



February 16, 2023

TO: Emergency Services Advisory Committee

FROM: Marshall Ochylski, Chairperson
Ron Munds, General Manager

SUBJECT: Agenda Item 6 – 02/16/2023 ESAC Special Meeting
Emergency Services Advisory Committee Work Plan

President
Charles L. Cesena

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Marshall E. Ochylski

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Unit Chief
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EMERGENCY SERVICES ADVISORY COMMITTEE 2023 WORK PLAN

Recommendations for Emergency Services Advisory Committee in 2023:

1. Review Cal Fire Agreement Schedules A through E and make recommendations for updating as appropriate
2. Review a report on the structural assessment of Station 15 and provide recommendations
3. Review 2023 Strategic/Work Plan
4. Review Emergency Response Planning for Los Osos
5. Provide a quarterly review of the Fund 301 budget and financial statements for Fiscal Year 2021/2022 and 2022/2023
6. Review call responses and other information to evaluate the levels of service of medical and fire response in order to meet the community's expectations.

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**Los Osos Community Service District
STATION 15-SOUTH BAY
2023 Work Plan Update**



| | Objectives | Action Planned | Priority/Target Date | Cost/Funding | Stakeholders |
|---|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|-----------------------------------------|----------------------------------------|
| 1 | Improve road infrastructure in Los Osos including eliminating dead-end roads, paving, or opening limited access roads, opening road blocks to improve response times | Work with CAL FIRE, SLO Co., LOCSO, and the community to prioritize roads improvements, find funding, and accomplish objective | Medium Begin Winter 2023 | TBD | CAL FIRE, SLO County LOCSO, and LOCAC |
| 2 | Maintain current revenues and analyze for increase for new development and population buildout | Maintain property tax allocation and manage Special Fire Tax | High Ongoing | Property Tax, Special Fire Tax | LOCSO, consulting services |
| 3 | Continue Vehicle Sinking Fund | Fully fund and implement new Vehicle Replacement Fund Spread Sheet | Medium FY 2023/2024 | \$XX,000/ year plus inflation | None |
| 4 | St 15 Quality Improvement /Assurance Program for service levels | Provide monthly report on level of Service provided from St 15 | High Initiate 10/01/22, then on going | None | None |
| 5 | Study Ambulance response times to the LOCSO | Work with SLO County EMSA and SLO Ambulance | High In process as of 10/01/22, report due 11/15/22 | None | SLO County EMSA and San Luis Ambulance |
| 6 | Provide 6-month Financial Report | Provide the ESC and Community a Financial Report Card | Low In process – on going | None | LOCSO |
| 7 | Study the structural integrity of Fire Station 15 | Provide a report to the LOCSO | Medium In process as of 10/01/22, report due 3/01/23 | Unknown | LOCSO |
| 8 | Develop a Fire Station Sinking Fund | Continue annual contributions to Sinking Vehicle Fund and Capital Outlay reserves | High Ongoing | As determined by the Board of Directors | LOCSO |



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| 9 | Study the need for a second fire station and/or staffing for a second fire engine/rescue squad in order to meet appropriate response times with in the LOCSO | Gather data from SLO County Planning Department and Community Plan on population build out and establish action points | Low December 2023 | None | LOCSO, CAL FIRE, SLO Co Planning and LOAC |
| 10 | Improve Fire Flow capacity throughout Los Osos and improve the fire hydrant system as needed | Outline the needed improvements to the system and prioritize improvements. | Medium July 1, 2023 | Coordinate with each water purveyor to develop Capital Project budgets to support water system upgrades | LOCSO, Golden State, S&T Water, Private Property Owners, SLO County |
| 11 | Evaluate and update the LOCSO Hazard Abatement | Work with Cal Fire to update Title 4 of the LOCSO Fire Code. Provide information to the community on the requirements. | In progress | None | LOCSO, Cal Fire |
| 12 | Ensure that all streets have street signs and all buildings have address numbers. Note: Has this been accomplished? | Educate property owners and enforce existing laws regarding street signs and building addresses. | Ongoing | None | SLO County |
| 14 | Consider increasing St 15 to staffing to 4.0 regular CAL FIRE employees | Study increasing CAL FIRE staffing to four regular Cal Fire firefighters, with two medics on duty 24/7 | Low Initiate study July 1, 2023 | Additional \$XXX,000 in Schedule A | Cal Fire, LOCSO |
| 15 | Make CPR-AEDs widely available in Los Osos | Obtain grant funding or purchase Automatic External Defibrillators in high target areas such as SB Community Center, Library, etc. | Medium Ongoing | \$1500/ AED Grants | SLO Co Public Health Service Clubs |
| 16 | Support Estero Bay CERT program. | Assist in CERT Training as need dictates. | Medium Ongoing | None to train CERT, some on going minimal costs are expected to maintain a viable CERT organization | SAF & Estero Bay CERT |



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| 17 | Provide Annual Safety Fair and assist with other public outreach events and programs | Evaluate expanding annual St 15 Open House to provide more in-depth community training and participation with the assistance of vendors and other agencies. | Medium Each October – Fire Safety Day | | CERT, CAL FIRE, SLO Ambulance, CHP, SLO Co Sheriff's Office, Emergency Medical Services Agency, LOCSD |
| 18 | Coordinate with LOCSD to use the website and social media outlets for Public Education | St 15 Staff can better utilize the LOCSD website and social media outlets for public information regarding community safety, public and individual safety, and provide seasonal fire prevention message | Low Ongoing | Unknown | LOCSD |