



September 4, 2025

TO: LOCSD Board of Directors
FROM: Ron Munds, General Manager
Laura Durban, Administrative Services Manager
SUBJECT: Agenda Item 12B - 09/04/2025 Board Meeting
Approve Prior Meeting Minutes

President
Christine M. Womack

Vice President
Matthew D. Fourcroy

Directors
Charles Cesena
Tom Cross
Richard Hubbard

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
John Owens

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the minutes of the Board of Directors meeting held August 7, 2025, for your approval.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board approve the minutes of the Board of Directors meeting held August 7, 2025.

Attachment
08/07/2025 Draft Board of Directors Meeting Minutes

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**DRAFT - Los Osos Community Services District – Board of Directors
Minutes of the Regular Meeting of August 7, 2025**

AGENDA ITEM	DISCUSSION OR ACTION
<p>1. CALL TO ORDER ROLL CALL</p>	<p>President Womack called the meeting to order at 5:00 p.m.</p> <p>Roll Call: Chuck Cesena, Director – Present (left at 6:00 p.m.) Tom Cross, Director – Present Richard Hubbard, Director – Present Matthew Fourcroy, Vice President – Present Christine Womack, President - Present</p> <p>The following Staff was present: Ron Munds, General Manager Craig Steele District Counsel Laura Durban, Administrative Services Manager Margaret Falkner, Utilities Systems Manager</p>
<p>2. ANNOUNCEMENT OF CLOSED SESSION ITEMS</p> <p>A. PUBLIC EMPLOYMENT [Government Code §54957 (b)(1)]</p> <p>B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION [Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (One case).</p> <p>C. Conference With Real Property Negotiator [Pursuant to Government Code §54956.8] Property: Sunnyside Elementary School Site [880 Manzanita Dr. Los Osos, CA 93402] District Negotiator: General Manager Munds Negotiating Parties: San Luis Coastal Unified School District; County of San Luis Obispo Under Negotiation: Price and Terms of Payments</p>	<p>President Womack announced Closed Session [Pursuant to Government Code §54956.8],</p> <p>Public Comments – None</p>
<p>3. ADJOURN TO CLOSED SESSION</p>	<p>President Womack adjourned to Closed Session at 5:01 p.m.</p>
<p>4. RECONVENE TO OPEN SESSION - 6:00 PM</p>	<p>President Womack reconvened the meeting to Open Session at 6:00 p.m.</p>
<p>5. REPORT OUT OF CLOSED SESSION</p>	<p>No Report</p>
<p>6. PUBLIC SAFETY REPORTS</p> <p>A. Fire Department Report</p> <p>B. Sheriff Department Report</p> <p>C. California Highway Patrol Report</p>	<p>None</p> <p>None</p> <p>None</p> <p>Public Comment - None</p>

AGENDA ITEM	DISCUSSION OR ACTION
7. GENERAL ACTION ITEMS A. Cabrillo Stormwater Basin Update	<p>General Manager Munds provided project background and summaries of FEMA 406 Hazard Mitigation Grants, cost summary to date, project details, and updates on the Cal OES 404 Hazard Mitigation Fund Request and financial impacts.</p> <p>The Board discussed the Cabrillo Basin's background, financial implications, and other relevant issues.</p> <p>Public Comment – Richard Margetson inquired about an IBank loan and commented on a surplus.</p> <p>General Manager Munds commented that USDA and IBank are options for potential loans.</p>
8. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA	<p>Public Comment - None</p>
9. ADMINISTRATIVE AND COMMITTEE REPORTS A. Utilities Department Report B. General Manager Report C. Los Osos/Baywood Park Chamber of Commerce Report D. Los Osos Community Advisory Council (LOCAC) Report E. Parks and Recreation Committee Meeting Report F. Utilities Advisory Committee Meeting Report G. Finance Advisory Committee Meeting Report H. Emergency Services Advisory Committee Meeting Report I. Basin Management Committee Meeting Report J. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars K. Response to Previously Asked Questions	<p>General Manager Munds reported on the completion of the LOMS recycled water connection, the Program C Well project, the SCADA project, and the RFP Water Resiliency Intertie project.</p> <p>General Manager Munds commented on updates regarding the Sunnyside School property acquisition.</p> <p>Written Report</p> <p>Written Report</p> <p>Vice President Fourcroy reported that the Sunnyside School Property acquisition was the main discussion.</p> <p>General Manager Munds reported on discussions regarding the BMC report, which included a study on the recycled facilities planning grant and a second study that examines alternative water sources.</p> <p>President Womack reported that the Committee recommended approval of the warrant register and to receive and file the financials and Quarterly Investment Report for Q2 2025. The Committee also discussed the Cabrillo Basin.</p> <p>No Report</p> <p>General Manager Munds commented that the discussions were the same as UAC discussions.</p> <p>Director Hubbard commented on the National Night Out presented by the fire and police departments. It was well-attended, kid-friendly and also simulated breaking a car into pieces.</p> <p>None</p>
10. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA	<p>None</p>

AGENDA ITEM	DISCUSSION OR ACTION
11. CONSENT AGENDA A. Receive Administrative Committee Reports, and Approved Committee Minutes B. Approve Meetings Minutes of July 10, 2025, Regular Meeting C. Approve Warrant Register for July 2025 D. Receive Financial Report for Period Ending June 30, 2025 E. Receive and File Quarterly Investment Report for Q2 2025	A motion was made by Vice President Fourcroy that the Board receive and file the presented Administrative Committee Reports and Approve the Consent Agenda. The motion was seconded by Director Hubbard and carried with unanimous consent.
12. DISCUSSION OF PULLED CONSENT ITEMS	None
13. FUTURE AGENDA ITEMS	Director Hubbard inquired about a CSD pin to identify CSD members at an event.
14. CLOSING BOARD COMMENTS	None
16. ADJOURNMENT	The meeting was adjourned at 6:37 p.m.

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