



April 17, 2024

**TO:** Utilities Advisory Committee  
**FROM:** Laura Durban, Administrative Services Manager  
**SUBJECT:** **Agenda Item 2 – 04/17/2024 UAC Meeting**  
Approve Prior Meeting Minutes

**President**  
Marshall E. Ochylski

**Vice President**  
Christine M. Womack

**Directors**  
Charles L. Cesena  
Matthew D. Fourcroy  
Troy C. Gatchell

**General Manager**  
Ron Munds

**District Accountant**  
Robert Stilts, CPA

**Unit Chief**  
John Owens

**Battalion Chief**  
Paul Provence

**DESCRIPTION**

Attached are the minutes of the Utilities Advisory Committee (UAC) meeting held March 20, 2024 for your review and approval.

**STAFF RECOMMENDATION**

Staff recommend that the Utilities Advisory Committee adopt the following Motion:

***Motion: I move that the Utilities Advisory Committee approve the minutes of the UAC meeting held March 20, 2024.***

Attachment  
03/20/2024 Utilities Advisory Committee Minutes

**Mailing Address:**  
P.O. Box 6064  
Los Osos, CA 93412

**Offices:**  
2122 9<sup>th</sup> Street, Suite 110  
Los Osos, CA 93402

**Phone:** 805/528-9370  
**FAX:** 805/528-9377

[www.losososcscsd.org](http://www.losososcscsd.org)

**Los Osos Community Services District**  
**DRAFT - Minutes of the Utilities Advisory Committee Meeting**  
**March 20, 2024 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<b>1. Call to Order Flag Salute Roll Call</b>	<p>Chairperson Cesena called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u>            James Bishop, Committee Member – Present            Jan Harper, Committee Member – Present            Leonard Moothart, Committee Member – Present            Pam Ouellette, Committee Member – Absent            Matthew Tallone, Committee Member – Present            Matthew Fourcroy, Vice-Chairperson – Absent            Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u>            Ron Munds, General Manager            Margaret Falkner, Utility Systems Manager            Laura Durban, Administrative Services Manager</p>	
<b>2. Approve UAC Minutes of February 21, 2024</b>	<p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – None</p> <p><b>Committee Member Harper moved to approve the meeting minutes of February 21, 2024. The motion was seconded by Committee Member Moothart and carried with unanimous consent.</b></p>	<b>Action – File approved minutes.</b>
<b>3. Basin Management Committee Update</b>	<p>General Manager Munds reported that the BMC discussed Board Member comments, the 2023 budget, new accounting and invoicing measures, the Executive Director's report, County report on ground disturbances, recycled water connections, and nitrates.</p> <p>The Committee Discussed recycled water.</p> <p>Public Comment – None</p>	<b>Action - None</b>
<b>4. Valve Replacement CIP Review</b>	<p>General Manager Munds commented on the sizes and cost per size of valves needing replacing, crew to repair 11 valves reducing the district's cost, and updating the 2002 Water Master Plan.</p> <p>The Committee discussed the valve replacement program.</p> <p>Public Comment – Richard Margetson commented on the cost while explaining why he supports moving forward on projects.</p> <p>The Committee provided direction to General Manager Munds.</p>	<b>Action - None</b>
<b>5. Utility Department Report</b>	<p>Utility Systems Manager Falkner reported on February 2024's water production, well site production and runtime hours, water billing information, and rainfall totals.</p> <p>Director Moothart inquired about a report that shows monthly trends in after-hours incidents, other emergency calls, and repairs.</p> <p>Public Comment – Richard Margetson commented on consumption being up from February 2023 to February 2024.</p>	<b>Action – None</b>
<b>6. Present Board Approved 2024 Work Plan for UAC</b>	<p>General Manager Munds presented the Board of Director approved 2024 Work Plan.</p> <p>Public Comment – None</p>	<b>Action – None</b>

AGENDA ITEM	DISCUSSION	FOLLOW-UP
-------------	------------	-----------

<b>7. Utilities Department Updates</b>	General Manager Munds provided updates on the Well Equipping Phase, the South Bay Lower Aquifer Well Rehabilitation Project, the school recycled water connections, and California's electric vehicle fleet requirements.  Committee Members inquired about the South Bay Lower Aquifer Well Project.  Public Comment – None	<b><u>Action – None</u></b>
<b>8. Public Comments on items NOT on this Agenda</b>	Public Comment – None	<b><u>Action – None</u></b>
<b>9. Schedule the Next UAC Meeting</b>	The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, April 17, 2024, at 5:30 p.m. unless otherwise noticed.	
<b>10. Closing Comments by UAC Committee Members</b>	None	
<b>11. Adjournment</b>	The meeting adjourned at 6:22 p.m.	

DRAFT