



November 17, 2022

**TO:** Emergency Services Advisory Committee  
**FROM:** Laura Durban, Administrative Services Manager  
**SUBJECT:** **Agenda Item 2 – 11/17/2022 Emergency Services Advisory Committee Meeting**  
Approve Prior Meeting Minutes

**President**  
Matthew D. Fourcroy

**Vice President**  
Charles L. Cesena

**Directors**  
Troy C. Gatchell  
Marshall E. Ochylski  
Christine M. Womack

**General Manager**  
Ron Munds

**District Accountant**  
Robert Stilts, CPA

**Unit Chief**  
John Owens

**Battalion Chief**  
Paul Provence

**DESCRIPTION**

Attached are the minutes of the Emergency Services Advisory Committee (ESAC) special meeting held August 18, 2022 for your review and approval.

**STAFF RECOMMENDATION**

Staff recommend that the Emergency Services Advisory Committee adopt the following Motion:

***Motion: I move that the Emergency Services Advisory Committee approve the minutes of the ESAC meeting held August 18, 2022.***

Attachment  
8/18/2022 Emergency Services Advisory Committee Special Minutes

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**Los Osos Community Services District**  
**DRAFT - Minutes of the Emergency Services Advisory Committee Special Meeting**  
**Thursday, August 18, 2022 at 5:30 p.m.**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<b>1. Call to Order Roll Call</b>	<p>Chairperson Womack called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u>            Craig Baltimore, Committee Member – Present            Stephanie Dininni, Committee Member – Present            Bob Neumann, Committee Member – Present            Gary Orback, Committee Member – Present            Warren Sargent, Committee Member – Absent            Vice Chairperson Fourcroy– Absent            Chairperson Christine Womack – Present</p> <p><u>Staff:</u>            Ron Munds, General Manager            Julian Metcalf, Administrative Services Manager            Carol Gilmer, Administrative Clerk</p>	
<b>2. Approve ESAC Minutes March 22, 2022</b>	<p>Administrative Services Manager Metcalf presented the minutes for approval.</p> <p>Public Comment – None.</p> <p><b>Committee Member Baltimore made a motion to approve the minutes of March 22, 2022 The motion was seconded by Committee Member Dininni and passed by unanimous consent.</b></p>	<b><u>Action</u> – File approved minutes.</b>
<b>3. Fire Department Update</b>	<p>Battalion Chief Provence reported on responding to 167 calls between June 22, and July 21, 2022, weed abatement inspections, sidewalk CPR events, chipping events and completing a fire fuels reduction project in the Bay Oaks neighborhood.</p> <p>The Committee discussed the Vista de Oro fuel reductions.</p> <p>Public Comment – None</p>	<b><u>Action</u> – None</b>
<b>4. Station 15 Building Condition Assessment Request for Proposal</b>	<p>General Manager Munds presented the objectives of the request for proposals (RFP), the factors for evaluating the building, and the scope of services that the Consultant team will be responsible for overseeing.</p> <p>The Committee discussed an older assessment of SLO County buildings as well as general support for the RFP.</p> <p>Public Comment – None</p>	
<b>5. Standard of Cover Request for Proposal</b>	<p>General Manager Munds reviewed the strategic plan for evaluating current emergency levels of service by developing a scope of work for consultant services for a Standard of Cover (COC) study.</p> <p>Public Comment – None</p>	
<b>6. Fund 301 FY 2021-22 First Quarter Budget Review</b>	<p>General Manager Munds presented the 2022-23 Budget Review for Fund 301.</p> <p>The Committee discussed the CalFIRE labor MOU, the time frame for a maintenance agreement, and the CalFIRE budget discrepancy.</p> <p>Public Comment – None</p>	<b><u>Action</u> – None</b>
<b>7. Public Comments NOT on this Agenda</b>	Public Comment – None	<b><u>Action</u> – None</b>
<b>8. Schedule Next ESAC Meeting</b>	The next Emergency Services Advisory Committee meeting is scheduled for Thursday, November 17, 2022, at 5:30 p.m.	
<b>9. Closing Comments by ESAC Members</b>	General Manager thanked the Committee members for their attendance and input.	
<b>10. Adjournment</b>	The meeting adjourned at 6:11 p.m.	