



July 2, 2020

TO: LOCSO Board of Directors
FROM: Laura Durban, Administrative Services Manager
SUBJECT: **Agenda Item 6B – 07/02/2020 Board Meeting**
Approve Prior Meeting Minutes

President
Charles L. Cesena

Vice President
Christine M. Womack

Directors
Matthew D. Fourcroy
Vicki L. Milledge
Marshall E. Ochylski

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
Scott M. Jalbert

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the minutes of the Board of Directors meeting held June 4, 2020 for your approval.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board approve the minutes of the Board of Directors meeting held June 4, 2020.

Attachments

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**DRAFT - Los Osos Community Services District
Minutes of the Regular Meeting of June 4, 2020**

AGENDA ITEM	DISCUSSION OR ACTION
<p>1. CALL TO ORDER/FLAG SALUTE/ROLL CALL</p>	<p>President Cesena called the meeting to order at 6:00 p.m.</p> <p>Roll Call: Matthew Fourcroy, Director – Present Vicki Milledge, Director – Present Marshall Ochylski, Director – Present Christine Womack, Director – Present Chuck Cesena, Vice President – Present</p> <p>The following staff was present: Ron Munds, General Manager Jeffrey Minnery, District Counsel Jose Acosta, Utility Systems Manager Laura Durban, Administrative Services Manager</p>
<p>2. PUBLIC HEARING AND PRESENTATION</p> <p>A. Recognition of Service to Los Osos Community Services District – Cheri Grimm</p> <p>B. Public Hearing to Adopt the Proposed Fiscal Year 2020/2021 Budget</p>	<p>Director Ochylski presented a certificate to Cheri Grimm expressing his gratitude for her hard work, dedication, and service not only to LOCSD but also to the Baywood Park Community at large.</p> <p>President Cesena thanked Cheri Grimm for her service over the years.</p> <p>Cheri Grimm thanked the Board commenting on enjoying her time serving on the Finance Advisory Committee.</p> <p>General Manager Munds thanked Cheri Grimm for her valuable contribution not only during his tenure but also to past General Managers and Staff.</p> <p>General Manager Munds presented the Final Budget as made available in the packet discussing changes that occurred from the Preliminary Budget to the Final 2020/2021 Budget.</p> <p>Director Ochylski thanked General Manager Munds and the Staff for a clear, straight forward and understandable budget, commenting that the Finance Advisory Committee recommended the Board adopt the Final Budget.</p> <p>Director Fourcroy inquired about the revenues and budget deficit if property values decrease.</p> <p>General Manager Munds responded that at this time the County is not recommending changes to the tax projections.</p> <p>Public Comment – Julie Tacker complimented the Board on the Fire Fund discussing how the District purchases the vehicles for cash and does not need to lease like other Fire Departments.</p> <p>A motion was made by Director Ochylski that the Board adopt resolution 2020-06 approving the Fiscal Year 2020/2021 Final Budget. The motion was seconded by Director Milledge and carried with the following vote:</p> <p>Ayes: Directors Ochylski, Milledge, Fourcroy, Womack, Cesena Nays: None Abstain: None Absent: None</p>
<p>3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA</p>	<p>None</p>
<p>4. ADMINISTRATIVE AND COMMITTEE REPORTS</p> <p>A. Fire Department Report</p> <p>B. Sheriff Department Report</p> <p>C. Utilities Department Report</p> <p>D. General Manager Report</p>	<p>Written Report only</p> <p>No Report</p> <p>Written Report only</p> <p>General Manager Munds presented his report commenting on the assessments and delinquent water accounts; on the COVID-19 Response; the request regarding Chumash Marine Sanctuary; late fees and charges; meeting Battalion Chief Paul Provence and discussing bringing ESAC back once Chief Provence is settled in.</p>

AGENDA ITEM	DISCUSSION
<p>E. Los Osos/Baywood Park Chamber of Commerce Report</p> <p>F. Los Osos Community Advisory Council (LOCAC) Report</p> <p>G. Utilities Advisory Committee Report</p> <p>H. Finance Advisory Committee Report</p> <p>I. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars</p> <p>J. Response to Previously Asked Questions</p>	<p>Written Report – Lynette Tornatzky commented that Chamber members can obtain a paper copy of the Directory by emailing lobpccmarketing@gmail.com; Festival of Flavor has been reimagined as a take-out event on June 24 and 25, details on lobpchamber.org.</p> <p>Written Report – Lynette Tornatzky commented that LOCAC will be meeting on June 27, 2020 at 7pm.</p> <p>President Cesena commented on LOCAC's website having more community information.</p> <p>Written Report Only</p> <p>Written Report Only</p> <p>None</p> <p>None</p>
<p>5. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA</p>	<p>Julie Tacker commented on the Palisades Well; inquired about delinquent water charges and the Multi-Jurisdictional Hazard Plan and ESAC not reviewing it.</p> <p>President Cesena commented that he would like to see quarterly ESAC meetings to start again.</p> <p>Director Ochylski inquired about consumption and production in the Utilities Department Report.</p> <p>Utility Systems Manager responded that production is tied to the time the well is running and some wells produce at a lower rate.</p> <p>District Counsel Minnery commented that he is putting together protocols for reopening to provide guidance and get a plan in place for reopening to protect employees, the public, and everyone involved.</p>
<p>6. CONSENT AGENDA</p> <p>A. Receive Administrative, Committee Reports, and Approved Committee Minutes</p> <p>B. Approve Meeting Minutes of April 2, 2020 and April 7, 2020</p> <p>C. Approve Warrant Register for April 2020</p> <p>D. Receive Financial Report for Period Ending March 31, 2020</p> <p>E. Adopt Resolution Authorizing Issuance of Credit card to Battalion Chief Paul Provence</p> <p>F. Approve Purchase of Fire Engine from Vehicle Replacement Reserves not to exceed \$710,000</p> <p>G. Approve Purchase of Hand-Held Radios and Supporting Equipment from Fire Capital Outlay Reserve, not to exceed \$55,000</p> <p>H. Approve the Implementation of the Consumer Price Index (CPI) Increase to the Fire Special Tax for Fiscal Year 2020/2021</p>	<p>A motion was made by Director Ochylski that the Board receive and file the Administrative and Committee Reports and approve the Consent Agenda. The motion was seconded by Director Fourcroy and carried with the following vote:</p> <p>Ayes: Directors Fourcroy, Milledge, Ochylski, Womack, Cesena Nays: None Abstain: None Absent: None</p>

AGENDA ITEM	DISCUSSION
7. DISCUSSION OF PULLED CONSENT ITEMS	None
8. FUTURE AGENDA ITEMS	President Cesena commented on having a reopening COVID-19 plan as a future agenda item.
9. CLOSING BOARD COMMENTS	Director Ochylski commented on if anyone is interested in serving on the Finance Advisory Committee that they file an application form with the district.
10. ADJOURNMENT	The meeting adjourned at 6:36 p.m.

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