



January 31, 2022

TO: LOCSD Finance Advisory Committee
FROM: Laura Durban, Administrative Services Manager
SUBJECT: **Agenda Item 5 – 01/31/2022 FAC Meeting**
 Approve Warrant Register for January 2022

DESCRIPTION

President
 Matthew D. Fourcroy

Vice President
 Charles L. Cesena

Directors
 Troy C. Gatchell
 Marshall E. Ochylski
 Christine M. Womack

General Manager
 Ron Munds

District Accountant
 Robert Stilts, CPA

Unit Chief
 Eddy Moore

The attached Warrant Register is presented for review and for the FAC to make a recommendation to the Board for their review and approval. The following are some of larger payments made during the month of January:

Check No	Check Date	Vendor Name	Check Amount	Transaction Description	Fund
31230	1/7/2022	U.S. BANK	38,131.67	01/01/22 CIEDB Loan Interest Payment	500
31233	1/12/2022	COOPERATIVE STRATEGIES, LLC	1,975.00	Voting Area Creation - Work Completed To Date	100
31234	1/12/2022	CALIFORNIA WATER EFFICIENCY PARTNERSHIP	1,839.00	01/01/2022 - CalWEP Annual Membership	500
31249	1/20/2022	MEDSTOP URGENT CARE CENTER	3,855.66	November 2021 - 8 New Hire Medical Exams - Fire	301
31260	1/26/2022	MALLORY FIRE	6,178.23	01/04/22 Cust#33236 Thermal Camera Kit – Equipment for New Fire Truck	301

Battalion Chief
 Paul Provence

SUMMARY STAFF RECOMMENDATION

Staff recommends that the FAC adopt the following motion:

Motion: I recommend to the Board that the Board approve the warrant register for the period January 2022.

DISCUSSION

The District's Accounts Payable invoicing is charged to the following fund codes:

Mailing Address:
 P.O. Box 6064
 Los Osos, CA 93412

Offices:
 2122 9th Street, Suite 110
 Los Osos, CA 93402

Phone: 805/528-9370
FAX: 805/528-9377

www.losososcsd.org

- Fund 100 Administrative
- Fund 200 Bayridge Estate
- Fund 301 Fire
- Fund 400 Vista de Oro
- Fund 500 Water
- Fund 600 Wastewater
- Fund 800 Drainage
- Fund 900 Parks and Recreation

Attachments

LOS OSOS COMMUNITY SERVICES DISTRICT
 Check/Voucher Register - Warrant Register for Board Packet
 From 1/1/2022 Through 1/31/2022

Check No	Check Date	Vendor Name	Check Amount	Transaction Description	Fund Code
01/14/22	1/12/2022	CALIFORNIA STATE DISBURSEMENT UNIT (SDU)	18.33	Remittance ID 200000001224297 for PP 12/27/21-01/09/22	301
01/28/22	1/26/2022	CALIFORNIA STATE DISBURSEMENT UNIT (SDU)	184.61	Remittance ID 20000001224297 for PP 01/10/22-01/23/22	301
31205	1/7/2022	ADAMSKI MOROSKI MADDEN CUMBERLAND & GREEN LLP	2,100.00	11/01/21-11/30/21 General Legal Services	100
	1/7/2022	ADAMSKI MOROSKI MADDEN CUMBERLAND & GREEN LLP	550.00	11/01/21-11/30/21 General Legal Services	500
31206	1/7/2022	ALLIED ADMINISTRATORS - DELTA DENTAL	235.82	02/01-28/22 ID#07917-07535 Dental Plan	100
	1/7/2022	ALLIED ADMINISTRATORS - DELTA DENTAL	673.60	02/01-28/22 ID#07917-07535 Dental Plan	500
31207	1/7/2022	AUTOZONE	156.12	12/30/21 Customer #638878 Duralast Battery	500
31208	1/7/2022	GOLDEN STATE WATER COMPANY	647.78	12/26/21-12/16/21 Acct#84033200001 Water Service - Fire	301
31209	1/7/2022	COAST PEST CONTROL	75.00	12/25/21 Bi-Monthly Pest Control Service	301
31210	1/7/2022	COASTAL COPY INC	66.32	11/23/21-12/23/21 Acct#LO22 Main Copier/Printer/Fax Overages	100
	1/7/2022	COASTAL COPY INC	113.98	10/18/21-01/17/22 Acct#CF00 Contract #6312-03	301
31211	1/7/2022	Coverall North America, Inc.	271.00	01/01-31/22 Janitorial Services (Suites 106 & 110)	100
31212	1/7/2022	STREAMLINE	260.00	01/01-31/22 Website Hosting Service & Engage Fee	100
31213	1/7/2022	FERGUSON ENTERPRISES, INC #686	611.34	12/22/21 Cust#831935 MIPxPE Ultra-tite Couplings, Elbows,	500
31214	1/7/2022	WELLS FARGO VENDOR FIN SERV	99.74	12/24/21-01/23/22 Acct#90136374384 Copier Lease Service	301
31215	1/7/2022	HACH	384.40	12/28/21 Acct#270053 Process Control & Treatment Supplies	500
31216	1/7/2022	KITZMAN WATER, INC.	89.50	12/30/21 Acct#72975 Softwater Service - Fire	301
31217	1/7/2022	MINER'S ACE HARDWARE	309.85	12/01-31/21 Acct#121480 Supplies/Maint/Tools/Parts/Equip	301
31218	1/7/2022	MINER'S ACE HARDWARE	623.54	12/01-31/21 Acct#143640 Supplies/Maint/Tools/Equip/Parts	500
31219	1/7/2022	MISSION COUNTRY DISPOSAL	149.72	01/01-31/22 Acct#4130-5101854 Trash Service Water Yard 953	500
31220	1/7/2022	MISSION LINEN SUPPLY	31.90	12/29/21 Cust#213729 Janitorial Supplies-Towel Roll/Rags	500
31221	1/7/2022	MSN ENGINEERS INC	3,544.25	10/01-31/21 Professional Services 8th & El Moro	500
	1/7/2022	MSN ENGINEERS INC	1,167.25	11/01-30/21 Professional Services - 8th & El Moro	500
31222	1/7/2022	PG&E	290.75	11/18/21-12/19/21 7954162233-2 ELelectric Services/Street	100
	1/7/2022	PG&E	401.08	11/18/21-12/19/21 7954162233-2 ELelectric Services/Street	200
	1/7/2022	PG&E	8.95	11/18/21-12/19/21 7954162233-2 ELelectric Services/Street	301
	1/7/2022	PG&E	158.72	11/18/21-12/19/21 7954162233-2 ELelectric Services/Street	400
	1/7/2022	PG&E	7,249.52	11/18/21-12/19/21 7954162233-2 ELelectric Services/Street	500
	1/7/2022	PG&E	251.35	11/18/21-12/19/21 7954162233-2 ELelectric Services/Street	800
31223	1/7/2022	READY REFRESH	34.95	01/04/22 Acct#0900008772 Water Delivery Service	100
31224	1/7/2022	SCOTT O'BRIEN FIRE & SAFETY CO.	437.50	09/13/21 Annual Fire Extinguisher Service	301

LOS OSOS COMMUNITY SERVICES DISTRICT
 Check/Voucher Register - Warrant Register for Board Packet
 From 1/1/2022 Through 1/31/2022

Check No	Check Date	Vendor Name	Check Amount	Transaction Description	Fund Code
31225	1/7/2022	SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY	752.87	07/01/21-06/30/22 Property Liability Insurance - Vehicle	500
31226	1/7/2022	THE GAS COMPANY	50.30	11/27/21-12/28/21 Acct#05011720470 Gas Service - Water Yard	500
31227	1/7/2022	THE GAS COMPANY	318.64	11/23/21-12/22/21 Acct#1494152279 Gas Service - Fire	301
31228	1/7/2022	THE GAS COMPANY	48.81	11/24/21-12/27/21 Acct#17141580187 Gas Service - Suite 106	100
31229	1/7/2022	THE GAS COMPANY	16.27	11/24/21-12/27/21 Acct#17351580109 Gas Service Suite 110	100
31230	1/7/2022	U.S. BANK	38,131.67	01/01/22 CIEDB-B04-060; A/C#207877000 Interest Payment	500
31231	1/7/2022	LOS OSOS CHEVRON	1,036.03	12/01-31/21 Acct#70 Gas & Diesel - Fleet Vehicles	500
	1/7/2022	LOS OSOS CHEVRON	259.00	12/01-31/21 Acct#70 Gas & Diesel - Fleet Vehicles	800
31232	1/12/2022	AFLAC	49.68	12/01-31/21 Acct#HJ582 EE Elected Insurance	100
	1/12/2022	AFLAC	236.67	12/01-31/21 Acct#HJ582 EE Elected Insurance	500
31233	1/12/2022	COOPERATIVE STRATEGIES, LLC	1,975.00	Voting Area Creation - Work Done To Date	100
31234	1/12/2022	CALIFORNIA WATER EFFICIENCY PARTNERSHIP	1,839.00	01/01/2022 - CalWEP Membership	500
31235	1/12/2022	FRANCHISE TAX BOARD	35.00	Wage Garnishment 01.14.22	100
31236	1/12/2022	MISSION COUNTRY DISPOSAL	130.14	01/01-31/22 Acct#4130-5101023 Trash Service - Fire	301
31237	1/12/2022	OFFICE DEPOT INC	121.13	12/01-31/21 Acct#28702448 General Office Supplies - Fire	301
31238	1/12/2022	OFFICE DEPOT INC	153.76	12/01-31/21 Acct#28702448 General Supplies	100
	1/12/2022	OFFICE DEPOT INC	14.47	12/01-31/21 Acct#28702448 General Supplies	500
31239	1/12/2022	SLO COUNTY EMPLOYEES ASSOC	14.48	12/27/21-01/09/22 SLOCEA Dues	100
	1/12/2022	SLO COUNTY EMPLOYEES ASSOC	118.62	12/27/21-01/09/22 SLOCEA Dues	500
31240	1/12/2022	USA BLUE BOOK	226.47	Cust # 922782 CTS Testr 50P Waterproof - Water	500
31241	1/20/2022	AGP VIDEO, INC	600.00	NOV 21, DEC 21, JAN 22 Board Meetings - SLOSPAN Indexing	100
31242	1/20/2022	AT&T	1,067.17	12/17/21-01/16/22 Cust#9391056297 Telephone Service	301
31243	1/20/2022	GEORGE CONTENTO	3,000.00	02/01-28/22 Office Rent - Suite 106 & 110	100
31244	1/20/2022	DEMSEY, FILLIGER & ASSOCIATES, LLC	2,000.00	GASB 75 Actuarial Valuation & Supplemental Disclosure	100
31245	1/20/2022	DSD BUSINESS SYSTEMS	48.75	Customer ID C10171 - Criterion Assistance	100
31246	1/20/2022	HUMANA INSURANCE COMPANY	200.00	02/01-28/22 ID#732930-001 Insurnace (23RFF)	301
31247	1/20/2022	DE LAGE LANDEN FINANCIAL SERVICES	301.41	01/01/22-01/31/22 Acct#630919 Kyocera Service Contract/Insur	100
31248	1/20/2022	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	257.57	02/01-28/22 Acct#LOSOSOS-BL-283600 Insurnace Life/ADD/WI/LDT	100
	1/20/2022	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	610.68	02/01-28/22 Acct#LOSOSOS-BL-283600 Insurnace Life/ADD/WI/LDT	500
31249	1/20/2022	MEDSTOP URGENT CARE CENTER	3,855.66	November 2021 - 8 New Hire Medical Exams - Fire	301
31250	1/20/2022	MISSION LINEN SUPPLY	34.50	01/13/22 - Cust#213729 Janitorial Supplies - Towel Rolls/Rag	500

LOS OSOS COMMUNITY SERVICES DISTRICT
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Check No	Check Date	Vendor Name	Check Amount	Transaction Description	Fund Code
31251	1/20/2022	MSN ENGINEERS INC	706.88	12/01-31/2021 - Professional Services 8th & El Moro Well	500
31252	1/20/2022	ROBERT STILTS, CPA	5,000.00	12/16/21-01/15/22 Bookkeeping Services	100
31253	1/20/2022	VERIZON WIRELESS	67.84	12/08/21-01/07/22 Acct#472454582-00001 Cellular Service	301
31254	1/20/2022	VISION SERVICE PLAN	64.11	02/01-28/22 - Acct#121302260001 Vision Plan	100
	1/20/2022	VISION SERVICE PLAN	152.63	02/01-28/22 - Acct#121302260001 Vision Plan	500
31255	1/26/2022	AT&T	226.03	12/20/21-01/19/22 Telephone and Telemetry Services	100
	1/26/2022	AT&T	786.18	12/20/21-01/19/22 Telephone and Telemetry Services	500
	1/26/2022	AT&T	22.60	12/20/21-01/19/22 Telephone and Telemetry Services	800
31256	1/26/2022	AUTOZONE	17.39	01/21/22 Customer #638878 Spark Plug and Oil Filter	500
31257	1/26/2022	FRANCHISE TAX BOARD	35.00	Wage Garnishment 01/28/22	100
31258	1/26/2022	WELLS FARGO VENDOR FIN SERV	99.74	01/24/22-02/23/22 Acct#90136374384 Copier Lease Service	301
31259	1/26/2022	LIFE ASSIST INC	115.22	01/12/22 Acct#93402CDF Paramedic Supplies	301
	1/26/2022	LIFE ASSIST INC	203.78	01/13/22 Acct#93402CDF Paramedic Supplies	301
	1/26/2022	LIFE ASSIST INC	1,014.62	01/18/22 Acct#93402CDF Paramedic Supplies	301
31260	1/26/2022	MALLORY FIRE	6,178.23	01/04/22 Cust#33236 Thermal Camaera Kit - For New Fire Truck	301
31261	1/26/2022	PG&E	281.17	12/18/21-01/19/22 7954162233-2 Electric Services & Street	100
	1/26/2022	PG&E	404.12	12/18/21-01/19/22 7954162233-2 Electric Services & Street	200
	1/26/2022	PG&E	9.05	12/18/21-01/19/22 7954162233-2 Electric Services & Street	301
	1/26/2022	PG&E	159.90	12/18/21-01/19/22 7954162233-2 Electric Services & Street	400
	1/26/2022	PG&E	6,246.73	12/18/21-01/19/22 7954162233-2 Electric Services & Street	500
	1/26/2022	PG&E	254.58	12/18/21-01/19/22 7954162233-2 Electric Services & Street	800
31262	1/26/2022	READY REFRESH	37.60	01/24/22 Acct#0900008772 Water Delivery Service	100
31263	1/26/2022	SLO COUNTY EMPLOYEES ASSOC	14.48	01/10/22-01/23/22 SLOCEA Dues	100
	1/26/2022	SLO COUNTY EMPLOYEES ASSOC	118.62	01/10/22-01/23/22 SLOCEA Dues	500
31264	1/26/2022	SLO COUNTY DEPARTMENT OF PUBLIC WORKS	1,858.00	12/01-31/21 405R979032 Water Quality Testing	500
31265	1/26/2022	STANLEY CONVERGENT SECURITY SOLUTIONS	97.61	02/01-28/22 Acct#30024086 Security Services Suite 106 & 110	100
31266	1/26/2022	THE TRIBUNE	287.41	12/20/21-12/19/22 Acct#SLO-77771782 Subscription Renewal	301
31267	1/26/2022	WALLACE GROUP	2,404.00	12/01-31/21 Engineering Services - 8th & El Moro, 16th Tank	500
CalPERSMed2143_Feb22	1/26/2022	CA PUBLIC EMPLOYEES' RETIREMENT SYSTEM	2,213.10	02/01-2/22 ID#4662975925 CalPERS Health Plan	100
	1/26/2022	CA PUBLIC EMPLOYEES' RETIREMENT SYSTEM	4,334.39	02/01-2/22 ID#4662975925 CalPERS Health Plan	500
Jan22CreditCard	1/25/2022	Cardmember Services	0.00	01/01/22 CC/Durban - Indeed - ASM Recruitment	100
PD011422_457	1/12/2022	CALPERS 457	1,731.00	12/27/21-01/09/22 SIP 457 Contributions	500

LOS OSOS COMMUNITY SERVICES DISTRICT
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 From 1/1/2022 Through 1/31/2022

Check No	Check Date	Vendor Name	Check Amount	Transaction Description	Fund Code
PD011422_EDD	1/12/2022	CA EMPLOYMENT DEVELOPMENT DEPT	1,171.99	State Payroll Taxes - PP 12/27/21-01/09/22	100
	1/12/2022	CA EMPLOYMENT DEVELOPMENT DEPT	400.39	State Payroll Taxes - PP 12/27/21-01/09/22	301
	1/12/2022	CA EMPLOYMENT DEVELOPMENT DEPT	1,673.98	State Payroll Taxes - PP 12/27/21-01/09/22	500
PD011422_IRS	1/12/2022	DEPARTMENT OF THE TREASURY	1,874.79	Federal Payroll Taxes PP 12/27/21-01/09/22	100
	1/12/2022	DEPARTMENT OF THE TREASURY	1,079.31	Federal Payroll Taxes PP 12/27/21-01/09/22	301
	1/12/2022	DEPARTMENT OF THE TREASURY	2,338.20	Federal Payroll Taxes PP 12/27/21-01/09/22	500
PD011422_PERSRet	1/12/2022	CA PUBLIC EMPL RET SYSTEM	1,722.01	Retirement Earned PP 12/27/21-01/09/22	100
	1/12/2022	CA PUBLIC EMPL RET SYSTEM	332.30	Retirement Earned PP 12/27/21-01/09/22	301
	1/12/2022	CA PUBLIC EMPL RET SYSTEM	3,704.09	Retirement Earned PP 12/27/21-01/09/22	500
PD012822_457	1/26/2022	CALPERS 457	1,731.00	01/10/22-01/23/22 SIP457 Contributions	500
PD012822_EDD	1/26/2022	CA EMPLOYMENT DEVELOPMENT DEPT	878.06	State Payroll Taxes PP 01/10/22-01/23/22	100
	1/26/2022	CA EMPLOYMENT DEVELOPMENT DEPT	485.83	State Payroll Taxes PP 01/10/22-01/23/22	301
	1/26/2022	CA EMPLOYMENT DEVELOPMENT DEPT	1,636.79	State Payroll Taxes PP 01/10/22-01/23/22	500
PD012822_IRS	1/26/2022	DEPARTMENT OF THE TREASURY	1,798.29	Federal Payroll Taxes PP:01/10/22-01/23/22	100
	1/26/2022	DEPARTMENT OF THE TREASURY	1,137.89	Federal Payroll Taxes PP:01/10/22-01/23/22	301
	1/26/2022	DEPARTMENT OF THE TREASURY	2,420.21	Federal Payroll Taxes PP:01/10/22-01/23/22	500
PD012822_PERSRet	1/26/2022	CA PUBLIC EMPL RET SYSTEM	1,722.01	Retirement Earned PP 01/10/22-01/23/22	100
	1/26/2022	CA PUBLIC EMPL RET SYSTEM	725.73	Retirement Earned PP 01/10/22-01/23/22	301
	1/26/2022	CA PUBLIC EMPL RET SYSTEM	<u>3,710.21</u>	Retirement Earned PP 01/10/22-01/23/22	500
Report Total			<u>144,385.71</u>		

12/02 – BOD Meeting
12/14 – PRAC Meeting
12/15 – UAC Meeting
12/15 – BMC Meeting

DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

**please include any qualifying Ad Hoc or
outside Meetings reported on*

NAME Chuck Cesana DATE 1-10-22
FOR THE MONTH OF 12/2021

9. DIRECTOR COMPENSATION (amended and adopted 02/04/2021)

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, each non-District meeting assigned by the Board President to a Board member at the beginning of each calendar year or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
- 9.2 Each Director shall submit his/her compensation request no later than ninety (90) days after attendance at each meeting referenced in above section 9.1, however in no case shall a compensation request be submitted later than July 31 for a meeting attended in the previous fiscal year.
- 9.3 Pursuant to the requirements of Government Code §61047, in order to receive compensation for a non-District meeting assigned by the Board President to a Board member at the beginning of each calendar year or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors, a Board member must deliver a written report at the next Board of Directors' meeting following the meeting or event unless said non-District meeting occurs after the Agenda for said Board of Director's Meeting has been posted in which case the written report shall be delivered prior to the following Board of Director's meeting.
- 9.4 The Board President or in his/her absence the Vice President is authorized to receive one hundred dollars (\$100.00) as compensation for each County or State agency meeting attended by him/her, when he/she determines that District representation is necessary to protect and/or advance the interest of the District.
- 9.5 In no event shall Director compensation exceed \$100.00 per day.
- 9.6 Pursuant to Sections 61047 *et seq.* of the Government Code, Director compensation shall not exceed \$600.00 in any one calendar month.

MEETING DATE: 12-2 MEETING: BOD
MEETING DATE: 12-15 MEETING: UAC
MEETING DATE: _____ MEETING: _____
MEETING DATE: _____ MEETING: _____
MEETING DATE: _____ MEETING: _____
MEETING DATE: _____ MEETING: _____

TOTAL # OF MEETINGS: 2 TOTAL COMPENSATION: \$ 200

SIGNATURE: ccesana DATE: 1-10-22

Office Use Only:
Date Received: 1/10/22
Reviewed and Validated By: [Signature]

12/02 – BOD Meeting
12/14 – PRAC Meeting
12/15 – UAC Meeting
12/15 – BMC Meeting

**please include any qualifying Ad Hoc or outside Meetings reported on*

DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME Matthew Fourcroy DATE 1-1-22
FOR THE MONTH OF December 2021

9. DIRECTOR COMPENSATION *(amended and adopted 02/04/2021)*

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, each non-District meeting assigned by the Board President to a Board member at the beginning of each calendar year or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
- 9.2 Each Director shall submit his/her compensation request no later than ninety (90) days after attendance at each meeting referenced in above section 9.1, however in no case shall a compensation request be submitted later than July 31 for a meeting attended in the previous fiscal year.
- 9.3 Pursuant to the requirements of Government Code §61047, in order to receive compensation for a non-District meeting assigned by the Board President to a Board member at the beginning of each calendar year or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors, a Board member must deliver a written report at the next Board of Directors' meeting following the meeting or event unless said non-District meeting occurs after the Agenda for said Board of Director's Meeting has been posted in which case the written report shall be delivered prior to the following Board of Director's meeting.
- 9.4 The Board President or in his/her absence the Vice President is authorized to receive one hundred dollars (\$100.00) as compensation for each County or State agency meeting attended by him/her, when he/she determines that District representation is necessary to protect and/or advance the interest of the District.
- 9.5 In no event shall Director compensation exceed \$100.00 per day.
- 9.6 Pursuant to Sections 61047 *et seq.* of the Government Code, Director compensation shall not exceed \$600.00 in any one calendar month.

MEETING DATE: 12-2-21 MEETING: Board of Directors

MEETING DATE: 12-14-21 MEETING: Parkes + Rec

MEETING DATE: 12-15-21 MEETING: UAC


MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

MEETING DATE: _____ MEETING: _____

TOTAL # OF MEETINGS: 3 TOTAL COMPENSATION: \$ 300⁰⁰

SIGNATURE:  DATE: 1-1-22

Office Use Only: Date Received: <u>1/1/22</u> Reviewed and Validated By: <u></u>
