



CAL FIRE
San Luis Obispo
County Fire Department

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Scott M. Jalbert, Unit Chief

April 5, 2018

TO: LOCSD Board of Directors

FROM: Greg Alex, North Coast Battalion Chief

SUBJECT: **Agenda Item 11E – 04/05/2018 Board Meeting**
Accept San Luis Obispo County Community Fire Safe Council Grant Award in the Amount of \$11,350

DESCRIPTION

This Staff Note requests the approval to receive a grant award by San Luis Obispo County Community Fire Safe Council (SLOCCFSC) and approve Staff's spending proposal.

STAFF RECOMMENDATION

Staff recommends that the Board adopt the following motion:

Motion: I move that the Board accept a grant award not to exceed \$11,350 from SLOCCFSC toward expenses related to the Chipping Event to be held from May 7, 2018-May 11, 2018.

DISCUSSION

In February 2018, Station 15 – South Bay Fire submitted a grant request to the San Luis Obispo County Community Fire Safe Council to fund a 4-day Door-to-Door Chipping Event in very high wildland fire severity zones within Los Osos and a 2-day Community-Wide Chipping Event at centralized locations. This project is scheduled to occur in early May 2018 and will provide residents the opportunity to manage their vegetation and create or maintain a 100 feet of defensible space.

In accordance with LOCSD Fire Code, Chapter 4.04.00 *Fire Hazards/Weed and Waste Matter Abatement*, CAL FIRE/Station 15 – South Bay intends to utilize CCC Handcrews, Los Osos Community Services District employees and equipment, CAL FIRE/South Bay Fire County contract employees, Los Osos Fire Safe Focus Group members, San Luis Obispo County Sheriff's Honor Farm and local community members to complete this fuel reduction effort prior to summer fire activity and fire weather conditions. A particular focus will be directed to the Cabrillo Estates area and the southern roadways of Highland Drive and Las Encinas Drive.

All SLOCCFSC grants are matching fund grants with SLOCCFSC providing funding for a percentage of the project and the remainder must be provided by the project sponsor through either cash expenditures toward the project or by providing "IN KIND" value contributions. IN KIND contributions can include fire agency or property owner labor. Cash expended by the project sponsor or documented personnel expenses by fire agency counts as dollar for dollar match.

Project Name: Community Chipping	Cost: \$22,700
Work Crews	\$9,000
Contractor	\$
Environmental Review	
Chipper Maintenance	\$350
Mailing	\$1,000
Event Banners	\$1,000
Total	\$11,350 Funds Requested from FSC
In-kind match @ 50% min (Resident Labor, Fire Agency Staff Time, Community Coordination Costs)	\$11,350
TOTAL PROJECT BUDGET (FSC + MATCH)	\$22,700

On February 25, 2018, CAL FIRE/Station 15 – South Bay Fire received notification that its grant application had been accepted.

SLOCCFSC will oversee and manage all related budget expenses by working directly with associated vendors to arrange payment. Any unused funds will remain in the SLOCCFSC General Fund.

FINANCIAL IMPACT

The above motion and acceptance of this grant should not affect the Fund 301 budget, either positively or negatively. All revenues received will be managed by SLOCCFSC and offset with corresponding expenditures.

Respectfully Submitted,

Scott Jalbert, Unit Chief
CAL FIRE/San Luis Obispo County Fire Department

By Greg Alex, North Coast Battalion Chief
CAL FIRE/San Luis Obispo County Fire Department

Enclosure: SLOCCFSC Grant Acceptance Document (dated 3/9/2018)



March 9, 2018

Greg Alex, Battalion Chief
2315 Bayview Heights Drive
Los Osos, CA 93402

RE: 2018 Los Osos Chipping Project

The San Luis Obispo County Fire Safe Council is pleased to support the Los Osos Community Services District 2018 Chipping Project request for \$11,350 in grant funds.

These grants require an equal 50/50 match in either direct expenses incurred or “in kind” value. “In Kind” match value is the federally recognized volunteer rate of \$24/hour and can be provided by citizens, agencies, and volunteers from the community that participate in the project by either coordinating or creating defensible space at their property.

It is our understanding there will be two (2) types of events: a neighborhood curbside chipping project and a separate centralized community chipping event. We have funds available to support these 2 events, however they are from 2 different grant programs and we need you to track expense, match and activities separately.

NEIGHBORHOOD CURBSIDE CHIPPING:

The neighborhood dooryard project funds come from a CAL FIRE SRA Fire Prevention Fund grant in the amount of \$ 6,000. Match value of \$ 6,000 required.

CENTRALIZED COMMUNITY CHIPPING:

The centralized community chipping project funds come from a federal grant from the US Forest Service in the amount of \$ 5,350. Match value of \$ 5,350 required.

REQUIRED DOCUMENTATION:

Funds come from 2 separate grant programs and we need you to track expense, match and activities separately where possible. Where expenses are shared for both events and inseparable (e.g. advertising) we will split the expense equally.

Expenses:

The San Luis Obispo County Fire Safe Council will pay direct expenses for CCC chipping crews, advertising, and banners up the value of the grant allocation. Please provide legible copies of any expense incurred and bids received for selection of vendors. Expenses that exceed the grant allocation will be the responsibility of the Los Osos CSD and can count as match value for the project.

Match:

Documentation is required to support match value. Signup sheets for neighborhood properties chipped that show address, # of hours of labor to create defensible space, any expenses paid by the property owners to achieve defensible space, and signature from property representative. (attach 1)

Funding Acknowledgement:

Both grant funding sources require advertising and printed material mention funding sources. We can provide specific language for inclusion.

The San Luis Obispo County Fire Safe Council is a 501.c.3 Non-Profit organization.

MISSION STATEMENT

"The San Luis Obispo County Community Fire Safe Council, Inc. is a diverse collaborative group dedicated to creating a Fire Safe environment through education, partnerships, and action."

Thank you for helping to make Los Osos and San Luis Obispo County fire safe!

Dan Turner

Sincerely,
Dan Turner, Manager

attachment