



April 7, 2016

TO: LOCSD Board of Directors

FROM: Peter J. Kampa, Interim General Manager

SUBJECT: Agenda Item 11G – 4/07/2016 Board Meeting
Schedule Special Meeting for Purpose of Conducting a Board Strategic Planning Workshop

President

Marshall E. Ochylski

Vice President

Jon-Erik G. Storm

Directors

Charles L. Cesena
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STAFF RECOMMENDATION

Staff recommends that the Board approve the following action:

Motion: I move that the Board schedule a Special Meeting on May 14, 2016 for the purpose of conducting a Board Strategic Planning Workshop and to establish Board of Director Conduct Norms and Board Member/Meeting Related Protocol, Structure and Process Agreements.

DISCUSSION

There are many important decisions facing the District over the next three to five years, and beyond. In taking action on items one at a time over a period of time, it is difficult to see or predict the cumulative effects of your actions. In addition, regular changes in management and Board members can cause a loss of momentum in District initiatives which can increase cost and reduce efficiency.

The time is right for the Board of Directors to lay out their vision for the District for the next five years or more. This will allow management staff to develop the work plan to achieve the Board's vision, and performance indicators so that the Board and community can monitor our performance and success all along the way. Developing a plan will help the Board with everything from knowing what type of manager you need, to the required numbers and qualifications of staff, aggressiveness of our capital improvement plan, to when we need funding and how much.

Staff is recommending a morning planning exercise to discuss:

- Board member norms – how you treat each other as a Board
- Board meeting protocol/structure and process agreements – everything from how the agenda is prepared and what it contains, to committee structure and process, how the Board gets information from staff, how to handle public comments or complaints.

After lunch, we will check in with the District's mission statement and identify the Board's vision for the future of the District. We will conclude the day by starting to develop Board goals and objectives; intended actions to accomplish your vision. I propose to facilitate the discussion and if agreed, will also include David Aranda, a career long CSD manager, contracting manager for my firm, and fellow instructor for the CSDA Leadership Academy. We have tentatively scheduled this workshop for Saturday, May 14, 2016 at the District office.

FINANCIAL IMPACT

The cost of this workshop will be less than \$1000, including lunch, staff overtime and Board stipends.