



March 16, 2022

TO: Utilities Advisory Committee
FROM: Laura Durban, Administrative Services Manager
SUBJECT: **Agenda Item 2 – 03/16/2022 UAC Meeting**
Approve Prior Meeting Minutes

President
Matthew D. Fourcroy

Vice President
Charles L. Cesena

Directors
Troy C. Gatchell
Marshall E. Ochylski
Christine M. Womack

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
Eddy Moore

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the minutes of the Utilities Advisory Committee (UAC) meeting held February 16, 2022 for your review and approval.

STAFF RECOMMENDATION

Staff recommend that the Utilities Advisory Committee adopt the following Motion:

Motion: I move that the Utilities Advisory Committee approve the minutes of the UAC meeting held February 16, 2022.

Attachment
02/16/2022 Utilities Advisory Committee Minutes

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**DRAFT - Minutes of the Utilities Advisory Committee Meeting
February 16, 2022 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p>1. Call to Order and Roll Call</p>	<p>Chairperson Cesena called the meeting to order at 5:31 p.m.</p> <p><u>Roll Call:</u> James Bishop, Committee Member – Present Jan Harper, Committee Member – Present Leonard Moothart, Committee Member – Present Committee Member Ouellette – Present Gene Scovell, Committee Member – Present Matthew Fourcroy, Vice Chairperson – Absent Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u> Ron Munds, General Manager Laura Durban, Administrative Services Manager</p>	
<p>2. Presentation - Brown Act Training</p>	<p>Director Ochylski presented to the Committee a presentation on the Brown Act, including questions that each Committee Member needed to respond to and informing them of the current changes in place due to Executive Order N-29-20, Assembly Bill 992 and Assembly Bill 361.</p> <p>Public Comment – None</p>	<p><u>Action</u> – None</p>
<p>3. Approve UAC Minutes of January 19, 2022</p>	<p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – None</p> <p>Committee Member Bishop moved to approve the meeting minutes of January 19, 2022. The motion was seconded by Committee Member Harper and carried with unanimous consent.</p>	<p><u>Action</u> – File approved minutes.</p>
<p>4. Water Rate Study Update</p>	<p>General Manager Munds presented on the Water Rate Study Update introducing Rob Miller, District Engineer, who was available for questions.</p> <p>The Committee discussed the rate study decision points including; rate increases; reserve policies; future Capital Projects; Zone A property tax; Water sales/consumption; inflation rate; Base Fee; average customer bill; how percentages were calculated.</p> <p>Public Comment – None</p>	<p><u>Action</u> – None</p>
<p>5. Basin Management Committee Update</p>	<p>General Manager Munds presented a PowerPoint presentation on the BMC meeting. Details on the current work efforts include Water Recycling Funding Program; Basin Metric Evaluation; Lower Aquifer Monitoring Well Improvement; Los Osos Creek Stream Gage Rating Curve; Lower aquifer Nitrate Investigation; Organizational Funding Study.</p> <p>Public Comment - None</p>	<p><u>Action</u> – None</p>
<p>5. Utilities Department Report</p>	<p>Utility Systems Manager Falkner presented an overview available on the district website. The report includes details of water production, water billing, and rainfall.</p> <p>Public Comment – None</p>	<p><u>Action</u> – None</p>
<p>7. Utilities Department Update</p>	<p>General Manager Munds reported on the 8th St. Upper Aquifer Well, 16th Street South Tank Rehab and Coating Project and Program C Well.</p> <p>The Committee discussed the Minor Use Permit concerning Program C Well.</p> <p>Public Comment – None</p>	<p><u>Action</u> – None</p>

AGENDA ITEM	DISCUSSION	FOLLOW-UP
8. Present Board Approved 2022 Work Plan for UAC	General Manager Munds presented the 2021 Work Plan for PRAC. Public Comment – None	
9. Public Comments on Items NOT on this Agenda	None	Action – None
10. Schedule Next UAC Meeting	The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, March 16, 2022 at 5:30 p.m., unless otherwise noticed.	
11. Closing Comments by UAC Committee Members	Committee Members Moothart and Bishop thanked the Rate Study Committee. Committee Member Harper requested updates on a JPA for the Basin Management Committee. Chairperson Cesena commented the water rate increase is less than the previous third proposal which was not implemented.	
12. Adjournment	The meeting adjourned at 7:12 p.m.	

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