



LOS OSOS COMMUNITY SERVICES DISTRICT
 2122 9TH ST. Los Osos, CA 93402
 PHONE: 805-528-9370 FAX: 805-528-9377

AUTO PAYMENT SERVICE (APS)
Water Bill Authorization & Enrollment Form

AUTO PAY SERVICE (APS) – is a convenient way to pay your Los Osos Community Services District water bill. With APS, your payment is automatically deducted from your bank account without writing or mailing a check. You will continue to receive a LOCSD water billing statement which will allow you time to contact the LOCSD with any questions before your payment is made.

TO SIGN UP:

- Complete requested information below.
- If using checking/savings account, submit a VOIDED check or banking document with account and routing numbers. (Bank account information is to match Los Osos CSD service account information.)
- Please return form along with required documents by the following method:
 - **Mail:** Los Osos Community Services District, P.O. Box 6669, Los Osos, CA 93412
 - **Drop off:** Los Osos CSD office, 2122 9th Street, Suite 110
 - Office hours are 10am – 3pm Monday thru Friday
 - Night box drop slot located left of the front door

AUTOMATIC WITHDRAWAL is active when next water bill notes the following on bill:
“AUTOPAY – DO NOT PAY”

(PLEASE PRINT)

Name on Account	LOCSD Acct #
Service Address	Daytime phone number
Financial Institution	Account Type

Your name as shown on your check. (Should be the same as on the utility bill account)

I authorize the Los Osos Community Services District to deduct funds from my account at the financial institution stated above to pay my Los Osos Community Services District utility bill. I understand that automatic payments can be cancelled with written notification to Los Osos Community Services District and/or notifying financial institution. I also understand that the Los Osos Community Services District and/or financial institution can stop my participation in this service if necessary. I understand that should the account not have sufficient funds to cover the deduction there will be an insufficient funds fee charged to my Los Osos Community Services District utility account.

Signature

Date