



Utility Advisory Committee Meeting

April 21, 2021 at 5:30

TO PARTICIPATE: On your computer
via Microphone or type your public comment into the
Q & A Tab.

On your phone
call (929) 205-6099 or (301) 715-8592
Meeting ID: 114-611-628 and
Press *9 to raise your hand via phone.

Please note if you are on your computer but do not have a microphone, you will have to call in to speak, or write your public comment in the Q&A Tab.

Agenda Item 1:

Call to Order
Roll Call



Agenda Item 2:

Approve UAC Meeting
Minutes of
March 17, 2021



Agenda Item 3:

Basin Management Committee Updates



Agenda Item 3:

Accessory Dwelling Units (ADUs)

- State mandated requirements
- In accordance w/ state law, the County BOS adopted an ADU ordinance which under review by the Coastal Commission
- County's authority vs. water purveyor authority in regards to water (complicated by different water purveyor governance structures)
- We need a plan moving forward to avoid state law primacy



ADU Development Type	Description	Per State ADU Law (see Gov. Code Sec. 65852.2 for full details)		
		New or Separate Utility Connection	Impact Fees	Legal Constraint
Type A ADUs on lots with single-family dwellings	1 ADU and 1 JADU ADU size shall not exceed 1,000 sq. ft. and may be attached or detached from the primary dwelling JADU shall not exceed 500 sq. ft. and must be located within the existing or proposed primary dwelling	Unless the ADU was constructed with a new single-family dwelling, cannot: (a) require the applicant to install a new or separate utility connection directly between the ADU and the utility; or (b) impose a related connection fee or capacity charge	Cannot impose any impact fee upon the development of an ADU less than 750 square feet Any impact fees charged for an ADU of 750 square feet or more shall be charged proportionately in relation to the square footage of the primary dwelling "Impact fee" does not include any connection fee or capacity charge	An ADU shall not be considered to be a new residential use for purposes of calculating connection fees or capacity charges for utilities, including water and sewer service, unless the ADU was constructed with a new single-family dwelling
Type B ADUs on lots with single-family dwellings	1 ADU <u>OR</u> 1 ADU and 1 JADU ADU size shall not exceed 800 sq. ft. and must be detached (new construction) from the primary dwelling JADU shall not exceed 500 sq. ft. and must be located within the existing or proposed primary dwelling	May require a new or separate utility connection directly between the ADU and the utility		
Type C ADUs on lots with multi-family dwellings	Multiple ADUs, not to exceed 25% of the number of existing multi-family dwelling units ADU size shall not exceed 1,000 sq. ft. and must be established within portions of existing multi-family dwelling structures that are not used as livable spaces	Connection may be subject to a connection fee or capacity charge that shall be proportionate to the burden of the proposed ADU, based upon either its sq. ft. or the number of its drainage fixture unit values upon the water or sewer system		
Type D ADUs on lots with multi-family dwellings	2 ADUs ADU size shall not exceed 1,000 sq. ft. and must be detached from the multi-family dwelling	This fee or charge shall not exceed the reasonable cost of providing this service		
Type E ADUs on lots with single-family dwellings	1 ADU (standard ADU development type) ADU size shall not exceed 1,200 sq. ft. and may be attached or detached from the primary dwelling			

Agenda Item 3:

Next Steps:

- BMC Discussion on May 19th
- Back to the UAC on May 19th for discussion & recommendation
- Discussion and action by Board of Directors on June 3rd
- Letter to the Coastal Commission June 15th



Agenda Item 4:

Utility Department Report



Agenda Item 4:

Water Production:

- 13.1 million gallons - average daily demand 435,500 gallons
- Increase of approximately 3.5% over last year
- Per capita water use increased from 54.5 gpcd in March 2020 to 62.4 gpcd in March 2021.



Production & Runtime Hours by Well Site

Production:

Production (MG) March	2021	2020
Palisades	1.7139	3.2158
3 rd Street/Bayside	2.8363	0.0000
8 th Street/El Moro	2.9721	4.6360
10 th Street	1.6720	4.1977
South Bay (lower)	3.5558	0.0008
South Bay (upper)	0.3160	0.5700
TOTAL	13.0661	12.6203



Production & Runtime Hours by Well Site

Runtime:

Runtime (hrs.) March	2021	2020
Palisades	82.7	155.9
3 rd Street/Bayside	681.1	0.3
8 th Street/El Moro	165.6	252.4
10 th Street	129.4	268.9
South Bay (lower)	733.2	0.0
South Bay (upper)	138.7	337.7
TOTAL	1930.7	1015.2



Water Billing Information

Forty-three percent of the service area received bills for approximately **10.25 MG** consumption for the period of January 10, 2020 through March 10, 2021. This generated approximately **\$192,968.25** in revenue.



Rainfall – Water Year April through March

Water Year	Total
2020-2021 (through March)	13.52
2019-2020	13.23
2018-2019	23.09
2017 - 2018	13.62
2016 - 2017	26.01
2015 - 2016	16.74
2014 - 2015	7.61
2013 - 2014	6.59
2012 - 2013	9.87



Utilities Department Report

Questions

Agenda Item 5:

Utility Department Updates



Agenda Item 5: Utility Department Updates

Program C Well

- SWCA, the District's environmental consultant, continue to work on the project description, archeological and biological resource and the Mitigated Negative Declaration.
- The Board approved a contract with Cleath-Harris Hydrogeologist to provide project design and management services.

8th Street Upper Aquifer Well

- Staff authorized design engineer to update costs and complete design to go out to bid. Approval to BOD in May 2021.



Utility Department Updates

Questions



Agenda Item 6:

Preliminary Budget Review 2021/2022 Budget for Fund 500 & Fund 800



FY 2021-22 Preliminary Budget Review

What I am requesting from you tonight:

**Review, ask questions and comment (as needed)
on the budgets for Funds 500 & 800.**



FY 2021-22 Preliminary Budget Review

Report Format

- Major Requests
- Impact to Budget
- Summary w/ a summary table



Fund 500 – Water

Major Requests: Increase in Salaries and Wages per SLOCEA MOU extension (percentage still to be determined), increase in Capital Outlay for Capital Improvement Projects (CIP) and vehicle/equipment replacement.

Impact to Budget: Salaries and Wages will increase by approximately 5% (+/-); unfunded accrued liabilities for retirement will increase by about \$5,000 and CIP will increase by \$157,000 for the projects identified in the CIP table. The Services and Supplies budget has been reduced by approximately \$64,500 resulting in a net increase in the Fund 500 budget of approximately a 3.2% or \$117,000.00 for FY 2021-22.



Fund 500 – Water

FY 2021-22 Capital Improvement Projects					
Budget Code	FY 2020-21 Project	Budgeted (Estimated)	FY 20/21 Expenditures	Carryover Balance	Comments
500/9006	Program "C" Well Planning	\$200,000.00	\$112,022.00	\$0.00	Move to construction phase
500/9006	SCADA	\$400,000.00	\$26,280.00	\$0.00	Implementation deferred
500/9006	8th Street Well Construction	\$315,824.00	\$9,351.00	\$306,473.00	\$240K grant funding pending
		Sub-total	\$147,653.00	\$306,473.00	
	FY 21/22 Projects				
500/9006	Program "C" Well Construction	\$750,000.00		\$750,000.00	New
500/9006	16th St. Tank South Rehabilitation	\$352,150.00		\$352,150.00	New
			CIP TOTALS	\$1,408,623.00	
500/9059	Replacement Utility Truck Unit H	\$50,000.00		\$50,000.00	New
			Vehicle Replacement TOTAL	\$50,000.00	
			TOTALS	\$1,458,623.00	



Fund 500 – Water

Fund 500 Budget Category	2020-2021 Budget	2021-2022 Budget	Increase/ (Decrease)
Revenue	\$2,906,251.30	\$2,925,800.30	\$19,549.00
Expenditures			
Total Personnel	\$763,181.13	\$792,185.02	\$29,003.89
Services & Supplies	\$675,310.90	\$610,737.81	-\$64,573.09
Capital Outlay	\$1,301,762.28	\$1,458,623.00	\$156,860.72
Debt Service	\$275,556.50	\$275,556.50	\$0.00
Reserves	\$57,000.00	\$57,000.00	\$0.00
Transfers	\$568,548.00	\$563,952.90	-\$4,595.10
TOTAL Expenditures	\$3,641,358.81	\$3,758,055.23	\$116,696.42



Fund 800 – Drainage

Major Requests: Proposed minor increases in Services and Supplies line items for increases in regulatory fees and drainage basin maintenance.

Impact to Budget: There will be an overall decrease in budget of \$24,775 mainly due to the deferral of the SCADA project to FY 2024-25.



Fund 800 – Drainage

Fund 800 Budget Category	2019-2020 Budget	2020-2021 Budget	Increase/ (Decrease)
Revenue	\$126,738.00	\$124,429.00	-\$2,309.00
Expenditures			
Total Personnel	\$9,200.00	\$9,200.00	\$0.00
Services & Supplies	\$26,251.96	\$29,584.24	\$3,332.28
Capital Outlay	\$43,000.00	\$15,000.00	-\$28,000.00
Reserves	\$0.00	\$0.00	\$0.00
Transfers	\$13,299.37	\$13,191.88	-\$107.49
TOTAL Expenditures	\$91,751.33	\$66,976.12	-\$24,775.21



FY 2020-21 Preliminary Budget Review


Questions or Comments?



Agenda Item 7:

Public Comment For Items Not On The Agenda

To Speak:

Raise your Hand by clicking  on your computer
Or Press *9 to raise your hand via phone.



Agenda Item 8:

Schedule Next UAC Meeting

May 19, 2021

at 5:30pm



Agenda Item 9:

Closing Comments by UAC Committee Members



Agenda Item 10:

Adjournment

