



PARKS AND RECREATION ADVISORY COMMITTEE MEETING

Tuesday, October 3, 2017 at 5:30 p.m.
Los Osos Community Services District Office
2122 9th Street, Suite 106, Los Osos, CA

COMMITTEE MEMBERS

Lou Tornatzky, Chairperson
Jon-Erik Storm, Alternate Chairperson
Alissa Feldman, Member
William Fitzgerald, Member
Jennifer Foronjy, Member
Andrea Lueker, Member
Shaunna Sullivan, Member

STAFF

Renee Osborne, General Manager
Ann Kudart, Administrative Services Manager

AGENDA

1. **Opening at 5:30 p.m. – Call To Order; Flag Salute; and Roll Call**
2. **Approval of Parks and Recreation Committee Meeting Minutes of August 1, 2017**
Presented By: Administrative Services Manager Kudart
3. **Procedures or Next Steps for the Issuance of a Request for Proposals (RFP)**
 - **Discuss Results from Survey**
Presented By: Chairperson Tornatzky
 - **Committee Assignments**
Presented By: General Manager Osborne
4. **Public Comments on Items NOT on this Agenda:** At this time, the public may comment on items not on this agenda. Each commenter is limited to 3 minutes and shall address the Chairperson.
5. **Schedule Next Parks and Recreation Advisory Committee Meeting**
6. **Closing Comments by Parks and Recreation Committee Members**
7. **Adjournment**

ITEM 2

**APPROVAL OF PARKS AND RECREATION
COMMITTEE MEETING MINUTES
OF AUGUST 1, 2017**

**Los Osos Community Services District
Minutes of the Parks & Recreation Advisory Committee Meeting
August 1, 2017 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p>1. Call to Order, Flag Salute, and Roll Call</p>	<p>Chairperson Tornatzky called the meeting to order at 5:30 p.m. and led the flag salute.</p> <p><u>Roll Call:</u> Alissa Feldman, Committee Member – Absent William Fitzgerald, Committee Member – Present Jennifer Foronjy, Committee Member – Present Andrea Lueker, Committee Member – Present Shaunna Sullivan, Committee Member – Arrived at 5:45 p.m. Lou Tornatzky, Chairperson – Present</p> <p><u>Staff:</u> Renee Osborne, General Manager Ann Kudart, Administrative Services Manager</p>	
<p>2. Approval of Parks and Recreation Committee Meeting Minutes of March 7, 2017 and May 2, 2017</p>	<p>Administrative Services Manager Kudart presented minutes as submitted in the agenda packet.</p> <p>Public Comment – Steve Best commented on the corrections to his voting record in the November 2016 minutes.</p> <p>Committee Member Lueker moved to approve the meeting minutes of March 7, 2017 and May 2, 2017. The motion was seconded by Committee Member Fitzgerald and carried by unanimous consent. Ayes: Lueker, Fitzgerald, Foronjy Nays: None Abstain: None Absent: Feldman, Sullivan</p>	<p>Action: Receive and file the approved minutes.</p>
<p>3. Review of Proposed Dog Park Lease</p>	<p>General Manager Osborne reviewed the proposed lease with the committee members reporting that any amendments or recommendations would be noted and forwarded to Legal Counsel.</p> <p>The Committee discussed the ability to sub-lease to another group to run the dog park and General Manager Osborne reported that it would be added on page 8; regarding #10, once the Habitat Conservation Plan is completed and approved upgrades and improvements can be made without having to revisit the lease; #10a needed a time frame/completion date for the project from the County; #10b would include language regarding the nonprofit; #17 Signage, the Committee reviewed the example from the County submitted as Exhibit C; #19 District Legal Counsel is reviewing the District not being the sole insurer and that the sub-lessee/non-profit also be required to provide insurance; #25 the non-profit will be responsible for altering the lot in order to comply with the Americans with Disabilities Act; the Committee discussed the definition of improvements and the ownership of improvements made should it revert back to the County.</p> <p>Public Comment – Steve Best commented that he did not have time to review and inquired as to how this will be made available to non-profit groups.</p> <p>Julie Tacker commented that this project is four to ten years away as the Habitat Conservation Plan will be packaged with the Basin Management Plan that will be packaged with the Community Plan and sent to the Coastal Commission for approval and that the County should build this project as they have the experience with dog parks.</p> <p>Richard Margetson commented on the Community Center's dealings with the County regarding their lease; community donations; preferred a set closing time on the signage; and when would the Board be reviewing this.</p>	<p>Action: The Committee requested that they review the lease one more time after Legal Counsel has made the final corrections and before being sent to the Board for their approval.</p>

AGENDA ITEM	DISCUSSION	FOLLOW-UP
3. Review of Proposed Dog Park Lease (continued)	<p>Linde Owen suggested using the term “dark” as a closing time as summer and winter sunset times are extreme.</p> <p>The Committee recommended that they review the lease again after Legal Counsel has made the final corrections and before it goes before the Board.</p>	
4. Review of Parks and Recreation Committee Members’ Best Practices Survey and Comments	<p>Chairperson Tornatzky reported that following the Committee’s review of 47 policies and practices of running a dog park he compiled the data into the Top Ten as submitted in the agenda packet.</p> <p>The Committee recommended that they review the Top Ten as there is some redundancy and some that the non-profit would be responsible for and bring back for further discussion.</p> <p>Public Comment – Linde Owen commented on grouping which are requirements of the District and which are the requirements of the non-profit.</p> <p>Steve Best commented on liability issues; donations and funding for the project; onsite water; and community education.</p> <p>Julie Tacker supported Ms. Owen’s comments, and commented on situations with aggressive dogs.</p> <p>Richard Margetson commented on the parking issues.</p>	<p>Action: The Committee recommended another review of the Top Ten as and bring back to the Committee for further discussion.</p>
5. Public Comments on Items NOT on this Agenda	<p>Steve Best asked if there were plans for additional doggie bag stations around town.</p> <p>Linde Owen suggested the County cover the cost of the parking lot; supported dog training classes offered at the site; and if the existing well at the tennis courts could be a source of water for the dog park.</p> <p>Julie Tacker commented that Morro Bay Audubon closed Sweet Springs to dogs; provided copies of her recent opinion piece objecting to how Parks and Recreation pool funds are being spent; and that the Committee should have reviewed their budget.</p> <p>Richard Margetson commented on the possibility of the Community Center Board discussing donating the Center for a fundraising event for this project.</p>	
6. Schedule Next Parks and Recreation Advisory Committee Meeting	<p>The next meeting was scheduled to be held on Tuesday, October 2, 2017 at 5:30 p.m., unless otherwise noticed.</p>	
7. Closing Comments by Parks & Recreation Committee Members	<p>Committee Member Lueker announced that Sweet Springs will be closed September 1st to dogs and would like the Committee to meet again to discuss.</p> <p>Committee Member Sullivan requested that the budget be presented to the Committee; requested a presentation to the Committee of the Habitat Conservation Plan; and, that she can discuss the placement of biodegradable doggie bags around Los Osos with the Bay Foundation.</p>	
8. Adjournment	<p>The meeting adjourned at 6:36 p.m.</p>	