



January 9, 2025

TO: LOCSD Board of Directors
FROM: Ron Munds, General Manager
Laura Durban, Administrative Services Manager
SUBJECT: Agenda Item 10B- 01/09/2025 Board Meeting
Approve Prior Meeting Minutes

President

Vice President

Christine M. Womack

Directors

Charles Cesena
Tom Cross
Matthew D. Fourcroy
Richard Hubbard

General Manager

Ron Munds

District Accountant

Robert Stilts, CPA

Unit Chief

John Owens

Battalion Chief

Paul Provence

DESCRIPTION

Attached are the minutes of the Board of Directors meeting held December 5, 2024 for your approval.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board approve the minutes of the Board of Directors meeting held December 5, 2024.

Attachment

12/05/2024 Draft Board of Directors Meeting Minutes

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**DRAFT - Los Osos Community Services District – Board of Directors
Minutes of the Regular Meeting of December 5, 2024**

AGENDA ITEM	DISCUSSION OR ACTION
<p>1. CALL TO ORDER FLAG SALUTE ROLL CALL</p>	<p>President Ochylski called the meeting to order at 6:02 p.m. Vice President Womack led the Flag Salute.</p> <p>Roll Call: Chuck Cesena, Director – Present – Arrived at 6:03 p.m. Matthew Fourcroy, Director – Present Troy Gatchell, Director – Absent Christine Womack, Vice President - Present Marshall Ochylski, President – Present</p> <p>The following Staff was present: Ron Munds, General Manager Daniel Cheung, District Counsel Laura Durban, Administrative Services Manager Margaret Falkner, Utilities Systems Manager</p>
<p>2. PUBLIC SAFETY REPORTS</p> <p>A. Fire Department Report</p> <p>B. Sheriff Department Report</p> <p>C. California Highway Patrol Report</p>	<p>Battalion Chief Provence reported on Station 15 incidents for medical, hazard, MDOs, and aids between agencies and no fires in November 2024. Projects included live fire and surf rescue operations training, hosting Girl Scout troop fire safety training, assisting Season of Hope and Toys for Operation Santa Claus, and reminding residents to change smoke detector batteries. CalFire and San Luis Obispo met with US Fish and Wildlife and Monarch Homeowner's Association about fire and fuel mitigations.</p> <p>Sergeant Coyes reported incidents in November 2024: two assaults and batteries, 31 disturbances, one burglary, four thefts, six vandalisms, zero mail thefts, two phone scams, 15 suspicious circumstances, 90 enforcement stops, and 30 preventative patrols.</p> <p>Lieutenant Tim Santoro reported nine crashes in November 2024, including six non-injuries, two minor, and one DUI involving a bicyclist.</p> <p>Public Comment - None</p>
<p>3. SPECIAL PRESENTATION</p> <p>A. Proclamation for Director Gatchell and Director Ochylski.</p>	<p>Administrative Services Manager Durban read a statement from Director Troy Gatchell.</p> <p>Vice President Womack read Director Troy Gatchell's Proclamation</p> <p>The Board thanked Director Gatchell for his service.</p> <p>Vice President Womack read Director Marshall Ochylski's Proclamation.</p> <p>Director Fourcroy thanked Director Ochylski for his time, effort, and volunteering to keep Los Osos the great place it is today and his community representation as a Board member.</p> <p>Director Cesena commented that the community appreciates Director Ochylski for his years of service and his commitment to the District and thanked him for his service.</p> <p>Director Womack commented that she appreciated Director Ochylski's support, service, and help with bringing the CSD back in shape.</p> <p>General Manager Munds thanked Director Ochylski for saving him from the County and for the hours spent talking about moving the District forward, and that he will be missed.</p> <p>Public Comment – Lynette Tornatzky thanked Director Ochylski for his hard work and service during difficult times. She also thanked Director Gatchell.</p> <p>Director Ochylski thanked everyone and said that he enjoyed serving the community and looks forward to the community participating in local government.</p>

AGENDA ITEM	DISCUSSION OR ACTION
D. Los Osos Community Advisory Council (LOCAC) Report	No Report
E. Parks and Recreation Committee Meeting Report	No Report
F. Utilities Advisory Committee Meeting Report	Director Cesena commented that the Committee discussed updates on the intent/will-serve policies.
G. Finance Advisory Committee Meeting Report	Vice President Womack reported on a clean audit and that it had been recommended that the warrant registration be approved and that the financial reports and quarterly investment report be received and filed.
H. Emergency Services Advisory Committee Meeting Report	General Manager Munds reported discussions were about the quarterly financial update, the fire department quarterly report, the Emergency Services Strategic Plan, and the financial aspects of the Standard of Cover.
I. Basin Management Committee Meeting Report	Director Cesena reported that discussions focused on the budget, billings, and processes for state water in the county.
J. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars	None
K. Response to Previously Asked Questions	None
7. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA	Public Comment – None
8. CONSENT AGENDA A. Receive Administrative, Committee Reports, and Approved Committee Minutes B. Approve Meetings Minutes of November 7, 2024 C. Approve Warrant Register for November 2024 D. Receive Financial Report for Period Ending October 31, 2024 E. Approve LOCSD Board of Directors 2025 Meeting Schedule F. Receive Quarterly Investment Report for Q3 2024	A motion was made by President Ochylski that the Board receive and file the presented Administrative Committee Reports and Approved Committee Minutes. The motion was seconded by Director Cesena and carried with the following vote: Ayes: Directors Ochylski, Cesena, Fourcroy, Womack Nays: Abstain: Absent: Gatchell
9. DISCUSSION OF PULLED CONSENT ITEMS	None
10. FUTURE AGENDA ITEMS	Director Fourcroy commented on additional funding for Cabrillo Estates, and additional staffing and potential succession planning for major work initiatives.
11. CLOSING BOARD COMMENTS	Director Womack announced there is a cake to celebrate President Ochylski. Director Cesena commented on both December 14th's Needs and Wishes fundraiser, and People Helping People and what they do for the community and gave thanks.
12. ADJOURNMENT	The meeting was adjourned at 7:14 p.m.