



February 28, 2022

TO: Finance Advisory Committee
FROM: Laura Durban, Administrative Services Manager
SUBJECT: **Agenda Item 2 – 02/28/2022 FAC Meeting**
Approve Prior Meeting Minutes

President
Matthew D. Fourcroy

Vice President
Charles L. Cesena

Directors
Troy C. Gatchell
Marshall E. Ochylski
Christine M. Womack

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
Eddy Moore

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the minutes of the Finance Advisory Committee (FAC) meeting held January 31, 2022 for your review and approval.

STAFF RECOMMENDATION

Staff recommend that the Finance Advisory Committee adopt the following Motion:

Motion: I move that the Finance Advisory Committee approve the minutes of the FAC meeting held January 31, 2022.

Attachment
01/31/22 Finance Advisory Committee Minutes

Mailing Address:
P.O. Box 6064
Los Osos, CA 93412

Offices:
2122 9th Street, Suite 110
Los Osos, CA 93402

Phone: 805/528-9370
FAX: 805/528-9377

www.losososcsd.org

**Los Osos Community Services District
DRAFT Minutes of the Finance Advisory Committee Meeting
January 31, 2022 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p>1. Call to Order and Roll Call</p>	<p>Chairperson Womack called the meeting to order at 5:31 p.m.</p> <p><u>Roll Call:</u></p> <p>Sandra Cirilo, Committee Member – Absent Lisa Gonzalez, Committee Member – Present Julian Metcalf, Committee Member - Present Alyce Thorp, Committee Member – Absent Marshall Ochylski, Vice Chairperson – Present Christine Womack, Chairperson – Present</p> <p><u>Staff:</u></p> <p>Ron Munds, General Manager Laura Durban, Administrative Services Manager Adrienne Geidel, District Bookkeeper</p>	
<p>2. Presentation – Brown Act Training</p>	<p>Director Ochylski presented to the Committee a presentation on the Brown Act, including questions that each Committee Member needed to respond to and informing them of the current changes in place due to Executive Order N-29-20, Assembly Bill 992 and Assembly Bill 361.</p> <p>Public Comment - None</p>	<p>Action: None</p>
<p>3. Approve FAC Meeting Minutes of January 3, 2022</p>	<p>Chairperson Womack presented the minutes for approval.</p> <p>Public Comment - None</p> <p>Committee Member Metcalf made a motion that the Committee approve the minutes of January 3, 2022. The motion was seconded by Committee Member Gonzalez and passed with unanimous consent.</p>	<p>Action: File Approved Minutes</p>
<p>4. Review of Board Item 2021-2022 Mid-Year Budget Adjustments</p>	<p>General Manager Munds presented the Mid-Year Budget Adjustments as seen in the Power Point presentation available on the District website.</p> <p>Public Comment – None</p> <p>Committee Member Gonzalez made a motion that the Committee recommend that the Board approve the Mid-Year Adjustment Requests as presented for Funds 100, 200, 301, 500, 600, 800 and 900. The motion was seconded by Committee Member Metcalf and the motion passed unanimously.</p>	<p>Action: The Committee recommended that the Board approve the Mid-Year Adjustment Requests as presented for Funds 100, 200, 301, 500, 600, 800 and 900.</p>
<p>5. Review of Board Item Regarding Approval of Warrant Register for January 2022</p>	<p>Administrative Services Manager Durban presented the Warrants for review.</p> <p>Public Comment – None</p> <p>Committee Member Metcalf made a recommendation that the Board approve the Warrants of January 2022. The motion was seconded by Committee Member Gonzalez and the motion carried with unanimous consent.</p>	<p>Action: The Committee recommended that the Board approve the Warrant Register for January 2022.</p>
<p>6. Review of Board Item Regarding Financial Reports for the Period Ending December 31, 2021</p>	<p>General Manager Munds presented the Financial Reports for approval as presented in the packet.</p> <p>Public Comment – None</p> <p>Committee Member Cirilo made a recommendation that the Board receive and file the Financials of December 31, 2021. The motion was seconded by Committee Member Metcalf and the motion carried with unanimous consent.</p>	<p>Action: The Committee recommended that the Board receive and file the Financials for the period ending December 31, 2021.</p>

AGENDA ITEM	DISCUSSION	FOLLOW-UP
7. General Manager Update	<p>General Manager Munds presented, commenting on the 8th Street Upper Aquifer Well project; 16th Street South Tank project; Program C Well Project; 5-Year Water Rate Study; Solid Waste Franchise Agreement.</p> <p>The Committee discussed the General Manager Report</p> <p>Public Comment – None</p>	Action: None
8. Public Comments on Items NOT on this Agenda	Lynette Tornatzky thanked the Committee and the Staff.	
9. Schedule Next FAC Meeting	The next meeting of the Financial Advisory Committee is scheduled for Monday February 28, 2022 unless otherwise noted.	
10. Closing Comments by FAC Committee	<p>The Committee thanked the Staff.</p> <p>Chairperson Womack thanked the Committee and Staff.</p>	
11. Adjournment	The meeting adjourned at 6:48 p.m.	

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