



LOS OSOS COMMUNITY SERVICES DISTRICT

2122 9th Street, Suite 102, Los Osos, CA 93402

805-528-9370 Direct / 805-528-9377 Fax

www.losososcscsd.org

REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday, February 4, 2016

6:00 PM Closed Session – 7:00 PM Open Session

South Bay Community Center, 2180 Palisades Avenue, Los Osos, CA

Board of Directors

Marshall E. Ochylski, President
Jon-Erik G. Storm, Vice President
Charles L. Cesena, Director
Louis G. Tornatzky, Director
R. Michael Wright, Director

AGENDA

This agenda is prepared and posted pursuant to Government Code §54954.2. District prepared staff reports and documents are normally available on the District website www.losososcscsd.org on the date the agenda is posted or at the District Office. Any writing or document pertaining to an open session item on this agenda which is distributed to the Board of Directors after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed at the District Office during normal business hours, and may be posted on the District's website at www.losososcscsd.org.

Please silence all cell phones during the meeting as a courtesy to others.

Consistent with the Americans with Disabilities Act and California Government Code §54954.2, requests for disability related modification or accommodation including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the referenced public meeting by contacting the General Manager at 805-528-9370 or at the District Office during normal business hours.

1. OPENING – 6:00 PM

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9: 2 cases

Facts and circumstances that might result in litigation against the local agency but which the local agency believes are not yet known to a potential plaintiff or plaintiffs, which facts and circumstances need not be disclosed

B. PERSONNEL MATTERS (Government Code §54957)

Public Employee - District Interim General Manager

C. REAL PROPERTY MATTERS (Government Code §54956.8)

Conference with Real Property Negotiator
Property: 2122 9th Street, Los Osos, CA

3. **PUBLIC COMMENT ON CLOSED SESSION ITEMS**

Public comment and public testimony shall be directed to the Board President and shall be addressed to the Board of Directors as a whole. Each person addressing the Board of Directors shall do so in an orderly and civil manner. **Public Comment is limited to three (3) minutes or otherwise at the discretion of the President.**

4. **ADJOURN TO CLOSED SESSION**

5. **RECONVENE TO OPEN SESSION – 7:00 PM**

6. **REPORT OUT OF CLOSED SESSION MEETING – District Legal Counsel Michael W. Seitz**

7. **NOT USED**

8. **PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Members of the public may address the Board relating to any item of interest within the Board's jurisdiction but *not* on its agenda today. Public comment and public testimony shall be directed to the Board President and shall be addressed to the Board of Directors as a whole. Please state your name before addressing the Board. Each person addressing the Board of Directors shall do so in an orderly and civil manner. **Public Comment is limited to three (3) minutes or otherwise at the discretion of the President.**

9. **ADMINISTRATIVE AND COMMITTEE REPORTS**

- A. Fire Department Report
- B. Utilities Department Report
- C. District Accountant Report
- D. Legal Counsel Report
- E. Los Osos Community Advisory Council (LOCAC) Report
- F. Los Osos/Baywood Park Chamber of Commerce Report
- G. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars

10. **PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA (EXCEPT ITEMS PULLED FOR SEPARATE CONSIDERATION)**

Public comment and public testimony shall be directed to the Board President and shall be addressed to the Board of Directors as a whole. Please state your name before addressing the Board. Each person addressing the Board of Directors shall do so in an orderly and civil manner. **Public Comment is limited to three (3) minutes or otherwise at the discretion of the President.**

11. **CONSENT AGENDA**

Any item from the Consent Agenda can be removed by a member of the Board of Directors for separate consideration. Consent Agenda items are considered routine and do not require separate discussion. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda unless an item has been pulled for separate consideration. Items pulled for separate consideration will be heard after all other Action Items listed on the agenda.

- A. Receive Administrative and Committee Reports [Recommend receive and file reports]
- B. Approve Meeting Minutes of January 7, 2016 and January 27, 2016 [Recommend approval of minutes]
- C. Receive Warrant Register for January 2016 [Recommend receive and file warrants]
- D. Receive Statement of Revenue and Expenditure for December 2015 [Recommend receive and file reports]
- E. Approve Timeline for Adoption of Fiscal Year 2016/17 Budget [Recommend approval of schedule]
- F. Authorize Issuance of Request for Proposals (RFP) for District Audit Services [Authorize issuance of RFP]
- G. Authorize Purchase of Payroll and Accounts Receivable Modules to the MIP/Sage Accounting System [Authorize upgrade to the accounting software system]

- H. Consider Adoption of 2016 Board Bylaws and Rules of Decorum [Recommend adopt Resolution 2016-02]
- I. Approve 2016 Advisory Committee Meeting Schedule [Recommend approval of committee schedule]
- J. Reaffirm the District's Investment Policy [Recommend adopt Resolution 2016-04]

12. GENERAL ACTION ITEMS

- A. Appointment of District Representatives to Outside Agencies by the Board President
- B. Appointment of Regular and Alternate Public Members for Standing Advisory Committees [Review applications, appoint members, confirm appointments]
- C. Authorize the Transfer of General Fund Contingency Monies from the Solid Waste Fund 650 to Fire Fund 301 [Recommend adopt Resolution 2016-03]

13. DISCUSSION OF PULLED CONSENT ITEMS

Items pulled for separate consideration from the Consent Agenda, if any, will be heard at this time.

14. FUTURE AGENDA ITEMS

Requests from Board members to receive feedback, direct Staff to prepare information and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken.

15. CLOSING BOARD COMMENTS

16. ADJOURNMENT

Respectfully submitted,


Margaret Falkner, Temporary General Manager

This is to certify that this agenda was posted at the Los Osos Community Services District Office and distributed according to requests on January 29, 2016.


Ann Kudart, Administrative/Accounting Assistant III