



September 20, 2023

**TO:** Utilities Advisory Committee  
**FROM:** Laura Durban, Administrative Services Manager  
**SUBJECT:** **Agenda Item 2 – 09/20/2023 UAC Meeting**  
Approve Prior Meeting Minutes

**President**  
Charles L. Cesena

**Vice President**  
Marshall E. Ochylski

**Directors**  
Matthew D. Fourcroy  
Troy C. Gatchell  
Christine M. Womack

**General Manager**  
Ron Munds

**District Accountant**  
Robert Stilts, CPA

**Unit Chief**  
John Owens

**Battalion Chief**  
Paul Provence

**DESCRIPTION**

Attached are the minutes of the Utilities Advisory Committee (UAC) meeting held August 16, 2023 for your review and approval.

**STAFF RECOMMENDATION**

Staff recommend that the Utilities Advisory Committee adopt the following Motion:

***Motion: I move that the Utilities Advisory Committee approve the minutes of the UAC meeting held August 16 2023.***

Attachment  
08/16/2023 Utilities Advisory Committee Minutes

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**Los Osos Community Services District**  
**DRAFT - Minutes of the Utilities Advisory Committee Meeting**  
**August 16, 2023 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p><b>1. Call to Order Flag Salute Roll Call</b></p>	<p>Chairperson Cesena called the meeting to order at 5:32 p.m.</p> <p><u>Roll Call:</u>            James Bishop, Committee Member – Present - Arrived 5:41 p.m.            Jan Harper, Committee Member – Present            Leonard Moothart, Committee Member – Present            Pam Ouellette, Committee Member – Absent            Matthew Tallone, Committee Member – Present – Introduced himself            Matthew Fourcroy, Vice-Chairperson – Absent            Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u>            Ron Munds, General Manager            Margaret Falkner, Utility Systems Manager            Laura Durban, Administrative Services Manager</p>	
<p><b>2. Approve UAC Minutes of July 19, 2023</b></p>	<p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – None</p> <p><b>Committee Member Harper moved to approve the meeting minutes of July 19, 2023. The motion was seconded by Committee Member Moothart and carried with unanimous consent.</b></p>	<p><b>Action – File approved minutes.</b></p>
<p><b>3. Basin Management Committee Update</b></p>	<p>General Manager Munds reported the BMC meeting covered the Water Offset Study commenting that the District will provide a letter to the County and encouraged the community to submit comments, Golden State's PFAS positive sample, the Skyline and Well Database Initiatives, and the County submitted the HCP to Fish &amp; Wildlife.</p> <p>The Committee discussed the BMC report including the Water Offset Study, PFAS sampling and the Well Database.</p> <p>Public Comment – Richard Margetson discussed his support of a letter to the County, inquired about the timeline for public input, the retrofit program, and the number of residents in a multifamily unit.</p> <p>Chairperson Cesena commented that the County has not submitted a timeline for public input.</p> <p>Committee Member Harper voiced support for a letter.</p>	<p><b>Action – None</b></p>
<p><b>4. Utility Department Report</b></p>	<p>Utility Systems Manager Falkner reported on the Utility Department's July 2023 report, which is available on the District's website.</p> <p>General Manager Munds commented on issues at the 3<sup>rd</sup> street Well.</p> <p>Committee Member Moothart inquired about adding financials to the report.</p> <p>Chairperson Cesena inquired about a rate study.</p> <p>General Manager Munds commented on the revised Finance Investment Plan.</p> <p>The Committee discussed the 3rd Street well issues.</p> <p>Public Comment – Richard Margetson inquired about the year-end true-up on revenue.</p>	<p><b>Action – None</b></p>

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<b>5. Utilities Department Updates</b>	<p>General Manager Munds reported on Bay Oaks Well, 16th Street North Tank Project, Water Resiliency Intertie Project, Lower Aquifer Groundwater Monitoring Well, and Water Shortage Contingency plan.</p> <p>Committee Member Bishop inquired about the cost of the Lower Aquifer monitoring well.</p> <p>General Manager Munds commented that the approximate cost of the project is \$150,000, which will be offset by a grant from the Natural Estuary Program of \$70,000.</p> <p>The Committee discussed the monitoring wells and pipeline.</p> <p>Public Comment – Richard Margetson inquired if the County would cover a part of the monitoring well costs.</p>	<b>Action – None</b>
<b>6. Public Comments on items NOT on this Agenda</b>	<p>Public Comment - Richard Margetson commented that the HCP was sent to the Department of Fish and Wildlife.</p> <p>Lynette Tornatzky commented on a device that separately reports inside and outside water use.</p> <p>General Manager Munds commented on the Outdoor Conservation Plan considering outdoor water use.</p> <p>Committee Member Moothart commented on the Rotary Family Fun Fair. A BBQ, raffles, family activities, and music are all planned for September 10th at the Community Center.</p> <p>Richard Margetson commented on the People Helping People rummage sale at the Community Center on September 8th and 9th. All proceeds will benefit Needs and Wishes, the Community Center, and PHP.</p> <p>Lynette Tornatzky commented that on September 3rd, Celebrate Los Osos at the South Bay Community Center will have Unity in the Community Concert Series with a 50/50 raffle event, proceeds to help repair the LOVR median.</p>	
<b>7. Schedule the Next UAC Meeting</b>	The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, September 20, 2023, at 5:30 p.m. unless otherwise noticed.	
<b>8. Closing Comments by UAC Committee Members</b>	Committee Member Moothart thanked Staff for keeping the District in good shape.	
<b>9. Adjournment</b>	The meeting adjourned at 6:28 p.m.	