



December 30, 2019

TO: LOCSO Board of Directors
FROM: Laura Durban, Administrative Services Manager
SUBJECT: **Agenda Item 7B – 01/09/2020 Board Meeting**
Approve Prior Meeting Minutes

President
Marshall E. Ochylski

Vice President
Charles L. Cesena

Directors
Matthew D. Fourcroy
Vicki L. Milledge
Christine M. Womack

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
Scott M. Jalbert

Battalion Chief
Greg Huang

DESCRIPTION

Attached are the minutes of the Board of Directors meeting held December 12, 2019 for your approval.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board approve the minutes of the Board of Directors meeting held December 12, 2019.

Attachment

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Los Osos Community Services District
DRAFT - Minutes of the Regular Meeting of December 12, 2019

AGENDA ITEM	DISCUSSION OR ACTION
1. CALL TO ORDER/FLAG SALUTE/SILENT OBSERVANCE/ROLL CALL	<p>President Ochylski called the meeting to order at 7:02 p.m. and Director Cesena led the flag salute.</p> <p>Roll Call: Matthew Fourcroy, Director – Present Vicki Milledge, Director – Present Christine Womack, Director – Present Chuck Cesena, Vice President – Present Marshall Ochylski, President – Present</p> <p>The following staff was present: Ron Munds, General Manager Jeffrey Minnery, District Counsel Jose Acosta, Utility Systems Manager Laura Durban, Administrative Services Manager</p>
2. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA	<p>Julie Tacker thanked Director Fourcroy for bringing up the Solid Waste price increase; commented that the public protest the rate increase with a written protest; that the County with the Franchise Fee has been putting the fee into a discretionary fund and Solid Waste Franchise should go out to bid.</p> <p>Richard Margetson commented on the upcoming 14th Annual Needs 'N' Wishes Holiday Fundraiser on December 14th from 10am – 7pm at South Bay Community Center. 100% of the proceeds go to help SLO County's 40 Prado Homeless Services Center, SLO Noor Clinic, and PHP's Portable Shower Project. Margetson shared the lineup for the entertainment at the event, and discussed the silent auction.</p> <p>Director Cesena thanked Julie Tacker for following up on the Franchise Fee with the County; commented on the Needs N' Wishes Fundraiser and the different items available at the event.</p>
3. ADMINISTRATIVE AND COMMITTEE REPORTS A. Fire Department Report C. Utilities Department Report D. General Manager Report B. Sheriff Department Report E. Los Osos Community Advisory Council (LOCAC) Report F. Los Osos/Baywood Park Chamber of Commerce Report G. Fire Safe Council Meeting	<p>Chief Huang provided a summary of the Chief's Report for the month of November in which Station 15-South Bay responded to 143 calls, including 78 medical aids, 1 cliff rescue, 15 traffic collisions, 6 incidents reported as fire, 20 as public service assists, and 17 as false alarms; discussed the Fire Department supporting Operation Santa Claus and the Season of Hope, collecting for the less fortunate in our County; updating Fire Code for County and Los Osos; hired a new Captain for South Bay, Captain Neil Moriarti; 6 new Reserve Fire Fighters will start the Academy December 14th. Station 15 will be taking part in the Christmas Parade Saturday December 14th with special guest, Santa.</p> <p>Utility System Manager Acosta provided a summary of the October 2019 activities of the Utilities Department as submitted in the agenda packet reporting total water production; the District produced 14.6 million gallons equated to an average daily demand of 470,000 gallons, 62.9 gallons per day per person, a decrease from last year; he reported on production and runtime at the well sites; water billing information, Utilities Department operations and maintenance including water sampling, analysis and reporting for all well sites, monthly meter reading, maintenance of 8th Street Well filtration system, meter change out program, training of new operator Ehan Good, performed follow up work from Leak Detection program, update on issues that occurred at 8th Street Well and 10th Street Well.</p> <p>General Manager Munds provided a summary of activities for November 2019 as submitted with the agenda packet reporting on presentations at Rotary Club and Los Osos Scenic Coast Realtors Association, been attending the Friends of the Library and County meeting regarding the new Library. Completed the BMC Lupine Street monitoring well, initiated contracts for the Los Osos Middle School Test Well, and the design for the South Bay Transmission Line. Working with a sub-group of the BMC to help with the transition of the new Executive Director.</p> <p>Sargent Sandra Arousa, San Luis Obispo Sheriff's Office, provided a report of Sheriff Department activities for the month of November 2019 with 573 calls for service which included assaults, battery, disturbances, burglary, thefts, vandalism, phone scams, and suspicious circumstances.</p> <p>LOCAC report in the Board Packet</p> <p>None</p> <p>Director Milledge provided a summary of the meeting as submitted with the agenda packet.</p>

AGENDA ITEM	DISCUSSION
H. Parks & Recreation Advisory Committee Report	<p>Director Fourcroy provided a summary of the meeting as submitted with the agenda packet commenting on the Dog Park, Ferrell Street Pathway, Pocket Park and Recreational Resource Page on the CSD website.</p> <p>GM Munds commented that the snail study occurred on December 6th and snails were found, the trail may still be able to be updated, but the District will have to wait for the HCP before the District can move forward on the Pocket Park.</p>
I. Utilities Advisory Committee Report	<p>Director Fourcroy provided a summary of the November 20th meeting commenting that the main topic and discussion was on the Recycled Water Fill Station</p> <p>GM Munds took suggestions to the County about private companies being able to haul water to homes that have septic tanks or water tanks for landscaping.</p>
J. Finance Advisory Committee Report	<p>Chairperson Ochylski provided a summary of the December 9th FAC meeting in which the Committee received a preview of the Draft Audit and recommended that the Board approve the financials and warrants.</p>
K. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars	<p>None</p>
L. Response to Previously Asked Questions	<p>Legal Counsel Minnery responded to previous asked questions on Director's Compensation sharing the letter from the County of San Luis Obispo District Attorney stating that the District Attorney will not pursue this matter any further.</p>
4. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA	<p>Public Comment – Lindee Owen inquired about surveying equipment doing a water line surveying; commented that the Los Osos Fire Focus Group does not support chipping as a way of mulching; LOCAC Tree & Landscaping is interested in logistics to get water from the Recycled Water Fill Station to use the water to water trees in Los Osos; on odd zoning for the Dog Park area in Community Plan.</p> <p>Julie Tacker commented on the letter from the County of San Luis Obispo District Attorney that the analysis from previous GM Osborne is incorrect; on the meetings that should not have been included based on the Government Code; on wanting directors' compensation to be more transparent and in the warrant packet.</p>
5. CONSENT AGENDA A. Receive Administrative, Committee Reports, and Approved Committee Minutes B. Approve Meeting Minutes of November 7, 2019 C. Approve Warrant Register for November 2019 D. Receive Financial Report for Period Ending October 31, 2019 E. Approve Purchase of Zoll Heart Monitor for South Bay – Station 15 for \$36,663.15	<p>A motion was made by Director Fourcroy that the Board receive and file the Administrative and Committee Reports and approve the Consent Agenda. The motion was seconded by Director Milledge and carried by unanimous consent.</p>
6. DISCUSSION OF PULLED CONSENT ITEMS	<p>None</p>
7. FUTURE AGENDA ITEMS	<p>Director Fourcroy requested an opportunity to discuss Accessory Dwelling Units in Los Osos. The County has an ADU Ordinance, and the State law is changing at the beginning of the year that will remove the minimum lot size to build. When discussed with the County, they commented that the revised Ordinance that will go before the Board of Supervisors January 28, 2020 they are recommending an outright exclusionary zone for all South Bay area due to the shortage of water.</p>
8. CLOSING BOARD COMMENTS	<p>President Ochylski commented on Needs N' Wishes on December 14th, the Christmas Parade on December 14th and the Christmas Tree Lighting on December 13th.</p>
9. ADJOURNMENT	<p>The meeting adjourned at 7:44 p.m.</p>