



Los Osos Community Service District
2122 9th Street, Suite 102, Los Osos, CA 93402
805-528-9370 www.losososcscsd.org

EMERGENCY SERVICES ADVISORY COMMITTEE MEETING

Tuesday, March 15, 2016 at 5:30 p.m.
South Bay – Station 15
2315 Bayview Heights Drive, Los Osos, CA

COMMITTEE MEMBERS

Charles L. Cesena, Chairperson
R. Michael Wright, Vice Chairperson
Jerry Dillingham, Member
Brent Marshall, Member
Vita Miller, Member
Julie Tacker, Member
Thomas Wright, Member
Gene Heyer, Alternate

STAFF

Peter Kampa, Interim General Manager
Tom McEwen, Battalion Chief
Harmony Brown, Executive Assistant

AGENDA

- 1. Opening – 5:30 p.m.**
 - A. Call to Order
 - B. Flag Salute
 - C. Roll Call

- 2. Introduction of New Member(s) to ESAC**
Presented by: Chairperson Cesena

- 3. Annual Ralph M. Brown Act ESAC Orientation**
Presented By: Chairperson Cesena

- 4. Approval of ESAC Minutes of November 18, 2015**
Presented By: Executive Assistant Brown

- 5. Presentation and Review on Financial Updates for Fund 301**
Presented By: Interim General Manager Kampa

- 6. Discussion and Recommendation to the Board of Directors Regarding Definition of Fire Mitigation Fund**
Presented By: Vice Chairperson Wright

- 7. Discuss Hazard Abatement Requirements in Los Osos as Outlined in Title 4**
Presented By: Battalion Chief McEwen

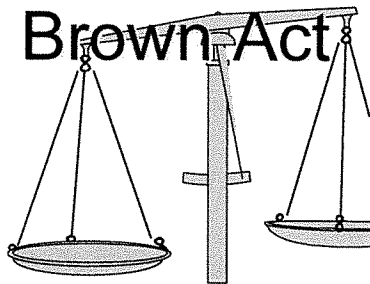
- 8. Update on the Los Osos Habitat Conservation Plan and Section 7 Permit**
Presented By: Chairperson Cesena
- 9. Review of Board Item Regarding Monthly Fire Department Reports for October 2015, November 2015, December 2015 and Annual 2015**
Presented By: Battalion Chief McEwen
- 10. Public Comment on Items NOT Listed on this Agenda:** At this time, the public may comment on items *not on this agenda*. Each commenter is limited to 3 minutes and shall address the Chairperson.
- 11. Schedule Upcoming ESAC Meeting:** The next ESAC Meeting is scheduled to be held at 5:30 p.m. on Tuesday, **April 19, 2016**, unless otherwise noted.
- 12. Closing Comments by ESAC Committee Members**
- 13. Adjournment**

Item #3

Annual Ralph M. Brown

ESAC Orientation

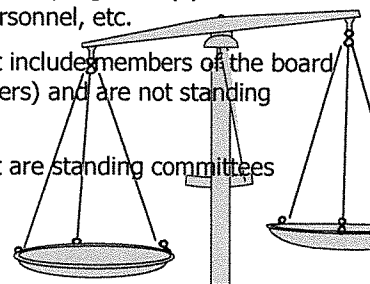
Understanding the Ralph M. Brown Act



Subcommittees

➤ The Brown Act applies to meetings of all:

- Standing committees – a committee that has continuing jurisdiction over a particular topic §54952(b)
For example: Budgets, personnel, etc.
- Advisory committees that include members of the board (no more than two members) and are not standing committees
- Advisory committees that are standing committees

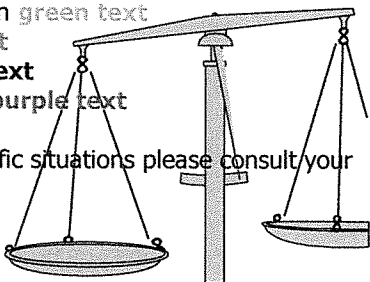


Today's Presentation

➤ Please note: throughout the presentation you can easily find definitions, examples, exceptions, and important points:

- Definitions are denoted in **green text**
- Examples are in **red text**
- Exceptions are in **blue text**
- Important points are in **purple text**

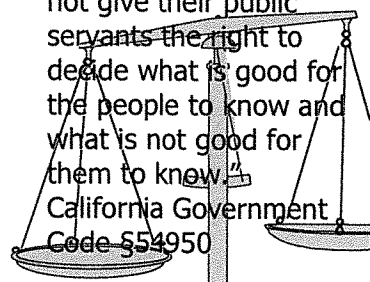
*For questions about specific situations please consult your attorney



Open and Public



"The people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know."
California Government Code §54950

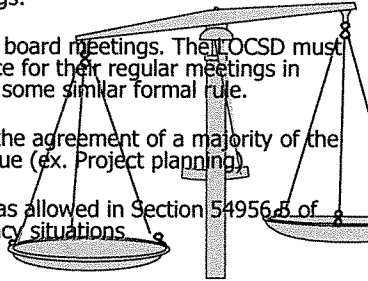


Meetings

Brown Act Definition: A meeting is a gathering of a majority of members to hear or discuss any item of district business or potential business. A meeting under the brown act does not have to include action. It can simply be the exchange of information.

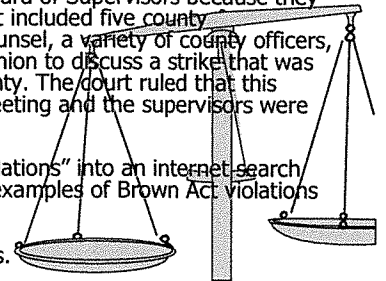
There are three types of meetings:

- Regular - regularly scheduled board meetings. The LOCSD must formally set the time and place for their regular meetings in their bylaws, by resolution or some similar formal rule.
- Special – meetings called by the agreement of a majority of the board to discuss a specific issue (ex. Project planning)
- Emergency – meetings held, as allowed in Section 54956.5 of the Act, to deal with emergency situations



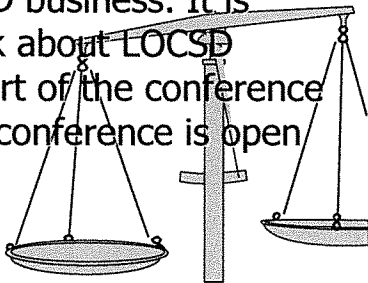
More About Meetings

- The Board CAN NOT meet to discuss LOCSD business outside of a meeting that the public has received proper notice about. An agenda must be posted. Generally, LOCSD directors can not meet for coffee or lunch to discuss business outside of a meeting.
- Example: In 1968 the Sacramento Newspaper Guild sued the Sacramento County Board of Supervisors because they held a lunch gathering that included five county supervisors, the county counsel, a variety of county officers, and representatives of a union to discuss a strike that was underway against the county. The court ruled that this gathering constituted a meeting and the supervisors were in violation of the act.
- If you type "Brown Act violations" into an internet search engine you will get many examples of Brown Act violations or potential violations.
- There are a few exceptions.



Meeting Exceptions

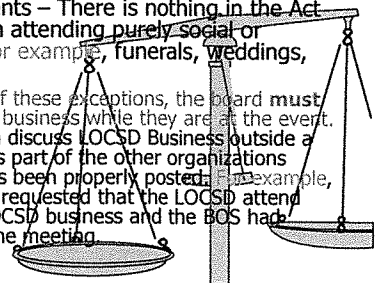
- Conferences – It is okay to attend a conference together provided you do not discuss LOCSD business. It is permissible to talk about LOCSD business if it is part of the conference program and the conference is open to the public.



More Exceptions

- Community Meetings – It is okay to attend community meetings together. For example, if there is a meeting to discuss building a new school in your district it is okay if all LOCSD board members attend.
- Other Legislative Bodies – For example a meeting of the County Board of Supervisors.
- Social or Ceremonial Events – There is nothing in the Act to prohibit directors from attending purely social or ceremonial gathering. For example, funerals, weddings, etc.

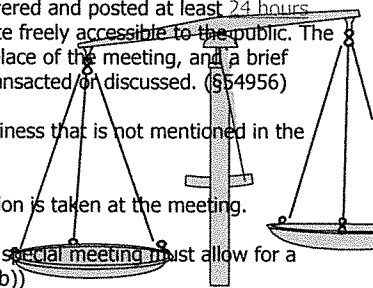
The Bottom Line: With all of these exceptions, the board must avoid talking about LOCSD business while they are at the event. The only time directors can discuss LOCSD Business outside a meeting is if the business is part of the other organizations agenda and the agenda has been properly posted. For example, if the Board of Supervisors requested that the LOCSD attend their meeting to discuss LOCSD business and the BOS had properly posted notice of the meeting.



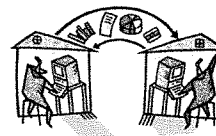
Special Meetings

Conditions for a special meeting:

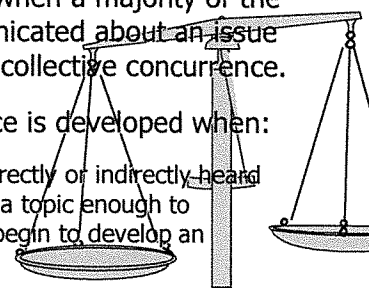
- Written notice must be delivered to each member of the legislative body and to each local newspaper of general circulation, and radio or television station which has requested such notice in writing. (§54956)
- The written notice must be delivered and posted at least 24 hours prior to the special meeting in a site freely accessible to the public. The notice must include the time and place of the meeting, and a brief description of all business to be transacted or discussed. (§54956)
- The LOCSD cannot consider business that is not mentioned in the notice.
- Notice is required even if no action is taken at the meeting.
- As with regular meetings, every special meeting must allow for a public comment period (§54954.3(b))



Serial Meetings

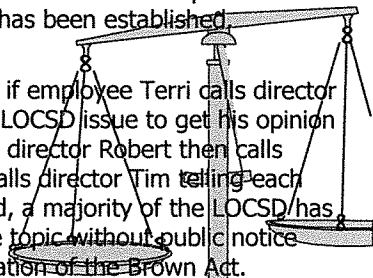


- Serial meetings are not allowed
- Serial meetings occur when a majority of the directors have communicated about an issue and have developed a collective concurrence.
- A collective concurrence is developed when:
 - Directors have either directly or indirectly heard each others opinion on a topic enough to collectively develop or begin to develop an agreement on an issue.



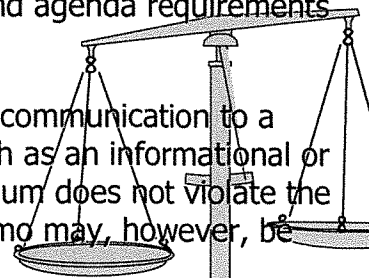
Types of Serial Meetings

- A daisy chain meeting:
 - Example: When director Bob calls director Bill to talk about a project then Bill calls director John to talk about it and finally John calls director Fred. A majority of the directors have talked about the topic and a collective concurrence has been established.
- Hub and spoke meeting:
 - Example: For instance, if employee Terri calls director John and discusses an LOCSD issue to get his opinion with him then she calls director Robert then calls director Bill and then calls director Tim telling each what the other has said, a majority of the LOCSD has indirectly discussed the topic without public notice and is therefore in violation of the Brown Act.



Collective Briefings

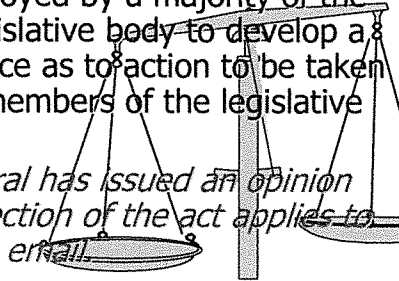
- Collective briefings are **not** permitted. Any briefings involving the majority of the directors must be open to the public and satisfy the notice and agenda requirements specified in the Act.
- A unilateral written communication to a legislative body such as an informational or advisory memorandum does not violate the brown act. The memo may, however, be public record.



E-mail

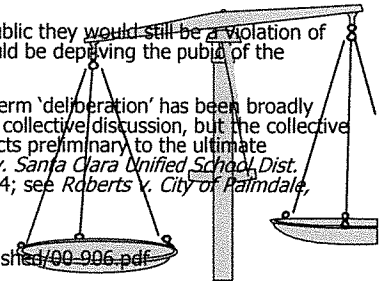
§5492.2(b): Except as authorized pursuant to §54953, any use of direct communication, personal intermediaries, or technological devices that is employed by a majority of the members of the legislative body to develop a collective concurrence as to action to be taken on an item by the members of the legislative body is prohibited

The attorney general has issued an opinion stating that this section of the act applies to email.



The Attorney General's opinion regarding e-mail

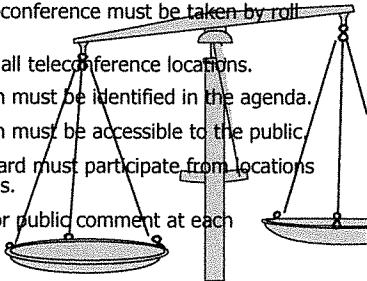
- In 2001 the CA Attorney General issued an opinion regarding the use of email. (Opinion #00-906, 2001)
- The opinion concluded: A majority of the board members of a local public agency may not e-mail each other to develop a collective concurrence as to action to be taken by the board without violating the Ralph M. Brown Act.
- Even if the emails are made public they would still be a violation of the Act because the board would be depriving the public of the deliberative process.
- The opinion also states, "The term 'deliberation' has been broadly construed to connote 'not only collective discussion, but the collective acquisition and exchange of facts preliminary to the ultimate decision.' [Citation.]" (*Rowen v. Santa Clara Unified School Dist.* (1981) 121 Cal.App.3d 231, 234; see *Roberts v. City of Palmdale, supra*, 5 Cal.4th at p. 376.)
- You can find the opinion at: <http://ag.ca.gov/opinions/published/00-906.pdf>



Teleconferences



- 54953(b)(1) permits the use of teleconferencing.
- Requirements for teleconferences include:
 - Teleconferences must comply with the rest of the Act
 - All votes taken during a teleconference must be taken by roll call.
 - Agendas must be posted at all teleconference locations.
 - Each teleconference location must be identified in the agenda.
 - Each teleconference location must be accessible to the public.
 - At least a quorum of the board must participate from locations within the district boundaries.
 - The agenda must provide for public comment at each teleconference location.



Meeting Agendas

All meetings of the board of directors and standing committees must have a properly prepared and posted agenda

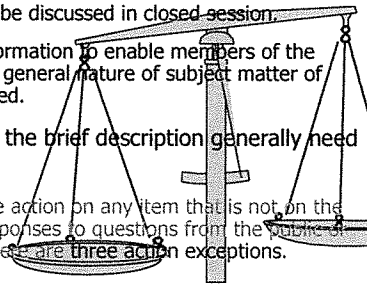


Meeting Agendas

➤ Requirements:

- **Posting requirements** – Agendas must be posted at least 72 hours before the regular meeting in a location freely accessible to the members of the public.
- **Content requirements** – The agenda should contain a brief general description of each item of business to be transacted or discussed at the meeting, including items to be discussed in closed session.
- Agendas must have enough information to enable members of the general public to determine the general nature of subject matter of each agenda item to be discussed.
- The 1994 revision specified that the brief description generally need not exceed 20 words.

****The board can not discuss or take action on any item that is not on the agenda. However, there can be responses to questions from the public or other limited routine comments. There are three action exceptions.

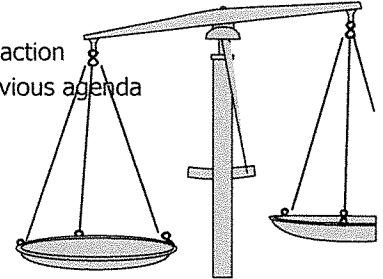


The Three Action Exceptions

➤ The three action exceptions are discussed in section 54954.2(b) of the Brown Act.

➤ They are:

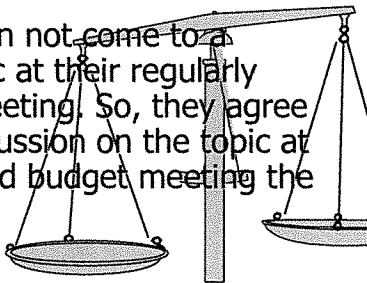
- Emergency situations
- A need for immediate action
- Items posted on a previous agenda



Action Exceptions

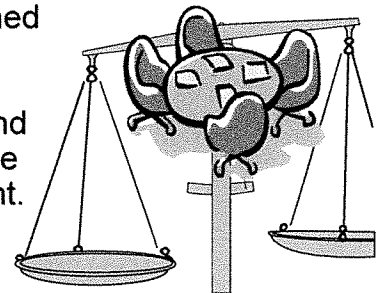
The third action exception

- The item appeared on a previous agenda and was continued from a meeting held not more than five days earlier.
- Example: LOCSD can not come to a resolution on a topic at their regularly scheduled board meeting. So, they agree to continue the discussion on the topic at their already planned budget meeting the next day.



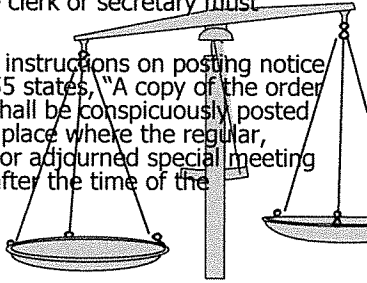
Adjournments and Continuances

- §54955 of the Act allows local agencies to adjourn any regular, adjourned regular, special or adjourned special meeting to a time and place specified in the order of adjournment.



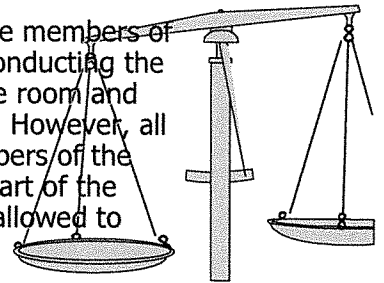
More on Adjournments and Continuances

- If less than a quorum is present, the directors who are present can adjourn the meeting.
- If no directors are present, the clerk or secretary of the legislative body may declare the meeting adjourned to a stated time and place. The clerk or secretary must create a written notice.
- The Act gives very specific instructions on posting notice of the adjournment. §54955 states, "A copy of the order or notice of adjournment shall be conspicuously posted on or near the door of the place where the regular, adjourned regular, special or adjourned special meeting was held within 24 hours after the time of the adjournment".



Disruptive Attendees

- The district **MUST** allow for negative public comment however, §54957.9 does address willful interruptions of meetings.
- The Act states that the members of the legislative body conducting the meeting may clear the room and continue the meeting. However, all press and other members of the public who were not part of the interruption must be allowed to stay.



For more information

- View the CA Attorney General's publication at:

<http://www.ag.ca.gov/publications/2007/07-01-02-03-04-05-06-07-08-09-10-11-12-13-14-15-16-17-18-19-20-21-22-23-24-25-26-27-28-29-30-31-32-33-34-35-36-37-38-39-40-41-42-43-44-45-46-47-48-49-50-51-52-53-54-55-56-57-58-59-60-61-62-63-64-65-66-67-68-69-70-71-72-73-74-75-76-77-78-79-80-81-82-83-84-85-86-87-88-89-90-91-92-93-94-95-96-97-98-99-100-101-102-103-104-105-106-107-108-109-110-111-112-113-114-115-116-117-118-119-120-121-122-123-124-125-126-127-128-129-130-131-132-133-134-135-136-137-138-139-140-141-142-143-144-145-146-147-148-149-150-151-152-153-154-155-156-157-158-159-160-161-162-163-164-165-166-167-168-169-170-171-172-173-174-175-176-177-178-179-180-181-182-183-184-185-186-187-188-189-190-191-192-193-194-195-196-197-198-199-200-201-202-203-204-205-206-207-208-209-210-211-212-213-214-215-216-217-218-219-220-221-222-223-224-225-226-227-228-229-230-231-232-233-234-235-236-237-238-239-240-241-242-243-244-245-246-247-248-249-250-251-252-253-254-255-256-257-258-259-260-261-262-263-264-265-266-267-268-269-270-271-272-273-274-275-276-277-278-279-280-281-282-283-284-285-286-287-288-289-290-291-292-293-294-295-296-297-298-299-300-301-302-303-304-305-306-307-308-309-310-311-312-313-314-315-316-317-318-319-320-321-322-323-324-325-326-327-328-329-330-331-332-333-334-335-336-337-338-339-340-341-342-343-344-345-346-347-348-349-350-351-352-353-354-355-356-357-358-359-360-361-362-363-364-365-366-367-368-369-370-371-372-373-374-375-376-377-378-379-380-381-382-383-384-385-386-387-388-389-390-391-392-393-394-395-396-397-398-399-400-401-402-403-404-405-406-407-408-409-410-411-412-413-414-415-416-417-418-419-420-421-422-423-424-425-426-427-428-429-430-431-432-433-434-435-436-437-438-439-440-441-442-443-444-445-446-447-448-449-450-451-452-453-454-455-456-457-458-459-460-461-462-463-464-465-466-467-468-469-470-471-472-473-474-475-476-477-478-479-480-481-482-483-484-485-486-487-488-489-490-491-492-493-494-495-496-497-498-499-500-501-502-503-504-505-506-507-508-509-510-511-512-513-514-515-516-517-518-519-520-521-522-523-524-525-526-527-528-529-530-531-532-533-534-535-536-537-538-539-540-541-542-543-544-545-546-547-548-549-550-551-552-553-554-555-556-557-558-559-560-561-562-563-564-565-566-567-568-569-570-571-572-573-574-575-576-577-578-579-580-581-582-583-584-585-586-587-588-589-590-591-592-593-594-595-596-597-598-599-600-601-602-603-604-605-606-607-608-609-610-611-612-613-614-615-616-617-618-619-620-621-622-623-624-625-626-627-628-629-630-631-632-633-634-635-636-637-638-639-640-641-642-643-644-645-646-647-648-649-650-651-652-653-654-655-656-657-658-659-660-661-662-663-664-665-666-667-668-669-670-671-672-673-674-675-676-677-678-679-680-681-682-683-684-685-686-687-688-689-690-691-692-693-694-695-696-697-698-699-700-701-702-703-704-705-706-707-708-709-710-711-712-713-714-715-716-717-718-719-720-721-722-723-724-725-726-727-728-729-730-731-732-733-734-735-736-737-738-739-740-741-742-743-744-745-746-747-748-749-750-751-752-753-754-755-756-757-758-759-760-761-762-763-764-765-766-767-768-769-770-771-772-773-774-775-776-777-778-779-780-781-782-783-784-785-786-787-788-789-790-791-792-793-794-795-796-797-798-799-800-801-802-803-804-805-806-807-808-809-810-811-812-813-814-815-816-817-818-819-820-821-822-823-824-825-826-827-828-829-830-831-832-833-834-835-836-837-838-839-840-841-842-843-844-845-846-847-848-849-850-851-852-853-854-855-856-857-858-859-860-861-862-863-864-865-866-867-868-869-870-871-872-873-874-875-876-877-878-879-880-881-882-883-884-885-886-887-888-889-890-891-892-893-894-895-896-897-898-899-900-901-902-903-904-905-906-907-908-909-910-911-912-913-914-915-916-917-918-919-920-921-922-923-924-925-926-927-928-929-930-931-932-933-934-935-936-937-938-939-940-941-942-943-944-945-946-947-948-949-950-951-952-953-954-955-956-957-958-959-960-961-962-963-964-965-966-967-968-969-970-971-972-973-974-975-976-977-978-979-980-981-982-983-984-985-986-987-988-989-990-991-992-993-994-995-996-997-998-999-1000>

- Attorney General's Opinion Regarding the Use of email:

Item #4

Approval of ESAC Minutes

of

November 18, 2015

**Los Osos Community Services District
DRAFT Minutes of the Emergency Services Advisory Committee
November 18, 2015 at 5:30 p.m. at Station 15 - South Bay**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Opening	<p>Chairperson Ochylski called the meeting to order at 5:30 p.m.</p> <p>Roll Call: Marshall E. Ochylski, Chairperson – Present Charles L. Cesena, Vice Chairperson – Present Jerry Dillingham, Committee Member – Present Brent Marshall, Committee Member - Present Vita Miller, Committee Member – Present Julie Tacker, Committee Member – Present Thomas Wright, Committee Member – Present</p> <p>Staff: Kathy Kivley, General Manager Phill Veneris, Battalion Chief Michael Doyel, District Accountant Harmony Brown, Executive Assistant</p>	
2. Presentation and Review of Board Item Regarding Financial Updates for Fund 301	<p>General Manager Kivley provided an update regarding the Fund 301 expenditures through October 31, 2015 and Reserve Statement through July 1, 2015, as included in the agenda packet. General Manager Kivley further stated that the documents reflect a deficit because all property tax revenue has not been received yet and typically arrives in December.</p> <p>ESAC further discussed GL 8295 (Overtime Shift Coverage) and GL 7326 (Legal Services) being over-expended. Battalion Chief Veneris stated that both of these deficits will be adjusted at mid-year.</p> <p>Battalion Chief Veneris further stated that GL 8295 is over-expended for two reasons: 1. Reserve staffing has declined and 2. Several Reserve firefighters are also employed as seasonal firefighters throughout the year and, therefore, have not available to Station 15.</p> <p>Battalion Chief Veneris reported that GL 7326 is over-expended as a result of Special Fire Tax, Solar Project and the Habitat Conservation Plan, which has since been reimbursed.</p> <p>Public Comment: Richard Margetson spoke.</p>	
3. Recommendations to Board Regarding Items for Discussion for Calendar Year 2016	<p>ESAC reviewed the <i>2013 Strategic Plan</i> and <i>2016 Goals List</i>, as discussed at the <i>October 20, 2015 ESAC Meeting</i>, as included in the agenda packet.</p> <p>The Committee identified the following topics, in no particular order of priority except for number 1 as shown, to present to the BOD for consideration:</p> <ol style="list-style-type: none"> 1. 4.0 Staffing and how it will be funded <ul style="list-style-type: none"> • Staffing an ambulance in Los Osos • Pre-Attack Plan, to be referred to as Emergency Plan • Discussion regarding the Reserve Firefighter Company • Fostering a more effective interaction between ESAC, Fire Safe Council and C.E.R.T. and their partnership in outreach programs • Replacing MR-15 and U-15 Vehicles • Discussion regarding a second fire station in Los Osos 	

AGENDA ITEM	DISCUSSION	FOLLOW-UP
3. Recommendations to Board Regarding Items for Discussion for Calendar Year 2016 (Continued)	<p>ESAC supported a joint meeting between FAC and ESAC to be held around budget time to discuss funding the above-mentioned priorities.</p> <p>Public Comment: Richard Margetson spoke.</p>	
4. Closing Comments by ESAC Committee Members	<p>Committee Member Tacker inquired regarding holding an ESAC meeting to discuss the mid-year budget prior to the BOD meeting. Chairperson Ochylski stated that another meeting cannot be accommodated because of the timeframe.</p> <p>Battalion Chief Veneris reported that Operation Santa Claus (toy drive) and the Season of Hope (food drive) are currently taking place and barrels are available in the front office of the fire department. In addition, the Needs'n'Wishes Fundraiser takes place on Saturday, December 12th at SBCC and the fire department continues its support of this community event.</p> <p>ESAC expressed appreciation to Battalion Chief Veneris regarding his years of service with CAL FIRE/San Luis Obispo County Fire Department and the community of Los Osos. The Committee further discussed that the BOD and CAL FIRE personnel will be honoring Battalion Chief Veneris at the upcoming December 3, 2015 BOD Meeting.</p>	
Adjournment	The meeting adjourned at 6:51 p.m.	

Item #5

Presentation and Review

on Financial Updates for Fund 301



February 25, 2016

TO: LOCSD Board of Directors
FROM: Michael Doyel, District Accountant *mj*
SUBJECT: **Agenda Item 11D – 3/03/2016 Board Meeting**
Statement of Revenues and Expenditures through
January 2016

President
Marshall E. Ochylski

Vice President
Jon-Erik G. Storm

Directors
Charles L. Cesena
Louis G. Tornatzky
R. Michael Wright

Interim General Manager
Peter J. Kampa

District Accountant
Michael L. Doyel

Acting Fire Chief
Steve Reeder

Battalion Chief
Tom McEwen

DESCRIPTION

This item requests the Board receive and file the Statement of Revenues and Expenditures for the period July 1, 2015 through January 31, 2016.

SUMMARY OF STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. Staff recommends that the Board receive and file the report.

Motion: I move that the Board receive and file the Statement of Revenues and Expenditures Reports for the period July 1, 2015 through January 31, 2016.

DISCUSSION

Attached are the Statement of Revenues and Expenditures Reports as of January 31, 2016.

Attachments

Mailing Address:
P.O. Box 6064
Los Osos, CA 93412

Offices:
2122 9th Street, Suite 102
Los Osos, CA 93402

Phone: 805/528-9370
FAX: 805/528-9377

www.lososocsd.org

LOS OSOS COMMUNITY SERVICES DISTRICT
Statement of Revenues and Expenditures - Board IS by Fund - Original 15-16 Yr Budget - Unposted Transactions Included In Report
301 - 301 - Fire
From 7/1/2015 Through 1/31/2016
(In Whole Numbers)

	Total Budget - FY 2015/2016	Y-T-D Actuals thru 1/31/2016	Remaining Budget FY 2015/2016	Percent Budget Remaining - FY1516
Revenues				
Property Taxes				
4035	1,760,766	1,035,306	725,460	(41)%
	1,760,766	1,035,306	725,460	(41)%
Grant Revenue				
4955	2,500	3,561	(1,061)	42 %
	2,500	3,561	(1,061)	42 %
Special Taxes & Assessments				
4015	24,000	0	24,000	(100)%
4050	508,329	306,528	201,801	(40)%
	532,329	306,528	225,801	(42)%
Other Revenues				
4000	67,134	34,021	33,113	(49)%
4055	4,000	6,045	(2,045)	51 %
4655	0	94	(94)	0 %
	71,134	40,159	30,975	(44)%
Use of Money & Property				
4505	12,619	6,616	6,003	(48)%
	12,619	6,616	6,003	(48)%
	<u>2,379,348</u>	<u>1,392,170</u>	<u>987,178</u>	<u>(41)%</u>
Expenditures				
Personnel				
Salaries/Wages				
8290	525	85	440	84 %
8295	3,885	8,224	(4,339)	(112)%
8310	9,072	1,856	7,216	80 %
8330	100	63	37	37 %
8340	92,891	41,495	51,396	55 %
8345	4,074	3,090	984	24 %
8355	14,007	4,065	9,942	71 %
8360	1,753	176	1,577	90 %
	126,307	59,053	67,254	53 %
Payroll Taxes & Benefits				
5021	5,195	2,360	2,835	55 %
5030	2,700	1,057	1,644	61 %
5035	1,279	348	932	73 %
5051	1,215	864	351	29 %
5070	14,102	6,178	7,924	56 %
5120	4,494	4,646	(152)	(3)%
5124	5,063	1,811	3,252	64 %
	34,048	17,264	16,784	49 %
Employment Services				
5000	1,300	66	1,235	95 %
5101	8,680	2,757	5,923	68 %
6230	4,400	0	4,400	100 %
	14,380	2,823	11,557	80 %
	174,735	79,139	95,596	55 %
Services & Supplies				
Clothing & Uniform				

LOS OSOS COMMUNITY SERVICES DISTRICT
Statement of Revenues and Expenditures - Board IS by Fund - Original 15-16 Yr Budget - Unposted Transactions Included In Report
301 - 301 - Fire
From 7/1/2015 Through 1/31/2016
(In Whole Numbers)

	Total Budget - FY 2015/2016	Y-T-D Actuals thru 1/31/2016	Remaining Budget FY 2015/2016	Percent Budget Remaining - FY1516
7246 Uniform & Gear	2,500	0	2,500	100 %
7248 Uniform Safety Boots	2,000	(200)	2,200	110 %
Total Clothing & Uniform	4,500	(200)	4,700	104 %
Contract Services				
6110 IT Purchased Services	6,024	3,519	2,505	42 %
7100 Copier Contract-Maint & Usage	1,617	1,115	502	31 %
7202 Building Alarms & Security	450	334	116	26 %
7204 Cleaning Supplies, Laundry & Towel Service	3,200	1,523	1,677	52 %
7222 Hazardous Materials CW JPA Cost	2,000	2,000	0	0 %
7500 Schedule A Charges	1,892,162	1,038,575	853,587	45 %
Total Contract Services	1,905,453	1,047,066	858,387	45 %
Equipment & Tools				
6055 Radios -Non Capital	1,750	0	1,750	100 %
6440 Fire Personal Protection Equipment	14,198	0	14,198	100 %
6460 Self-Contained Breathing Apparatus	5,500	75	5,425	99 %
6610 Rescue - Extrication Equipment	1,500	0	1,500	100 %
6630 Rope & Climbing Equipment	500	0	500	100 %
7234 Oxygen Supplies & Cylinder Rent	500	0	500	100 %
7238 Paramedic & EMT Small Tools & Supplies	14,500	7,411	7,089	49 %
7242 Minor Tools, Accessories & Field Machines	800	95	705	88 %
7252 Misc Hardware	2,823	123	2,700	96 %
Total Equipment & Tools	42,071	7,704	34,367	82 %
Financial Services				
7310 Bank Service Charges	100	0	100	100 %
Total Financial Services	100	0	100	100 %
Insurance, Licenses & Regulatory Fees				
6120 Computer Licenses	500	54	446	89 %
6340 Misc Fees	300	0	300	100 %
6345 Property Taxes & Assessments Costs	1,500	1,419	81	5 %
7325 Insurance	21,000	16,591	4,409	21 %
Total Insurance, Licenses & Regulatory Fees	23,300	18,064	5,236	22 %
Legal & Professional				
7320 Professional & Consulting Services	200	750	(550)	(275)%
7326 Legal Services	1,400	2,366	(966)	(69)%
7340 Legal Notifications & Mandated Advertising	440	0	440	100 %
Total Legal & Professional	2,040	3,116	(1,076)	(53)%
Office/Operations				
6130 Computer Hardware	2,400	0	2,400	100 %
7140 General Supplies & Minor Equipment	2,770	1,515	1,255	45 %
7160 Postage, Shipping & Mail Supplies	400	41	359	90 %
7216 Fire Prevention Education Materials	1,200	813	387	32 %
7226 Membership & Dues	1,300	100	1,200	92 %
7230 Misc Small Parts & Supplies	1,100	460	640	58 %
7240 Propane	400	0	400	100 %
Total Office/Operations	9,570	2,929	6,641	69 %
Other Expense				
7201 White Goods & Accessories - bedding, towels	500	0	500	100 %
7209 District Operating Center Expense	450	0	450	100 %
7218 Cooking Products - Food, Drinks & Staples	350	0	350	100 %
7224 Kitchen Cookware & Utensils	500	52	448	90 %

LOS OSOS COMMUNITY SERVICES DISTRICT
Statement of Revenues and Expenditures - Board IS by Fund - Original 15-16 Yr Budget - Unposted Transactions Included In Report
301 - 301 - Fire
From 7/1/2015 Through 1/31/2016
(In Whole Numbers)

	Total Budget - FY 2015/2016	Y-T-D Actuals thru 1/31/2016	Remaining Budget FY 2015/2016	Percent Budget Remaining - FY1516
Total Other Expense	1,800	52	1,748	97 %
Rent & Utilities				
6000 Cell Phones	2,500	771	1,729	69 %
6025 Telephone	3,800	1,898	1,902	50 %
8610 Electric	1,100	1,545	(445)	(40)%
8620 Gas Service	1,600	472	1,128	70 %
8630 Trash Services	1,100	617	483	44 %
8640 Water and Water Services	3,300	1,876	1,424	43 %
8670 Street Lighting	132	75	57	43 %
Total Rent & Utilities	13,532	7,254	6,278	46 %
Repairs & Maintenance				
6400 R & M - Air Compressors	500	0	500	100 %
6405 R & M - Extinguishers	400	690	(290)	(72)%
6640 R & M - Equip & Other Non-Structural Fixed Assets	2,800	208	2,592	93 %
6750 R & M - Minor Tools & Equipment	1,800	268	1,532	85 %
6775 R & M -Operation/Field Equipment	800	0	800	100 %
6800 R & M - Grounds & Collection Systems	450	34	416	93 %
6900 R & M - Buildings & Structures	5,000	4,063	937	19 %
Total Repairs & Maintenance	11,750	5,262	6,488	55 %
Travel & Training				
6300 DMV Driv Lic Class B	200	0	200	100 %
7141 CERT Training Supplies	100	0	100	100 %
7323 Books, Publications & Subscriptions	175	231	(56)	(32)%
7324 Education & Training Fees	500	300	200	40 %
8405 Reserve FF Training Costs	5,382	513	4,869	90 %
8410 Certifications	400	0	400	100 %
8510 Lodging & Meals - Local	100	0	100	100 %
Total Travel & Training	6,857	1,044	5,813	85 %
Total Services & Supplies	2,020,973	1,092,291	928,682	46 %
Capital Outlay				
9000 Building, Structures & Improvements	0	44,820	(44,820)	0 %
9076 Capital Equipment & Accessories	20,000	0	20,000	100 %
Total Capital Outlay	20,000	44,820	(24,820)	(124)%
Reserves				
9504 *Vehicle Replacement Reserve	53,334	0	53,334	100 %
Total Reserves	53,334	0	53,334	100 %
Transfers				
9511 Interfund Transfer Out	110,306	75,536	34,770	32 %
Total Transfers	110,306	75,536	34,770	32 %
Total Expenditures	2,379,348	1,291,787	1,087,561	46 %
Net Revenues over Expenditures	0	100,383	(100,383)	0 %

LOS OSOS COMMUNITY SERVICES DISTRICT
Statement of Revenues and Expenditures - Board IS by Fund - Original 15-16 Yr Budget - Unposted Transactions Included In Report
350 - Firemens Fund - Grant
From 7/1/2015 Through 1/31/2016
(In Whole Numbers)

	Total Budget - FY 2015/2016	Y-T-D Actuals thru 1/31/2016	Remaining Budget FY 2015/2016	Percent Budget Remaining - FY1516
Revenues				
Grant Revenue				
4950 Grants	10,190	10,190	0	0 %
Total Grant Revenue	10,190	10,190	0	0 %
Total Revenues	10,190	10,190	0	0 %
Expenditures				
Services & Supplies				
Equipment & Tools				
6440 Fire Personal Protection Equipment	5,240	5,106	134	3 %
6460 Self-Contained Breathing Apparatus	1,680	1,672	8	0 %
Total Equipment & Tools	6,920	6,778	142	2 %
Legal & Professional				
7320 Professional & Consulting Services	1,020	960	60	6 %
Total Legal & Professional	1,020	960	60	6 %
Other Expense				
7345 Outreach- Program Give-away Items	2,250	2,451	(201)	(9)%
Total Other Expense	2,250	2,451	(201)	(9)%
Total Services & Supplies	10,190	10,189	1	0 %
Total Expenditures	10,190	10,189	1	0 %
Net Revenues over Expenditures	0	1	(1)	0 %

Item #7

Discuss Hazard Abatement
Requirements in Los Osos
as Outlined in Title 4

SECTION 3 Chapter 4.04.00 of the District's Fire Prevention Code is Amended and Restated as follows:

Chapter 4.04.00 FIRE HAZARDS/WEED AND WASTE MATTER ABATEMENT

4.04.01 Introduction

- A. The following enforcement provisions are in addition to other enforcement provisions referenced in the various Sections of this Fire Prevention Code.
- B. Property Owners and affected properties are exempt where enforcement of this Chapter would result in the taking of endangered, rare, or threatened plant or animal species or will result in significant erosion and sedimentation of surface waters.

4.04.10 Weeds Constituting Fire Hazards

- A. The District Board of Directors declares that all weeds which are described in this section growing upon any property or in any public street, sidewalk, or alley which when exposed to the elements, endanger the public safety by creating a fire hazard, impedes access to fire protection systems or facilities and are further declared to be a public nuisance such as those that block the vision of drivers or pedestrians.
- B. The term "weeds" includes
 - 1. Weeds which bear seeds of a downy or wingy nature; Sagebrush, chaparral, and any other brush or weeds which attain such large growth as to become, when dry, a fire menace to adjacent improved property;
 - 2. Weeds which are otherwise noxious or dangerous;
 - 3. Poison oak and poison ivy, when the conditions or growth are such as to constitute a menace to the public health;
 - 4. Dry grasses, stubble, brush, dead shrubs, dead trees, litter or other flammable material which endanger the public safety by creating a fire hazard.

4.04.20 Waste Matter Constituting a Fire Hazard

The District Board of Directors declares that rubbish, litter and other flammable materials (collectively waste matter) which when exposed to the elements, or which by reason of its location would hamper or interfere with the suppression or prevention of fire upon the premises, endangers the public safety by creating a fire hazard, and are further declared to be a public nuisance.

4.04.30 Maintenance Unlawful

- A. Except as provided in sub-section C below, it is unlawful for any person to maintain weeds and waste matter on public or private property in such a manner as constitutes a public nuisance as defined in Sections 4.04.010 and 4.04.020 of this Chapter.
- B. Each day during which any violation continues shall constitute a separate offense.
- C. The District and/or the District's Fire Department shall not enforce the Weed Abatement provisions of this Chapter where enforcement would result in the taking of endangered, rare, or threatened plant or animal species or would result in significant erosion and sedimentation of surface waters. Written documentation from the United States Fish and Wildlife Service or other agency with jurisdiction, stating that enforcement will result in the taking of endangered, rare, or threatened plant or animal species, is required to qualify the property for this exemption. The Code Enforcement Officer shall determine whether or not enforcement would cause significant erosion and sedimentation of surface waters.

4.04.40 Duty of Property Owner to Abate

- A. It shall be the duty of every Property Owner to abate all public nuisances defined in 4.04.10 and 4.04.20 (above) existing upon that property, which shall be deemed to include for purposes of this chapter the abutting half of the street and/or alley, and between the property lines thereof as extended.
- B. The word "street" as used in this section shall be deemed to include the sidewalk space thereof.
- C. Any Property Owner who fails to abate a public nuisance within the time prescribed in any notice or order provided for herein, shall be assessed the cost of inspection and/or issued a citation.

- D. A violation of any notice or order to abate a public nuisance shall constitute a misdemeanor.
- E. In any action to abate a nuisance, whether by administrative proceedings, judicial proceedings, citation or summary abatement, the owner of the parcel upon which the nuisance is found to exist shall, in addition to any other fine or penalty, be liable for all costs of abatement incurred by the District, including, but not limited to, administrative costs, and any and all costs incurred in the physical abatement of the nuisance. Recovery of costs pursuant to this section shall be in addition to and shall not limit any prevailing party's right to recover costs pursuant to Sections 1032 and 1033.5 of the code of Civil Procedure or any other provision of law.
- F. The costs identified in subsection C and E above constitute a lien on the parcel of real property that is the subject of the abatement proceedings and said costs shall run with the land. If a citation is issued the fine shall be paid to the court by the Property Owner.

4.04.50 Means of Enforcement - Discretion of Code Enforcement Officer

In addition to the provisions of this Chapter, the Code Enforcement Officer has the discretion to enforce the provisions of this Chapter as follows:

- A. The use of the enforcement provisions found in Chapters 1 & 2 of the District Fire Prevention Code and/or:
- B. The enforcement provisions identified in the Chapter 1.03 of Title 1 of the District Code or any of the provisions found in the Fire Protection District Law.

4.04.60 Notice(s) of Violation and Correction Orders.
Informal Administrative Remedy

- A. Where a Code Enforcement Officer determines that informal resolution of a violation or purported violation of this Chapter is appropriate, the Code Enforcement Officer shall notify the Property Owner, in writing, that a public nuisance is alleged to exist upon the owner's property.
- B. Such notices shall be served pursuant to Section 4.04.70B and shall:

1. Require the Property Owner to respond to the allegation within fourteen (14) days of the date of this notice.
2. Provide notice of the exemption provision of Section 4.04.30C.
3. Provide notice that should the Property Owner fail to timely respond to such notice, the cost of future inspections verifying the alleged code violation shall be charged to the Property Owner and made a lien on the property in addition to any other costs identified in Section 4.04.040E.
4. Provide the name and contact of the Code Enforcement Official.

4.04.70 Service of Notice of Violations

The Code Enforcement Officer shall provide notice of violations of this Chapter as follows:

- A. A notice of violation issued by a Code Enforcement Officer pursuant to this Chapter shall be served upon the Property Owner, operator, occupant or the person responsible for the condition or violation, either by personal service, mail or delivering the same to, and leaving it with, some person of responsibility upon the premises. For unattended or abandoned locations, a copy the such notice of violation shall be posted on the premises in a conspicuous place at or near the entrance to such premises and the notice shall be mailed by certified mail with return receipt requested or a certificate of mailing, to the last known address of the Property Owner, occupant or both
- B. The failure of any Property Owner or other party entitled to notice under this Chapter to receive such notice shall not deprive the District of jurisdiction to proceed or affect in any manner the validity of the proceedings taken or to be taken or any assessment.

4.04.80 Order to Correct, Eliminate Fire Hazard or Citation

- A. Notwithstanding any other provision of law, or enforcement procedures enumerated in this Chapter, the Code Enforcement

Officer may issue a written order or citation to correct or eliminate a fire hazard or life hazard. The form of the written order to correct shall contain the following information.

1. The Section of this Fire Prevention Code violated and a description of the violation;
 2. The address or a definite description of the location of the violation;
 3. The date that the fire hazard or life hazard must be abated;
 4. That every person who fails or refuses to correct or eliminate a fire hazard or life hazard after a written order is guilty of a misdemeanor;
 5. A description of the administrative review process, including the time in which the administrative order may be contested and a copy of the form to request a hearing;
 6. The name and signature of the citing Enforcement Officer.
- B. Any person who has been ordered to immediately correct or eliminate a fire hazard or life hazard pursuant to subdivision A and who believes that strict compliance with the order would cause undue hardship may, within ten (10) days of service of the written Order, present a written request to the District, in care of the District General Manager, requesting a hearing on and a review of the order. The request shall state the reasons for making the request. If a citation is issued the hearing will take place in court.
- C. Form: Request for Hearing on and Review of Order Correcting or Eliminating Fire or Life Hazard to the Los Osos Community Services District of State of California.

1. On _____ [date], petitioner was ordered to _____ [correct or eliminate][specify fire or life hazard] by written notice signed by _____, of the District Fire Department. A copy of the order is attached, marked Exhibit _____ and by reference made part hereof.
2. Strict compliance with such order would cause petitioner undue hardship for the following reasons:
3. Petitioner therefore requests that the order be modified in the following respects: _____ [specify] and that the District set a time and place for a hearing as prescribed by law to determine whether the

aforementioned circumstances justify the proposed modification of the order.

Dated

Signature: _____
Agent/Owner/Lessee

- D. Within thirty (30) days of the receipt of a written request pursuant to subdivision B, the District shall hold a hearing. The District Hearing Officer may modify, vacate, or affirm the order.
- E. The Fire Chief or his/her designee is the Hearing Officer. In no event shall the Hearing Officer be the citing Code Enforcement Officer or a subordinate of the Code Enforcement Officer. In the absence of an appointed Hearing Officer the District General Manager or his/her designee shall be the Hearing Officer.
- F. Hearing Procedures:
 - 1. The failure of the petitioner to appear at the administrative citation hearing shall constitute a forfeiture of the request for modification and a failure to exhaust their administrative remedies.
 - 2. The order to correct and any additional report submitted by the Enforcement Officer shall constitute prima facie evidence of the respective facts contained in those documents.
 - 3. After considering all of the testimony and evidence submitted at the hearing, the Hearing Officer shall issue a written decision to affirm, modify or vacate the written order to correct or eliminate a fire hazard or life hazard and shall list in the decision the reasons for that decision. The decision of the Hearing Officer shall be final.
 - 4. Within fifteen (15) days following conclusion of the hearing the Hearing Officer shall serve his/her order as provided in Section 4.04.070 or as otherwise requested at hearing.
- G. Issuance of Citation; Noncompliance as Misdemeanor
 - 1. Any citation issued by the District for violation of a Fire Prevention Code or a District Ordinance may be processed pursuant to Subdivision (d) of Section 17 of the Penal Code.

2. Every person who fails to correct or eliminate a fire, life or safety hazard after written order of the Hearing Officer or Code Enforcement Officer is guilty of a misdemeanor.
3. Every person who falsely impersonates a member of the District Fire Department or an officer or employee of the District is guilty of a misdemeanor.
4. Every misdemeanor is punishable pursuant to Section 19 of the Penal Code.

4.04.100 Summary Abatement of Fire Hazards

- A. Pursuant to Government Code Section 61623.5 the provisions of Part 5 (commencing with Section 14875) Division 12 of the Health and Safety Code are incorporated herein by reference.
- B. In the application of the provisions of Part 5 (commencing with Section 14875) Division 12 of the Health and Safety Code, to proceedings under this Section, the terms "Board of Directors" shall be deemed to be a "Board of Supervisors" and the District Fire Code Official or his/her designees shall be deemed to the "persons" designated in Section 14890 of the Health and Safety Code.

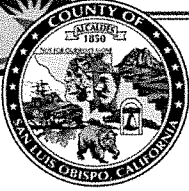
Item #9

Review of Board Item Regarding
Monthly Fire Department Reports for
October 2015, November 2015,
December 2015 and Annual 2015



CAL FIRE
San Luis Obispo
County Fire Department

635 N. Santa Rosa • San Luis Obispo, CA 93405
Phone: 805-543-4244 • Fax: 805-543-4248
www.calfireslo.org



Robert Lewin, Fire Chief

December 3, 2015

To: Honorable LOCSO Board of Directors

From: Phill Veneris, Battalion Chief

**Subject: Agenda Item 9A – December 3, 2015 Board Meeting
District /CAL FIRE Chief Report for October 2015**

EMERGENCY ACTIVITY

1. Station 15 - South Bay responded to 94 calls in October with 10 Simultaneous Calls (Back to Back). Seven of the Simultaneous Calls required Advanced Life Support (1st: 4, 2nd: 1, Both: 2). Of these 94 incidents, 72 were Medical calls with 33 requiring Advanced Life Support provided by Paramedics; A CAL FIRE Firefighter rode in to the hospital with SLO Ambulance five times during the month of October. Two calls required Staging; Three incidents were reported as Traffic Collision; Two incidents were reported as Fire, 18 as Public Service Assists, and two as Emergency.
2. Company 15 was called to cover the station or respond to emergencies in the month of October a total of 15 times.

ADMINISTRATION

3. On October 31, 2015 Reserve Firefighter Stephanie Dininni resigned from Station 15 – South Bay Fire in good standing, after accepting a full-time position as a Fire Captain at the *CAL FIRE* Academy in Lone, CA. Stephanie served 10 years at South Bay and was known for her excellent training skills in CPR and overall happy disposition. Station 15 - South Bay Staff is thrilled for her and wishes her and her husband a prosperous future!

SPECIAL PROGRAMS/PROJECTS

4. On October 1, 2015, a suspension airbag on the rear frame of Medic Rescue 15 ruptured, and damaged a tire. CAL FIRE mechanics replaced all 4 tires, as well as the airbag. This repair was paid for by SLO County Fire Department through the Cooperative Fire Protection Agreement. While Medic Rescue 15 was in the shop, SLO County Medic Engine 212 was assigned to Station 15 - South Bay to maintain two vehicles for emergency response.

SPECIAL PROGRAMS/PROJECTS

5. On October 8, 2015, Firefighters throughout SLO County, along with our very own Medic Engine 215, participated in the 2015 Alisa Ann Ruch Burn Foundation Burn Relay traveling from school to school starting in Nipomo at 8am and ending at Baywood Elementary School at 2pm where they were joined by Station 15 - South Bay Staff with Medic Engine 15 and Medic Rescue 15. The Relay taught school children about the importance of having "Escape Drills in the Home (EDITH)" and "Stop, Drop, Cover Your Face, and Roll" and other fire safe practices.
6. On October 9, 2015, Station 15 – South Bay Staff participated in the Baywood Elementary Carnival and Silent Auction held at Baywood Elementary and donated items to the Auction itself. The on-duty crew handed out stickers and other trinkets, and provided information to about 75 people regarding fire safety in the home. Medic Engine 15 and Medic Rescue 15 were on display.
7. On October 10, 2015, Station 15 – South Bay Staff held their Annual Fire Safety Fair, previously called Open House. This year's event was held from 11 am – 3 pm in the Rite-Aid Parking Lot and featured tours of the SLO County Fire Safety House, Medic Engine 15, Medic Engine 215, and Boat 15. Attendees also participated in a Prize Raffle and Silent Auction. Firefighters demonstrated the "Jaws of Life" and Extinguisher Flash Pan. Experts taught 'Hands-Only CPR' to the public while emphasizing this valuable skill to parents and their children. Other Emergency Service Agencies and entities, such as SLO County Sheriff's, San Luis Ambulance, Los Osos Focus Group, Emergency Services Advisory Committee and SLO County C.E.R.T presented interesting displays and vehicles throughout the event. A pulled pork lunch was available for purchase, provided by South Bay Firefighter Reserve Company 15. Approximately 450 people were in attendance and about 100 children participated in the Stamp Station Game, which seeks to educate youth on life-saving tips. The event raised over \$1,000 for Station 15 that will be donated to the Alisa Ann Ruch Burn Foundation. (See attached news articles)
8. On October 18 and 29, 2015, Station 15 – South Bay hosted a total of three students from Morro Bay High School for a job shadow. Firefighters provided an overview of the station facilities, equipment, daily duties, and necessary initial and on-going training. Each student later sent a letter of thanks (see attached letter).
9. On October 19, 2015, Medic Engine 15 was sent to the Emergency Vehicle Group in Anaheim for routine annual maintenance. While Medic Engine 15 was in the shop, SLO County Medic Engine 212 was assigned to Station 15 - South Bay to maintain two vehicles for emergency response.
10. On October 23-24, 2015 Station 15 - South Bay Staff participated in the Area 55 fundraising event at Los Osos Middle School. The school has created a fictional scenario where genetically-engineered organisms (GEO) have landed on their campus. Now, they're calling their campus "Area 55." In the scenario, the GEOs were being transported from Vandenberg Airforce Base to be dropped in the Pacific Ocean, but due to strong winds, they landed at the middle school. Students worked as Federal Safety Administration agents, and they gave search and rescue tours to find the creatures. Station 15 Staff were on stand-by, as well as participated as part of the event.

TRAINING

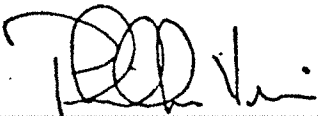
11. On October 17, 2015, Station 15 – South Bay hosted a Physical Ability Test for 18 prospective Reserve Firefighter Applicants. All 18 Applicants successfully passed and Oral Interviews were held on October 18, 2015. Four applicants were selected to continue in the hiring process. Paperwork was submitted to CAL FIRE Law Enforcement to begin background checks. Pending a clean check, the applicants will then submit to a medical exam by a physician. Applicants that successfully complete this process will then be provided between 48 and 275 hours of training, depending on pre-existing training prior to being eligible to work shifts or respond to call backs at Station 15 - South Bay. Staff anticipates that one of these applicants will be eligible to respond upon completion of the Station 15 – South Bay Rookie Taskbook (about 48 hours of training). The three remaining applicants are scheduled to attend the Paid-Call Firefighter Academy that will begin in February, 2016 and should be eligible to respond in late Spring, 2016. Reserve Company 15 currently has 21 of 25 positions filled with 1 on an approved Leave of Absence.
12. On October 21, 2015 Battalion Chief Phill Veneris, Fire Captain – Paramedic Brendan Coalwell, Fire Apparatus Engineer – Paramedic Seth Neuschwander and Executive Assistant Harmony Brown attended a multi-agency and multi-discipline scenario at the California Men's Colony (CMC). The scenario provided the SLO County Type 3 XSL Incident Management Team, CAL FIRE/SLO County Fire Department, SLO County Hazardous Materials Team, SLO County Urban Search and Rescue Team as well as emergency responders from CMC, SLO County Sheriff's Office, SLO Ambulance, SLO County Health Department, SLO County Air Pollution Control District, SLO County Environmental Health Department as well as individuals from other cooperating and assisting agencies an opportunity to practice a large scale disaster that included a train derailment, structural collapse, hazardous materials leaking fumes and liquids, and a mass casualty incident.
13. From October 26-30, 2015 Fire Captain – Paramedic Brendan Coalwell and Fire Apparatus Engineer – Paramedic Seth Neuschwander taught a Surf Rescue Operations Course to approximately 15 students from San Luis Obispo and Monterey Counties emergency responder agencies. Training focused on proper boat operations, ocean and surf rescue techniques, incident personnel and civilian safety during water rescues.

FIRE PREVENTION

14. On October 26, 2015, Station 15 – South Bay hosted two tours of approximately 45 Kindergarten children total from Baywood Elementary. Firefighters provided a tour of Medic Engine 15, Medic Rescue 15, and an overview of firefighting gear along with basic fire safety tips.

Respectfully Submitted,

Rob Lewin, Unit Chief
CAL FIRE / San Luis Obispo County Fire Department



By Phill Veneris, North Coast Battalion Chief
CAL FIRE / San Luis Obispo County Fire Department

CAL FIRE STATION 15 - SOUTH BAY

2015 ANNUAL ACTIVITY LOG

ACTIVITY	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
*FIRES - ALL TYPES	5	5	9	5	6	6	3	7	3	2			51
FALSE ALARMS	0	3	6	7	8	4	6	3	7	5			49
*RESCUE - EMS	100	67	66	62	71	63	60	69	66	72			696
ADV. LIFE SUPPORT	48	25	34	27	36	28	31	42	45	33			349
TRAFFIC COLLISION	3	6	2	0	3	2	6	2	9	3			36
*SERVICE ASSISTS	27	21	20	8	18	15	13	14	12	18			166
*EMERGENCY	3	9	3	6	4	0	5	7	5	2			44
CODE 2 RESPONSE	10	8	10	3	7	5	6	11	9	13			82
-ZONE I	5	1	1	2	2	0	0	0	6	1			18
-MDO	0	0	0	0	0	0	0	0	0	0			0
-MUTUAL AID	5	1	1	0	0	0	0	0	0	1			34
SUBTOTAL: OUT OF DISTRICT	10	2	2	2	2	0	0	0	6	2	0	0	52
SUBTOTAL: BACK-TO-BACK	4	3	2	1	1	0	1	1	1	3			17
SUBTOTAL: BACK-TO-BACK (ALS)	6	1	2	0	1	1	2	5	4	7			29
2015 TOTAL - MONTHLY	135	102	98	81	99	84	81	97	86	94	0	0	957

2015 CALLS YTD	135	237	335	416	515	599	680	777	863	957	957	957	957
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2014 TOTAL - MONTHLY	135	85	102	99	109	111	109	92	94	121	95	131	1252
2013 TOTAL - MONTHLY	108	87	108	98	100	122	102	112	115	102	83	113	1250
2012 TOTAL - MONTHLY	95	98	105	100	94	83	105	119	94	118	121	127	1259
2011 TOTAL - MONTHLY	111	72	81	106	97	115	99	91	112	131	89	84	1188
2010 TOTAL - MONTHLY	121	79	93	88	98	86	115	100	103	104	94	96	1177
2009 TOTAL - MONTHLY	84	79	74	126	89	80	86	77	87	148	99	177	1206
2008 TOTAL - MONTHLY	126	123	101	89	110	98	71	105	71	73	77	110	1154
2007 TOTAL - MONTHLY	100	87	90	88	100	60	77	80	94	76	70	95	1017
2006 TOTAL - MONTHLY	112	83	81	88	97	84	94	86	72	93	87	99	1076



Posted: Oct 05, 2015 2:24 PM PDT
 Updated: Oct 08, 2015 9:04 AM PDT

Local fire agencies holding various events during National Fire Prevention Week

By Kathrene Herndon

Sunday was the start of National Fire Prevention Week and fire officials say the key message of this year's campaign is to remind people to install smoke alarms throughout the home, including in every bedroom and outside each separate sleeping area.



Fire agencies across the Central Coast are encouraging people to participate in fire activities this week, which kicks off a year-long effort to improve fire safety.

Saturday, the Lompoc Fire Department held an open house with various stations and activities for people to learn about fire safety. Tuesday, a proclamation will be made at the San Luis Obispo City Council meeting recognizing October 4 through 10 as Fire Prevention Week, and Saturday, agencies are holding various events across the Central Coast.

In Los Osos, CAL Fire is putting on a Fire Safety Fair from 11:00 a.m. to 3:00 p.m. in the Rite Aid parking lot on Los Osos Valley Road. It will feature a barbecue lunch benefiting the Alisa Ann Ruch Burn Foundation, silent auction, tours of the San Luis Obispo County Fire Safety House and other emergency vehicles, Jaws of Life and other live fire demonstrations, and hands-only CPR will also be taught. People can also meet local firefighters along with Sparky the Fire Dog and Smokey Bear.

The San Luis Obispo Fire Department is hosting an open house from 10:00 a.m. to 2:00 p.m. at Fire Station 1, 2160 Santa Barbara Ave. Everyone is welcome to check out rescue demonstrations, tours, and other hands-on activities.

Also in San Luis Obispo, CAL FIRE will hold an open house in conjunction with Airport Day. It's happening from 10:00 a.m. to 3:00 p.m. at the San Luis Obispo airport. There will be vintage airplanes to check out along with displays, guided tower tours, kids activities and more. Admission and parking are free.

In Grover Beach, Five Cities Fire Authority is hosting a Fire Prevention and Life Safety Event at Ramona Garden Park from 10:00 a.m. to 2:00 p.m. Saturday's free event will feature fire prevention demonstrations, a vehicle rollover simulator, hands-only CPR training and much more. Free smoke detectors will also be available.

And in Buellton, the Santa Barbara County Fire Department is hosting its 24th annual pancake breakfast from 8:00 a.m. to noon Saturday at Buellton Town Center on Highway 246 East. The cost is \$5 per person and all proceeds will benefit Jonata and Oak Valley schools. Breakfast will be prepared and served by local firefighters and firefighting equipment will also be on display.

Before those events get underway, the 27th annual Burn Relay will take place in San Luis Obispo County Thursday. Firefighters will go to local schools to teach kids about fire safety.

It raises money for the Alisa Ann Ruch Burn Foundation in honor of a girl who died in a backyard fire. The foundation provides burn prevention education to children and helps raise money to send children to Champ Camp, a camp in Fresno designed for children who are burn victims.

The Burn Relay will finish at Farmers' Market in Downtown San Luis Obispo where Fire Prevention Night is happening from 6:00 p.m. to 9:00 p.m.

FIRE SAFETY FAIR | LOS OSOS | SAT. | 11AM – 3PM

Grab the kids and head to the Fire Safety Fair in Los Osos Saturday.

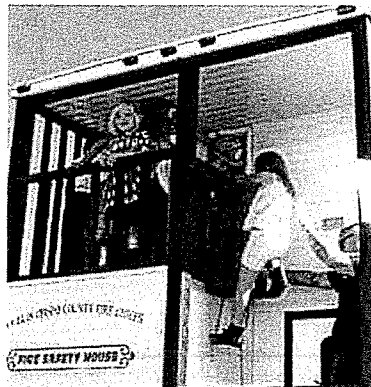
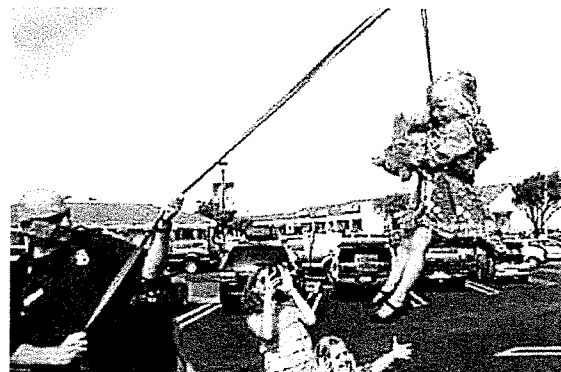
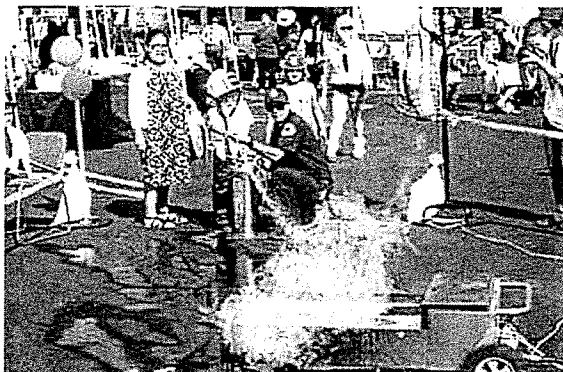
The free event includes tours of medic cars, fire engines and other emergency vehicles.

SLO ambulance and local fire fighters will be there to answer questions and offer demonstrations on CPR and other safety tips.

Enjoy a BBQ lunch and Sparky the Fire Dog and Smokey the Bear



Fire Safety Fair in Los Osos



Cal Fire Sta. 15 in Los Osos held its Annual Fire Safety Fair Saturday, Oct. 10 in the former Haggen's market parking lot on LOVR. The fair was a chance for firefighters to showcase what they do — from putting out fires with a water extinguisher,

to rope rescues, the SLO County Fire Chiefs' fire safety house, hands-only CPR, pictures with Smokey the Bear, and a demonstration on using the Jaws of Life and other tools in a car crash scenario, among other activities. Photos by Neil Farrell

Dr. Helmut Dr. Los Osos, CA 93402

Dear [redacted]

I am writing you to thank you for your time, the job shadow was a really good experience for me and will truly help me along my path. I know that as a firefighter you have a very busy schedule and you giving me time out of that already busy schedule meant a lot.

It was really great to shadow somebody with as much enthusiasm about the job as you. I hope that when I finally make it to where I want to be that I'll love what I'm doing just as much as you do. I really appreciate you helping me have a good experience.

Thanks for all the tips I've already started looking at local EMT classes to get on my way. The only word that I can use to describe how I feel about becoming a firefighter is stoked. Before the job shadow I was interested in becoming a firefighter, and now I am sure it's what I want to do.

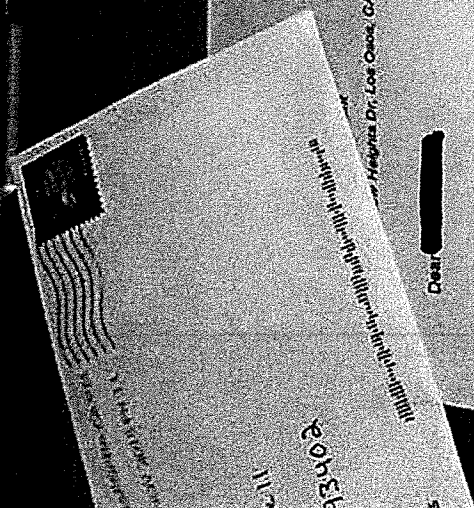
Thank You

Sincerely,

[redacted]

Morro Bay High School

235 Alasadero Rd, Morro Bay, CA 93442



Dear Fire station 15,

Thank you so much for letting Flat Stanley visit and for showing him around. We know how busy you are and we appreciate all the time you spent with him. We really learned a lot about our community. It was so fun to have him come back to our class and see pictures of his adventures!

Sincerely,

Your friends in Room 11, Monarch Grove,

Mrs. Turner and Mrs. Olson

Holly

Jose

Audrey

Heather

Kylee

Georgia

JH

Joe

OW

Alexander

Vanden.

Argah

Alyssa

Jeremiah

Logan

Liam

Marco

Jack

Giselle

Oct. 9, 2015

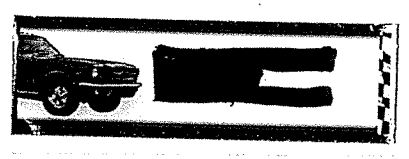
LO.CSD Fire Station
2315 Bayview Heights
Los Osos Ca 93402

On Oct. 8, I experienced a case of immobility. I fell and could not get up. A call to the fire station resulted in a prompt response. I was expertly assisted in standing up by the two men who responded.

Sorry, I don't have their names. Please convey to them my heartfelt thanks for their cheerful help. It is a blessing to receive such help.

Sincerely,

[REDACTED] 91 years YOUNG?



THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - VIEW AT AN ANGLE



STATE OF CALIFORNIA

WARRANT NUMBER

06-278408

THE TREASURER OF THE STATE WILL PAY OUT OF THE
IDENTIFICATION NO.

FUND NO. FUND NAME
0001 GENERAL FUND
MO. DAY YR.
3540 10 20 2015

90-1342/1211
06278408

TO: 278408
--- SOUTH BAY FIRE DEPT

DOLLARS	CENTS
\$***2541	.97

Betty T. Yee
BETTY T. YEE
CALIFORNIA STATE CONTROLLER

FORM 04-08 (2-97) CONTROLLERS WARRANT



REMITTANCE ADVICE

STD. 404C (REV. 4-95)

VENDOR-ID
0000828005-01

PAGE 1

STATE OF CALIFORNIA
DOF

THE ENCLOSED WARRANT IS IN PAYMENT OF THE INVOICES SHOWN BELOW

DEPARTMENT NAME	ORG. CODE	INVOICE DATE	INVOICE NUMBER	INVOICE AMOUNT	RPI
FORESTRY AND FIRE PROTECTION	3540	10/13/15	3UI5VK34	2541.97	
DEPARTMENT ADDRESS		CLAIM SCHED. NO.			
P O BOX 944246 SACRAMENTO CA 94244-2460		5010313			
VENDOR					
SOUTH BAY FIRE DEPARTMENT 635 N SANTA ROSA SAN LUIS OBISPO CA 93405					
PYMT INQUIRIES: (916)653-7334					
FEDERAL TAX ID NO. OR SSAN	RP TYPE	TAX YR	TOTAL REPORTED TO IRS	TOTAL PAYMENT	
			.00	2541.97	

STATE OF CALIFORNIA
 DEPARTMENT OF FORESTRY AND FIRE PROTECTION
SERVICE ORDER
 CAL FIRE-93 Page 1 of 2 (Rev. 07/12)

CONTRACT REGISTRATION NUMBER

1. AGENCY DOCUMENT/INVOICE NUMBER
3UI5VK34

2. CONTRACTOR (Name and Address)
South Bay Fire Department
635 No. Santa Rosa Street
San Luis Obispo CA 93405

FEIN/EIN/SSN n/a
 S/B M/S DVSE

3. PHONE: **805-543-4244**
 4. VENDOR CODE NO. **828005-01**
 5. BILLING CODE **013885**
 PAGE OF PAGE **1 of 1**

5. ADMINISTRATIVE UNIT FOR PAYMENT
CAL FIRE San Luis Unit
635 No. Santa Rosa Street
San Luis Obispo CA 93405

7. CAL FIRE-20 CONTRACTOR CERTIFICATION CLAUSES SIGNED (REQUIRED)
 CAL FIRE-501 CONTRACTOR CERTIFICATION CLAUSES SIGNED (IF APPLICABLE)

8. CONTRACTOR agrees to provide the STATE with the following services:

Agreement Term: Start Date: **7/1/2015** to End Date: **9/14/2015**

Detailed description of work to be performed:

COST INCURRED BY SOUTH BAY FIRE DEPARTMENT FOR BASE SALARY, PLANNED OVERTIME, STAFF BENEFITS AND EQUIPMENT FOR SCHEDULE 'A' NON-POST EMPLOYEES AND EQUIPMENT AS ALLOWED PER SECTION 3821.9, SUBSECTION 'K' OF THE 3800 ENT HANDBOOK

APPLIES TO ALL INVOICES
 Our records show that invoice is the original claim presented for payment. Payment has not been previously made. This payment has been recorded to prevent a duplicate payment later.

Accounting Officer

9. WAS CALCARD USED FOR THIS PURCHASE? YES NO

NOTE: Contract release for and in consideration of receipt of payment in the amount shown on line 14. Contractor hereby releases the State from any and all claims arising under this agreement except as reserved below (Item 15)

10. Total Amount Due (This Page)	\$ 2,541.97
11. Sales Tax	
12. Gross Amount Due	\$ 2,541.97
13. Deductions	
14. Net Amount Due	\$ 2,541.97

15. REMARKS
NO DAMAGE / NO CLAIM *Jud*

16. INDICATE STATE PURPOSE

Reimbursement for local personnel and equipment sent out of County to GOING FIRES

*INCIDENT # (if applicable)	*INCIDENT NAME (if applicable)					
F/Y	INDEX #	OBJECT #	PCA #	AMOUNT #	ORDER #	REQUEST #
			SEE		POSTING	TAG

17. CONTRACTOR'S SIGNATURE *Linda Dukes* PRINT NAME AND TITLE **Linda Dukes - Office Technician** DATE **10/13/2015**

18. RECEIVING OFFICER'S SIGNATURE *Judy Wooten* PRINT NAME AND TITLE **Judy Wooten - Staff Svc Analyst** DATE **10/13/2015**

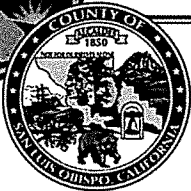
19. PURCHASE AUTHORIZED BY (Signature) *B. Winter* TITLE **Assistant Chief, Administration** PHONE **805.543.4244**

AD III B. Winter



CAL FIRE
San Luis Obispo
County Fire Department

635 N. Santa Rosa • San Luis Obispo, CA 93405
Phone: 805-543-4244 • Fax: 805-543-4248
www.calfireslo.org



Robert Lewin, Fire Chief

January 7, 2016

To: Honorable LOCSB Board of Directors
From: Tom McEwen, Battalion Chief
Subject: Agenda Item 4A – January 7, 2016 Board Meeting
District /CAL FIRE Chief Report for November 2015

EMERGENCY ACTIVITY

1. Station 15 - South Bay responded to 97 calls in November with 9 Simultaneous Calls (Back to Back). Five of the Simultaneous Calls required Advanced Life Support (1st: 3, 2nd: 2, Both: 0). Of these 97 incidents, 62 were Medical calls with 32 requiring Advanced Life Support provided by Paramedics; A CAL FIRE Firefighter rode in to the hospital with SLO Ambulance one time during the month of November. No calls required Staging; Eight incidents were reported as Traffic Collision; Six incidents were reported as Fire, 25 as Public Service Assists, and four as Emergency.
2. Company 15 was called to cover the station or respond to emergencies in the month of November a total of 10 times.

ADMINISTRATION

1. On November 20, 2015 Staff contacted CAL FIRE Law Enforcement regarding the four Reserve Firefighter candidates, wherein a LOCSB required background investigation is conducted prior to a conditional offer of employment. This background check includes criminal and civil judgments, as well as driving records.
2. On November 23, 2015 Reserve Firefighter Nathan Welch resigned from Station 15 – South Bay Fire after one year of service to the community of Los Osos. The Station 15 - South Bay Staff wishes Nathan a successful future!

SPECIAL PROGRAMS/PROJECTS

3. During the month of November, Station 15 – South Bay, in cooperation with KSBY Television and the San Luis Obispo County Firefighters Benevolent Association kicked off the Operation Santa Claus and the Season of Hope charity events, providing unwrapped presents to needy children under the care of San Luis Obispo County Child Protective Services and the Season of Hope provides food and toys to local Food Banks and Toy Agencies.
4. On November 10, 2015, as part of a Baywood Elementary Fundraiser a “Special Day at the Firehouse” gift certificate was honored by Station 15 – South Bay Staff. Firefighters picked up Gavin, a 5-year old boy, along with his two Sisters (ages 8 and 10) from Baywood Elementary. The children were provided a short tour of the community in the Fire Engine and then met their parents and grandparents at Station 15 for a tour of the Firehouse, as well as a birthday party with cake and treats.

SPECIAL PROGRAMS/PROJECTS

5. On November 11, 2015, Station 15 – South Bay personnel attended the annual Veteran's Day Service at Los Osos Valley Mortuary.

TRAINING

6. From November 3-5, 2015 Fire Captain – Paramedic Brendan Coalwell taught a Trench Rescue Operations Course in Los Osos to 24 students from emergency responder agencies throughout California. Training focused on safe entry and removal of patients who are victim of trench collapse. This class meets all California OSHA Emergency Worker regulations.
7. From November 11-13, 2015 Fire Captain – Paramedic Brendan Coalwell taught a Trench Rescue Operations Course in Monterey, California to 24 students from emergency responder agencies from Monterey and SLO Counties, as well as acted as a 'Train the Trainer'. The course focused on training Monterey CAL FIRE personnel on safe entry and removal of patients who are victim of trench collapse. This class meets all California OSHA Emergency Worker regulations.
8. On November 20, 2015, Station 15 – South Bay hosted a Rope Rescue Training Course of 15 firefighters throughout California. The course focused on high and low-angle rescue techniques. In addition, students were taught valuable information regarding mechanical advantage systems; belaying, lowering systems, rappelling, knot passing through rappels, raising and lowering systems, system safety factors, litter rigging and tending pick-offs as well as stretcher evacuations.

FIRE PREVENTION

1. On November 2, 3 and 5, 2015, Station 15 – South Bay Staff hosted the Sunnyside Pre-School on a Station tour of approximately 15 children (ranging from 1-5 years) each day, along with their parents. Firefighters provided a tour of Medic Engine 15 and Medic Rescue 15, along with basic fire safety tips. In addition, each child was provided with stickers and other trinkets.
2. On November 5, 2015, Station 15 – South Bay staff held a presentation for the YMCA After-School Program at Baywood Elementary for about 25 children, ranging in ages from 5-9 years. Activities included demonstrations of "Stop, Drop, Cover Your Face and Roll" and Escape Drills In The Home (EDITH), as well as tours of the fire apparatus.
3. On November 12, 2015 Station 15 – South Bay Staff hosted 24 Sunnyside Pre-school students, ranging in ages from 3-5 years. Firefighters provided a tour of Medic Engine 15 and Medic Rescue 15, along with basic fire safety tips. In addition, each child was provided with stickers and other trinkets.

Respectfully Submitted,

Rob Lewin, Unit Chief
CAL FIRE / San Luis Obispo County Fire Department



By Tom McEwen, North Coast Battalion Chief
CAL FIRE / San Luis Obispo County Fire Department

CAL FIRE STATION 15 - SOUTH BAY

2015 ANNUAL ACTIVITY LOG

ACTIVITY	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
*FIRES - ALL TYPES	5	5	9	5	6	6	3	7	3	2	6		57
FALSE ALARMS	0	3	6	7	8	4	6	3	7	5	3		52
*RESCUE - EMS	100	67	66	62	71	63	60	69	66	72	62		758
ADV. LIFE SUPPORT	48	25	34	27	36	28	31	42	45	33	32		381
TRAFFIC COLLISION	3	6	2	0	3	2	6	2	9	3	8		44
*SERVICE ASSISTS	27	21	20	8	18	15	13	14	12	18	25		191
*EMERGENCY	3	9	3	6	4	0	5	7	5	2	4		48
CODE 2 RESPONSE	10	8	10	3	7	5	6	11	9	13	5		87
-ZONE I	5	1	1	2	2	0	0	0	6	1	0		18
-MDO	0	0	0	0	0	0	0	0	0	0	0		0
-MUTUAL AID	5	1	1	0	0	0	0	0	0	1	0		34
SUBTOTAL: OUT OF DISTRICT	10	2	2	2	2	0	0	0	6	2	0	0	52
SUBTOTAL: BACK-TO-BACK	4	3	2	1	1	0	1	1	1	3	4		21
SUBTOTAL: BACK-TO-BACK (ALS)	6	1	2	0	1	1	2	5	4	7	5		34
2015 TOTAL - MONTHLY	135	102	98	81	99	84	81	97	86	94	97	0	1054

2015 CALLS YTD	135	237	335	416	515	599	680	777	863	957	1054	1054	1054
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2014 TOTAL - MONTHLY	135	85	102	99	109	111	109	92	94	121	95	131	1252
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2006 TOTAL - MONTHLY	112	83	81	88	97	84	94	86	72	93	87	99	1076



STATE OF CALIFORNIA

WARRANT NUMBER

06-380281


H THE TREASURER OF THE STATE WILL PAY OUT OF THE
IDENTIFICATION NO.FUND NO. FUND NAME
0001 GENERAL FUNDMO. DAY YR.
3540 11 30 2015

90-1342/1211

06380281

TO: 380281
--- SOUTH BAY FIRE DEPT

DOLLARS	CENTS
\$*****374	.61

Betty T. Yee

BETTY T. YEE
 CALIFORNIA STATE CONTROLLER

**REMITTANCE ADVICE**

VENDOR-ID

PAGE 1

STATE OF CALIFORNIA
DOF

STD. 404C (REV. 4-95)

THE ENCLOSED WARRANT IS IN PAYMENT OF THE INVOICES SHOWN BELOW

DEPARTMENT NAME FORESTRY AND FIRE PROTECTION		ORG. CODE 3540	INVOICE DATE 11/02/15	INVOICE NUMBER 3UI4VC00	RPI
DEPARTMENT ADDRESS P O BOX 944246 SACRAMENTO CA 94244-2460		CLAIM SCHED. NO. 4067333	INVOICE AMOUNT 374.61		
VENDOR SOUTH BAY FIRE DEPARTMENT 635 N SANTA ROSA SAN LUIS OBISPO CA 93405					
PYMT INQUIRIES: (916)453-7334					
FEDERAL TAX ID NO. OR SSAN	RP TYPE	TAX YR	TOTAL REPORTED TO IRS .00	TOTAL PAYMENT	374.61

FORM 04-08 (2-97) CONTROLLERS WARRANT

ORIGINAL DOCUMENT PRINTED ON CHEMICAL REACTIVE PAPER WITH MICROPRINTED BORDER

26627



P.O. Box 954 • San Luis Obispo • CA 93406 • 805.543.2626

HERITAGE OAKS BANK
1530 E. GRAND AVENUE
ARROYO GRANDE, CA 93420

90-3998/1222

11/30/2015

PAY TO THE ORDER OF South Bay Fire-Station 15

\$ **17,128.54

Seventeen Thousand One Hundred Twenty-Eight and 54/100*****

DOLLARS

South Bay Fire-Station 15
2315 Bayview Heights
Los Osos, CA 93402

AUTHORIZED SIGNATURE



MEMO 3rd Qtr. 2015

THIS DOCUMENT CONTAINS HEAT SENSITIVE INK. TOUCH OR PRESS HERE. RED IMAGE DISAPPEARS WITH HEAT.





CAL FIRE
San Luis Obispo
County Fire Department

635 N. Santa Rosa • San Luis Obispo, CA 93405
Phone: 805-543-4244 • Fax: 805-543-4248
www.calfireslo.org



Robert Lewin, Fire Chief

February 4, 2016

To: Honorable LOCSD Board of Directors

From: Tom McEwen, Battalion Chief

**Subject: Agenda Item 9A – February 4, 2016 Board Meeting
District /CAL FIRE Chief Report for December 2015 and Annual 2015**

EMERGENCY ACTIVITY

1. Station 15 - South Bay responded to 110 calls in December with three Simultaneous Calls (Back to Back). All three of the Simultaneous Calls required Advanced Life Support (1st: 0, 2nd: 2, Both: 1). Of these 110 incidents, 76 were Medical calls with 51 requiring Advanced Life Support provided by Paramedics; A CAL FIRE Firefighter rode in to the hospital with SLO Ambulance three times during the month of December. One call required Staging; Six incidents were reported as Traffic Collision; Five incidents were reported as Fire, 26 as Public Service Assists, and three as Emergency.
2. Company 15 was called to cover the station or respond to emergencies in the month of December a total of 8 times.
3. Station 15 - South Bay responded to 1164 calls in 2015 with 58 Simultaneous Calls (Back to Back). 37 of the Simultaneous Calls required Advanced Life Support. Of these 1164 incidents, 834 were Medical calls with 432 requiring Advanced Life Support provided by Paramedics. 50 incidents were reported as Traffic Collisions; 62 incidents were reported as Fires, 217 as Public Service Assists, 51 as Emergency, and 90 with Code 2 Response.
4. Company 15 was called to cover the station or respond to emergencies in 2015 a total of 108 times.

ADMINISTRATION

5. With several recent changes in personnel, an updated Station 15 – South Bay Fire Organization Chart is attached.

ADMINISTRATION

6. On December 1, 2015, Station 15 – South Bay Fire said farewell to one of the best in the business as Battalion Chief Phill Veneris retired. Phill served the community of Los Osos since the implementation of the CAL FIRE contract in 2004 and, in total, had 30 great years in the fire service. Phill, his wife Wendy, and their two teenage children are planning for an exciting future of vacations, reduced stress and more family time. Phill continues to work in the fire world as a trainer and professional speaker. We hope that The Veneris Family have continued success and happiness.
7. CAL FIRE Fire Captain – Paramedic Tim Wilcox retired in the month of December. With 20+ years in the fire service, Tim was originally a South Bay Firefighter and became a CAL FIRE employee when Los Osos accepted the CAL FIRE contract in 2004. Tim, his wife Jana, and their two adult children have many plans to stay active and keep life exciting. No one sees Tim slowing down anytime soon. We wish Tim and his family the best in the years to come and thank him for his service to CAL FIRE, South Bay Fire and the citizens of Los Osos.
8. Throughout the month of December, Station 15 – South Bay staff prepared to submit an application for the 2015 Federal Emergency Management Agency - Assistance to Firefighters Grant requesting about \$60,000 in funding to provide a dedicated Cascade air compressor/filling station. This would allow the firefighters to refill the air tanks (SCBA's) at Station 15, instead of traveling to CAL FIRE Headquarters (SLO) to do so. In addition, the application requests an Arizona Vortex which is a multi-purpose tool to assist in cliff, flood and confined space rescues. Finally, the purchase of 50 dual smoke/carbon monoxide detectors to be distributed to low-income and senior residents of Los Osos. If successful, Fund 301 will be required to contribute about \$2,800 as its match to the request.
9. In late December 2015, Staff received clearance from CAL FIRE Law Enforcement regarding the four Reserve Firefighter candidates. This LOCSO required background investigation is conducted prior to a conditional offer of employment and includes criminal and civil judgments, as well as driving records.
10. During December 2015, each prospective Reserve Firefighter candidate successfully registered to attend the Initial Diablo Canyon Course. This eight hour, onsite course to be held in January 2016 provides an overview of plant operations, essential systems, potential accident scenarios, and other important information when responding to the Diablo Canyon Power Plant.

SPECIAL PROGRAMS/PROJECTS

11. During the month of December, Station 15 – South Bay, in cooperation with KSBY Television and the San Luis Obispo County Firefighters Benevolent Association continued the Operation Santa Claus and the Season of Hope charity events, providing unwrapped presents to needy children under the care of San Luis Obispo County Child Protective Services and the Season of Hope provides food and toys to local Food Banks and Toy Agencies. One particular donation worth highlighting was 20 high-quality bicycles, ranging from child-to-adult and male-to-female, provided by a local citizen. Fire Captain – Paramedics Brendan Coalwell and John Pearl captured a photograph on the bikes with the generous citizen (see attached).

SPECIAL PROGRAMS/PROJECTS

12. We are proud to announce the newest member to Company 15. On December 18, 2015 at 8:44 p.m., Reserve Firefighter Tyler Loudermilk and his wife, Briana, welcomed Hanalei Noel. Hanalei was a healthy 7.4 pounds and 18.25 inches tall. She joins older brother Finley, 3 years. Our congratulations to the Loudermilk Family!!

TRAINING

13. On December 9, 2015, Executive Assistant Harmony Brown attended Emergency Operations Center Training for Managers. This 6-hour interagency course is designed to provide participants with the knowledge and skills necessary to operate in a local government Emergency Operations Center (EOC) and or a Department Operations Center (DOC).

FIRE PREVENTION

14. On December 12, 2015, Station 15 - South Bay attended the Los Osos Holiday Parade. Medic Engine 15, Medic Rescue 15, Engine 215, Utility 15, and Boat 15 all represented Station 15 - South Bay with their family and friends (see attached Bay News photo).

Respectfully Submitted,

Steve Reeder, Interim Unit Chief
CAL FIRE / San Luis Obispo County Fire Department



By Tom McEwen, North Coast Battalion Chief
CAL FIRE / San Luis Obispo County Fire Department

CAL FIRE STATION 15 - SOUTH BAY

2015 ANNUAL ACTIVITY LOG

ACTIVITY	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
*FIRES - ALL TYPES	5	5	9	5	6	6	3	7	3	2	6	5	62
FALSE ALARMS	0	3	6	7	8	4	6	3	7	5	3	4	56
*RESCUE - EMS	100	67	66	62	71	63	60	69	66	72	62	76	834
ADV. LIFE SUPPORT	48	25	34	27	36	28	31	42	45	33	32	51	432
TRAFFIC COLLISION	3	6	2	0	3	2	6	2	9	3	8	6	50
*SERVICE ASSISTS	27	21	20	8	18	15	13	14	12	18	25	26	217
*EMERGENCY	3	9	3	6	4	0	5	7	5	2	4	3	51
CODE 2 RESPONSE	10	8	10	3	7	5	6	11	9	13	5	3	90
-ZONE I	5	1	1	2	2	0	0	0	6	1	0	1	19
-MDO	0	0	0	0	0	0	0	0	0	0	0	1	1
-MUTUAL AID	5	1	1	0	0	0	0	0	0	1	0	2	40
SUBTOTAL: OUT OF DISTRICT	10	2	2	2	2	0	0	0	6	2	0	4	60
SUBTOTAL: BACK-TO-BACK	4	3	2	1	1	0	1	1	1	3	4	0	21
SUBTOTAL: BACK-TO-BACK (ALS)	6	1	2	0	1	1	2	5	4	7	5	3	37
2015 TOTAL - MONTHLY	135	102	98	81	99	84	81	97	86	94	97	110	1164

2015 CALLS YTD	135	237	335	416	515	599	680	777	863	957	1054	1164	1164
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2014 TOTAL - MONTHLY	135	85	102	99	109	111	109	92	94	121	95	131	1252
2013 TOTAL - MONTHLY	108	87	108	98	100	122	102	112	115	102	83	113	1250
2012 TOTAL - MONTHLY	95	98	105	100	94	83	105	119	94	118	121	127	1259
2011 TOTAL - MONTHLY	111	72	81	106	97	115	99	91	112	131	89	84	1188
2010 TOTAL - MONTHLY	121	79	93	88	98	86	115	100	103	104	94	96	1177
2009 TOTAL - MONTHLY	84	79	74	126	89	80	86	77	87	148	99	177	1206
2008 TOTAL - MONTHLY	126	123	101	89	110	98	71	105	71	73	77	110	1154
2007 TOTAL - MONTHLY	100	87	90	88	100	60	77	80	94	76	70	95	1017
2006 TOTAL - MONTHLY	112	83	81	88	97	84	94	86	72	93	87	99	1076

Address Inquiries to: (805) 781-5831

County of San Luis Obispo
Auditor-Controller-Treasurer-Tax Collector
Post Office Box 1149
San Luis Obispo, CA 93406-1149

3560.50122320151759PG10F1
WARRANT
NUMBER: 2475849

VENDOR: SO BAY FIRE
1000002269

Date: 12/23/2015

REFERENCE	DESCRIPTION	AMOUNT
SO BAY FD 14/15	SOUTH BAY FIRE DEPT. NPP 14/15 YE CLAIM / 2790-Adv Nuclear Planning	3560.50

THIS DOCUMENT IS PRINTED IN TWO COLORS. DO NOT ACCEPT UNLESS BLUE AND GREEN ARE PRESENT.

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County of San Luis Obispo
Auditor-Controller-Treasurer-Tax Collector
Post Office Box 1149
San Luis Obispo, CA 93406-1149

Union Bank, N.A.

90-4150
1222

No. 2475849

Date: 12/23/2015

THE TREASURER OF SAN LUIS OBISPO COUNTY WILL PAY EXACTLY:
Three Thousand Five Hundred Sixty And 50/100 Dollars

AMOUNT: ***\$3560.50
VOID AFTER 06/23/2016

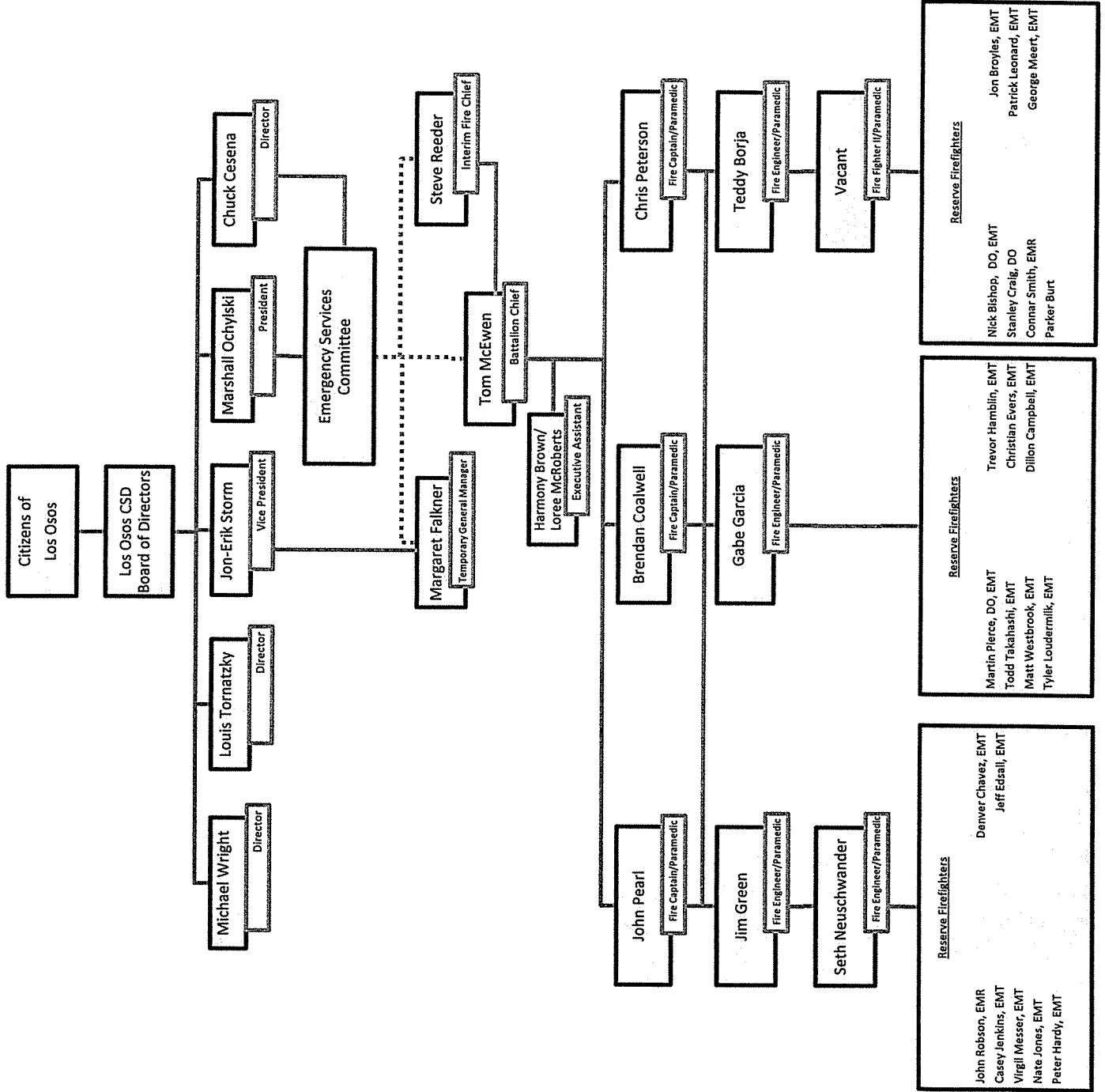
TO THE
ORDER:

SO BAY FIRE
ATTN LAURA BROWN
2315 BAYVIEW HEIGHTS DR
LOS OSOS CA 93402

J. P. El
Auditor-Controller



LOS OSOS COMMUNITY SERVICE DISTRICT
CAL FIRE/STATION 15 – SOUTH BAY



Merry Christmas
Have a Blessed Year!
Have a New Year!

May the spirit of Christmas

put sparkle in your holidays



you saved my life.

Have a wonderful
holiday, and thank
you for your great

Enjoy the beauty of the season
and have a wonderful Christmas

service, especially
to those of us in
Maro Shore Park.

With appreciation



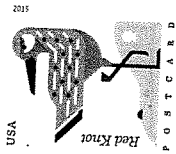
Cynthia Halley cynthiahalley.com cjhalleyart.tumblr.com

HAPPY HOLIDAYS!!

I grew up in my parent's house just up the hill. I live in LA now, but I always feel a little surge of pride whenever I drive up the hill again & past the fire department. But this Christmas I had something extra to be

thankful for. The Good Tidings

Los Osos fire dept. is responsible for getting my mother to the ER in time to save her life. On behalf of her & the rest of my family, I can not thank you enough for your service & care. My very best wishes to each & every one of you for the new year - much health & happiness to you & all your families. Thank you again. Sincerely,



Los Osos Fire Department
2315 Bayview Heights Dr
Los Osos, CA 93402

