

Los Osos Community Services District
DRAFT - Minutes of the Finance Advisory Committee Meeting
September 28, 2020 at 5:30 p.m. at the District Office

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Call to Order and Roll Call	<p>Chairperson Ochylski called the meeting to order at 5:32 p.m.</p> <p><u>Roll Call:</u></p> <p>Sandra Cirilo, Committee Member – Present Lisa Gonzalez, Committee Member – Present Bea Jansen, Committee Member – Present Alyce Thorp, Committee Member – Arrived at 5:33 Christine Womack, Vice Chairperson – Absent Marshall Ochylski, Chairperson – Present</p> <p><u>Staff:</u> Ron Munds, General Manager Laura Durban, Administrative Services Manager</p>	
2. Approve FAC Meeting Minutes of August 31, 2020	<p>Chairperson Ochylski presented the minutes for approval.</p> <p>Public Comment - None</p> <p>Committee Member Jansen made a motion that the Committee approve the minutes of August 31, 2020. The motion was seconded by Committee Member Gonzalez and the motion carried with unanimous consent.</p>	Action: File Approved Minutes.
3. Review of Board Item Regarding Approval of Warrant Register for September 2020	<p>Administrative Services Manager Durban presented the Warrants for review.</p> <p>The Committee discussed Director's Compensation timeliness and creating a due date in the Bylaws when up for review in 2021.</p> <p>Committee Member Gonzalez inquired about the breakdown for check 30003 for the Basin Management Committee.</p> <p>Public Comment – Julie Tacker commented on the Vacuum Trailer use by other departments, Ferrell Ave Pathway project, and Director's Compensation.</p> <p>Committee Member Jansen made a recommendation that the Board approve the warrants of August 2020. The motion was seconded by Committee Member Gonzalez and the motion carried with the following vote:</p> <p>Ayes: Committee Member Jansen, Gonzalez, Cirilo, Thorp Nays: None Abstain: None Absent: None</p>	Action: The Committee recommended that the Board approve the Warrant Register for September 2020.
4. Review of Board Item Regarding Financial Reports for the Period Ending August 31, 2020	<p>General Manager Munds presented the Financial Reports for approval as presented in the packet.</p> <p>Committee Member Thorp inquired about the Low-Income Sewer program.</p> <p>General Manager Munds responded that he has had a meeting to discuss the funds and that the purpose is for low income related to the sewer. The District would need to be in coordination with the County to use these funds.</p> <p>Public Comment – None</p> <p>Committee Member Gonzalez made a recommendation that the Board receive and file the Financials of August 31, 2020. The motion was seconded by Committee Member Thorp and the motion carried with unanimous consent.</p>	Action: The Committee recommended that the Board receive and file the Financials for the period ending August 31, 2020

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5. Utilities Department Update	<p>The Committee discussed the South Bay Transmission Line work and the pipeline issues with the natural gas line.</p> <p>Chairperson Ochylski inquired about the 10th Street Well.</p> <p>Public Comment – None</p> <p>General Manager Munds commented that the audit for Fiscal Year 2019/2020 is almost complete.</p> <p>Committee Member Gonzalez inquired about Utility Systems Manager Falkner's first day in the office; going out to RFP for next audit.</p>	Action: None
6. Public Comments on Items NOT on this Agenda	<p>Julie Tacker commented on Director's Compensation; Emergency Service Advisory Committee (ESAC) meetings; Agenda item 5, General Manager Compensation at the October 1, 2020 Board meeting.</p> <p>Linde Owen commented on the 10th Street Tank Recoating Project; Ferrell Ave Bike Pathway; South Bay Transmission Line work; ESAC meetings; Water Conservation; Flume; General Manager Compensation.</p>	
7. Schedule Next FAC Meeting	<p>The next meeting of the Financial Advisory Committee is scheduled for Monday, November 2, 2020 unless otherwise noted.</p>	
8. Closing Comments by FAC Committee	<p>Committee Member Cirilo inquired about Fire Department expenses.</p> <p>Committee Member Gonzalez commented on getting the ESAC meetings going again.</p>	
9. Adjournment	<p>The meeting adjourned at 6:17 p.m.</p>	