



## FINANCE ADVISORY COMMITTEE MEETING

Monday August 3, 2020 at 5:30 p.m.

Pursuant to Governor Newsom's Executive Order N-29-20, and State and County Shelter at Home orders, Committee Members, staff and public may participate in this meeting via teleconference and/or electronically. The LOCSD Boardroom will NOT be open for accessing the meeting.

For quick access, go to <https://us02web.zoom.us/j/84300453957>  
(This link will help connect both your browser and telephone to the call)  
OR dial 1 (929) 205-6099 or 1 (301) 715-8592 and enter **843 0045 3957**

All persons desiring to speak during any Public Comment can submit a comment by:

- Through email at [ldurban@losososcscsd.org](mailto:ldurban@losososcscsd.org) by 12:00pm on 08/03/2020
- Through the district website [www.losososcscsd.org/contact-us](http://www.losososcscsd.org/contact-us) by 12:00pm on 08/03/2020
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- Through mail by 5:00 PM on the day prior to the Committee meeting sent to LOCSD
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## AGENDA

1. **Opening at 5:30 p.m. – Call To Order and Roll Call**
2. **Approve FAC Meeting Minutes of June 29, 2020**  
*(Recommend approval)*  
Presented By: Administrative Services Manager Durban
3. **Review of Board Item Regarding Approval of Warrant Register for July 2020**  
*(Committee Review and Recommendations to the Board)*  
Presented By: Administrative Services Manager Durban
4. **Review of Board Item Regarding Financial Reports for the Period Ending June 30, 2020**  
*(Committee Review and Recommendations to the Board)*  
Presented By: General Manager Munds
5. **Investment Policy Update**  
*(Committee Review, Discussion and Recommendations)*  
Presented By: General Manager Munds
6. **Public Comments on Items NOT on this Agenda:** At this time, the public may comment on items not on this agenda. Each commenter is limited to 3 minutes and shall address the Chairperson.
7. **Schedule Next FAC Meeting** – Monday, August 31, 2020 at 5:30 p.m. unless otherwise noted
8. **Closing Comments by FAC Committee Members**
9. **Adjournment**

**Los Osos Community Services District  
Minutes of the Finance Advisory Committee Meeting August  
03, 2020 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<b>1. Call to Order and Roll Call</b>	<p>Vice Chairperson Womack called the meeting to order at 5:34 p.m.</p> <p><b>Roll Call:</b></p> <p>Sandra Cirilo, Committee Member – Present            Lisa Gonzalez, Committee Member – Present            Bea Jansen, Committee Member – Present            Alyce Thorp, Committee Member – Arrived at 5:40 p.m.            Christine Womack, Vice Chairperson – Present            Marshall Ochylski, Chairperson – Absent</p> <p><b>Staff:</b>            Ron Munds, General Manager            Laura Durban, Administrative Services Manager</p>	
<b>2. Approve FAC Meeting Minutes of June 29, 2020</b>	<p>Administrative Services Manager Durban presented the minutes for approval.</p> <p>Public Comment - None</p> <p><b>Committee Member Jansen made a motion that the Committee approve the minutes of June 29, 2020. The motion was seconded by Committee Member Thorp and the motion carried with the following vote:</b></p> <p><b>Ayes: Committee Member Jansen, Gonzalez</b>  <b>Nays: None</b>  <b>Abstain: Cirilo</b>  <b>Absent: Committee Member Thorp</b></p>	<b>Action: File Approved Minutes.</b>
<b>3. Review of Board Item Regarding Approval of Warrant Register for July 2020</b>	<p>General Manager Munds presented the Warrants highlighting that the Staff Report mentions any unique or large ticket items.</p> <p>Public Comment – Julie Tacker inquired what the National Power Plant Grant for Emergency Operations Center.</p> <p>General Manager Munds responded the National Power Plant Grant is based off the operation of Diablo Canyon to use for upgrade equipment used for emergency operations. The District's Fire Department applied and was awarded cost recovery up to 90% for improvements to our emergency operations center at Station 15.</p> <p><b>Committee Member Thorp made a recommendation that the Board approve the warrants of July 2020. The motion was seconded by Committee Member Jansen and the motion carried with the following vote:</b></p> <p><b>Ayes: Committee Member Thorp, Jansen, Cirilo, Gonzalez</b>  <b>Nays: None</b>  <b>Abstain: None</b>  <b>Absent: None</b></p>	<b>Action: The Committee recommended that the Board approve the Warrant Register for July 2020.</b>
<b>4. Review of Board Item Regarding Financial Reports for the Period Ending June 30, 2020</b>	<p>General Manager Munds presented the Financial Reports for approval as presented in the packet discussing the funds looking healthy at the end of the Fiscal Year; commenting that Fund 200 has repaid its loan to Fund 500 reducing Fund 200's tax assessment.</p> <p>Public Comment – Julie Tacker inquired about expenditures related to COVID-19.</p> <p>General Manager Munds responded that the Districts main impact is with waiving late fees and not being able to terminate service for non-payment. The District is tracking those costs and will be working on tightening up that procedure and starting to assess late fees again.</p>	<b>Action: The Committee recommended that the Board receive and file the Financials for the period ending June 30, 2020</b>

AGENDA ITEM	DISCUSSION	FOLLOW-UP
	<p>The Committee discussed the financials in relation to late fees, service lockouts and low income assistance.</p> <p><b>Committee Member Thorp made a recommendation that the Board receive and file the Financials of June 30, 2020. The motion was seconded by Committee Member Jansen and the motion carried with the following vote:</b></p> <p><b>Ayes: Committee Member Thorp, Jansen, Gonzalez, Cirilo</b>  <b>Nays: None</b>  <b>Abstain: None</b>  <b>Absent: None</b></p>	
<b>5. Investment Policy Update</b>	<p>General Manager Munds presented the PowerPoint presentation made available on the website.</p> <p>The Committee discussed the Investment Policy, current investments the District has, and the importance during this time of having the investments be in safe, liquid accounts.</p> <p>Public Comment – Julie Tacker thanked General Manager Munds for the attachment on Allowable Investments that was added to the packet today; helpful guide related to investments.</p> <p>General Manager Munds commented that this policy will come to the Board and FAC committee annually; asked the Committee to read and reach out to him if they have any questions or comments before the draft policy is presented at the next FAC meeting.</p>	<b>Action: Bring back for discussion annually.</b>
<b>6. Public Comments on Items NOT on this Agenda</b>	None	
<b>7. Schedule Next FAC Meeting</b>	The next meeting of the Financial Advisory Committee is scheduled for Monday, August 31, 2020 unless otherwise noted.	
<b>8. Closing Comments by FAC Committee</b>	<p>Committee Member Thorp thanked Directors Womack and Cesena for turning in their compensation forms in a timely manner.</p> <p>Committee Member Gonzalez commented on being pleased with how the District is being run and that it will benefit the community long term.</p>	
<b>9. Adjournment</b>	The meeting adjourned at 6:21 p.m.	



## UTILITIES ADVISORY COMMITTEE MEETING

Wednesday, August 19, 2020 at 5:30 p.m.

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For quick access, go to <https://us04web.zoom.us/j/114611628>  
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**OR** dial 1 (929) 205-6099 or 1 (301) 715-8592 and enter **114 611 628**

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- Through mail by 5:00 PM on the day prior to the Committee meeting sent to LOCSD
- Through teleconference meeting at <https://us04web.zoom.us/j/114611628>

## AGENDA

1. **Opening at 5:30 p.m.**  
Call to Order, Roll Call
2. **Approve UAC Meeting Minutes of July 15, 2020**  
*(Recommend Committee Approval)*  
Presented By: Administrative Services Manager Durban
3. **Basin Management Committee Update**  
*(Updates Only)*  
Presented By: Chairperson Cesena
4. **Utility Department Report**  
Presented By: General Manager Munds
5. **Utilities Department Updates**  
Presented By: General Manager Munds
6. **Los Osos Community Plan Update – Water Issues**  
*(Update on Planning Commission Meeting)*  
Presented By: General Manager Munds
7. **Public Comments on Items NOT on this Agenda:** At this time, the public may comment on items not on this agenda. Each commenter is limited to 3 minutes and shall address the Chairperson.
8. **Schedule Next UAC Meeting** – The next UAC Meeting will be held Wednesday, September 16, 2020 at 5:30 p.m. unless otherwise noted.
9. **Closing Comments by UAC Committee Members**
10. **Adjournment**

**Minutes of the Utilities Advisory Committee Meeting  
August 19, 2020 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p><b>1. Call to Order and Roll Call</b></p>	<p>Vice Chairperson Fourcroy called the meeting to order at 5:33 p.m.</p> <p><u>Roll Call:</u>            James Bishop, Committee Member – Present            Jan Harper, Committee Member – Present            Leonard Moothart, Committee Member – Present            Eric Silva, Committee Member – Present            Matthew Fourcroy, Vice Chairperson – Present            Chuck Cesena, Chairperson – Arrived at 6:10 p.m.</p> <p><u>Staff:</u>            Ron Munds, General Manager            Laura Durban, Administrative Services Manager</p>	
<p><b>2. Approve UAC Minutes of July 15, 2020</b></p>	<p>Vice Chairperson Fourcroy presented the minutes for approval.</p> <p>Public Comment – None</p> <p><b>Committee Member Moothart moved to approve the meeting minutes of July 15, 2020. The motion was seconded by Committee Member Harper and carried with the following vote:</b></p> <p><b>Ayes: Committee Member Bishop, Harper, Moothart, Silva</b>  <b>Nays: None</b>  <b>Abstain: None</b>  <b>Absent: None</b></p>	<p><b>Action – File approved minutes.</b></p>
<p><b>3. Basin Management Committee Update</b></p>	<p>General Manager Munds commented that the July meeting was canceled and August 19<sup>th</sup> meeting was rescheduled to August 26<sup>th</sup> at 1:30pm; discussed that at the Staff Meetings of the BMC they have been discussing the Community Plan Update.</p> <p>Public Comment – None</p>	<p><b>Action – None</b></p>
<p><b>4. Utilities Department Report</b></p>	<p>General Manager Munds provided a summary from June 2020 which is made available in the PowerPoint presentation on the Districts Website.</p> <p>Committee Member Moothart commented on the water production versus consumption over the last four years.</p> <p>Committee Member Bishop inquired about the recruitment for a new Utility System Manager</p> <p>General Manager Munds responded that the application processed closed today and that there is limited pool of qualified candidates.</p> <p>Public Comment – None</p>	<p><b>Action – None</b></p>
<p><b>5. Utilities Department Update</b></p>	<p>General Manager Munds presented the Department Updates which is made available on the PowerPoint presentation on the Districts Website.</p> <p>Committee Member Moothart inquired about a Program C Well update.</p> <p>Committee Member Bishop inquired if the UAC will have a chance to weigh in on site selection.</p> <p>General Manager Munds responded that there is a timing issue but is hoping to have the information at the next UAC meeting.</p> <p>Vice Chairperson Fourcroy inquired about the 10<sup>th</sup> Street Well work being done.</p>	<p><b>Action – None</b></p>

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<b>5. Utilities Department Update (continued)</b>	<p>General Manager Munds commented on the different issues with the wells throughout the year and the work done; discussed the 10<sup>th</sup> street well issues and instituting preventative measures for all the Districts wells.</p> <p>Public Comment – None</p>	
<b>6. Los Osos Community Plan Update</b>	<p>General Manager Munds presented the Los Osos Community Plan Update which is made available on the PowerPoint presentation on the Districts Website; commented that currently the District is not supportive with how the water resources section of the plan is proposed but believes there is a middle ground that can be reached.</p> <p>The Committee discussed the Los Osos Community Plan Updates including ADU's, Basin Plan metrics including the chloride nitrate metrics, Level of Severity III designation, examples of Title 19, Habitat Conservation Plan (HCP), community input, and the Coastal Commission involvement.</p> <p>Public Comment – Jeff Edwards commented on the letter the Board sent on June 26, 2020 suggesting that a new letter gets issued; voiced concern with the plan moving forward in its current form; recommended that the community voice a comment at the October 8, 2020 Planning Commission hearing.</p>	<b>Action – None</b>
<b>7. Public Comments on Items NOT on this Agenda</b>	None	
<b>8. Schedule Next UAC Meeting</b>	The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, September 16, 2020 at 5:30 p.m., unless otherwise noticed.	
<b>9. Closing Comments by UAC Committee Members</b>	<p>Committee Member Harper thanked General Manager Munds for taking over while the District looks for the replacement of the Utility Systems Manager</p> <p>Committee Member Moothard thanked General Manager Munds for clarifying the Los Osos Community Plan and that he appreciates his insight on this.</p>	
<b>11. Adjournment</b>	The meeting adjourned at 6:26 p.m.	



## **PARKS & RECREATION ADVISORY COMMITTEE MEETING**

Tuesday, August 18, 2020 at 5:30 p.m.

Pursuant to Governor Newsom's Executive Order N-29-20, and State and County Shelter at Home orders, Committee Members, staff and public may participate in this meeting via teleconference and/or electronically. The LOCSO Boardroom will NOT be open for accessing the meeting.

For quick access, go to <https://us04web.zoom.us/j/139650283>  
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**OR** dial 1 (929) 205-6099 or 1 (301) 715-8592 and enter **139 650 283**

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- Through the district website [www.losososcsd.org/contact-us](http://www.losososcsd.org/contact-us) by 12:00pm on 8/18/2020
- Through teleconference by phone at (929) 205-6099 or (301) 715-8592 and enter **139 650 283**
- Through mail by 5:00 PM on the day prior to the Committee meeting sent to LOCSO
- Through teleconference meeting at <https://us04web.zoom.us/j/139650283>

## **AGENDA**

- 1. Opening at 5:30 p.m. – Call to Order and Roll Call**
- 2. Approve Parks and Recreation Committee Meeting Minutes of April 21, 2020**  
*(Recommend approval)*  
Presented by: Administrative Services Manager Durban
- 3. Ferrell St. Pathway - Update & Discussion**  
Presented by: General Manager Munds
  - A. Progress Report
- 4. Public Comments on Items NOT on this Agenda:** At this time, the public may comment on items not on this agenda. Each commenter is limited to 3 minutes and shall address the Chairperson.
- 5. Schedule Next Parks and Recreation Committee Meeting** – The next meeting will be held on Tuesday, October 20, 2020 at 5:30 p.m. unless otherwise noted.
- 6. Closing Comments by Parks and Recreation Committee Members**
- 7. Adjournment**

**Los Osos Community Services District  
Minutes of the Parks & Recreation Advisory Committee Meeting  
August 18, 2020 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<b>1. Call to Order, Flag Salute, and Roll Call</b>	<p>Chairperson Fourcroy called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u>            Alissa Feldman, Committee Member – Arrived at 5:35 p.m.            William Fitzgerald, Committee Member - Present            Christina Grimm, Committee Member – Present            Andrea Lueker, Committee Member – Arrived at 5:33 p.m.            Shaunna Sullivan, Committee Member – Arrived at 5:35, left at 5:41 p.m.            Christine Womack, Vice Chairperson – Present            Matthew Fourcroy, Chairperson – Present</p> <p><u>Staff:</u>            Ron Munds, General Manager            Laura Durban, Administrative Services Manager</p>	
<b>2. Approve Parks and Recreation Committee Meeting Minutes of April 21, 2020</b>	<p>Chairperson Fourcroy presented the draft minutes to the Committee for approval.</p> <p>Public Comment – None</p> <p><b>Committee Member Fitzgerald moved to approve the meeting minutes of April 21, 2020. The motion was seconded by Committee Member Feldman and carried with the following vote:</b></p> <p><b>Ayes: Committee Member Fitzgerald, Feldman, Grimm</b>  <b>Nays: None</b>  <b>Abstain: Committee Member Lueker, Sullivan</b>  <b>Absent: None</b></p>	<b>Action: File Approved Minutes.</b>
<b>3. Ferrell Avenue Pathway Discussion</b>	<p>General Manager Munds presented the PowerPoint presentation that is made available on the website.</p> <p>The Committee discussed the Ferrell Avenue Pathway discussing the difference between the Decomposed Granite versus Asphalt options and commenting on aesthetics, durability and repair.</p> <p>The Committee discussed getting more information to see which path and which barrier would be the most durable and long-lasting commenting that the Split Rail was the favored option followed by the Wood Posts and lastly the Metal Posts with the Metal Cable.</p> <p>Public Comment – Julie Tacker commented on concerns about the cost of the project and that the Committee should go with the least expensive cost as the cost to Wallace Group was more than expected; voiced support for the Metal Fence option like used at the Elfin Forrest and commented that the Split Rail Fence may be able to only have 2 rails and be a lower height.</p> <p>Linde Owen voiced support for Decomposed Granite for the Pathway and Wood Post for the fencing; commented that the Wood Post could be treated and the rope could be added later if necessary; on the path between the Water Yard fence and planting something to cover the fence.</p> <p>The Committee directed staff to get more information on the difference between Decomposed Granite and Asphalt over time including estimate of cost of repairs to decide which is the better price long term; on if the Split Rail Fence option, for the barrier, could be treated to protect it from termites, other insects and rot.</p>	
<b>4. Public Comment on Items NOT on the Agenda</b>	<p>Linde Owen inquired if there is new details about the Dog Park; commented that the County has accepted some extensions and that they may grant an extension on the pathway project if the District gets into a pinch; on more tree planting in the District and to beautify the Ferrell Avenue Pathway.</p>	



AGENDA ITEM	DISCUSSION	FOLLOW-UP
<b>4. Public Comment on Items NOT on the Agenda (continued)</b>	<p>Chairperson Fourcroy responded that currently the District is in a standstill on the Dog Park and that the District is waiting to reengage and get more public involvement.</p> <p>General Manager Munds responded that the Habitat Conservation Plan is at the County and that is a key piece that needs to be approved before the District can move forward.</p>	
<b>5. Schedule Next Parks and Recreation Committee Meeting</b>	The next Parks and Recreation Advisory Committee meeting is scheduled to be held on October 21, 2020 at 5:30 p.m. reserving the right to have a meeting on September 15, 2020 if there are updates that need to be discussed with the committee, or unless otherwise noticed.	
<b>6. Closing Comments by Parks and Recreation Committee Members</b>	None	
<b>7. Adjournment</b>	The meeting adjourned at 6:11 p.m.	