



PARKS & RECREATION ADVISORY COMMITTEE MEETING

Tuesday, April 21, 2020 at 5:30 p.m.

Pursuant to Governor Newsom's Executive Order N-29-20, and State and County Shelter at Home orders, Committee Members, staff and public may participate in this meeting via teleconference and/or electronically. The LOCSO Boardroom will NOT be open for accessing the meeting.

For quick access, go to <https://us04web.zoom.us/j/139650283>
(This link will help connect both your browser and telephone to the call)
OR dial 1 (929) 205-6099 or 1 (301) 715-8592 and enter 139 650 283

All persons desiring to speak during any Public Comment can submit a comment by:

- Through email at ldurban@losososcscsd.org by 12:00pm on 4/21/2020
- Through the district website www.losososcscsd.org/contact-us by 12:00pm on 4/21/2020
- Through teleconference by phone at (929) 205-6099 or (301) 715-8592 and enter **139 650 283**
- Through mail by 5:00 PM on the day prior to the Committee meeting sent to LOCSO
- Through teleconference meeting at <https://us04web.zoom.us/j/139650283>

AGENDA

- 1. Opening at 5:30 p.m. – Call to Order and Roll Call**
- 2. Approve Parks and Recreation Committee Meeting Minutes of November 19, 2019 and January 21, 2020**
(Recommend approval)
Presented by: Administrative Services Manager Durban
- 3. Brown Act Training**
Presented by: Director Ochylski
- 4. Dog Park - Update & Discussion**
Presented by: Chairperson Fourcroy
 - A. Surface Options
 - B. Concept Plan Comments
- 5. Ferrell St. Pathway and Pocket Park - Update & Discussion**
Presented by: General Manager Munds
 - A. Progress Report
- 6. Present Board Approved 2020 Work Plan for Parks and Recreation**
Presented By: Chair Fourcroy/General Manager Munds
- 7. Public Comments on Items NOT on this Agenda:** At this time, the public may comment on items not on this agenda. Each commenter is limited to 3 minutes and shall address the Chairperson.
- 8. Schedule Next Parks and Recreation Committee Meeting** – The next meeting will be held on Tuesday, June 16, 2020 at 5:30 p.m. unless otherwise noted.
- 9. Closing Comments by Parks and Recreation Committee Members**
- 10. Adjournment**

**Los Osos Community Services District
Minutes of the Parks & Recreation Advisory Committee Meeting
April 21, 2020 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p>1. Call to Order, Flag Salute, and Roll Call</p>	<p>Chairperson Fourcroy called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u> Alissa Feldman, Committee Member – Present William Fitzgerald, Committee Member - Present Christina Grimm, Committee Member – Absent Andrea Lueker, Committee Member – Absent Shaunna Sullivan, Committee Member – Absent Christine Womack, Vice Chairperson – Absent Matthew Fourcroy, Chairperson – Present</p> <p><u>Staff:</u> Ron Munds, General Manager Laura Durban, Administrative Services Manager</p>	
<p>2. Approve Parks and Recreation Committee Meeting Minutes of November 19, 2019 and January 21, 2020</p>	<p>Administrative Services Manager Durban presented the draft minutes to the Committee for approval.</p> <p>Committee Member Feldman commented that she was not in attendance at the January 21, 2020 meeting and the minutes note that she was in attendance.</p> <p>ASM Durban commented that one of the committee members came in late and sat in her spot which caused her to put the wrong name next to those comments.</p> <p>General Manager Munds commented that it was Committee Member Sullivan that had made those comments.</p> <p>ASM Durban commented that she would adjust the minutes accordingly before finalizing.</p> <p>Public Comment – None</p> <p>Committee Member Feldman moved to approve the meeting minutes of November 19, 2019 and January 21, 2020 with the adjustments of changing Committee Member Feldman to Committee Member Sullivan in the comments in the meeting. The motion was seconded by Committee Member Fitzgerald and carried with the following vote:</p> <p>Ayes: Committee Member Feldman, Fitzgerald Nays: None Abstain: None Absent: Committee Member Grimm, Lueker, Sullivan</p>	<p>Action: File Approved Minutes with adjustments.</p>
<p>3. Brown Act Training</p>	<p>Director Ochylski presented to the Committee a presentation on the Brown Act, including questions that each Committee Member needed to respond to and informing them of the current changes in place due to Executive Order N-29-20.</p>	
<p>4. Dog Park – Update and Discussion</p> <p>A. Surface Options</p>	<p>Chairperson Fourcroy presented the Update and Discussion.</p> <p>Committee Member Fitzgerald shared a document about Dog Park Surfaces Pros and Cons that was emailed to the Committee and made available on the LOCSO website; commented on the different Pros and Cons to the different surface options that are available to be used and waste pick up; inquired about having someone familiar with the water table to comment on if animal waste can infiltrate through decomposed granite.</p> <p>Chairperson Fourcroy thanked Committee Member Fitzgerald for the work done for the surface list he compiled; commented on filling in the blanks on the concept plan and figure out what will be the best route for surfaces.</p>	

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p>4. Dog Park – Update and Discussion (continued)</p> <p>B. Concept Plan Comments</p>	<p>General Manager Munds responded that there should not be an issue with contamination of the Groundwater Basin.</p> <p>Committee Member Feldman commented that she likes the K9 Grass but is unsure of the long-term expense; that she likes decomposed granite but would need to be maintained; on the surface at Santa Ysabel.</p> <p>General Manager Munds discussed the comments highlighting that there were many comments voicing that they did not want wood chips at the dog park, many voiced support for grass or artificial turf, on water, on benches, on the size of the parking lot and the size of the park.</p> <p>Director Fourcroy commented that the Committee could eliminate wood chips as an option; that the District needs to try to get this into the media more once the COVID-19 Pandemic eases to reengage the public.</p> <p>General Manager Munds discussed reengaging the public; focusing on the components and reacquainting the committee with other designs and to get a realistic feel to what the cost will be.</p> <p>Public Comment - Linde Owen thanked Committee Member Fitzgerald for researching the surfaces for the Dog Park; commented that there may be a way to integrate the sand that is already there suggesting having grass/artificial turf as the dogs first enter, turning into decomposed granite and then open up to the sand for the rest of the area.</p> <p>Chairperson Fourcroy commented that if there is a way to utilize the sand that would be the least expensive option.</p>	
<p>5. Ferrell St. Pathway and Pocket Park Discussion</p>	<p>General Manager Munds presented the report as submitted in the agenda, recapping where the District is currently at; commented on the response that the District received from Fish & Wildlife and the protection measures that will have to be put into place; on the District having approximately one year to proceed with the project and to get the specifications to submit to the County and to get the job out to bid.</p> <p>Chairperson Fourcroy commented on what type of path was approved and that the committee needs to discuss what type of surface should be used; voiced support for an asphalt path and making it a Class 1 Bikeway; directed General Manager Munds to look into specs on pathway including specs done on LOMS through Baywood path; inquired if an RFP is needed and how to get that process started.</p> <p>Committee Member Feldman voiced support for the Class 1 Bikeway.</p> <p>General Manager Munds commented that he would approach Wallace Group to get an estimate, and if the estimate is higher than his spending authority it would go out to RFP.</p> <p>Chairperson Fourcroy commented that Canon and Liz Moody would be a good point of contact as they have helped Bike SLO County.</p> <p>Public Comment - Linde Owen commented that the Committee should visit the small sidewalk park on Fresno that has a decomposed granite surface; the Santa Ysabel pathway project was completed by Dave Flynn and that the District should reach out to him about the project; that she did not like the asphalt option because of toxicity; that the District should get the bike community to buy in; commented on the path and having bollards with rope; that the committee should get an estimate before engineering.</p> <p>Chairperson Fourcroy directed General Manager Munds to look into alternative surface for the Committee as well as information on the dimensions for the pathway.</p>	

AGENDA ITEM	DISCUSSION	FOLLOW-UP
6. Present Board Approved 2020 Work Plan for Parks and Recreation	<p>General Manager Munds presented the 2020 Work Plan that was approved by the Board at the April 2, 2020 Board Meeting.</p> <p>Committee Member Feldman and Fitzgerald both commented the plan looks good.</p> <p>Public Comment – Linde Owen commented that the plan looks good.</p>	
7. Public Comment on Items NOT on the Agenda	<p>Linde Owen commented on getting public participation and outreach via Social Media efforts to get the word out about the Dog Park, and looking for the Non-Profit group that will be running the Dog Park.</p> <p>Julie Tacker commented on the development of the recreational items occurring in Los Osos being on the website, mentioning that it would be helpful for the community of Los Osos to see what recreational activities are still available.</p> <p>General Manager Munds responded that the District was working on getting that off the ground, and it had been derailed due to COVID-19 response.</p>	
8. Schedule Next Parks and Recreation Committee Meeting	The next Parks and Recreation Advisory Committee meeting is scheduled to be held on June 16, 2020 at 5:30 p.m. unless otherwise noticed.	
9. Closing Comments by Parks and Recreation Committee Members	NONE	
10. Adjournment	The meeting adjourned at 6:32 p.m.	



UTILITIES ADVISORY COMMITTEE MEETING

Wednesday, July 15, 2020 at 5:30 p.m.

Pursuant to Governor Newsom's Executive Order N-29-20, and State and County Shelter at Home orders, Committee Members, staff and public may participate in this meeting via teleconference and/or electronically. The LOCSD Boardroom will NOT be open for accessing the meeting.

For quick access, go to <https://us04web.zoom.us/j/114611628>
(This link will help connect both your browser and telephone to the call)
OR dial 1 (929) 205-6099 or 1 (301) 715-8592 and enter **114 611 628**

All persons desiring to speak during any Public Comment can submit a comment by:

- Through email at ldurban@losososcscsd.org by 12:00pm on 7/15/2020
- Through the district website www.losososcscsd.org/contact-us by 12:00pm on 7/15/2020
- Through teleconference by phone at (929) 205-6099 or (301) 715-8592 and enter **114 611 628**
- Through mail by 5:00 PM on the day prior to the Committee meeting sent to LOCSD
- Through teleconference meeting at <https://us04web.zoom.us/j/114611628>

AGENDA

1. **Opening at 5:30 p.m.**
Call to Order, Roll Call
2. **Approve UAC Meeting Minutes of May 20, 2020**
(Recommend Committee Approval)
Presented By: Administrative Services Manager Durban
3. **Basin Management Committee Update**
(Updates Only)
Presented By: Chairperson Cesena
4. **Utility Department Report**
Presented By: General Manager Munds
5. **Utilities Department Updates**
Presented By: General Manager Munds
6. **Los Osos Community Plan Update – Water Issues**
(Discussion and Recommendations)
Presented By: General Manager Munds
7. **Public Comments on Items NOT on this Agenda:** At this time, the public may comment on items not on this agenda. Each commenter is limited to 3 minutes and shall address the Chairperson.
8. **Schedule Next UAC Meeting** – The next UAC Meeting will be held Wednesday, August 19, 2020 at 5:30 p.m. unless otherwise noted.
9. **Closing Comments by UAC Committee Members**
10. **Adjournment**

**Minutes of the Utilities Advisory Committee Meeting
July 15, 2020 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p>1. Call to Order, Flag Salute and Roll Call</p>	<p>Chairperson Cesena called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u> James Bishop, Committee Member – Present Jan Harper, Committee Member – Present Leonard Moothart, Committee Member – Present Eric Silva, Committee Member – Absent Matthew Fourcroy, Vice Chairperson – Present Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u> Ron Munds, General Manager Laura Durban, Administrative Services Manager</p>	
<p>2. Approve UAC Minutes of April 15, 2020</p>	<p>Administrative Services Manager Durban presented the minutes for approval.</p> <p>Public Comment – None</p> <p>Committee Member Moothart moved to approve the meeting minutes of May 20, 2020. The motion was seconded by Committee Member Harper and carried with the following vote:</p> <p>Ayes: Committee Member Bishop, Harper, Moothart Nays: None Abstain: None Absent: Silva</p>	<p>Action – File approved minutes.</p>
<p>3. Basin Management Committee Update</p>	<p>General Manager Munds provided a summary of the Basin Management Committee Meeting from June 2020 and Staff Meeting as July's BMC meeting was canceled; commenting that further discussion will be on Item 6, and discussing the Implementation Plan.</p> <p>Chairperson Cesena inquired if the plan will come before the CSD.</p> <p>General Manager Munds responded that he will bring it to UAC and give updates to the Board in the General Manager Report.</p> <p>Public Comment – None</p> <p>Committee Member Moothart inquired about the projects included in the Implementation plan.</p> <p>General Manager Munds responded that creek discharge and importing water are two of the projects.</p>	<p>Action – None</p>
<p>4. Utilities Department Report</p>	<p>General Manager Munds provided a summary of the May 2020 activities of the Utilities Department as submitted in the agenda packet reporting total water production; the District produced 15.9 million gallons, 68.5 gallons per day per person, an increase from last year; he reported on production and runtime at the well sites; water billing information, Utilities Department operations and maintenance including water sampling, service line update, monthly meter reading, service line upgrades, large meter replacements, groundskeeping, and rainfall totals.</p> <p>Committee Member Harper inquired about 8th Street Well.</p> <p>GM Munds responded that the motor went out and the District replaced the motor, pump and casing at the 8th Street Well; South Bay Well had a partial rehab and a full rehab is planned this fiscal year; 10th Street well has air getting into the well and is in the process of repairs.</p> <p>Committee discussed the report and well repairs</p>	<p>Action – None</p>

AGENDA ITEM	DISCUSSION	FOLLOW-UP
4. Utilities Department Report (continued)	Public Comment – None	
5. Utilities Department Update	<p>General Manager Munds reported on the Districts COVID-19 response, FY 2020-21 Budget, 8th Street Water Yard Building, Lead and Copper Sampling, Consumer Confidence Report, Invitations to Bid, Program C Well, SCADA Project, South Bay Well Rehabilitation and Liner Installation Project, Equipment Purchases, Flume Rebate Program, and 10th Street Well Issues.</p> <p>Committee Member Moothart inquired about an update for the replacement of the Utility Systems Manager.</p> <p>Chairperson Cesena commented that he is happy with projects and things getting done as issues arise.</p> <p>Public Comment – Linde Owen thanked Utility Systems Manager Acosta for a great job and commented on the Flume Device.</p>	Action – None
6. Los Osos Community Plan Update	<p>General Manager Munds presented the Los Osos Community Plan Update discussing the background, assumptions, the six programs that need to be completed, program yield estimates, LOBP Metric Summary from the 2019 Annual Report, and the letters sent to the Planning Commission from the three water purveyors in Los Osos.</p> <p>Committee Member Bishop inquired about marginal sustainable yield; the recommended actions in the metric summary</p> <p>Committee Member Moothart inquired if the numbers for the water level and chloride metric was an average or from specific areas; if the County is anxious to start development.</p> <p>The committee discussed the Los Osos Community Plan Updates voicing support for the letter written to the Planning Commission.</p> <p>Public Comment – Linde Owen commented on discussion at Planning Commission; cost of new infrastructure paid by new development; offsetting 2:1; eliminating low-income and granny units; not about quantity, but quality; Los Osos is not ready yet and should not jeopardize the future.</p> <p>General Manager Munds commented that if there are any further questions to call him.</p>	Action – None
7. Public Comments on Items NOT on this Agenda	None	
8. Schedule Next UAC Meeting	The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, August 19, 2020 at 5:30 p.m., unless otherwise noticed.	
9. Closing Comments by UAC Committee Members	<p>Committee Member Harper inquired if there are any volunteers looking to join the community.</p> <p>Committee Member Bishop and Moothart thanked General Manager Munds for moving projects forward and getting a lot of items done commenting that they are happy for USM Acosta and wanted to thank him for his time at the District.</p>	
11. Adjournment	The meeting adjourned at 6:42 p.m.	



FINANCE ADVISORY COMMITTEE MEETING

Monday June 29, 2020 at 5:30 p.m.

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- Through teleconference by phone at (929) 205-6099 or (301) 715-8592 and enter **843 0045 3957**
- Through mail by 5:00 PM on the day prior to the Committee meeting sent to LOCSD
- Through teleconference meeting at <https://us02web.zoom.us/j/84300453957>

AGENDA

1. **Opening at 5:30 p.m. – Call To Order and Roll Call**
2. **Approve FAC Meeting Minutes of June 1, 2020**
(Recommend approval)
Presented By: Administrative Services Manager Durban
3. **Review of Board Item Regarding Approval of Warrant Register for June 2020**
(Committee Review and Recommendations to the Board)
Presented By: Administrative Services Manager Durban
4. **Review of Board Item Regarding Financial Reports for the Period Ending May 31, 2020**
(Committee Review and Recommendations to the Board)
Presented By: General Manager Munds
5. **Public Comments on Items NOT on this Agenda:** At this time, the public may comment on items not on this agenda. Each commenter is limited to 3 minutes and shall address the Chairperson.
6. **Schedule Next FAC Meeting** – Monday, August 3, 2020 at 5:30 p.m. unless otherwise noted
7. **Closing Comments by FAC Committee Members**
8. **Adjournment**

**Los Osos Community Services District
Minutes of the Finance Advisory Committee Meeting
June 29, 2020 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Call to Order and Roll Call	<p>Chairperson Ochylski called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u></p> <p>Sandra Cirilo, Committee Member – Absent Lisa Gonzalez, Committee Member – Present Bea Jansen, Committee Member – Present Alyce Thorp, Committee Member – Present Christine Womack, Vice Chairperson – Present Marshall Ochylski, Chairperson – Present</p> <p><u>Staff:</u> Ron Munds, General Manager Laura Durban, Administrative Services Manager</p>	
2. Approve FAC Meeting Minutes of June 1, 2020	<p>Administrative Services Manager Durban presented the minutes for approval.</p> <p>Public Comment - None</p> <p>Committee Member Jansen made a motion that the Committee approve the minutes of June 1, 2020. The motion was seconded by Committee Member Thorp and the motion carried with the following vote:</p> <p>Ayes: Committee Member Jansen, Gonzalez, Thorp Nays: None Abstain: None Absent: Committee Member Cirilo</p>	Action: File Approved Minutes.
3. Review of Board Item Regarding Approval of Warrant Register for June 2020	<p>Administrative Services Manager Durban presented the Warrants for approval commenting on various items to explain charges that occurred.</p> <p>Committee Member Thorp inquired about credit card use, and credit cards issued to employees.</p> <p>Committee Member Gonzalez inquired about Central Coast Printing.</p> <p>Public Comment – None.</p> <p>Committee Member Gonzalez made a recommendation that the Board approve the warrants of June 2020. The motion was seconded by Committee Member Jansen and the motion carried with the following vote:</p> <p>Ayes: Committee Member Gonzalez, Jansen, Thorp Nays: None Abstain: None Absent: Committee Member Cirilo</p>	Action: The Committee recommended that the Board approve the Warrant Register for June 2020.
4. Review of Board Item Regarding Financial Reports for the Period Ending May 31, 2020	<p>General Manager Munds presented the Financial Reports for approval as presented in the packet discussing some of the various line items in funds 100, 301 and 500.</p> <p>Public Comment - None</p> <p>Committee Member Gonzalez made a recommendation that the Board receive and file the Financials of May 31, 2020. The motion was seconded by Committee Member Jansen and the motion carried with the following vote:</p> <p>Ayes: Committee Member Gonzalez, Jansen, Thorp Nays: None Abstain: None Absent: None</p>	Action: The Committee recommended that the Board receive and file the Financials for the period ending May 31, 2020

AGENDA ITEM	DISCUSSION	FOLLOW-UP
5. Public Comments on Items NOT on this Agenda	None	
6. Schedule Next FAC Meeting	The next meeting of the Financial Advisory Committee is scheduled for Monday, August 3, 2020 unless otherwise noted.	
7. Closing Comments by FAC Committee	Committee Member Gonzalez wished everyone a Happy Fourth of July.	
8. Adjournment	The meeting adjourned at 5:57 p.m.	