

**Minutes of the Utilities Advisory Committee Meeting  
February 16, 2022 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p><b>1. Call to Order and Roll Call</b></p>	<p>Chairperson Cesena called the meeting to order at 5:31 p.m.</p> <p><u>Roll Call:</u>            James Bishop, Committee Member – Present            Jan Harper, Committee Member – Present            Leonard Moothart, Committee Member – Present            Committee Member Ouellette – Present            Gene Scovell, Committee Member – Present            Matthew Fourcroy, Vice Chairperson – Absent            Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u>            Ron Munds, General Manager            Laura Durban, Administrative Services Manager</p>	
<p><b>2. Presentation - Brown Act Training</b></p>	<p>Director Ochylski presented to the Committee a presentation on the Brown Act, including questions that each Committee Member needed to respond to and informing them of the current changes in place due to Executive Order N-29-20, Assembly Bill 992 and Assembly Bill 361.</p> <p>Public Comment – None</p>	<p><b>Action – None</b></p>
<p><b>3. Approve UAC Minutes of January 19, 2022</b></p>	<p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – None</p> <p><b>Committee Member Bishop moved to approve the meeting minutes of January 19, 2022. The motion was seconded by Committee Member Harper and carried with unanimous consent.</b></p>	<p><b>Action – File approved minutes.</b></p>
<p><b>4. Water Rate Study Update</b></p>	<p>General Manager Munds presented on the Water Rate Study Update introducing Rob Miller, District Engineer, who was available for questions.</p> <p>The Committee discussed the rate study decision points including; rate increases; reserve policies; future Capital Projects; Zone A property tax; Water sales/consumption; inflation rate; Base Fee; average customer bill; how percentages were calculated.</p> <p>Public Comment – None</p>	<p><b>Action – None</b></p>
<p><b>5. Basin Management Committee Update</b></p>	<p>General Manager Munds presented a PowerPoint presentation on the BMC meeting. Details on the current work efforts include Water Recycling Funding Program; Basin Metric Evaluation; Lower Aquifer Monitoring Well Improvement; Los Osos Creek Stream Gage Rating Curve; Lower aquifer Nitrate Investigation; Organizational Funding Study.</p> <p>Public Comment - None</p>	<p><b>Action – None</b></p>
<p><b>5. Utilities Department Report</b></p>	<p>Utility Systems Manager Falkner presented an overview available on the district website. The report includes details of water production, water billing, and rainfall.</p> <p>Public Comment – None</p>	<p><b>Action – None</b></p>
<p><b>7. Utilities Department Update</b></p>	<p>General Manager Munds reported on the 8<sup>th</sup> St. Upper Aquifer Well, 16th Street South Tank Rehab and Coating Project and Program C Well.</p> <p>The Committee discussed the Minor Use Permit concerning Program C Well.</p> <p>Public Comment – None</p>	<p><b>Action – None</b></p>

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<b>8. Present Board Approved 2022 Work Plan for UAC</b>	General Manager Munds presented the 2021 Work Plan for PRAC.  Public Comment – None	
<b>9. Public Comments on Items NOT on this Agenda</b>	None	<b>Action – None</b>
<b>10. Schedule Next UAC Meeting</b>	The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, March 16, 2022 at 5:30 p.m., unless otherwise noticed.	
<b>11. Closing Comments by UAC Committee Members</b>	Committee Members Moothart and Bishop thanked the Rate Study Committee.  Committee Member Harper requested updates on a JPA for the Basin Management Committee.  Chairperson Cesena commented the water rate increase is less than the previous third proposal which was not implemented.	
<b>12. Adjournment</b>	The meeting adjourned at 7:12 p.m.	