



September 7, 2023

TO: LOCSO Board of Directors

FROM: Ron Munds, General Manager
Laura Durban, Administrative Services Manager

SUBJECT: Agenda Item 11A- 09/07/2023 Board Meeting
Receive Administrative, Committee Reports, and Approved
Committee Minutes

President
Charles L. Cesena

Vice President
Marshall E. Ochylski

Directors
Matthew D. Fourcroy
Troy C. Gatchell
Christine M. Womack

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
John Owens

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the approved minutes from meetings in August 2023.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board receive and file the presented Administrative, Committee Reports and Approved Committee Minutes

Attachment

Finance Advisory Committee Minutes 01/03/2023, 01/30/2023, 02/27/2023, 04/03/2023, 05/30/2023 & 06/26/2023
Parks and Recreation Advisory Committee Minutes 06/20/2023
Utilities Advisory Committee Minutes 07/19/2023

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**Los Osos Community Services District
Minutes of the Finance Advisory Committee Special Meeting
January 3, 2023, at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p>1. Call to Order Flag Salute Roll Call</p>	<p>Chairperson Womack called the meeting to order at 5:31 p.m.</p> <p><u>Roll Call:</u></p> <p>Sandra Cirilo, Committee Member – Absent Lisa Gonzalez, Committee Member – Present Rick LeVeque, Committee Member – Present Alyce Thorp, Committee Member – Absent Marshall Ochylski, Vice-Chairperson – Absent Christine Womack, Chairperson – Present</p> <p><u>Staff:</u></p> <p>Ron Munds, General Manager Laura Durban, Administrative Services Manager</p>	
<p>2. Approve FAC Meeting Minutes of November 28, 2022</p>	<p>Chairperson Womack presented the minutes for approval.</p> <p>Public Comment – None</p> <p>Committee Member LeVeque made a motion that the Committee approve the minutes of November 28, 2022. The motion was seconded by Committee Member Gonzalez and passed with unanimous consent.</p>	<p><u>Action:</u> The Committee recommended that the Board approve the minutes of November 28, 2022.</p>
<p>3. Review of Board item Reaffirming the District's Investment Policy</p>	<p>General Manager Munds presented the District's Investment Policy.</p> <p>The Committee discussed the Investment Policy.</p> <p>Public Comment – None</p> <p>Committee Member Gonzalez made a recommendation that the Board adopt Resolution 2023-01 reaffirming the District's Investment Policy. The motion was seconded by Committee Member LeVeque and passed with unanimous consent.</p>	<p><u>Action:</u> The Committee recommended that the Board adopt Resolution 2023-01 reaffirming the District's Investment Policy.</p>
<p>4. Review of Board Item Regarding Approval of Warrant Register for December 2022</p>	<p>General Manager Munds presented the warrants.</p> <p>The Committee discussed the Warrants.</p> <p>Public Comment – None</p> <p>Committee Member LeVeque made a recommendation that the Board approve the Warrants of December 2022. The motion was seconded by Committee Member Gonzalez and passed with unanimous consent.</p>	<p><u>Action:</u> The Committee recommended that the Board approve the Warrant Register for December 2022.</p>
<p>5. Review of Board Item Regarding Financial Reports for the period ending November 30, 2022</p>	<p>General Manager Munds presented the financial reports.</p> <p>The Committee discussed the Financials.</p> <p>Public Comment – None</p> <p>Committee Member LeVeque made a recommendation that the Board receive and file the Financials of November 30, 2022. The motion was seconded by Committee Member Gonzalez and passed with unanimous consent.</p>	<p><u>Action:</u> The Committee recommended that the Board receive and file the Financials for the period ending November 30, 2022.</p>
<p>6. General Manager Update</p>	<p>General Manager Munds presented updates on the Bay Oaks Well, the 10th Street Transfer Pump Project, the Incorporation Report, and the mid-year budget adjustments.</p> <p>The Committee discussed the General Manager Report.</p> <p>Public Comment – None</p>	<p><u>Action:</u> None</p>

AGENDA ITEM	DISCUSSION	FOLLOW-UP
7. Public Comments on Items NOT on this Agenda	Public Comment – None	
8. Schedule Next FAC Meeting	The next meeting of the Financial Advisory Committee is scheduled for Monday January 30, 2023, at 5:30 p.m. unless otherwise noted.	
9. Closing Comments by FAC Committee	Chairperson Womack wished everyone a Happy New Year.	
10. Adjournment	The meeting adjourned at 6:28 p.m.	

**Los Osos Community Services District
Minutes of the Finance Advisory Committee Meeting
January 30, 2023, at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p>1. Call to Order Flag Salute Roll Call</p>	<p>Chairperson Womack called the meeting to order at 5:37 p.m.</p> <p><u>Roll Call:</u></p> <p>Sandra Cirilo, Committee Member – Absent Lisa Gonzalez, Committee Member – Present Rick LeVeque, Committee Member – Absent Alyce Thorp, Committee Member – Absent Marshall Ochylski, Vice-Chairperson – Present Christine Womack, Chairperson – Present</p> <p><u>Staff:</u></p> <p>Ron Munds, General Manager Laura Durban, Administrative Services Manager</p>	
<p>2. PRESENTATION Brown Act Training</p>	<p>Brown Act Training continued until next FAC meeting.</p>	<p><u>Action: None</u></p>
<p>3. Approve FAC Meeting Minutes of January 3, 2023</p>	<p>Public Comment - None</p> <p>Committee Member Gonzalez made a motion that the Committee approve the minutes of November 28, 2022. There was no second, the minutes will be continued to the next FAC Meeting</p>	<p><u>Action: Approval of the January 3, 2023 Minutes continued until next FAC meeting.</u></p>
<p>4. Review of Board item 2022/2023 Mid-Year Budget Adjustments</p>	<p>General Manager Munds presented the Mid-Year Budget Adjustments for Funds 100, 301, 500, and 800.</p> <p>Vice-Chairperson Ochylski asked what fund pays for basin management.</p> <p>General Manager Munds responded that basin management expenses are paid by the Drainage Fund.</p> <p>Public Comment – None</p> <p>Committee Member Gonzalez recommended to the Board that the Board approve the Mid-Year Adjustment requests as presented for Funds 100, 301, 500 and 800. The motion passed with unanimous consent.</p>	<p><u>Action: The Committee recommended that the Board approve the Mid-Year Adjustment requests as presented for Funds 100, 301, 500 and 800.</u></p>
<p>5. Review Funding Strategies for the Cabrillo Storm Water Basin Repairs</p>	<p>General Manager Munds presented a report on strategies to fund the Cabrillo Storm Water Basin repairs.</p> <p>The Committee discussed inter-fund loan interest, FEMA funds, repayment plans, Zone A funds, and permanent basin repairs.</p> <p>Public Comment – Richard Margetson inquired about drainage funding and loan scenarios with and without FEMA assistance.</p> <p>Committee Member Gonzalez recommended to the Board that the Board Authorize the spending of the Fund 800 reserves for immediate expenses related to the temporary and permanent repair of the Cabrillo storm water basin. The motion passed with unanimous consent.</p>	<p><u>Action: The Committee recommended that the Board Authorize the spending of the Fund 800 reserves for immediate expenses related to the temporary and permanent repair of the Cabrillo storm water basin.</u></p>
<p>6. Review of Board Item Regarding Approval of Warrant Register for January 2023</p>	<p>General Manager Munds presented the Warrants.</p> <p>Public Comment – None</p> <p>Committee Member Gonzalez recommended to the Board that the Board approve the Warrant Register for the period January 2023. The motion was passed with unanimous consent.</p>	<p><u>Action: The Committee recommended that the Board approve the Warrant Register for January 2023.</u></p>

AGENDA ITEM	DISCUSSION	FOLLOW-UP
7. Review of Board Item Regarding Financial Reports for the Period Ending December 31, 2022	<p>General Manager Munds presented the Financial Reports.</p> <p>Public Comment – None</p> <p>Committee Member Gonzalez recommended to the Board, that the Board receive and file the Financials for the period ending December 31, 2022. The motion was passed with unanimous consent.</p>	Action: The Committee recommended that the Board receive and file the Financials for the period ending December 31, 2022.
8. Review of Board Item Quarterly and Annual Financial Report	<p>General Manager Munds presented the 2022 Annual Investment Report and the Quarter 4, 2022 Report.</p> <p>Public Comment – None</p> <p>Committee Member Gonzalez recommended to the Board that the Board receive and file the Quarterly Investment Report for the fourth quarter of 2022 and the Annual Investment Report for 2023. The motion was passed with unanimous consent.</p>	Action: The Committee recommended that the Board receive and file the Quarterly Investment Report for the fourth quarter of 2022 and the Annual Investment Report for 2023.
9. General Manager Update	<p>General Manager Munds presented updates on the Bay Oaks Well.</p> <p>Public Comment – None</p>	Action: None
10. Public Comments on Items NOT on this Agenda	Public Comment – None	
11. Schedule Next FAC Meeting	The next meeting of the Financial Advisory Committee is scheduled for Monday, February 27, 2023, at 5:30 p.m. unless otherwise noted.	
12. Closing Comments by FAC Committee	<p>Committee Member Gonzalez commented that she was pleased with how the basin repair funds were handled.</p> <p>President Womack thanked Ron and Staff.</p>	
13. Adjournment	The meeting adjourned at 6:29 p.m.	

**Los Osos Community Services District
Minutes of the Finance Advisory Committee Meeting
February 27, 2023, at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Call to Order Flag Salute Roll Call	<p>Chairperson Womack called the meeting to order at 5:32 p.m.</p> <p><u>Roll Call:</u></p> <p>Sandra Cirilo, Committee Member – Absent Lisa Gonzalez, Committee Member – Present Rick LeVeque, Committee Member – Absent Alyce Thorp, Committee Member – Absent Marshall Ochylski, Vice-Chairperson – Present Christine Womack, Chairperson – Present</p> <p><u>Staff:</u></p> <p>Ron Munds, General Manager Laura Durban, Administrative Services Manager</p>	
2. PRESENTATION Brown Act Training	<p>Brown Act Training continued until next FAC meeting.</p> <p>Public Comment - None</p>	<u>Action: None</u>
3. Approve FAC Meeting Minutes of January 30, 2023	<p>The approval of the minutes will be continued until the next FAC meeting.</p> <p>Public Comment - None</p>	<u>Action: None</u>
4 Review of Board Item Regarding Approval of Warrant Register for February 2023	<p>General Manager Munds presented the Warrants.</p> <p>The Committee discussed the Warrants.</p> <p>Public Comment – None</p> <p>Committee Member Gonzalez recommended to the Board that the Board approve the Warrant Register for the period February 2023.</p>	<u>Action: The Committee recommended to the Board that the Board approve the Warrant Register for February 2023.</u>
5. Review of Board Item Regarding Financial Reports for the Period Ending January 31, 2023	<p>General Manager Munds presented the Financial Reports; commented on turning the basin repairs into a capital project.</p> <p>The Committee discussed the Financials.</p> <p>Committee Member Gonzales commented on Staff's quick reaction at the basin.</p> <p>Public Comment – None</p> <p>Vice Chairperson Ochylski commented being proactive avoided more damage.</p> <p>Committee Member Gonzalez recommended to the Board, that the Board receive and file the Financials for the period ending January 31, 2023.</p>	<u>Action: The Committee recommended to the Board that the Board receive and file the Financials for the period ending January 31, 2023.</u>
6. Review of Board Item Regarding Funding Strategy for the Cabrillo Storm Water Basin Repairs	<p>General Manager Munds discussed the funding strategy for Cabrillo Basin repairs, including the FAC/Public comments recommendation, FEMA funding, revised estimates for repair and attorney fees, total project cost, financial impact, and terms of the inter-fund loan.</p> <p>The Committee discussed the inter-fund loan terms.</p> <p>Public Comment – None</p> <p>Committee Member Gonzales recommended to the Board that the Board adopt Resolution No. 2023-15 approving an interfund loan to Fund 800 for the emergency Cabrillo stormwater basin repairs.</p>	<u>Action: The Committee recommended to the Board that the Board adopt Resolution No. 2023-15 approving an interfund loan to Fund 800</u>

AGENDA ITEM	DISCUSSION	FOLLOW-UP
7. General Manager Update	<p>General Manager Munds discussed updates on the Bay Oaks Well, 10th Street Transfer Pump Project, and Fire Station 15 Building Condition Assessment and commended Crew Leader Pall for his effort during the February 23-24 Rain Event.</p> <p>Committee Member Gonzales inquired about the 16th Street Tank Project.</p> <p>General Manager Munds responded the North Tank project has been postponed.</p> <p>Vice Chairperson Ochylski commented that ESAC supports General Manager Munds approach regarding the fire station building condition assessment.</p> <p>Public Comment – Lynette Tornatzky thanked everyone for the reports and the delay in the 16th Street Tank project.</p>	Action: None
8. Public Comments on Items NOT on this Agenda	Public Comment – None	
9. Schedule Next FAC Meeting	The next meeting of the Financial Advisory Committee is scheduled for Monday, April 3, 2023, at 5:30 p.m. unless otherwise noted.	
10. Closing Comments by FAC Committee	<p>Committee Member Gonzalez thanked those who are helping the residents affected by the basin incident.</p> <p>Chairperson Womack commented that everyone be careful driving in the rain.</p>	
11. Adjournment	The meeting adjourned at 6:15 p.m.	

**Los Osos Community Services District
Minutes of the Finance Advisory Committee Meeting
April 3, 2023, at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p>1. Call to Order Flag Salute Roll Call</p>	<p>Chairperson Womack called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u></p> <p>Sandra Cirilo, Committee Member – Absent Lisa Gonzalez, Committee Member – Present Alyce Thorp, Committee Member – Absent Marshall Ochylski, Vice Chairperson - Absent Christine Womack, Chairperson – Present</p> <p><u>Staff:</u></p> <p>Ron Munds, General Manager Laura Durban, Administrative Services Manager</p>	
<p>2. Approve FAC Meeting Minutes of January 3, 2023, January 30, 2023 and February 27, 2023</p>	<p>The approval of the minutes will be continued until the next FAC meeting.</p> <p>Public Comment - None</p>	<u>Action:</u> None
<p>3. PRESENTATION by Wulff, Hansen & Co. regarding District Investment Opportunities</p>	<p>General Manager Munds discussed why the District is exploring other investment options for bank accounts and introduced Steven Gortler.</p> <p>Steven Gortler provided a 12-month history of US Treasury securities and the company's Treasury Investment Program.</p> <p>Public Comment – Richard Margetson inquired if a higher rate could become available, why lock-in at 4.55% and how soon after a Treasury matures would the Board receive quarterly information.</p> <p>Steven Gortler commented on the timing and process of providing quarterly portfolio results and reinvestment options.</p> <p>The Committee discussed fees, banks, securities, money safety, reserves, guarantees, and liquidity.</p> <p>Public Comment – Richard Margetson commented on Mechanics Bank, collateralized reserves, fees, and inquired if the District has made any contact with Mechanics Bank.</p>	<u>Action:</u> None
<p>4 Review of Board Item Regarding Approval of Warrant Register for March 2023</p>	<p>General Manager Munds presented the Warrants.</p> <p>Public Comment – None</p> <p>Committee Member Gonzalez recommended to the Board that the Board approve the Warrant Register for the period March 2023.</p>	<u>Action:</u> The Committee recommended that the Board approve the Warrant Register for March 2023.
<p>5. Review of Board Item Regarding Financial Reports for the Period Ending February 28, 2023</p>	<p>General Manager Munds presented the Financial Reports.</p> <p>Committee Member Gonzales commented on Fund 301 Line Item 7330, tax revenues, CalFire adjustments, and the solid waste increase.</p> <p>General Manager Munds commented on line item 7330 miscellaneous purchases; solid waste increase; and an April meeting with Chief Provence to go over Schedule A charges.</p> <p>Public Comment – Richard Margetson inquired about the issuance of CalFire adjustments.</p> <p>Committee Member Gonzalez recommended to the Board, that the Board receive and file the Financials for the period ending February 28, 2023.</p>	<u>Action:</u> The Committee recommended that the Board receive and file the Financials for the period ending February 28, 2023.

AGENDA ITEM	DISCUSSION	FOLLOW-UP
6. General Manager Update	General Manager Munds discussed updates on the Bay Oaks Well Project; Water Resiliency Intertie Project; Fire Station 15 Building Condition Assessment; and FEMA reimbursement Updates. Public Comment – None	<u>Action:</u> None
7. Public Comments on Items NOT on this Agenda	Public Comment – None	
8. Schedule Next FAC Meeting	The next meeting of the Financial Advisory Committee is scheduled for Monday, May 1, 2023, at 5:30 p.m. unless otherwise noted.	
9. Closing Comments by FAC Committee	Committee Member Gonzalez invited the community to a party honoring Caroline Hall, on May 19, 2023, at St. Benedict's.	
10. Adjournment	The meeting adjourned at 6:42 p.m.	

**Los Osos Community Services District
Minutes of the Finance Advisory Committee Meeting
May 30, 2023, at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p>1. Call to Order Flag Salute Roll Call</p>	<p>Chairperson Womack called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u></p> <p>Sandra Cirilo, Committee Member – Absent Lisa Gonzalez, Committee Member – Present Alyce Thorp, Committee Member – Absent Marshall Ochylski, Vice Chairperson - Absent Christine Womack, Chairperson – Present</p> <p><u>Staff:</u></p> <p>Ron Munds, General Manager Laura Durban, Administrative Services Manager</p>	
<p>2. Approve FAC Meeting Minutes for January 3, 2023, January 30, 2023, February 27, 2023 and April 3, 2023</p>	<p>The approval of the minutes will be continued until the next FAC meeting.</p> <p>Public Comment - None</p>	<u>Action:</u> None
<p>3. PRESENTATION: Optum Investment Partners</p>	<p>General Manager Munds introduced David and Robert from Optimized Investment Partners.</p> <p>David commented on Industry challenges, solutions, steps to OIP's success for Districts, initial portfolio analysis, fee estimates, case study comparison, typical yield curve and next steps.</p> <p>General Manager Munds inquired about the contract's 30-day out clause.</p> <p>Public Comment – Richard Margetson commented on the cash flow analysis being beneficial</p> <p>The Committee discussed the presentation.</p>	<u>Action:</u> None
<p>4. Review of the Final Fiscal Year 2023-2024 Budget</p>	<p>General Manager Munds discussed each fund commenting on changes made from the Draft and provided commentary on the Zone A property tax allocation.</p> <p>Public Comment – Richard Margetson inquired about CalFire's contract, the district's water surplus, and reducing bills by lowering the Franchise Fee.</p> <p>Committee Member Gonzalez recommended to the Board that the Board adopt the Fiscal Year 2023/2024 final budget as presented.</p>	<u>Action:</u> The Committee recommended that the Board adopt the Fiscal Year 2023/2024 final budget as presented.
<p>5 Review of Board Item Regarding Approval of Warrant Register for May 2023</p>	<p>General Manager Munds presented the Warrants.</p> <p>Public Comment – None</p> <p>Committee Member Gonzalez recommended to the Board that the Board approve the Warrant Register for the period May 2023.</p>	<u>Action:</u> The Committee recommended that the Board approve the Warrant Register for May 2023.
<p>6. Review of Board Item Regarding Financial Reports for the Period Ending April 30, 2023</p>	<p>General Manager Munds presented the Financial Reports.</p> <p>Public Comment – None</p> <p>Committee Member Gonzalez recommended to the Board, that the Board receive and file the Financials for the period ending April 30, 2023.</p>	<u>Action:</u> The Committee recommended that the Board receive and file the Financials for the period ending April 30, 2023.

AGENDA ITEM	DISCUSSION	FOLLOW-UP
7. General Manager Update	<p>General Manager Munds discussed updates on the Bay Oaks Well Project, Cabrillo Basin repairs are complete, FEMA reimbursement, and the Recycled Water Facility Planning Grant.</p> <p>Public Comment – None</p>	Action: None
8. Public Comments on Items NOT on this Agenda	Public Comment – None	
9. Schedule Next FAC Meeting	The next meeting of the Financial Advisory Committee is scheduled for Monday, June 26, 2023, at 5:30 p.m. unless otherwise noted.	
10. Closing Comments by FAC Committee	Committee Member Gonzalez commented that she wouldn't be available for the September and October meetings, and FAC members are needed.	
11. Adjournment	The meeting adjourned at 6:52 p.m.	

**Los Osos Community Services District
Minutes of the Finance Advisory Committee Meeting
June 26, 2023, at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Call to Order Flag Salute Roll Call	<p>Chairperson Womack called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u></p> <p>Sandra Cirilo, Committee Member – Absent Lisa Gonzalez, Committee Member – Present Alyce Thorp, Committee Member – Absent Marshall Ochylski, Vice Chairperson - Absent Christine Womack, Chairperson – Present</p> <p><u>Staff:</u></p> <p>Ron Munds, General Manager Laura Durban, Administrative Services Manager</p>	
2. Approve FAC Meeting Minutes for January 3, 2023, January 30, 2023, February 27, 2023, April 3, 2023 and May 30, 2023	<p>The approval of the minutes will be continued until the next FAC meeting.</p> <p>Public Comment - None</p>	<u>Action:</u> None
3 Review of Board Item Regarding Approval of Warrant Register for June 2023	<p>General Manager Munds presented the Warrants.</p> <p>The Committee discussed the warrants.</p> <p>Public Comment – None</p> <p>Committee Member Gonzalez recommended to the Board that the Board approve the Warrant Register for the period June 2023.</p>	<u>Action:</u> The Committee recommended that the Board approve the Warrant Register for June 2023.
4. Review of Board Item Regarding Financial Reports for the Period Ending May 31, 2023	<p>General Manager Munds presented the Financial Reports.</p> <p>The Committee discussed the Financial Reports.</p> <p>Public Comment – Richard Margetson inquired about Fund 500's Infrastructure CIP 9006 spending for this year.</p> <p>GM Munds discussed the efforts to anticipate and estimate fund performance and carry over results.</p> <p>Committee Member Gonzalez recommended to the Board, that the Board receive and file the Financials for the period ending May 31, 2023.</p>	<u>Action:</u> The Committee recommended that the Board receive and file the Financials for the period ending May 31, 2023.
5. General Manager Update	<p>General Manager Munds discussed projects at Bay Oaks Well and 16th Street North Tank, property tax rolls, and financial advisor updates.</p> <p>The Committee discussed the General Manager updates.</p> <p>Public Comment – Richard Margetson commented on the history of the special fire tax.</p> <p>Gary Frieberg inquired about the Investment Strategy and its availability.</p>	<u>Action:</u> None
6. Public Comments on Items NOT on this Agenda	Public Comment – None	
7. Schedule Next FAC Meeting	The next meeting of the Financial Advisory Committee is scheduled for Monday, July 31, 2023, at 5:30 p.m. unless otherwise noted.	
8. Closing Comments by FAC Committee	<p>Committee Member Gonzalez invited all to be a part of the FAC.</p> <p>Chairperson Womack thanked all for their participation.</p>	
9. Adjournment	The meeting adjourned at 6:11 p.m.	

**Los Osos Community Services District
Minutes of the Parks & Recreation Advisory Committee Meeting
June 20, 2023 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Call to Order, Flag Salute, and Roll Call	<p>Chairperson Fourcroy called the meeting to order at 5:32 p.m.</p> <p><u>Roll Call:</u> Alissa Feldman, Committee Member – Absent William Fitzgerald, Committee Member - Present Gary Katayama, Committee Member - Present Andrea Lueker, Committee Member – Absent Shaunna Sullivan, Committee Member – Absent Troy Gatchell, Vice Chairperson – Absent Matthew Fourcroy, Chairperson – Present</p> <p><u>Staff:</u> Ron Munds, General Manager Laura Durban, Administrative Services Manager Carol Gilmer, Administrative Clerk II</p>	
2. Approve Parks and Recreation Committee Meeting Minutes of November 15, 2022	<p>Chairperson Fourcroy presented the draft minutes to the Committee for approval.</p> <p>Public Comment – None</p> <p>Committee Member Fitzgerald moved to approve the meeting minutes of November 15, 2022. The motion was seconded by Committee Member Katayama and carried with unanimous consent.</p>	Action: File Approved Minutes
3. Present Board Approved 2023 Work Plan for PRAC	<p>General Manager Munds presented a review of the Board approved PRAC 2023 Work Plan.</p> <p>Public Comment – None</p>	Action: None
4. Los Osos Community Plan Parks & Recreation Section Review, Active Recreation Issues and Review of the Public Comments from November 15, 2023 Meeting	<p>General Manager Munds provided a background on the Los Osos Community Plan (LOCP) and discussed recent public comments, active recreation needs, sports field use, and the County Master Plan updates and strategies.</p> <p>The Committee discussed long and short-term goals, the Master Plan, stabilizing site erosions, the Habitat Conservation Plan, working with LOCAC, youth sports, sports groups, County/School Board officials.</p> <p>Public Comment – Karen Kimura, President of Los Osos Pickleball Community (LOPC), discussed the LOPC's needs, achievements, and short-term goals.</p> <p>Tom Maier, Vice President of LOPC commented on the need for a dedicated Pickleball courts, and long-term goals.</p> <p>Sandy Green commented on Bruce Gibson's support of the LOPC and shadow lines.</p> <p>Ron Roach discussed the Habitat Conservation Plan, shadow lines, working with LOCAC, the Sunnyside location, and active recreation.</p> <p>Scott Kimura commented on a Cal Poly Report concerning the tennis and pickleball levels of play in the County.</p> <p>Kathy Bonett commented that San Luis Coastal teaches pickleball as a PE activity.</p> <p>The Committee discussed public comments, the Sunnyside site, funding, joint use of facilities, the Community Plan, a liaison, strategies, and an MOU with the schools for future plans.</p>	Action: None

AGENDA ITEM	DISCUSSION	FOLLOW-UP
5. Save Cuesta Inlet Update	<p>General Manager Munds presented recent developments on the Save Cuesta Inlet.</p> <p>Chairperson Fourcroy inquired about funding sources for maintenance.</p> <p>Public Comment – None</p>	Action: None
6. Public Comments on Items NOT on this Agenda	Public Comment – Karen Kimura commented on 4 1/2 acres of undeveloped land for a sports field.	
7. Schedule the Next Parks and Recreation Committee Meeting	The next Parks and Recreation Advisory Committee meeting is scheduled to be held on Tuesday, August 15, 2023, at 5:30 p.m. unless otherwise noticed.	
8. Closing Comments by Parks and Recreation Committee Members	Chairperson Fourcroy thanked all for coming.	
9. Adjournment	The meeting was adjourned at 6:26 p.m.	

**Los Osos Community Services District
Minutes of the Utilities Advisory Committee Meeting
July 19, 2023 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Call to Order Flag Salute Roll Call	<p>Chairperson Cesena called the meeting to order at 5:33 p.m.</p> <p><u>Roll Call:</u> James Bishop, Committee Member – Present Jan Harper, Committee Member – Absent Leonard Moothart, Committee Member – Present Pam Ouellette, Committee Member – Present Gene Scovell, Committee Member – Absent Matthew Fourcroy, Vice-Chairperson – Absent Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u> Ron Munds, General Manager Margaret Falkner, Utility Systems Manager Laura Durban, Administrative Services Manager</p>	
2. Approve UAC Minutes of June 21, 2023	<p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – None</p> <p>Committee Member Ouellette moved to approve the meeting minutes of June 21, 2023. The motion was seconded by Committee Member Bishop and carried with unanimous consent.</p>	Action – File approved minutes.
3. Basin Management Committee Update	<p>General Manager Munds reported that the BMC did not meet. He reviewed projects underway, including the transient model and the Skyline Monitoring Well. Next meeting will be on Wednesday, August 16, 2023.</p> <p>Public Comment – None</p>	Action – None
4. San Luis Obispo Water Offset Study Review	<p>General Manager Munds reviewed the SLO County Water Offset Study including, background, primary objectives, a summary of the Water Offset Program, significant findings, conclusions, water use estimates, water savings potential, estimated water savings by purveyor, Water Offset Program recommendations, and next steps.</p> <p>The Committee discussed the review, considering what is best for the District.</p> <p>Public Comment – None</p>	Action - None
5. Water Shortage Contingency Plan Review and Update	<p>General Manager Munds reviewed the Water Shortage Contingency Plan including background, updating entering and exiting triggers for stages, metrics, eliminating or modifying prohibitions, and financial penalties.</p> <p>The Committee discussed triggers, metrics, penalties, and if General Manager Munds is moving from one stage to another.</p> <p>Public Comment – None</p> <p>Committee Member Moothart moved to forward the report to the Board and recommend to the Board to approve the recommendations as outlined. The motion was seconded by Committee Member Ouellette and carried with unanimous consent.</p>	Action – The Committee approved the recommendations and forwarding to the Board.
6. Utility Department Report	<p>Utility Systems Manager Falkner reviewed the Utility Department Report for June 2023, made available on the District's website.</p> <p>Public Comment – None</p>	Action – None

AGENDA ITEM	DISCUSSION	FOLLOW-UP
7. Utilities Department Updates	<p>General Manager Munds reported on the Bay Oaks Well, the 16th Street North Tank project, and the Water Resiliency Intertie Project.</p> <p>Committee Member Moothart inquired concerning the FEMA process.</p> <p>General Manager Munds responded that the process is on-going as he meets with the Project Manager tomorrow.</p> <p>Public Comment – None</p>	Action – None
8. Public Comments on items NOT on this Agenda	Public Comment – None	
9. Schedule the Next UAC Meeting	The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, August 16, 2023, at 5:30 p.m. unless otherwise noticed.	
10. Closing Comments by UAC Committee Members	Chairperson Cesena and Committee Member Ouellette thanked General Manager Munds.	
11. Adjournment	The meeting adjourned at 6:50 p.m.	