



April 6, 2023

TO: LOCSD Board of Directors
FROM: Ron Munds, General Manager
Laura Durban, Administrative Services Manager
SUBJECT: Agenda Item 6B- 04/06/2023 Board Meeting
Approve Prior Meeting Minutes

President
Charles L Cesena

Vice President
Marshall E. Ochylski

Directors
Matthew D. Fourcroy
Troy C. Gatchell
Christine M. Womack

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
John Owens

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the minutes of the Board of Directors meeting held March 2, 2023, and March 8, 2023 for your approval.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board approve the minutes of the Board of Directors meeting held March 2, 2023 and March 8, 2023.

Attachment
03/02/2023 Draft Board of Directors Meeting Minutes
03/08/2023 Draft Board of Directors Special Meeting Minutes

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Los Osos Community Services District
DRAFT - Minutes of the Regular Meeting of March 02, 2023

AGENDA ITEM	DISCUSSION OR ACTION
<p>1. CALL TO ORDER FLAG SALUTE ROLL CALL</p>	<p>President Cesena called the meeting to order at 5:03 p.m. and led the flag salute.</p> <p>Roll Call: Matthew Fourcroy, Director – Present Troy Gatchell, Director - Absent Christine Womack, Director – Present Marshall Ochylski, Vice President – Arrived Remotely via AB 2449 with no objections at 6:00 p.m. Chuck Cesena, President – Present</p> <p>The following Staff was present: Ron Munds, General Manager Thomas Green, District Counsel Laura Durban, Administrative Services Manager Margaret Falkner, Utility Systems Manager Carol Gilmer, Administrative Clerk II</p>
<p>2. CLOSED SESSION</p> <p>A. Anticipated Litigation (Pursuant to Government Code §54956.9 (d)(2)) – Conference with District Counsel regarding anticipated litigation related to the Vista de Oro Incident. Number of cases: unknown</p>	<p>President Cesena announced closed session Pursuant to Government Code §54956.9 (d)(2).</p> <p>Public Comment - None</p>
<p>3. Adjournment to Closed Session</p>	<p>President Cesena adjourned to Closed Session at 5:04 p.m.</p>
<p>4. Reconvene to Open Session</p>	<p>President Cesena called the meeting to order at 6:00 p.m.</p>
<p>5. Report out of Closed Session Meeting</p>	<p>District Counsel Green reported no action taken.</p>
<p>6. GENERAL ACTION ITEMS</p> <p>A. Funding Strategy for the Cabrillo Storm Water Basin Repairs</p>	<p>General Manager Munds discussed the funding strategy for the Cabrillo Basin repairs, commenting on the initial emergency response, revised repair and attorney fees, financial impact, and terms of the inter-fund loan.</p> <p>The Board discussed FEMA-reimbursable funds and terms of the inter-fund loan.</p> <p>Vice President Ochylski commented the FAC supports the terms of the inter-fund loan.</p> <p>Public Comment – None</p> <p>A motion was made by Director Fourcroy that the Board Adopt Resolution No. 2023-15 approving an interfund loan to Fund 800 for the emergency Cabrillo stormwater basin repairs. The motion was seconded by Director Womack and carried with the following vote:</p> <p>Ayes: Directors Fourcroy, Womack, Ochylski, Cesena Nays: None Abstain: None Absent: Gatchell</p>
<p>7. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA</p>	<p>Public Comment – Andrea Lueker commented on the Los Osos Emergency Coalition and thanked those who helped with the fundraiser event. Please email lososossecc@gmail.com for assistance or to volunteer.</p> <p>Victoria Conant Weir thanked Gary Freiberg for his contribution to the fundraiser event.</p> <p>Richard Margetson thanked Elaine Watson and Chuck Cesena for their efforts at the adult beverage table and Troy Gatchell for his help with obtaining donations.</p> <p>President Cesena commented on the fundraiser event.</p>

<p>8. ADMINISTRATIVE AND COMMITTEE REPORTS</p> <p>A. Fire Department Report</p> <p>B. Sheriff Department Report</p> <p>C. California Highway Patrol Report</p> <p>D. Utilities Department Report</p> <p>E. General Manager Report</p> <p>F. Los Osos/Baywood Park Chamber of Commerce Report</p> <p>G. Los Osos Community Advisory Council (LOCAC) Report</p> <p>H. Parks and Recreation Committee Meeting Report</p> <p>I. Utilities Advisory Committee Meeting Report</p> <p>J. Finance Advisory Committee Meeting Report</p> <p>K. Emergency Services Advisory Committee Meeting Report</p> <p>L. Basin Management Committee Meeting Report</p> <p>M. Appointment of District's representative and alternate on the Basin Management Committee</p> <p>N. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars</p> <p>O. Response to Previously Asked Questions</p>	<p>No Report</p> <p>Sergeant Eleotte Coyes reported for February 2023, 9 assaults, 30 disturbances, 2 burglaries, 5 thefts, 2 vandalisms, 2 mail thefts, one phone scam, 27 suspicious circumstances, 91 enforcement stops, and 35 preventative patrols.</p> <p>Lieutenant Grimm reported four calls in February 2023, including one DUI traffic collision and three minor injuries.</p> <p>General Manager Munds commented on residential use being down and the Water Transmission Main Project will be going out to bid.</p> <p>General Manager Munds reported on Station 15 Building Condition Assessment, and commended Crew Leader Pall for his effort during the February 23-24 rain event.</p> <p>No Report</p> <p>Director Womack commented on residents being concerned about the increase in the garbage rates.</p> <p>No Report. Next meeting 03/21/23.</p> <p>Director Fourcroy reported the most pressing issue discussed was the Cabrillo Basin.</p> <p>Director Womack summarized the FAC meeting held on February 27, 2023. The Committee recommended approval of the Warrant Register and to receive and file the Financial Reports.</p> <p>Vice President Ochylski reported on discussions regarding Station 15 Building Condition Assessment, a consultant to provide options, and revised reporting changes for the fire department.</p> <p>General Manager Munds commented on Station 15 Building Condition Assessment.</p> <p>Vice President Ochylski reported that he resigned as the District representative on the BMC and election for BMC was deferred until the new District representative can be at the meeting.</p> <p>President Cesena appointed himself as the District Representative and Director Fourcroy as the alternate.</p> <p>Director Fourcroy thanked Vice President Ochylski for his years of service on the BMC.</p> <p>Vice President Ochylski reported on the quarterly Morro Bay National Estuary Program meeting and the approval of the updated Work Program sent to the EPA.</p> <p>President Cesena reported on the Oklahoma Avenue safe parking closure plan that was presented to the County by CAPSLO.</p> <p>None</p>
<p>9. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA</p>	<p>Public Comment - None</p>

<p>10. CONSENT AGENDA A. Receive Administrative, Committee Reports, and Approved Committee Minutes B. Approve Meetings Minutes of February 2, 2023, February 7, 2023, February 14, 2023, February 21, 2023 C. Approve Warrant Register for February, 2023 D. Receive Financial Report for Period Ending January 31, 2023 E. Review of Emergency Contracting Procedures per Public Contract Code §22050; adopt Resolution 2023-16 F. Approve the Release of the Bid Package for Program C Well Water Transmission Main Project G. Adopt Resolution 2023-17 approving emergency non-competitive contracts for Hartzell Construction</p>	<p>A motion was made by Director Fourcroy that the Board receive and file the Administrative and Committee Reports and approve the Consent Agenda. The motion was seconded by Director Womack and carried with the following vote:</p> <p>Ayes: Directors Fourcroy, Womack, Ochylski, Cesena Nays: None Abstain: None Absent: Gatchell</p>
<p>11. DISCUSSION OF PULLED CONSENT ITEMS</p>	<p>None</p>
<p>12. FUTURE AGENDA ITEMS</p>	<p>None</p>
<p>13. CLOSING BOARD COMMENTS</p>	<p>Director Fourcroy thanked General Manager Munds and Staff.</p> <p>Director Womack thanked all who contributed to the Diggin Deep event.</p> <p>President Cesena thanked Staff for their service.</p> <p>Vice President Ochylski thanked General Manager Munds for his management and Staff for their hard work.</p>
<p>14. ADJOURNMENT</p>	<p>The meeting was adjourned at 6:47 p.m.</p>

Los Osos Community Services District
DRAFT - Minutes of the Board of Directors Special Meeting of March 08, 2023

AGENDA ITEM	DISCUSSION OR ACTION
<p>1. CALL TO ORDER FLAG SALUTE ROLL CALL</p>	<p>President Cesena called the meeting to order at 5:30 p.m. and led the flag salute.</p> <p>Roll Call: Matthew Fourcroy, Director – Present Troy Gatchell, Director - Present Christine Womack, Director – Present Marshall Ochylski, Vice President – Absent Chuck Cesena, President – Present</p> <p>The following Staff was present: Ron Munds, General Manager Laura Durban, Administrative Services Manager</p>
<p>2. GENERAL ACTION ITEMS</p> <p>A. Review of Emergency Contracting Procedures per Public Contract Code §22050 and Receive an Update on Vista De Oro Incident</p> <p>B. Adopt Resolution Nos. 2023-19 and 2023-20 approving emergency non-competitive contracts for Ecological Assets Management and Geo Solutions Inc.</p>	<p>General Manager Munds presented updates on Vista de Oro Incident repairs, FEMA Representative, and storm preparations.</p> <p>Director Fourcroy discussed how storm preparations are progressing with the incomplete repairs, and inquired whether the County will assist with road closures.</p> <p>General Manager Munds discussed the crew's preparation, the K-rail, monitoring the water release pathway, and working with CALOES and CALFIRE.</p> <p>Public Comment – Liz Peterson gave an update on the residents of the homes that were affected.</p> <p>A motion was made by Director Gatchell that the Board adopt Resolution 2023-18 Reaffirming the delegation of authority to General Manager or his designee pursuant to public contract code section 22050(b) to enter into emergency public works contracts. The motion was seconded by Director Fourcroy and carried with the following vote:</p> <p>Ayes: Director Gatchell, Fourcroy, Womack, Cesena Nays: None Abstain: None Absent: Ochylski</p> <p>General Manager Munds presented on the two Sole Source Contracts, commenting that they are both consistent with the District Procurement Policy and FEMA guidelines.</p> <p>Public Comment – None</p> <p>A motion was made by Director Fourcroy that the Board adopt Resolutions 2023-19 and 2023-20 approving non-competitive contracts with Ecological Assets Management and Geo Solutions Inc. The motion was seconded by President Cesena and carried with the following vote:</p> <p>Ayes: Director, Fourcroy, Cesena, Gatchell, Womack, Nays: None Abstain: None Absent: Ochylski</p>
<p>3. ADJOURNMENT</p>	<p>The meeting was adjourned at 5:53 p.m.</p>