

**Minutes of the Utilities Advisory Committee Meeting  
January 20, 2021 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p><b>1. Call to Order and Roll Call</b></p>	<p>Chairperson Cesena called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u>            James Bishop, Committee Member – Present            Jan Harper, Committee Member – Present            Leonard Moothart, Committee Member – Arrived at 5:32            Eric Silva, Committee Member – Present            Matthew Fourcroy, Vice Chairperson – Arrived at 5:31            Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u>            Ron Munds, General Manager            Laura Durban, Administrative Services Manager</p>	
<p><b>2. Approve UAC Minutes of December 16, 2020</b></p>	<p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – None</p> <p><b>Committee Member Harper moved to approve the meeting minutes of December 16, 2020. The motion was seconded by Committee Member Harper and carried with unanimous consent.</b></p>	<p><b>Action – File approved minutes.</b></p>
<p><b>3. Consider a Request to Amend a Conditional Intent to Serve Letter to Establish Water Service</b></p>	<p>General Manager Munds presented the PowerPoint presentation which is made available on the Districts website.</p> <p>The Committee discussed the permitting and variance process through the County; the parcel size and location; the District water meter; if other parcels would fall into this category; using the well versus District water.</p> <p>Public Comment – Ray Krause commented on the history of the project and the process he has been going through with the County making himself available to any question the committee may have.</p> <p><b>Committee Member Harper moved to recommend to the Board to amend the Conditional Intent to Service Letter to allow for a metered connection to the District’s water system prior to exiting Stage III. The motion was seconded by Committee Member Moothart and carried with the following vote:</b></p> <p><b>Ayes: Committee Member Harper, Moothart, Bishop, Silva</b>  <b>Nays: None</b>  <b>Abstain: None</b>  <b>Absent: None</b></p>	<p><b>Action – Recommend to the Board to amend the Conditional Intent to allow for a metered connection to the District’s water system prior to exiting Stage III.</b></p>
<p><b>4. Basin Management Committee Update</b></p>	<p>General Manager Munds gave a verbal report on BMC Meeting discussing the draft Monitoring Report and the Wild Coast Farms.</p> <p>The Committee discussed one of monitoring wells.</p> <p>Public Comment - None</p>	<p><b>Action – None</b></p>
<p><b>5. Utilities Department Report</b></p>	<p>Utility Systems Manager Falkner provided a summary from December 2020 which is made available in the PowerPoint presentation on the Districts Website.</p> <p>Chairperson Cesena commented on consumption.</p> <p>Committee Member Moothart commented about doing a Water Conservation Campaign.</p> <p>Bishop inquired if increase is related to drought and high temperatures.</p> <p>Public Comment – None</p>	<p><b>Action – None</b></p>

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<b>6. Utilities Department Update</b>	<p>General Manager Munds presented the Department Updates which is made available on the PowerPoint presentation on the Districts Website commenting that 10<sup>th</sup> Street Well will go back into service on January 21, 2021.</p> <p>Committee Member Harper inquired if there is anything the District can do to better maintain the water tanks.</p> <p>General Manager Munds responded that the District is inspecting every 5 years and is hoping to have a better program in place in the near future.</p> <p>Public Comment – None</p>	<b>Action – None</b>
<b>7. Review of Board Item 2020/2021 Mid-Year Budget Adjustments Fund 500 &amp; Fund 800</b>	<p>General Manager Munds presented the PowerPoint presentation which is made available on the District Website.</p> <p>Committee Member Moothart inquired about the 16<sup>th</sup> Street water tank</p> <p>Public Comment - None</p> <p>Chairperson Cesena commented on a potential CPI increase.</p> <p>Committee Member Harper inquired if General Manager Munds has and concerns.</p> <p>General Manager Munds responded that the District can afford these expenses but he does not want the cash flow to be low in case there is an unexpected expense.</p> <p>Committee Member Bishop voiced support with decision to shuffle funds but emphasized the importance of SCADA in the future.</p> <p><b>Committee Member Moothart moved to recommend to the Board to amend the adoption of the Mid-Year budget adjustments as presented. The motion was seconded by Committee Member Harper and carried with the following vote:</b></p> <p><b>Ayes: Committee Member Moothart, Harper, Bishop, Silva</b>  <b>Nays: None</b>  <b>Abstain: None</b>  <b>Absent: None</b></p>	<b>Action – Recommend to the Board of Directors the adoption of the Mid-Year budget adjustments as presented.</b>
<b>8. Public Comments on Items NOT on this Agenda</b>	None	
<b>9. Schedule Next UAC Meeting</b>	The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, February 17, 2021 at 5:30 p.m., unless otherwise noticed.	
<b>10. Closing Comments by UAC Committee Members</b>	Chairperson Cesena and General Manager Munds thanks the Committee for their time and questions during this UAC meeting.	
<b>11. Adjournment</b>	The meeting adjourned at 6:53 p.m.	