



TO: LOCSO Board of Directors
FROM: Ron Munds, General Manager
SUBJECT: **Agenda Item 2B – 03/03/2022 Board Meeting**
Board and Committee Meeting Format (in-person, hybrid, remote)

STAFF RECOMMENDATION

Provide direction to staff regarding preferred alternative for conducting Board and committee meetings.

DISCUSSION

Background

Starting back in March, District Board and committee meetings have been held remotely with the exception of a Finance Advisory Committee meeting in July 2021 and two Board meetings in August and September 2021. When the rapidly changing conditions associated with the Delta Variant emerged, the decision was made to go back to remote meetings only. Now, as the State of California guidelines transition towards an endemic approach to COVID, staff is seeking direction from the Board regarding the desired Board and committee meeting format in the future.

District Streaming Capabilities

For the past few months, staff has been working toward in-house capabilities to stream meetings on the internet. The District now has a You Tube channel where past Board meetings going back to 2019 have been archived. Additionally, a video camera has been purchased and wired so that both Board and committee meetings can now be streamed via Zoom and Facebook. The new capabilities allow for both hybrid or traditional meeting formats.

Alternatives Moving Forward

- Revert back to the traditional in-person Board and committee meetings with meetings streamed on Zoom and Facebook for viewing only, no remote public participation.
- Use a hybrid meeting approach where Board and committee members attend in-person and the public can view and participate remotely.
- Alternately, use hybrid meeting approach where Board and committee members (until Governor Executive Orders are rescinded), and public can attend either in-person or remotely.
- Continue to have committee meetings remotely and select one of the aforementioned alternatives for Board meetings.
- Remain in remote meetings only mode.

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FINANCIAL IMPACT

With the upgraded technology in the Boardroom, the District can move away from using AGP Video and the associated cost of \$850 per meeting. There is also \$200 charge for archiving Board meetings on SLO Span which may continue but will reconsider as we better understand our meeting archiving options.

The following is a breakdown of the costs for the new Boardroom technology:

Component	Cost
65 Inch Monitor, Wiring and Installation	\$1,186.79
55 Inch Monitor, Wiring and Installation	\$937.22
Camera, Wiring and Installation	\$1,094.52
Laptop for Streaming	\$1,238.36
Tripod	\$124.40
Total	\$3,591.29