



May 17, 2023

**TO:** Utilities Advisory Committee  
**FROM:** Laura Durban, Administrative Services Manager  
**SUBJECT:** **Agenda Item 2 – 05/17/2023 UAC Meeting**  
Approve Prior Meeting Minutes

**President**  
Charles L. Cesena

**Vice President**  
Marshall E. Ochylski

**Directors**  
Matthew D. Fourcroy  
Troy C. Gatchell  
Christine M. Womack

**General Manager**  
Ron Munds

**District Accountant**  
Robert Stilts, CPA

**Unit Chief**  
John Owens

**Battalion Chief**  
Paul Provence

**DESCRIPTION**

Attached are the minutes of the Utilities Advisory Committee (UAC) meeting held April 26, 2023 for your review and approval.

**STAFF RECOMMENDATION**

Staff recommend that the Utilities Advisory Committee adopt the following Motion:

***Motion: I move that the Utilities Advisory Committee approve the minutes of the UAC meeting held April 26, 2023.***

Attachment  
04/26/2023 Utilities Advisory Committee Minutes

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**Los Osos Community Services District**  
**DRAFT - Minutes of the Special Utilities Advisory Committee Meeting**  
**April 26, 2023 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<b>1. Call to Order Flag Salute Roll Call</b>	<p>Chairperson Cesena called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u>            James Bishop, Committee Member – Present            Jan Harper, Committee Member – Present            Leonard Moothart, Committee Member – Present            Pam Ouellette, Committee Member – Absent            Gene Scovell, Committee Member – Absent            Matthew Fourcroy, Vice-Chairperson – Absent            Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u>            Ron Munds, General Manager            Margaret Falkner, Utility Systems Manager            Laura Durban, Administrative Services Manager</p>	
<b>2. Approve UAC Minutes of March 15, 2023</b>	<p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – None</p> <p><b>Committee Member Harper moved to approve the meeting minutes of March 15, 2023. The motion was seconded by Committee Member Bishop and carried with unanimous consent.</b></p>	<b>Action – File approved minutes.</b>
<b>3. Basin Management Committee Update</b>	<p>General Manager Munds commented on no meeting being held; the LOBP Metric Summary in the annual report; project updates; the water conservation study; BMC well database; a third Program C well; a monitoring well; recycled water facility planning grant proposals.</p> <p>Committee Member Bishop inquired about metrics monitoring occurring before the winter rains.</p> <p>General Manager Munds responded that monitoring occurs from Fall to Fall.</p> <p>Public Comment – None</p>	<b>Action – None</b>
<b>4. Utility Department Report</b>	<p>Utility Systems Manager Falkner presented an overview of the Utility Department Report, which is available on the district website.</p> <p>Committee Member Moothart inquired about resting the pumps.</p> <p>Chairperson Cesena inquired about running 8th Street well.</p> <p>Committee Member Bishop inquired about the billing method.</p> <p>General Manager Munds responded that wells remain active for sampling purposes; that pumping capacities vary depending on the well; on revenue and bi-monthly billing.</p> <p>Public Comment – None</p>	<b>Action – None</b>
<b>5. Utilities Department Updates</b>	<p>General Manager Munds reported on the Bay Oaks Well; 10th Street Transfer Pump; Water Resiliency Intertie Pipeline; Cabrillo Basin repairs and funding.</p> <p>Committee Member Harper inquired about homeowner recovery and basin longevity.</p> <p>General Manager Munds responded that basin problems are unlikely in the short term, long-term steps are being considered, and recovery for owners is progressing.</p> <p>Public Comment – Lynette Tornatzky thanked General Manager Munds for his report on KSBY News.</p>	<b>Action – None</b>

<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	<b>FOLLOW-UP</b>
<b>6. Public Comments on items NOT on this Agenda</b>	Public Comment - None	
<b>7. Schedule the Next UAC Meeting</b>	The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, May 17, 2023, at 5:30 p.m., unless otherwise noticed.	
<b>8. Closing Comments by UAC Committee Members</b>	Committee Member Bishop commented that he would be presenting at the LOCAC meeting on April 27th.	
<b>9. Adjournment</b>	The meeting adjourned at 5:58 p.m.	

DRAFT