



October 3, 2024

**TO:** LOCSO Board of Directors  
**FROM:** Ron Munds, General Manager  
Laura Durban, Administrative Services Manager  
**SUBJECT: Agenda Item 7B- 10/03/2024 Board Meeting**  
Approve Prior Meeting Minutes

**President**  
Marshall E. Ochylski

**Vice President**  
Christine M. Womack

**Directors**  
Charles L. Cesena  
Matthew D. Fourcroy  
Troy C. Gatchell

**General Manager**  
Ron Munds

**District Accountant**  
Robert Stilts, CPA

**Unit Chief**  
John Owens

**Battalion Chief**  
Paul Provence

**DESCRIPTION**

Attached are the minutes of the Board of Directors meeting held September 5, 2024 for your approval.

**STAFF RECOMMENDATION**

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

***Motion: I move that the Board approve the minutes of the Board of Directors meeting held September 5, 2024.***

Attachment  
09/05/2024 Draft Board of Directors Meeting Minutes

**Mailing Address:**  
P.O. Box 6064  
Los Osos, CA 93412

**Offices:**  
2122 9<sup>th</sup> Street, Suite 110  
Los Osos, CA 93402

**Phone:** 805/528-9370  
**FAX:** 805/528-9377

[www.losososcsd.org](http://www.losososcsd.org)

**DRAFT - Los Osos Community Services District – Board of Directors  
Minutes of the Regular Meeting of September 5, 2024**

AGENDA ITEM	DISCUSSION OR ACTION
<p><b>1. CALL TO ORDER FLAG SALUTE ROLL CALL</b></p>	<p>President Ochylski called the meeting to order at 5:45 p.m. and Director Gatchell led the flag salute.</p> <p>Roll Call:            Chuck Cesena, Director – Present            Matthew Fourcroy, Director – Present            Troy Gatchell, Director – Present            Christine Womack, Vice President – Present            Marshall Ochylski, President – Present</p> <p>The following Staff was present:            Ron Munds, General Manager            Daniel Cheung, District Counsel            Laura Durban, Administrative Services Manager            Margaret Falkner, Utilities Systems Manager</p>
<p><b>2. ANNOUNCEMENT OF CLOSED SESSION ITEMS</b></p> <p><b>A. PUBLIC EMPLOYMENT [Government Code §54957 (b)(1)]</b></p> <p><b>Title: District Legal Counsel Review</b></p>	<p>President Ochylski announced closed session Pursuant to [Government Code §54957 (b)(1)]</p> <p>Public Comment - None</p>
<p><b>3. ADJOURN TO CLOSED SESSION</b></p>	<p>President Ochylski adjourned to Closed Session at 5:47 p.m.</p>
<p><b>4. RECONVENE TO OPEN SESSION- 6:00PM</b></p>	<p>President Ochylski called the meeting to order at 6:00 p.m.</p>
<p><b>5. REPORT OUT OF CLOSED SESSION</b></p>	<p>President Ochylski reported there was no reportable action.</p>
<p><b>6. PUBLIC SAFETY REPORTS</b></p> <p><b>A. Fire Department Report</b></p> <p><b>B. Sheriff Department Report</b></p> <p><b>C. California Highway Patrol Report</b></p>	<p>Chief Provence reported that in August 2024, Station 15 trained with the CHP, assisted with state fire incidents and a Fire Safe Council town hall meeting. Call statistics include hazardous and public assistance, one vehicle fire but no structure fires, 79 medicals, aid provided to other agencies and received by SBY, and a future annual statistic report.</p> <p>Commander Stuart MacDonald reported for August 2024: 4 assaults and battery, 38 disturbances, 2 burglaries, 4 thefts, zero vandalism, 1 mail theft, 6 phone scams, 25 suspicious circumstances, 48 enforcement stops, and 39 preventative patrols.</p> <p>No Report</p> <p>Public Comment - None</p>
<p><b>7. GENERAL ACTION ITEMS</b></p> <p><b>A. Board of Directors Appointment Process and Timeline for the Two Open Seats</b></p>	<p>General Manager Munds presented the background and the process of appointing directors to district seat openings.</p> <p>District Counsel Daniel Cheung explained what occurred with the extension for filing.</p> <p>Public Comment – Julie Tacker commented that since the extension was unclear, preference should be given to those who followed the website's instructions. Also, she is glad that the process has been clarified and that the Board of Supervisors will make the appointments.</p> <p>Director Cesena commented on the district map.</p>
<p><b>8. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA</b></p>	<p>Public Comment - None</p>

AGENDA ITEM	DISCUSSION OR ACTION
<p><b>9. ADMINISTRATIVE AND COMMITTEE REPORTS</b></p> <p><b>A. Utilities Department Report</b></p> <p><b>B. General Manager Report</b></p> <p><b>C. Los Osos/Baywood Park Chamber of Commerce Report</b></p> <p><b>D. Los Osos Community Advisory Council (LOCAC) Report</b></p> <p><b>E. Parks and Recreation Committee Meeting Report</b></p> <p><b>F. Utilities Advisory Committee Meeting Report</b></p> <p><b>G. Finance Advisory Committee Meeting Report</b></p> <p><b>H. Emergency Services Advisory Committee Meeting Report</b></p> <p><b>I. Basin Management Committee Meeting Report</b></p> <p><b>J. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars</b></p> <p><b>K. Response to Previously Asked Questions</b></p>	<p>Written Report</p> <p>General Manager Munds provided updates on SCADA, groundwater monitoring wells, Water Resource Operator interviews, FEMA/Cal OES meetings, a Fire Safe Council event, and employee anniversaries for Nate Pall with 14 years, and Carol Gilmer with 5 years.</p> <p>General Manager Munds commented that the newsletter would be included in the Committee's reports.</p> <p>Director Fourcroy reported the county Growth Management ordinance(GMO) and the Montana de Oro operating agreement were discussed; there will be a town hall meeting in Los Osos on October 5<sup>th</sup> about the GMO, and the Board of Supervisors will approve changes to the Community Plan later in October.</p> <p>No Meeting</p> <p>Director Cesena reported that the Growth Management Ordinance moved forward and stressed attending the October 5th town hall meeting.</p> <p>Vice President Womack announced that Katherine Corson has joined the committee. Also, it was recommended that the warrant registration be approved and that the financial reports be received and filed.</p> <p>Director Gatchell reported that community outreach and planning are awaiting strategic planning and financial impact work.</p> <p>General Manager Munds commented on President Ochylski's service recognition, the Growth Management Ordinance, and the County commitment to attend the BMC meeting on September 25th. The county website provides schedules and additional information.</p> <p>President Ochylski reported on the approval of the annual budget at the Estuary Program meeting and the observation of the growth of ell grass.</p> <p>None</p>
<p><b>10. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA</b></p>	<p>Public Comment – Julie Tacker commented on the October 5th town hall meeting not being filmed, the Fire Safe Council's well-attended meeting, and adding a legal counsel report.</p> <p>Linde Owen commented that a letter should be sent to the County requesting a regular town hall meeting on October 5th and having it filmed.</p> <p>General Manager Munds commented on the October 5th town hall format that a question-and-answer period should be included and filmed.</p> <p>Director Cesena commented that at least the question-and-answer portion should be filmed.</p>
<p><b>11. CONSENT AGENDA</b></p> <p><b>A. Receive Administrative, Committee Reports, and Approved Committee Minutes</b></p> <p><b>B. Approve Meetings Minutes of August 1, 2024</b></p> <p><b>C. Approve Warrant Register for August 2024</b></p> <p><b>D. Receive Financial Report for Period Ending July 31, 2024</b></p>	<p><b>A motion was made by Director Fourcroy that the Board receive and file the presented Administrative Committee Reports and Approved Committee Minutes. The motion was seconded by Director Cesena and carried with unanimous consent.</b></p>

AGENDA ITEM	DISCUSSION OR ACTION
12. DISCUSSION OF PULLED CONSENT ITEMS	None
13. FUTURE AGENDA ITEMS	None
14. CLOSING BOARD COMMENTS	Director Cesena commented on back to school and driving safe.
15. ADJOURNMENT	The meeting was adjourned at 6:50 p.m.

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