



June 28, 2021

**TO:** LOCSD Finance Advisory Committee  
**FROM:** Laura Durban, Administrative Services Manager  
**SUBJECT:** **Agenda Item 3 – 06/28/2021 FAC Meeting**  
 Approve Warrant Register for June 2021

**President**  
 Christine M. Womack

**Vice President**  
 Matthew D. Fourcroy

**Directors**  
 Charles L. Cesena  
 Troy C. Gatchell  
 Marshall E. Ochylski

**General Manager**  
 Ron Munds

**District Accountant**  
 Robert Stilts, CPA

**Unit Chief**  
 Eddy Moore

**Battalion Chief**  
 Paul Provence

**Mailing Address:**  
 P.O. Box 6064  
 Los Osos, CA 93412

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 2122 9<sup>th</sup> Street, Suite 110  
 Los Osos, CA 93402

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www.losososcscsd.org

**DESCRIPTION**

The attached Warrant Register is presented for review and for the FAC to make a recommendation to the Board for their review and approval. The following are some of larger payments made during the month of June:

Check No	Check Date	Vendor Name	Check Amount	Transaction Description	Fund
30678	6/1/2021	CONTINENTAL UTILITY SOLUTIONS, INC.	2,750.00	CUSI Annual Main & Tech Support for the Districts Billing Software.	500
30685	6/1/2021	MSN ENGINEERS INC	6,415.63	04/01-31/21 For work done for the 8 <sup>th</sup> St Upper Aquifer Well.	500
30688	6/1/2021	SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY	16,354.59	07/01/21-06/30/22 #5454 Workers Compensation Program for all funds	100
30700	6/7/2021	SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY	118,099.87	07/01/21-06/30/22 Property & Liability Insurance Renewal for all funds	100
30707	6/10/2021	Cardmember Services	1,078.00	05/22/21 CC/Munds - SLO County Public Works - Pathway Permit (Was refunded to the District in June)	900
30716	6/10/2021	L N CURTIS	30,290.27	New Fire Engine Equipment	301
30721	6/10/2021	PUBLIC SAFETY CENTER, INC.	2,185.50	06/02/21 Public Safety Center - Fire Safe Gauntlet Gloves	301
30722	6/10/2021	SLO COUNTY DEPARTMENT OF PUBLIC WORKS	2,500.00	07/01/21-06/30/22 Annual Encroachment Permit	500
30726	6/17/2021	CLEATH-HARRIS GEOLOGISTS, INC.	2,310.00	Proj#2212-2101 Program C Expansion Well - Specs and Hours	500
30740	6/23/2021	NBS GOVERNMENT FINANCIAL GROUP	2,669.49	07/01/21-09/30/21 Qtrly Admin Fee for the WW Assessment District #1	600

**SUMMARY STAFF RECOMMENDATION**

This item will be approved along with the Consent Calendar at the Board meeting unless it is pulled by a Director for separate consideration. Staff recommends that the FAC adopt the following motion:

***Motion: I recommend to the Board that the Board approve the warrant register for the period June 2021.***

## **DISCUSSION**

The District's Accounts Payable invoicing is charged to the following fund codes:

Fund 100	Administrative
Fund 200	Bayridge Estate
Fund 301	Fire
Fund 400	Vista de Oro
Fund 500	Water
Fund 600	Wastewater
Fund 800	Drainage
Fund 900	Parks and Recreation

Attachments

LOS OSOS COMMUNITY SERVICES DISTRICT  
Check/Voucher Register - Warrant Register for Board Packet  
From 6/1/2021 Through 6/30/2021

Check No	Check Date	Vendor Name	Check Amount	Transaction Description	Fund Code
2862/2850/2855/2859	6/7/2021	CA PUBLIC EMPL RET SYSTEM	771.91	06/01-30/21 CalPERS Unfunded Accrued Liability	100
	6/7/2021	CA PUBLIC EMPL RET SYSTEM	3,854.37	06/01-30/21 CalPERS Unfunded Accrued Liability	301
	6/7/2021	CA PUBLIC EMPL RET SYSTEM	4,431.08	06/01-30/21 CalPERS Unfunded Accrued Liability	500
30674	6/1/2021	AFLAC	33.12	05/01-31/21 Acct#HJ582 EE Elected Insurance	100
	6/1/2021	AFLAC	186.78	05/01-31/21 Acct#HJ582 EE Elected Insurance	500
30675	6/1/2021	AGP VIDEO, INC	1,300.00	04/01/21-05/31/21 CH20 OPS & Management (4/1/21 & 5/6/21)	100
30676	6/1/2021	ALLIED ADMINISTRATORS - DELTA DENTAL	235.82	07/01-31/21 ID#07917-07535 Dental Plan	100
	6/1/2021	ALLIED ADMINISTRATORS - DELTA DENTAL	673.60	07/01-31/21 ID#07917-07535 Dental Plan	500
30677	6/1/2021	COASTAL COPY, LP	50.90	04/24/21-05/23/21 Acct#LO22 Main Copier/Printer/Fax Overages	100
30678	6/1/2021	CONTINENTAL UTILITY SOLUTIONS, INC.	2,750.00	CUSI Annual Main & Tech Support (07/31/21-07/31/22)	500
30679	6/1/2021	STREAMLINE	260.00	06/01-30/21 Website Hosting Service & Engage Fee	100
30680	6/1/2021	DSD BUSINESS SYSTEMS	97.50	05/05/21 & 05/06/21 Criterion Support	100
30681	6/1/2021	FARM SUPPLY CO	66.79	Cust #26174: SCH 80 Tee, 2x1 sch 80, 40 s cap	500
30682	6/1/2021	FRANCHISE TAX BOARD	35.00	Wage Garnishment - 06/04/2021	100
30683	6/1/2021	HACH	384.40	05/28/21 Acct#270053 Process Control & Treatment Supplies	500
30684	6/1/2021	MINER'S ACE HARDWARE	437.32	05/01-31/21 Acct#143640 Supplies/Maint/Tools/Parts	500
30685	6/1/2021	MSN ENGINEERS INC	6,415.63	04/01-31/21 Professional Services 8th & El Morro Well	500
30686	6/1/2021	PG&E	278.19	04/21/21-05/19/21 7954162233-2 Electric Services/Street	100
	6/1/2021	PG&E	400.54	04/21/21-05/19/21 7954162233-2 Electric Services/Street	200
	6/1/2021	PG&E	8.93	04/21/21-05/19/21 7954162233-2 Electric Services/Street	301
	6/1/2021	PG&E	158.50	04/21/21-05/19/21 7954162233-2 Electric Services/Street	400
	6/1/2021	PG&E	7,166.94	04/21/21-05/19/21 7954162233-2 Electric Services/Street	500
	6/1/2021	PG&E	176.45	04/21/21-05/19/21 7954162233-2 Electric Services/Street	800
30687	6/1/2021	READY REFRESH	49.58	04/01-30/21 Acct#0900008772 Water Delivery Service	100
30688	6/1/2021	SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY	925.97	07/01/21-06/30/22 #5454 Workers Compensation Program	100
	6/1/2021	SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY	4,355.02	07/01/21-06/30/22 #5454 Workers Compensation Program	301
	6/1/2021	SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY	11,073.60	07/01/21-06/30/22 #5454 Workers Compensation Program	500
30689	6/1/2021	SLO COUNTY EMPLOYEES ASSOC	13.75	05/17/21-05/30/21 SLOCEA Dues	100
	6/1/2021	SLO COUNTY EMPLOYEES ASSOC	114.24	05/17/21-05/30/21 SLOCEA Dues	500
30690	6/1/2021	COUNTY OF SAN LUIS OBISPO - EH	718.70	03/01/21-04/30/21 Acct#AR0009718 Cross Connection Service	500
30691	6/1/2021	THE GAS COMPANY	7.28	04/25/21-05/24/21 Acct#17141580187 Gas Service Suite 106	100

LOS OSOS COMMUNITY SERVICES DISTRICT  
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 From 6/1/2021 Through 6/30/2021

Check No	Check Date	Vendor Name	Check Amount	Transaction Description	Fund Code
30692	6/1/2021	THE GAS COMPANY	32.45	03/25/21-05/24/21 Acct#17351580109 Gas Service Suite 110	100
30693	6/7/2021	Coverall North America, Inc.	236.00	06/01-30/21 Janitorial Services (Suites 106 & 110)	100
30694	6/7/2021	MACE SECURITY ALARMS, INC.	510.00	Semi Annual Monitoring Fire Alarm and Annual Testing Wateryd	500
30695	6/7/2021	MISSION COUNTRY DISPOSAL	149.72	06/01-30/21 Acct#4130-5101854 Trash Service Wateryard	500
30696	6/7/2021	MISSION LINEN SUPPLY	29.21	06/03/21 Cust#213729 Janitorial Supplies Towel Roll/Rags	500
30697	6/7/2021	MSN ENGINEERS INC	1,575.00	03/01-31/21 Professional Services - 8th & El Moro Well	500
30698	6/7/2021	OFFICE DEPOT INC	242.73	05/01-31/21 Acct#28702448 General Office Supplies	100
30699	6/7/2021	READY REFRESH	89.82	05/01-31/21 Acct#0900008772 Water Delivery Service	100
30700	6/7/2021	SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY	29,840.03	07/01/21-06/30/22 Property & Liability Insurance Renewal	100
	6/7/2021	SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY	26,017.61	07/01/21-06/30/22 Property & Liability Insurance Renewal	301
	6/7/2021	SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY	61,771.98	07/01/21-06/30/22 Property & Liability Insurance Renewal	500
	6/7/2021	SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY	470.25	07/01/21-06/30/22 Property & Liability Insurance Renewal	800
30701	6/7/2021	SPEED'S OIL TOOL SERVICE, INC	415.00	05/18/21 Bring Disposal Trucking Services - SB Well	500
	6/7/2021	SPEED'S OIL TOOL SERVICE, INC	415.00	05/21/21 Brine Disposal Tucking Service - SB Well	500
30702	6/7/2021	SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT	330.00	05/21/21 Brine Disposal Services SB Well	500
30703	6/7/2021	LOS OSOS CHEVRON	678.36	05/01-31/21 Acct#70 Gas & Diesel - Fleet Vehicles	500
	6/7/2021	LOS OSOS CHEVRON	169.59	05/01-31/21 Acct#70 Gas & Diesel - Fleet Vehicles	800
30704	6/7/2021	JEANNETTE ROMANO VICTORIA	20.17	Refund Final Bill 6/2/2021	500
30705	6/7/2021	WALLACE GROUP	398.75	3/30/21-04/30/21 Engineering Services	301
	6/7/2021	WALLACE GROUP	1,405.00	3/30/21-04/30/21 Engineering Services	500
	6/7/2021	WALLACE GROUP	1,182.50	3/30/21-04/30/21 Engineering Services	900
30707	6/10/2021	Cardmember Services	(53.61)	05/07/21 - CC/Durban - Bestbuy.com - Return from Upgrade	100
	6/10/2021	Cardmember Services	264.12	05/10/21 CC/Durban - Tribune -Posting Public Hearing Budget	100
	6/10/2021	Cardmember Services	54.99	05/27/21 CC/Durban - Zoom - Board & Committee Meetings	100
	6/10/2021	Cardmember Services	40.34	05/29/21 CC/Durban - Godaddy.com - Domain Name Renewal	100
	6/10/2021	Cardmember Services	200.00	5/13/21 CC/Durban - Spectrum - Internet Service Admin/Server	100
	6/10/2021	Cardmember Services	75.06	05/06/21 CC/Young - Newegg - SSD Drive	301
	6/10/2021	Cardmember Services	767.18	05/07/21 CC/Young - Fitness Edge - 8 Thick Rubber Mats	301
	6/10/2021	Cardmember Services	259.15	05/17/21 CC/Young - Spectrum TV & Internet	301
	6/10/2021	Cardmember Services	5.83	05/18/21 CC/Young - Pirateship - Postage	301
	6/10/2021	Cardmember Services	30.01	05/21/21 CC/young - Amazon.com - Extension Cords/Cables	301
	6/10/2021	Cardmember Services	(61.10)	05/06/21 CC/Pall - Full Source LLC - Merchandise Return	500
	6/10/2021	Cardmember Services	161.21	05/11/21 CC/Durban - Spectrum Mobile - Cell Phone Service	500

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	6/10/2021	Cardmember Services	109.99	05/14/21 CC/Durban - Spectrum - Water Yard Internet	500
	6/10/2021	Cardmember Services	166.14	05/14/21 CC/Durban - Tribune - Legal Posting Program C Well	500
	6/10/2021	Cardmember Services	138.98	05/24/21 CC/Durban - Pirateship - Delinquent Notice Mailing	500
	6/10/2021	Cardmember Services	150.00	05/25/21 CC/Durban - Alboum - Title 2 Translation	500
	6/10/2021	Cardmember Services	459.00	05/25/21 CC/Falkner - AWWA - Renewal of Membership	500
	6/10/2021	Cardmember Services	142.44	05/30/21 CC/Durban - AT&T (4/22/21-05/21/21)	500
	6/10/2021	Cardmember Services	3.01	06/01/21 CC/Durban - Pirateship - Delinquent Notice Mailing	500
	6/10/2021	Cardmember Services	25.00	5/13/21 CC/Durban - Spectrum - Internet Service Admin/Server	500
	6/10/2021	Cardmember Services	33.00	5/6/2021 CC/Durban - Spectrum Mobile - Cell Phone Service	500
	6/10/2021	Cardmember Services	107.47	05/11/21 CC/Durban - Spectrum Mobile - Cell Phone Service	800
	6/10/2021	Cardmember Services	22.00	5/6/2021 CC/Durban - Spectrum Mobile - Cell Phone Service	800
	6/10/2021	Cardmember Services	1,078.00	05/22/21 CC/Munds - SLO County Public Works - Pathway Permit	900
30708	6/10/2021	AHA SHOES	174.99	05/20/21 Uniform Safety Boots (Requa)	500
30709	6/10/2021	AT&T	774.19	04/17/21-05/19/21 Cust#9391056297 Telephone Service	301
30710	6/10/2021	FAIL-SAFE TESTING	160.40	05/18/21 Failsafe Annual Ladder Testing	301
30711	6/10/2021	WELLS FARGO VENDOR FIN SERV	99.74	05/24/21-06/23/21 Acct#90136374384 Copier Lease Service	301
30712	6/10/2021	HOME DEPOT CREDIT SERVICES	10.09	04/16/21 Home Depot - Oil	301
30713	6/10/2021	KITZMAN WATER, INC.	89.50	05/31/21 Acct#72975 Softwater Service - Fire	301
30714	6/10/2021	LIFE ASSIST INC	1,618.61	06/04/21 Acct#93402CDF Paramedic Supplies	301
30715	6/10/2021	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	245.82	07/01-31/21 Acct#LOSOSOS-BL-283600 Insurance Life/Add/WI/LTD	100
	6/10/2021	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	584.67	07/01-31/21 Acct#LOSOSOS-BL-283600 Insurance Life/Add/WI/LTD	500
30716	6/10/2021	L N CURTIS	1,250.00	04/30/21 Cust#33451 LN Curtis Annual Hurst Service	301
	6/10/2021	L N CURTIS	30,290.27	06/01/21 Cust#C33451 New Engine Equipment	301
	6/10/2021	L N CURTIS	1,571.36	06/01/21 Custom# C33451 New Engine Equipment	301
30717	6/10/2021	MINER'S ACE HARDWARE	121.67	05/01-31/21 Acct#121480 Supplies/Equip/Maint/Tools/Parts	301
30718	6/10/2021	MISSION COUNTRY DISPOSAL	130.14	06/01-30/21 Acct#4130-5101023 Trash Service - Fire	301
30719	6/10/2021	OFFICE DEPOT INC	128.66	04/01/21-05/31/21 Acct#28702448 General Office Supplies Fire	301
30720	6/10/2021	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	168.66	04/11/21-07/10/21 Acct#0017387073 Postage Meter Lease	100
30721	6/10/2021	PUBLIC SAFETY CENTER, INC.	2,185.50	06/02/21 Public Safety Center - Fire Safe Gauntlet Gloves	301
30722	6/10/2021	SLO COUNTY DEPARTMENT OF PUBLIC WORKS	2,500.00	07/01/21-06/30/22 Annual Encroachment Permit	500
30723	6/10/2021	THE GAS COMPANY	94.11	04/22/21-05/21/21 Acct#14941522279 Gas Service - Fire	301
30724	6/10/2021	WILLIS COMMUNICATIONS	797.60	06/01/21 - Ran Cat6, moved switch, patched, wire molds	301
30725	6/10/2021	ZOLL MEDICAL CORPORATION	255.00	04/27/21 Cust#113922 Annual Preventative Maintenance	301

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Check No	Check Date	Vendor Name	Check Amount	Transaction Description	Fund Code
	6/10/2021	ZOLL MEDICAL CORPORATION	336.77	05/21/21 Cust#113922 Medical Supplies	301
30726	6/17/2021	CLEATH-HARRIS GEOLOGISTS, INC.	2,310.00	Proj#2212-2101 Program C Expansion Well - Specs and Hours	500
30727	6/17/2021	GEORGE CONTENTO	3,000.00	07/01-31/21 Office Rent (Suites 106 & 110)	100
30728	6/17/2021	FRANCHISE TAX BOARD	35.00	Wage Garnishment 05/31-06/13/21	100
30729	6/17/2021	HUMANA INSURANCE COMPANY	204.00	07/01-31/21 ID#732930-001 Insurance (RFF)	301
30730	6/17/2021	ITRON, INC.	900.05	03/01/21-05/31/21 Contract #SC00001696 Qtrly Maint Hardware	500
30731	6/17/2021	DE LAGE LANDEN FINANCIAL SERVICES	288.05	06/01/21-06/30/21 Acct#630919 Kyocera Service Contract	100
30732	6/17/2021	MISSION LINEN SUPPLY	29.21	06/17/21 Cust#213729 Janitorial Supplies - Towel Rolls/Rags	500
30733	6/17/2021	R & R ROLL-OFF LLC	1,021.64	40 Yard Drop Box Ferrell Property Clean up	500
30734	6/17/2021	SLO COUNTY EMPLOYEES ASSOC	13.75	05/31/21-06/13/21 SLOCEA DUES	100
	6/17/2021	SLO COUNTY EMPLOYEES ASSOC	114.24	05/31/21-06/13/21 SLOCEA DUES	500
30735	6/17/2021	ROBERT STILTS, CPA	5,000.00	05/16/21-06/15/21 Bookkeeping Services	100
30736	6/17/2021	VERIZON WIRELESS	68.82	05/08/21-06/07/21 Acct#472454582-00001 Cellular Service	301
30737	6/17/2021	DIANA WIDDOWS	35.17	Refund (06/14/21 Final Bill)	500
30738	6/23/2021	ADAMSKI MOROSKI MADDEN CUMBERLAND & GREEN LLP	750.00	05/01-31/21 General Legal Services	100
	6/23/2021	ADAMSKI MOROSKI MADDEN CUMBERLAND & GREEN LLP	700.00	05/01-31/21 General Legal Services	301
	6/23/2021	ADAMSKI MOROSKI MADDEN CUMBERLAND & GREEN LLP	75.00	05/01-31/21 General Legal Services	500
30739	6/23/2021	AT&T	237.99	Telephone & Telemetry Services 05/17/21-06/16/21	100
	6/23/2021	AT&T	753.11	Telephone & Telemetry Services 05/17/21-06/16/21	500
	6/23/2021	AT&T	23.70	Telephone & Telemetry Services 05/17/21-06/16/21	800
30740	6/23/2021	NBS GOVERNMENT FINANCIAL	2,669.49	07/01/21-09/30/21 Qtrly Admin Fee -WW Assessment District #1	600
30741	6/23/2021	COUNTY OF SAN LUIS OBISPO - EH	283.20	05/01-05/31/21 Acct#AR0009718 Cross Connection Services	500
30742	6/23/2021	VISION SERVICE PLAN	64.11	07/01-31/21 Acct#121302260001 Vision Plan	100
	6/23/2021	VISION SERVICE PLAN	171.33	07/01-31/21 Acct#121302260001 Vision Plan	500
Patenaude_PERSRet	6/4/2021	CA PUBLIC EMPL RET SYSTEM	306.47	Retirement Earned 12/1/21-04/11/21 Patenaude Non-OT Position	301
PD060421_457	6/4/2021	CALPERS 457	1,771.00	05/17/21-05/30/21 SIP457 Contributions	500
PD060421_EDD	6/4/2021	CA EMPLOYMENT DEVELOPMENT DEPT	685.76	State Payroll Taxes PP: 05/17/21-05/30/21	100
	6/4/2021	CA EMPLOYMENT DEVELOPMENT DEPT	401.96	State Payroll Taxes PP: 05/17/21-05/30/21	301
	6/4/2021	CA EMPLOYMENT DEVELOPMENT DEPT	786.09	State Payroll Taxes PP: 05/17/21-05/30/21	500
PD060421_IRS	6/4/2021	DEPARTMENT OF THE TREASURY	1,835.56	Federal Payroll Taxes PD:05/17/21-05/30/21	100

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Check No	Check Date	Vendor Name	Check Amount	Transaction Description	Fund Code
	6/4/2021	DEPARTMENT OF THE TREASURY	1,070.77	Federal Payroll Taxes PD:05/17/21-05/30/21	301
	6/4/2021	DEPARTMENT OF THE TREASURY	2,241.23	Federal Payroll Taxes PD:05/17/21-05/30/21	500
PD060421_PERSRet	6/4/2021	CA PUBLIC EMPL RET SYSTEM	1,666.55	Retirement Earned 05/17/21-05/30/21	100
	6/4/2021	CA PUBLIC EMPL RET SYSTEM	3,549.71	Retirement Earned 05/17/21-05/30/21	500
PD060721_EDD	6/7/2021	CA EMPLOYMENT DEVELOPMENT DEPT	37.78	State Payroll Taxes: Merit Stipened	500
PD060721_IRS	6/7/2021	DEPARTMENT OF THE TREASURY	0.01	Federal Payroll Taxes - Merit Stipened	100
	6/7/2021	DEPARTMENT OF THE TREASURY	168.15	Federal Payroll Taxes - Merit Stipened	500
PD061821_457	6/18/2021	CALPERS 457	1,771.00	05/31/21-06/13/21 SIP457 Contributions	500
PD061821_EDD	6/18/2021	CA EMPLOYMENT DEVELOPMENT DEPT	685.76	State Payroll Taxes PP: 05/31/21-06/13/21	100
	6/18/2021	CA EMPLOYMENT DEVELOPMENT DEPT	384.36	State Payroll Taxes PP: 05/31/21-06/13/21	301
	6/18/2021	CA EMPLOYMENT DEVELOPMENT DEPT	797.28	State Payroll Taxes PP: 05/31/21-06/13/21	500
PD061821_IRS	6/18/2021	DEPARTMENT OF THE TREASURY	1,835.56	Federal Payroll Taxes PP: 05/31/21-06/13/21	100
	6/18/2021	DEPARTMENT OF THE TREASURY	958.74	Federal Payroll Taxes PP: 05/31/21-06/13/21	301
	6/18/2021	DEPARTMENT OF THE TREASURY	2,279.86	Federal Payroll Taxes PP: 05/31/21-06/13/21	500
PD061821_PERSRet	6/18/2021	CA PUBLIC EMPL RET SYSTEM	1,666.55	Retirement Earned PP: 05/31/21-06/13/21	100
	6/18/2021	CA PUBLIC EMPL RET SYSTEM	81.18	Retirement Earned PP: 05/31/21-06/13/21	301
	6/18/2021	CA PUBLIC EMPL RET SYSTEM	<u>3,549.71</u>	Retirement Earned PP: 05/31/21-06/13/21	500
Report Total			<u>268,455.94</u>		

05/03 – FAC Meeting  
05/06 – BOD Meeting  
05/19 – UAC Meeting  
05/20 – ESAC Meeting  
05/27 – LOCAC (Cesena)

\*please include any qualifying Ad Hoc or outside Meetings reported on

## DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME Chuck Cesena DATE 6-11-21

FOR THE MONTH OF May 2021

### 9. DIRECTOR COMPENSATION (amended and adopted 02/04/2021)

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, each non-District meeting assigned by the Board President to a Board member at the beginning of each calendar year or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
- 9.2 Each Director shall submit his/her compensation request no later than ninety (90) days after attendance at each meeting referenced in above section 9.1, however in no case shall a compensation request be submitted later than July 31 for a meeting attended in the previous fiscal year.
- 9.3 Pursuant to the requirements of Government Code §61047, in order to receive compensation for a non-District meeting assigned by the Board President to a Board member at the beginning of each calendar year or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors, a Board member must deliver a written report at the next Board of Directors' meeting following the meeting or event unless said non-District meeting occurs after the Agenda for said Board of Director's Meeting has been posted in which case the written report shall be delivered prior to the following Board of Director's meeting.
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- 9.6 Pursuant to Sections 61047 *et seq.* of the Government Code, Director compensation shall not exceed \$600.00 in any one calendar month.

MEETING DATE: 5/6 MEETING: BOD

MEETING DATE: 5/19 MEETING: UAC

MEETING DATE: 5/27 MEETING: LOCAL

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

TOTAL # OF MEETINGS: 3 TOTAL COMPENSATION: \$ 300

SIGNATURE: cl cesena DATE: 6-11-21

Office Use Only:  
Date Received: 6/11/21  
Reviewed and Validated By: [Signature]





June 3, 2021

**TO:** LOCSD Board of Directors, General Manager Ron Munds

**FROM:** Chuck Cesena, LOCSD Director

**SUBJECT: Agenda Item 4F - 06/03/2021 Board Meeting**  
LOCAC monthly report for May 2021

**President**

Christine M. Womack

**Vice President**

Matthew D. Fourcroy

**Directors**

Charles L. Cesena  
Troy C. Gatchell  
Marshall E. Ochylski

**General Manager**

Ron Munds

**District Accountant**

Robert Stilts, CPA

**Unit Chief**

Eddy Moore

**Battalion Chief**

Paul Provence

On Thursday, May 27, 2021, I gave the CSD report at the monthly Los Osos Community Advisory Council (LOCAC) meeting. The following items were discussed:

- The Ferrell pathway project. I mentioned that we should be starting construction this week.
- The CSD is completing the budget for the upcoming 2021-22 fiscal year, which begins on July 1, 2021. I mentioned that we were in sound fiscal shape and ready to take on the scheduled infrastructure improvements and that we actually pay cash when we replace vehicles.
- The upper aquifer well at 8th Street is finally going to construction, pending final approval by the CSD Board this week.
- The new Program C well, proposed for CSD property in Bayview Heights, is in the public circulation phase of the environmental review. Comments on the Initial Study/Mitigated Negative Declaration are due by June 19, 2021.
- Staff has been busy with Basin Management Committee activities. With the Community Plan update and Accessory Dwelling Units issues, the water purveyors are attempting to draft a common position regarding water availability. The BMC's Annual Monitoring Report has just been released and the Committee has a healthy workload ahead of it this next year.

The BMC Executive Director gave a presentation regarding the Annual Monitoring Report and BMC activities in general. The presentation was excellent and was followed by a robust series of questions, answers, and observations. County Public Works gave an update on the replacement of the South Bay Blvd. bridge over Los Osos Creek. The project is in the planning stages with construction several years away.

**Mailing Address:**

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**Offices:**

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Los Osos, CA 93402

**Phone:** 805/528-9370

**FAX:** 805/528-9377

[www.losososcscsd.org](http://www.losososcscsd.org)

04/01 - BOD Meeting  
04/21 - UAC Meeting  
04/22 - LOCAC (Womack)

*\*please include any qualifying Ad Hoc or  
outside Meetings reported on*

## DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME Marshall Ochylski DATE May 28, 2021

FOR THE MONTH OF April 2021

### 9. DIRECTOR COMPENSATION (amended and adopted 02/04/2021)

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, each non-District meeting assigned by the Board President to a Board member at the beginning of each calendar year or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
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- 9.5 In no event shall Director compensation exceed \$100.00 per day.
- 9.6 Pursuant to Sections 61047 *et seq.* of the Government Code, Director compensation shall not exceed \$600.00 in any one calendar month.

MEETING DATE: 04/01/2021 MEETING: Board of Directors

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

TOTAL # OF MEETINGS: 1 TOTAL COMPENSATION: \$ 100.00

SIGNATURE:  DATE: May 28, 2021

Office Use Only:  
Date Received: 6/1/21  
Reviewed and Validated By: 

**From:** [Laura Durban](#)  
**To:** [Marshall Ochylski](#)  
**Cc:** [Ron Munds \(rmunds@losososcscsd.org\)](mailto:rmunds@losososcscsd.org)  
**Subject:** Mistake on Director's Compensation  
**Date:** Thursday, June 17, 2021 11:25:00 AM  
**Attachments:** [Ochylski May.pdf](#)

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Hi Director Ochylski,

I am reaching out regarding the compensation request from May 2021. The max that a director is supposed to be paid in one day is \$100. I accidentally went ahead and processed payment for two meetings on one day, the LOBMC and MBNEP.

Due to this you were overpaid by \$100. To resolve this issue, on your next directors compensation request for June, I will reduce your pay by one meeting, or \$100. Please be sure to write all the meetings you attended, as I'm making sure on my end to document everything. This way when it is reviewed, it will show how the situation has been resolved.

I am very sorry for my mistake, and thank you for understanding!



**Laura Durban**  
**Administrative Services Manager**  
Los Osos Community Services District  
Office: (805) 528-9435 Fax: (805) 528-9377  
2122 9<sup>th</sup> Street, Suite 110, Los Osos, CA 93402  
[www.losososcscsd.org](http://www.losososcscsd.org)

05/03 – FAC Meeting  
05/06 – BOD Meeting  
05/19 – UAC Meeting  
05/20 – ESAC Meeting  
05/27 – LOCAC (Cesena)

*\*please include any qualifying Ad Hoc or outside Meetings reported on*

## DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME Marshall Ochylski DATE May 28, 2021

FOR THE MONTH OF May 2021

### 9. DIRECTOR COMPENSATION *(amended and adopted 02/04/2021)*

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, each non-District meeting assigned by the Board President to a Board member at the beginning of each calendar year or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
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MEETING DATE: 05/03 MEETING: FAC

MEETING DATE: 05/06 MEETING: BOD

MEETING DATE: 05/19 MEETING: LOBMC

MEETING DATE: 05/19 MEETING: MBNEP

MEETING DATE: 05/20 MEETING: ESAC

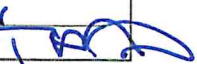
MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

TOTAL # OF MEETINGS: 5 TOTAL COMPENSATION: \$ 500.00

SIGNATURE:  DATE: MAY 28, 2021

Office Use Only:

Date Received: 6/1/21

Reviewed and Validated By: 

## **Los Osos Basin Management Committee Meeting Notes for May 19, 2021**

Updates Included in the EXECUTIVE DIRECTOR'S REPORT:

- Lower Aquifer Transducer Installation: Lower Aquifer Transducer Installation: In March CHG initiated requests for permission to access and install transducers in several County monitoring wells, a private well, and a purveyor well. The requests are still in process.
- Los Osos Retrofit-to-Build Program (Title 19 Water Offset Requirement): The County Department of Planning and Building is in the process of hiring a consultant to update the retrofit-to-build program for Los Osos to: 1) update the water savings calculation assumptions, 2) identify initiatives to expand the program; 3) create a framework to administer new initiatives with an ongoing monitoring and reporting component; 4) estimate administrative staffing costs; 5) estimate the water savings potential remaining in Los Osos; and 6) recommend Title 19 ordinance amendments.
- Cannabis: On January 28, 2021, the County Planning Commission approved a request by Wild Coast Farms for a Coastal Development Permit / Development Plan (DRC2018-00215) and adopted the Mitigated Negative Declaration (MND) prepared for the project to allow cannabis facility. The permit Conditions of Approval require the applicant to submit a Water Conservation Plan for review and approval by the Department of Planning and Building prior to building permit issuance to implement a water demand offset of 3.5 acre-feet per year (AFY), to be verifiable and permanent. The site is in the Agriculture land use category and within the area governed by the Estero Area Plan. The project site is outside the Los Osos Urban Reserve and the Los Osos Community Services District boundary and is within the Coastal Appeal Area. The Planning Commission approval has been appealed to the County Board of Supervisors. An appeal hearing date has not yet been scheduled.

The sole ACTION ITEM was the Presentation of Draft 2020 Annual Report which was discussed and commented on, June 16, 2021 was confirmed as the meeting date to approve final 2020 Annual Report for submission to the Court.

## **Morro Bay National Estuary Committee Meeting Notes for May 19, 2021**

The Fiscal Year 2022 Workplan was approved.

Staff presented the Semi-Annual Report which was discussed by the Committee Members.

There was an update regarding the management of the Pikeminnow.

There was a staff presentation and a discussion of the current Association of National Estuary Programs.

There was a staff presentation and a discussion of the Program Highlights

04/01 – BOD Meeting  
04/21 – UAC Meeting  
04/22 – LOCAC (Womack)

*\*please include any qualifying Ad Hoc or  
outside Meetings reported on*

## DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME Christine Womack DATE 5-3-21

FOR THE MONTH OF ~~May~~ April

### 9. DIRECTOR COMPENSATION (amended and adopted 02/04/2021)

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, each non-District meeting assigned by the Board President to a Board member at the beginning of each calendar year or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
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MEETING DATE: 4/1/21 MEETING: BOD

MEETING DATE: 4/22/21 MEETING: LOCAC

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

TOTAL # OF MEETINGS: 2 TOTAL COMPENSATION: \$ 200

SIGNATURE: Christine Womack DATE: 5/3/21

Office Use Only:  
Date Received: 6/4/21  
Reviewed and Validated By: [Signature]



May 06, 2021

**TO:** LOCSD Board of Directors  
**FROM:** Christine Womack, Board President  
**SUBJECT:** **Agenda Item 5F- 05/06/2021 Board Meeting**  
Directors Report on LOCAC 04/22/21 Meeting

**President**  
Christine M. Womack

**Vice President**  
Matthew D. Fourcroy

**Directors**  
Charles L. Cesena  
Troy C. Gatchell  
Marshall E. Ochylski

**General Manager**  
Ron Munds

**District Accountant**  
Robert Stilts, CPA

**Unit Chief**  
Eddy Moore

**Battalion Chief**  
Paul Provence

County and LOCAC Agency Reports were given.

Chamber of Commerce is planning events again.

John Lydel gave a presentation on 5-year Capital Improvements Plan.

Current projects Complete or in progress include:

- Sherriff substation repairs
- Slip out Repair on Turri Road.

Upcoming Projects:

- El Morro Avenue Sidewalks provided by a safe walks to School Grant.
- South Bay Bridge Replacement in 3-4 years

Next Steps:

- Integrate 2020 Community Plan
- Align with Bikeways Plan

Ongoing Plans:

- Water and Waste Water
- County Parks and Library

DRC2021-00090 Valine – A request by Derek and Karen Valine for a Minor Use Permit/Coastal Development Permit to construct a 2,886 SF two story residence and a 986 SF attached garage on an approximately 0.6-acre parcel.

LOCAC to vote to approve the project.

There was a presentation Discussion of Title 19 offsets.

Patrick McGibney from Los Osos Sustainability discussed issues and concerns with Title 19. Specifically, he had concerns with the accuracy of calculations done by the county. LOCAC decided to hold off on writing a letter until they hear from BMC for more accurate information.

**Mailing Address:**  
P.O. Box 6064  
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05/03 – FAC Meeting  
05/06 – BOD Meeting  
05/19 – UAC Meeting  
05/20 – ESAC Meeting  
05/27 – LOCAC (Cesena)

*\*please include any qualifying Ad Hoc or outside Meetings reported on*

## DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME Christine Womack DATE 6-4-21  
FOR THE MONTH OF May

**9. DIRECTOR COMPENSATION** *(amended and adopted 02/04/2021)*

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MEETING DATE: 5/03 MEETING: FAC

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

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MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

TOTAL # OF MEETINGS: 1 TOTAL COMPENSATION: \$ 100

SIGNATURE: Christine Womack DATE: 5/3/21

Office Use Only:  
Date Received: 6/4/21  
Reviewed and Validated By: [Signature]