



January 15, 2025

TO: Utilities Advisory Committee
FROM: Laura Durban, Administrative Services Manager
SUBJECT: **Agenda Item 2 – 01/15/2025 UAC Meeting**
Approve Prior Meeting Minutes

President
Christine M. Womack

Vice President
Matthew D. Fourcroy

Directors
Charles L. Cesena
Tom Cross
Richard Hubbard

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
John Owens

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the minutes of the Utilities Advisory Committee (UAC) meeting held December 18, 2024, for your review and approval.

STAFF RECOMMENDATION

Staff recommend that the Utilities Advisory Committee adopt the following Motion:

Motion: I move that the Utilities Advisory Committee approve the minutes of the UAC meeting held December 18, 2024.

Attachment
12/18/2024 Utilities Advisory Committee Minutes

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**DRAFT - Los Osos Community Services District
Minutes of the Utilities Advisory Committee Meeting
December 18, 2024, at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Call to Order Flag Salute Roll Call	<p>Chairperson Cesena called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u> James Bishop, Committee Member – Present Jan Harper, Committee Member – Present Leonard Moothart, Committee Member – Present Pam Ouellette, Committee Member – Present Matthew Tallone, Committee Member – Absent Matthew Fourcroy, Vice-Chairperson – Absent Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u> Ron Munds, General Manager Margaret Falkner, Utility Systems Manager</p>	
2. Approve UAC Minutes of November 20, 2024	<p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – None</p> <p>Committee Member Harper moved to approve the meeting minutes of November 20, 2024. The motion was seconded by Committee Member Bishop and carried with a 3 – 0 – 1 Abstained.</p>	<u>Action –</u> File approved minutes.
3. Basin Management Committee Update	<p>General Manager Munds presented updates from the BMC meeting.</p> <p>Public Comment - None</p>	<u>Action - None</u>
4. Revised Intent/Will Serve Letter Policy and Procedures	<p>General Manager Munds presented the Proposed Policy Statement for applying for District water service, water-neutral development, a summary of Intent/Will Serve letter processes, and the need to update fees.</p> <p>The Committee discussed water-neutral development, data that show if it is trending in the right direction, and annual reports.</p> <p>General Manager Munds will bring back fees and application to a future meeting.</p> <p>Public Comment - None</p>	
5. Utilities Department Report	<p>Utility Systems Manager Falkner reported on November's 2024's water production, well site production and runtime hours, water billing information, rainfall totals, and the call-out record.</p> <p>Public Comment - None</p>	<u>Action – None</u>
6. Utilities Department Updates	<p>General Manager Munds provided updates on the Program C Well project, Groundwater Monitoring Well Project, 10th Street tank, FEMA/Cal OES Cabrillo Basin funding update, and the WRDA Grant that is in the news.</p> <p>Public Comment – None</p>	<u>Action – None</u>
7. Public Comments on items NOT on this Agenda	Public Comment – None	<u>Action – None</u>
8. Schedule the Next UAC Meeting	The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, January 15, 2025, at 5:30 p.m. unless otherwise noticed.	
9. Closing Comments by UAC Committee Members	<p>Chairperson Cesena thanked the Committee.</p> <p>General Manager Munds thanked the Committee</p> <p>Committee Member Moothart thanked Staff.</p>	
10. Adjournment	The meeting was adjourned at 6:27 p.m.	