Cesena and carried with the following vote:
	Ayes: Directors Fourcroy, Cesena, Gatchell, Ochylski, Womack Nays: None Abstain: None Absent: None
B. Selection of San Luis	General Manager Munds presented the Agenda Item as provided on the District website.
Obispo County Integrated Waste Management Authority Special District Alternate	Director Ochylski commented on the process.
Representative	Public Comment – None
	A motion was made by Director Gatchell that the Board cast a vote for Daniel Burgess to fill the vacant Alternate Special District Representative Seat on IWMA, and authorize staff to cast the vote on the Districts behalf. The motion was seconded by Director Fourcroy and carried with the following vote:
	Ayes: Directors Gatchell, Fourcroy, Cesena, Ochylski, Womack Nays: None Abstain: None Absent: None
5. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA	None
6. ADMINISTRATIVE AND COMMITTEE REPORTS A. Fire Department Report	Chief Provence, Battalion Chief, provided a summary of the Fire Department Report for October 2021 for Station 15-South Bay; commented on calls received including 3 calls to Palisades area in October, COVID precautions, Sidewalk CPR training, 12 new Reserve Firefighters have been hired.
B. Sheriff Department Report	Sgt. Ian Doughty provided a summary of the Sheriff Department Report for October; commented on 65 calls, including 7 calls from Assault and Battery, 36 for Disturbance, 11 for Burglary, 13 for theft, 2 for vandalism, 1 for mail theft, 1 for phone scam, 13 for suspicious circumstances, and 31 traffic stops; on safe parking on Kansas Ave.
C. California Highway Patrol Report	Captain Klingenberg provided a report of the CHP activity for the month of October; commented on 3 DUIs, 7 collisions and 61 traffic citations; that the CHP is unable to breakdown the traffic citations by citation type.
D. Utilities Department Report	General Manager Munds commented on Program C Well, 8 th Street Upper Aquifer Well and the 16 th Street Tank Rehabilitation project.
E. General Manager Report	General Manager Munds commented on the Draft Audit; participated in County Wide Water Action Team meeting; Sea Water Intrusion Information Exchange meeting; Parks & Recreation Advisory Committee meeting; a meeting with State Senator John Laird about challenges Special Districts are having.
F. Los Osos/Baywood Park Chamber of Commerce	Written Report Only
	Director Gatchell commented that at LOCAC, Kerry Brown from the County provided an update on Title 19.

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AGENDA ITEM	DISCUSSION
G. Los Osos Community	
Advisory Council (LOCAC)	
Report	Vice President Fourcroy commented that at the Parks & Recreation Advisory Committee meeting
Report	
	the Committee discussed how to get the Dog Park project moving again; discussed the Community
H. Parks and Recreation	Plan and the parts that affect Parks and Recreation in Los Osos. The next meeting is on December
Committee Meeting Report	14 th , 2021 at 5:30pm.
	Director Cesena commented that he appointed Gene Scovell to the Committee; that Committee
	Member James Bishop provided an excellent presentation on the water situation at LOCAC.
I. Utilities Advisory Committee	······································
Meeting Report	President Womack provided a summary of the FAC meeting on November 1, 2021, in which the
meeting report	Committee recommended the Board receive and file the Warrant Register and the Financial Report.
L Einenee Advisers	Committee recommended the board receive and the the warrant Register and the Financial Report.
J. Finance Advisory	
Committee Meeting Report	No report. Next meeting scheduled for November 18, 2021.
K. Emergency Services	
Advisory Committee Meeting	
Report	Director Ochylski reported on the Basin Management Committee Meeting from October 27, 2021
Ropolit	commenting on updating the Sustainable Yield; approval of revised sustainable yield number;
L. Directors' Announcements	authorized use of grant pursuit contingency funds to prepare a water recycling fund program grant
of District and Community	application; approved SCI Proposal for BMC funding options; authorized survey of additional wells in
Interest and Reports on	the basin to improve monitoring program data; authorized use of contingency funds for Cleath-Harris
Attendance at Public	to evaluate feasibility and cost to modify existing wells to improve monitoring to Zone E.
Meetings, Training Programs,	
Conferences, and Seminars	None
M. Bosponso to Broviously	
M. Response to Previously	
Asked Questions	
7. PUBLIC COMMENT FOR	None
ITEMS ON THE	
ADMINISTRATIVE AND	
COMMITTEE REPORTS AND	
THE CONSENT AGENDA	
THE CONSENT AGENDA	
8. CONSENT AGENDA	A motion was made by Director Ochylski that the Board receive and file the Administrative and
A. Receive Administrative,	Committee Reports and approve the Consent Agenda. The motion was seconded by Director
Committee Reports and	Fourcroy and carried with the following vote:
Approved Committee Minutes	
B. Approve Meeting Minutes of	Ayes: Directors Ochylski, Fourcroy, Cesena, Gatchell, Womack
	Nays: None
October 4, 2021	
C. Approve Warrant Register	Abstain: None
for October 2021	Absent: None
D. Receive Financial Report	
for Period Ending September	
30, 2021	
E. Adopt Resolution 2021-26 to	
Re-Ratify the Proclamation of	
a State of Emergency and Re-	
Authorizing Remote	
Teleconference Meetings	
F. Approve LOCSD Board of	
Directors 2022 Meeting	
Schedule	
G. 16 th Street Tank	
Rehabilitation Project Revised	
Budget and Contract Award	
H. Approve the Amendments	
to the San Luis Obispo County	
Integrated Waste Management	
Authority Memorandum of	
Agreement with Member	
Agencies	
9. DISCUSSION OF PULLED	None
CONSENT ITEMS	
10. FUTURE AGENDA ITEMS	None

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AGENDA ITEM	DISCUSSION
11. CLOSING BOARD COMMENTS	Director Ochylski thanked the BMC staff and General Manager Munds for their work on the Basin Management; commented that the Chamber of Commerce is having their Christmas Parade on December 11 th at 10am and the Christmas Tree Lighting on December 10 th at dark. The theme is the 'Parade of Thanks'.
	Director Cesena commented on People Helping People hosting Needs and Wishes event at the Community Center after the Parade on December 11; thanked the Board.
	Director Gatchell commented that LOCAC will be moved up one week to November 18 th .
	President Womack thanked the Board and the Staff.
12. ADJOURNMENT	The meeting was adjourned to closed session at 7:38 p.m.