



January 19, 2022

**TO:** Utilities Advisory Committee  
**FROM:** Laura Durban, Administrative Services Manager  
**SUBJECT:** **Agenda Item 2 – 01/19/2022 UAC Meeting**  
Approve Prior Meeting Minutes

**President**  
Matthew D. Fourcroy

**Vice President**  
Charles L. Cesena

**Directors**  
Troy C. Gatchell  
Marshall E. Ochylski  
Christine M. Womack

**General Manager**  
Ron Munds

**District Accountant**  
Robert Stilts, CPA

**Unit Chief**  
Eddy Moore

**Battalion Chief**  
Paul Provence

**DESCRIPTION**

Attached are the minutes of the Utilities Advisory Committee (UAC) meeting held December 15, 2021 for your review and approval.

**STAFF RECOMMENDATION**

Staff recommend that the Utilities Advisory Committee adopt the following Motion:

***Motion: I move that the Utilities Advisory Committee approve the minutes of the UAC meeting held December 15, 2021.***

Attachment  
12/15/2021 Utilities Advisory Committee Minutes

**Mailing Address:**  
P.O. Box 6064  
Los Osos, CA 93412

**Offices:**  
2122 9<sup>th</sup> Street, Suite 110  
Los Osos, CA 93402

**Phone:** 805/528-9370  
**FAX:** 805/528-9377

[www.losososcsd.org](http://www.losososcsd.org)

**DRAFT - Minutes of the Utilities Advisory Committee Meeting  
December 15, 2021 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p><b>1. Call to Order and Roll Call</b></p>	<p>Chairperson Cesena called the meeting to order at 5:33 p.m.</p> <p><u>Roll Call:</u>            James Bishop, Committee Member – Absent            Jan Harper, Committee Member – Present            Leonard Moothart, Committee Member – Arrived 5:37            Pam Ouellette, Committee Member - Present            Gene Scovell, Committee Member - Present            Matthew Fourcroy, Vice Chairperson – Present            Chuck Cesena, Chairperson – Present</p> <p>Gene Scovell and Pam Ouellette introduced themselves as new Committee Members.</p> <p><u>Staff:</u>            Ron Munds, General Manager            Laura Durban, Administrative Services Manager            Margaret Falkner, Utility Systems Manager</p>	
<p><b>2. Approve UAC Minutes Of November 17, 2021</b></p>	<p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – None</p> <p><b>Committee Member Harper moved to approve the meeting minutes of November 17, 2021. The motion was seconded by Committee Member Moothart and carried with the following vote:</b></p> <p><b>Ayes: Harper, Moothart, Scovell</b>  <b>Nays: None</b>  <b>Abstain: Ouellette</b>  <b>Absent: None</b></p>	<p><b>Action – File approved minutes.</b></p>
<p><b>3. Basin Management Committee Update</b></p>	<p>General Manager Munds presented a recap from the Basin Management Committee (BMC) meeting commenting on the Executive Directors Report and the BMC 2022 Budget.</p> <p>The Committee inquired about wells and transducers; discussed the BMC 2022 Budget items.</p> <p>Committee Member Moothart inquired if Supervisor Bruce Gibson is remaining in his position.</p> <p>General Manager Munds responded that there was no discussion regarding Supervisor Gibson position.</p> <p>Public Comment – None</p>	<p><b>Action – None</b></p>
<p><b>4. Utility Department Report</b></p>	<p>Utility Systems Manager Falkner presented an overview which is available on the District website.</p> <p>The Committee discussed the South Bay Upper Aquifer being out of service due to the Nitrate Analyzer needing repairs.</p> <p>Public Comment – None</p>	<p><b>Action – None</b></p>
<p><b>5. Utilities Department Updates</b></p>	<p>General Manager Munds reported on the Program C Well Project; 8th Street Upper Aquifer Well; 16<sup>th</sup> Street South Tank Project.; 5-year CIP Plan.</p> <p>The Committee discussed the updates and specific items on the 5-year CIP Plan.</p> <p>Public Comment – None</p>	<p><b>Action – None</b></p>

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<b>6. Public Comments on Items NOT on this Agenda</b>	Public Comment - None	<u>Action</u> – None
<b>7. Schedule Next UAC Meeting</b>	The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, January 19, 2022 at 5:30 p.m., unless otherwise noticed.	
<b>8. Closing Comments by UAC Committee Members</b>	<p>Committee Member Moothart welcomed the new Committee Members and wished everyone Happy Holidays.</p> <p>Chairperson Cesena thanked the Committee for their time.</p> <p>Committee Member Scovell wished all a Merry Christmas.</p>	
<b>9. Adjournment</b>	The meeting adjourned at 6:34 p.m.	

DRAFT