



August 18, 2022

TO: Emergency Services Advisory Committee
FROM: Ron Munds, General Manager
SUBJECT: **Agenda Item 5 – 08/18/2022 ESAC Meeting**
Review of a Standard of Cover Request for Proposal

President
Matthew D. Fourcroy

Vice President
Charles L. Cesena

Directors
Troy C. Gatchell
Marshall E. Ochylski
Christine M. Womack

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
Eddy Moore

Battalion Chief
Paul Provence

STAFF RECOMMENDATION

Review Request for Proposal (RFP) and provide input.

Discussion

As District staff was moving forward with developing a strategic plan for emergency services, it became apparent that outside help was needed to evaluate the current level of service, response times, areas of improvement in the delivery of services, the effectiveness of inter-jurisdictional response agreements and ability deliver services into the future. With the help of Chief Provence, staff was able to find example RFP to help develop a scope of work for consultant services for a Standard of Cover (SOC) study.

The SOC will provide an analysis to formulate recommendations for the appropriate staffing and deployment of firefighting and emergency medical service resources consistent with state and national best practices. The SOC shall also include analysis and recommendations for the future improvement of services to the community. The "Final Report" section of the RFP summarizes what will be provided by the consultant at the end of the project.

Staff is requesting that the ESAC members review the RFP and provide questions and comments so it can be finalized in the near future. You will notice there are some areas of the RFP that have not been completed. These areas will be finalized for the final draft.

Attachment

Draft Standard of Cover RFP

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