



December 6, 2023

**TO:** Utilities Advisory Committee  
**FROM:** Laura Durban, Administrative Services Manager  
**SUBJECT:** **Agenda Item 2 – 12/06/2023 UAC Meeting**  
Approve Prior Meeting Minutes

**President**  
Charles L. Cesena

**Vice President**  
Marshall E. Ochylski

**Directors**  
Matthew D. Fourcroy  
Troy C. Gatchell  
Christine M. Womack

**General Manager**  
Ron Munds

**District Accountant**  
Robert Stilts, CPA

**Unit Chief**  
John Owens

**Battalion Chief**  
Paul Provence

**DESCRIPTION**

Attached are the minutes of the Utilities Advisory Committee (UAC) meeting held October 18, 2023 for your review and approval.

**STAFF RECOMMENDATION**

Staff recommend that the Utilities Advisory Committee adopt the following Motion:

***Motion: I move that the Utilities Advisory Committee approve the minutes of the UAC meeting held October 18, 2023.***

Attachment  
10/18/2023 Utilities Advisory Committee Minutes

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**Los Osos Community Services District**  
**DRAFT - Minutes of the Utilities Advisory Committee Meeting**  
**October 18, 2023 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<b>1. Call to Order Flag Salute Roll Call</b>	<p>Chairperson Cesena called the meeting to order at 5:31 p.m.</p> <p><u>Roll Call:</u>            James Bishop, Committee Member – Absent            Jan Harper, Committee Member – Present            Leonard Moothart, Committee Member – Present            Pam Ouellette, Committee Member – Present            Matthew Tallone, Committee Member – Absent            Matthew Fourcroy, Vice-Chairperson – Absent            Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u>            Ron Munds, General Manager            Margaret Falkner, Utility Systems Manager            Laura Durban, Administrative Services Manager</p>	
<b>2. Approve UAC Minutes of September 20, 2023</b>	<p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – None</p> <p><b>Committee Member Harper moved to approve the meeting minutes of September 20, 2023. The motion was seconded by Committee Member Moothart and carried with unanimous consent.</b></p>	<b>Action – File approved minutes.</b>
<b>3. Basin Management Committee Update</b>	<p>General Manager Munds reported provided a report on the BMC Meeting commenting on the County's presentation on tract 1646 near Sea Pines, business strategies for the 2024 budget and website hosting, monitoring wells, the Transient Model, and Agenda items that were continued.</p> <p>Public Comment – None</p>	<b>Action – None</b>
<b>4. Water Resiliency Intertie Project Initial Draft Study/Mitigated Negative Declaration</b>	<p>General Manager Munds presented a background, commented on the IS/MND, the environmental checklist, overarching findings, and next steps.</p> <p>The Committee inquired about grant funds, requirements in MND, and whether comments had been made.</p> <p>Public Comment – None</p>	<b>Action – None</b>
<b>5. Cabrillo Stormwater Basin Status Report</b>	<p>General Manager Munds presented providing an incident timeline and actions; cost summary to date; financial summary; and next steps for a final-fix.</p> <p>The Committee discussed the report.</p> <p>Public Comment – Richard Margetson inquired about the roll-off on Vista Court and commented on outreach ideas.</p> <p>General Manager Munds responded the roll-off will be removed on Friday.</p>	<b>Action – None</b>
<b>6. Utility Department Report</b>	<p>Utility Systems Manager Falkner reported on September 2023s water production, well site production and runtime hours, water billing revenues, and rainfall totals.</p> <p>The Committee inquired if there were any issues with discharge permits and wells.</p> <p>General Manager Munds commented on PFAS testing.</p> <p>Public Comment – None</p>	<b>Action – None</b>

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<b>7. Utilities Department Updates</b>	<p>General Manager Munds provided updates on the Bay Oaks Well, 16th Street North Tank Project, 10<sup>th</sup> Street transfer pump, and BMC projects.</p> <p>Public Comment – None</p>	<b>Action – None</b>
<b>8. Public Comments on items NOT on this Agenda</b>	Public Comment - None	
<b>9. Schedule the Next UAC Meeting</b>	The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, November, 15, 2023, at 5:30 p.m. unless otherwise noticed.	
<b>10. Closing Comments by UAC Committee Members</b>	<p>Committee Member Harper inquired about comments made at the BMC meeting regarding 'giving water'.</p> <p>General Manager Munds responded there are local ranchers who experience flooding who would like to transfer the water to a treatment plant for recharging.</p>	
<b>11. Adjournment</b>	The meeting adjourned at 6:26 p.m.	

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