



August 3, 2023

TO: LOCSD Board of Directors
FROM: Ron Munds, General Manager
Laura Durban, Administrative Services Manager
SUBJECT: Agenda Item 11B- 08/03/2023 Board Meeting
Approve Prior Meeting Minutes

President
Charles L Cesena

Vice President
Marshall E. Ochylski

Directors
Matthew D. Fourcroy
Troy C. Gatchell
Christine M. Womack

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
John Owens

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the minutes of the Board of Directors meeting held July 6, 2023 for your approval.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board approve the minutes of the Board of Directors meeting held July 6, 2023.

Attachment
07/06/2023 Draft Board of Directors Meeting Minutes

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Los Osos Community Services District
DRAFT - Minutes of the Regular Meeting of July 06, 2023

AGENDA ITEM	DISCUSSION OR ACTION
<p>1. CALL TO ORDER FLAG SALUTE ROLL CALL</p>	<p>President Cesena called the meeting to order at 6:02 p.m. and led the flag salute.</p> <p>Roll Call: Matthew Fourcroy, Director – Present Troy Gatchell, Director – Present Christine Womack, Director – Present Marshall Ochylski, Vice President – Present Chuck Cesena, President – Present</p> <p>The following Staff was present: Ron Munds, General Manager Thomas Green, District Counsel Laura Durban, Administrative Services Manager Margaret Falkner, Utilities Systems Manager</p>
<p>2. PUBLIC HEARING A. Public Hearing to Adopt Resolutions Submitting the Following Fiscal Year 2023/2024 Assessments and Special Tax Rolls to San Luis Obispo County for Collection:</p> <p>i. Bayridge Estates Annual Service Charge ii. Vista de Oro Annual Service Charge iii. Drainage Special Tax iv. Fire Protection and Preventions Services Special Tax v. Wastewater District No. 1 Assessments vi. District Past Due Water Accounts/Delinquent Water Charges</p>	<p>General Manager Munds presented commentary on the assessment summary and special tax rolls.</p> <p>Public Comment – None</p> <p>Director Womack moved that the Board adopt Resolutions 2023-23, 2023-24, 2023-25, 2023-26, 2023-27 and 2023-28 to levy the charges, special taxes, and assessments, as listed separately in EXHIBIT A, for Bayridge Estates, Vista de Oro, Drainage, Fire Protection and Prevention Services, District No. 1 Wastewater Services, and District Delinquent Water Charges and direct staff to submit adopted resolutions as amended and tax rolls to the County for collection. The motion was seconded by Director Fourcroy and carried with the following vote.</p> <p>Ayes: Directors: Womack, Fourcroy, Gatchell, Ochylski, Cesena Nays: None Abstain: None Absent: None</p>
<p>3. GENERAL ACTION ITEMS A. Introduction to Optimized Investment Partners and Investment updates</p>	<p>General Manager Munds presented background, investment strategy and updates.</p> <p>General Manager Munds introduced David Bilby of Optimized Investments, who discussed portfolio management styles, an initial portfolio analysis, updated revenue projections, and portfolio structure.</p> <p>Directory Fourcroy inquired about CD's and costs to move money and invest.</p> <p>Director Gatchell inquired about early withdrawal penalties.</p> <p>Bilby responded citing different CDs, the cost to move and invest money, and the strategy to minimize penalties should the District need to liquidate</p> <p>Public Comment – None</p>
<p>4. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA</p>	<p>Public Comment – None</p>
<p>5. ADMINISTRATIVE AND COMMITTEE REPORTS A. Fire Department Report B. Sheriff Department Report</p>	<p>Battalion Chief Provence reported that Station 15 responded to 112 calls in June 2023 and providing four aids and receiving 12 assists from public agencies. Commented on; special projects include ambulance service, hiring a new reserve firefighter, vacant lot inspections, and long-term projects with the U.S. Fish and Wildlife Service; Fire Safe Counsel projects; CPR training; defensible space inspections; fuel reduction projects.</p> <p>Sergeant Eleotte Coyes reported for June 2023, 66 calls which include 3 assaults, 37 disturbances, 1 burglary, 3 thefts, 3 vandalisms, 0 mail thefts, 0 phone scams, 19 suspicious circumstances, 89 enforcement stops, and 39 preventative patrols.</p>

<p>C. California Highway Patrol Report</p>	<p>Captain Klingenberg reported for June 2023, one DUI arrest and four collisions without injuries.</p>
<p>D. Utilities Department Report</p>	<p>General Manager Munds presented the Utility Department Report.</p>
<p>E. General Manager Report</p>	<p>General Manager Munds discussed the Bay Oaks Well and the FEMA reimbursement updates. He thanked Crewmen Nate Pall and Ehan Good for their work on the Fourth of July.</p> <p>President Cesena inquired about electrical lead time for the Bay Oaks Well.</p> <p>Director Fourcroy inquired about the state of the revenues.</p>
<p>F. Los Osos/Baywood Park Chamber of Commerce Report</p>	<p>Vice President Ochylski reported on the Community Awards Dinner acknowledgements and the Festival of Flavors event scheduled for July 15 to August 15. Visit lobbpchamber.org for more information.</p>
<p>G. Los Osos Community Advisory Council (LOCAC) Report</p>	<p>President Cesena commented on the Equestrian Group's presentation and updates on Title 19, amending the County Emergency Declaration, tree planting projects, and obtaining permits for projects already completed.</p> <p>General Manager Munds commented that the Title 19 public draft has been released.</p>
<p>H. Parks and Recreation Committee Meeting Report</p>	<p>Director Fourcroy reported on the need for parks, the District's influence, long- and short-term approaches, Pickleball, General Manager Munds' presentation, and the need for a Memorandum of Understanding for all parties.</p>
<p>I. Utilities Advisory Committee Meeting Report</p>	<p>President Cesena commented on the intertie status.</p>
<p>J. Finance Advisory Committee Meeting Report</p>	<p>Director Womack summarized the FAC meeting held on June 26, 2023, where it approved the Warrant Register, recommended receiving and filing Financial Reports, and commented on the newly submitted FAC applications.</p>
<p>K. Emergency Services Advisory Committee Meeting Report</p>	<p>No Report. Next meeting 8/17/2023.</p>
<p>L. Basin Management Committee Meeting Report</p>	<p>President Cesena discussed the delayed DWR Arial, the well database, the Skyline well, Title 19, the Broderson leach field, and completions of the 2022 drought monitoring report and the preliminary Spring data report.</p>
<p>M. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars</p>	<p>Director Fourcroy commented on the Ad Hoc meeting concerning final plans for the Cabrillo Basin.</p> <p>President Cesena commented on discussions about the Community Center becoming an emergency response center.</p>
<p>N. Response to Previously Asked Questions</p>	<p>None</p>
<p>6. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA</p>	<p>Vice President Ochylski commented on clarifying the meaning of Sole Source when it is used in agendas.</p> <p>Public Comment – Richard Margetson inquired about Title 19 and if there was a Pickleball cost estimate.</p> <p>Director Fourcroy responded there is an estimated general cost, but an itemized estimate is expected.</p> <p>General Manager Munds responded that Title 19 is on the county website, but no hearing date has been set.</p>

<p>7. CONSENT AGENDA A. Receive Administrative, Committee Reports, and Approved Committee Minutes B. Approve Meetings Minutes of June 1, 2023 C. Approve Warrant Register for June, 2023 D. Receive Financial Report for Period Ending May 31, 2023 E. Approval of the Release of an RFP for a Standard of Cover Study to Evaluate Fire and Emergency Services in Los Osos F. Approve the District Acting as Lead Agency to Receive Grant Funding from the Bay Foundation and the Approval of the Release of a Bid Package for Well Drilling Services for the Skyline Drive Monitoring Well Project G. Approve the Release of a Bid Package for 16th Street North Tank Rehabilitation Project and Adoption of Resolution 2023-29 Approving a Sole Source Contract with ATS</p>	<p>A motion was made by Vice President Ochylski that the Board receive and file the Administrative and Committee Reports and approve the Consent Agenda. The motion was seconded by Director Fourcroy and carried with unanimous consent.</p> <p>Ayes: Director Ochylski, Fourcroy, Gatchell, Womack, Cesena Nays: None Abstain: None Absent: None</p>
<p>8. DISCUSSION OF PULLED CONSENT ITEMS</p>	<p>None</p>
<p>9. FUTURE AGENDA ITEMS</p>	<p>Vice President Ochylski discussed awarding certificates of appreciation.</p>
<p>10. CLOSING BOARD COMMENTS</p>	<p>None</p>
<p>11. ADJOURNMENT</p>	<p>The meeting was adjourned at 7:15 p.m.</p>