



Date: February 23, 2015

TO: LOCSD Board of Directors

FROM: Kathy A. Kivley, General Manager

SUBJECT: **Agenda Item 11I – Board Meeting Date: March 5, 2015**
Adopt 2015 Board Bylaws and Rules of Decorum Amendments

DESCRIPTION

President
R. Michael Wright

In accordance with Section 14.1 of the Board of Directors Bylaws and Rules of Decorum, the Board Bylaw Policy shall be reviewed annually at the first regular meeting in January and considered for adoption at the first regular meeting in February.

Vice President
Marshall E. Ochylski

Directors
Charles L. Cesena
Jon-Erik Storm
Louis G. Tornatzky

SUMMARY OF STAFF RECOMMENDATION

Staff recommends that the Board adopt the following motion:

General Manager
Kathy A. Kivley

Motion: I move the Board adopt Resolution No. 2015-06 amending the Board's Bylaws and Rules of Decorum and direct the General Manager to revise the Bylaws and Rules of Decorum appropriately.

District Accountant
Michael L. Doyle

DISCUSSION

Fire Chief
Robert Lewin

On January 8, 2015, staff provided several suggestions from comments received over the prior year. The Board received these suggestions and gave directions for suggested Bylaw and Rules of Decorum revisions. At that meeting staff was given direction to place the amendments on the Consent Calendar for adoption on February 5, 2015. Unfortunately with the mid-year review and other pending projects, the workload did not permit staff with enough time to complete this project prior to the agenda deadline.

Battalion Chief
Phill Veneris

In accordance with the Board's direction and comments, attached is the Resolution adopting the amendments.

FINANCIAL IMPACT

The recommended action will have no financial impact on the District.

Mailing Address:
P.O. Box 6064
Los Osos, CA 93412

Attachment – Resolution 2015-06

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RESOLUTION NO. 2015-06

**A RESOLUTION OF THE LOS OSOS COMMUNITY SERVICES DISTRICT
AMENDING THE BOARD OF DIRECTORS BYLAWS AND RULES OF DECORUM**

WHEREAS, the Board of Directors has reviewed the proposed amendments to the Bylaws and Rules of Decorum, which include modifications to Section 10.3(c) amending the Expense Reimbursement Section regarding Per Diem Allowance.

NOW, THEREFORE, IN CONSIDERATION OF THE ABOVE RECITALS, THE BOARD OF DIRECTORS OF THE LOS OSOS COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER THAT:

1. The following Sections are amended to read as follows:

Bylaws and Rules of Decorum

2. MEETINGS

2.1 Subject to holiday and scheduling conflicts the regular meeting of the Board of Directors shall be held on the first Thursday of each calendar month at the time and place designated by the Board of Directors at the beginning of each calendar year or if a conflict exists, such other date and/or facilities within the District acceptable to the General Manager.

9. DIRECTOR COMPENSATION

9.4 In no event shall Director's compensation exceed \$200 per day.

9.5 Pursuant to Sections 61047 et seq. of the Government Code Director Compensation shall not exceed \$600 in any one calendar month.

11. COMMITTEES assigned alpha coding to all paragraphs 11.1

b) Subject to the availability of public membership, standing committees shall be comprised of five public voting members and one public alternate, none of whom shall be Directors; and one Director appointed by the President as the non-voting Chairperson and one person appointed by the President as the Vice Chairperson. In the absence of both Chairperson and Vice Chairperson the President may assign a Board Member to temporarily act of the Committee Chairperson in order that the Committee may meet as established by the previously adopted schedule.

(d) The General Manager shall be an ex-officio member of all standing committees. The Committee Chairperson and Committee Vice Chairperson are non-voting members appointed for the sole purpose of conducting the meeting and shall not provide input into the discussions.

(e) Voting committee members shall hold office for two years, serving without compensation. Two committee member vacancies occur in the odd numbered years and three committee member vacancies occur in the even numbered years. The alternate committee member shall hold office for a one year term. The District Board of Directors reserves the ability to extend the dates in this paragraph up to 31 days.

(k) A committee member will automatically be removed if he/she has three unexcused absences or misses four meetings in one calendar year.

12. BOARD MEMBER TRAINING

12.1 Ethics Training (AB1234)

(a) Pursuant to sections 53234 et seq. of the Government Code all Directors and designated District personnel shall receive at least 2 hours of ethics training every two years.

(b) Each newly elected Board member and designated District personnel shall receive ethics training no later than six months from the first day of service with the District and thereafter shall receive ethics training at least once every two years.

12.2 Harassment Prevention Training (AB1825)

(a) Pursuant to the content of section 7288.0 (c) of California's Fair Employment and Housing Act mandates all Directors and designated District personnel shall receive at least 2 hours of sexual harassment training every two years.

(b) Each newly elected Board member and designated District personnel shall receive harassment prevention training no later than six months from the first day of service with the District and thereafter shall receive harassment prevention training at least once every two years.

2. The above Recitals are true and correct and incorporated herein by reference.

ADOPTED this 5th day of March 2015 by the Governing Body of the Los Osos Community Services District by the following roll call votes:

Upon motion of Director _____, seconded by Director _____ and on the following roll call vote, to wit:

AYES: _____
NOES: _____
ABSENT: _____
ABSTAIN: _____

The foregoing resolution is hereby passed and adopted this 5th day of March 2015.

R. Michael Wright
President, Board of Directors
Los Osos Community Services District

ATTEST:

APPROVED AS TO FORM:

Kathy A. Kivley
General Manager and Secretary to the Board

Michael W. Seitz
District Legal Counsel