



November 7, 2024

TO: LOCSD Board of Directors
FROM: Ron Munds, General Manager
Laura Durban, Administrative Services Manager
SUBJECT: Agenda Item 11B- 11/07/2024 Board Meeting
Approve Prior Meeting Minutes

President
Marshall E. Ochylski

Vice President
Christine M. Womack

Directors
Charles L. Cesena
Matthew D. Fourcroy
Troy C. Gatchell

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
John Owens

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the minutes of the Board of Directors meeting held October 3, 2024 for your approval.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board approve the minutes of the Board of Directors meeting held October 3, 2024.

Attachment
10/03/2024 Draft Board of Directors Meeting Minutes

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**DRAFT - Los Osos Community Services District – Board of Directors
Minutes of the Regular Meeting of October 3, 2024**

AGENDA ITEM	DISCUSSION OR ACTION
<p>0</p> <p>1. CALL TO ORDER FLAG SALUTE ROLL CALL</p>	<p>President Ochylski called the meeting to order at 6:00 p.m. and Director Cesena led the flag salute.</p> <p>Roll Call: Chuck Cesena, Director – Present Matthew Fourcroy, Director – Present Troy Gatchell, Director – Present Christine Womack, Vice President – Present Marshall Ochylski, President – Present</p> <p>The following Staff was present: Ron Munds, General Manager Daniel Cheung, District Counsel Laura Durban, Administrative Services Manager Margaret Falkner, Utilities Systems Manager</p>
<p>2. PUBLIC SAFETY REPORTS</p> <p>A. Fire Department Report</p> <p>B. Sheriff Department Report</p> <p>C. California Highway Patrol Report</p>	<p>Battalion Chief Provence reported for September 2024: two vegetation fires, two structure fires, 134 medical aids including one vehicle, and 23 public. He also discussed SBY agency aids given and received, calls down in September, and statistics report updates.</p> <p>Commander Stuart MacDonald reported for September 2024: two assaults and batteries, 28 disturbances, two burglaries, five thefts, three vandalisms, three mail thefts, zero phone scams, 22 suspicious circumstances, 65 enforcement stops, and 36 preventative patrols.</p> <p>Lieutenant Tim Santero reported two collisions, including one hit-and-run and one DUI crash, for September 2024 and commented on calls down in September.</p> <p>Public Comment - None</p>
<p>3. GENERAL ACTION ITEMS</p> <p>A. Review Applications of Interest for the Board’s Two Opens Seats and Make Recommended Appointments to the Board of Supervisors</p>	<p>General Manager Munds provided background and outlined the next steps.</p> <p>Applicants include: District Three: Tom Cross, Jeff Edwards, Juliana “Julie” Tacker District Five: David Cheney, Richard Hubbard, Patrick McGibney</p> <p>Candidates for District 3, Tom Cross, Jeff Edwards and Julie Tacker, introduced themselves.</p> <p>Public Comment – Deborah Howe voiced her support for Tom Cross.</p> <p>Richard Margetson inquired about the Board of Supervisors making the decision.</p> <p>President Ochylski called for a reading of each ballot: Director Cesena - Tom Cross Director Fourcroy - Tom Cross Director Gatchell - Tom Cross Vice President Womack - Tom Cross President Ochylski - Abstained</p> <p>Candidates for District 5, David Cheney, Richard Hubbard introduced themselves.</p> <p>Public Comment – Julie Tacker voiced her support for Richard Hubbard and commented on David Cheney and Patrick McGibney.</p> <p>President Ochylski called for a reading of each ballot: Director Cesena - Richard Hubbard Director Fourcroy - Richard Hubbard Director Gatchell - Richard Hubbard Vice President Womack - David Cheney President Ochylski - Richard Hubbard</p> <p>A motion was made by Director Gatchell that Tom Cross be recommended for appointment to the Los Osos Community Services District Board of Directors to the Board of Supervisors for the vacant seat in Division 3.</p>

AGENDA ITEM	DISCUSSION OR ACTION
<p>B. Approve the Release of Request for Proposals (RFP) for District General Legal Counsel Services</p>	<p>A second motion was made by Director Gatchell that Richard Hubbard be recommended for appointment to the Los Osos Community Services District Board of Directors to the Board of Supervisors for the vacant seat in Division 5.</p> <p>The motions were seconded by Director Cesena and carried with the following vote:</p> <p>Ayes: Directors Gatchell, Cesena, Fourcroy, Womack, Ochylski Nays: Abstain: Absent:</p> <p>General Manager Munds discussed the background and selection process, which includes an RFP and an Ad Hoc Committee.</p> <p>Director Fourcroy volunteered to be a part of the AD Hoc Committee.</p> <p>Public Comment – Julie Tacker inquired about the public recommending a new District General Legal Counsel.</p> <p>General Manager Munds responded that the public could email him recommendations and the District would send them the RFP.</p> <p>A motion was made by Vice President Womack that the Board:</p> <p>1. Approve the Release of the Request for Proposals for District general legal services; and 2. Appoint an Ad Hoc Committee to review the proposals in cooperation with the General Manager.</p> <p>The motion was seconded by Director Fourcroy and carried with the following vote:</p> <p>Ayes: Directors Womack, Fourcroy, Cesena, Gatchell, Ochylski Nays: Abstain: Absent:</p> <p>President Ochylski appointed Director Fourcroy and himself to the Ad Hoc Committee.</p> <p>Public Comment - None</p>
<p>4. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA</p>	<p>Public Comment - None</p>
<p>5. ADMINISTRATIVE AND COMMITTEE REPORTS</p> <p>A. Utilities Department Report</p> <p>B. General Manager Report</p> <p>C. Los Osos/Baywood Park Chamber of Commerce Report</p> <p>D. Los Osos Community Advisory Council (LOCAC) Report</p> <p>E. Parks and Recreation Committee Meeting Report</p> <p>F. Utilities Advisory Committee Meeting Report</p> <p>G. Finance Advisory Committee Meeting Report</p>	<p>Written Report</p> <p>General Manager Munds provided updates on the town hall meeting on October 5th, the solid waste rate application, and Margaret Falkner's 4-year anniversary of being back with the District.</p> <p>None</p> <p>Vice President Womack reported on discussions about the Wishing Well school, County handling of will-serves, and the waitlist.</p> <p>No Meeting</p> <p>Director Cesena reported topics discussed were on the Program C well, SCADA proposals, groundwater monitoring wells, and HCP causing the delay in the heavy equipment storage and the 8th Street building assessment.</p> <p>Vice President Womack reported that it had been recommended that the warrant registration be approved and that the financial reports be received and filed.</p>

AGENDA ITEM	DISCUSSION OR ACTION
<p>H. Emergency Services Advisory Committee Meeting Report</p> <p>I. Basin Management Committee Meeting Report</p> <p>J. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars</p> <p>K. Response to Previously Asked Questions</p>	<p>No Meeting</p> <p>General Munds reported that the County gave a presentation focused on the framework for the waitlist.</p> <p>None</p> <p>None</p>
6. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA	Public Comment – Julie Tacker commented on the town hall meeting, the Board of Supervisors meeting on October 8th, and the HCP Fee increase.
<p>7. CONSENT AGENDA</p> <p>A. Receive Administrative, Committee Reports, and Approved Committee Minutes</p> <p>B. Approve Meetings Minutes of September 5, 2024</p> <p>C. Approve Warrant Register for September 2024</p> <p>D. Receive Financial Report for Period Ending August 31, 2024</p> <p>E. Adopt Resolution 2024-20 to Permit the Destruction or Disposal of Certain District Records, Documents, and Papers</p> <p>F. Approve the District Acting as Lead Agency to Receive Grant Funding from the Bay Foundation and the Approval of the Release of a Bid Package for Well Drilling Services for the LA 14 & 16 Monitoring Well Project</p>	<p>A motion was made by Director Fourcroy that the Board receive and file the presented Administrative Committee Reports and Approved Committee Minutes. The motion was seconded by Director Gatchell and carried with the following vote:</p> <p>Ayes: Directors Fourcroy, Gatchell, Cesena, Womack, Ochylski Nays: Abstain: Absent:</p>
8. DISCUSSION OF PULLED CONSENT ITEMS	None
9. FUTURE AGENDA ITEMS	None
10. CLOSING BOARD COMMENTS	<p>Vice President Womack thanked everyone who applied for the BOD.</p> <p>Director Cesena commented about moving away from Districting.</p> <p>President Ochylski commented on the October 27th Oktoberfest.</p>
11. ADJOURNMENT	The meeting was adjourned at 7:05 p.m.