



May 20, 2021

TO: Emergency Services Advisory Committee
FROM: Laura Durban, Administrative Services Manager
SUBJECT: **Agenda Item 2 – 05/20/2021 ESAC Meeting**
Approve Prior Meeting Minutes

President
Christine M. Womack

Vice President
Matthew D. Fourcroy

Directors
Charles L. Cesena
Troy C. Gatchell
Marshall E. Ochylski

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
Eddy Moore

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the minutes of the Emergency Services Advisory Committee (ESAC) meeting held February 18, 2021 for your review and approval.

STAFF RECOMMENDATION

Staff recommend that the Emergency Services Advisory Committee adopt the following Motion:

Motion: I move that the Emergency Services Advisory Committee approve the minutes of the FAC meeting held February 18, 2021.

Attachment
02/18/21 Emergency Services Advisory Committee Minutes

Mailing Address:
P.O. Box 6064
Los Osos, CA 93412

Offices:
2122 9th Street, Suite 110
Los Osos, CA 93402

Phone: 805/528-9370
FAX: 805/528-9377

www.losososcscsd.org

Los Osos Community Services District
DRAFT - Minutes of the Emergency Services Advisory Committee Meeting
February 18, 2021 at 5:30 p.m.

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p>1. Call to Order and Roll Call</p>	<p>Chairperson Ochylski called the meeting to order at 5:32 p.m.</p> <p><u>Roll Call:</u> Craig Baltimore, Committee Member – Present Stephanie Dininni, Committee Member – Absent Bob Neumann, Committee Member – Present Gary Orback, Committee Member – Present Warren Sargent, Committee Member – Present Vice Chairperson Troy Gatchell – Present Chairperson Marshall Ochylski – Present</p> <p><u>Staff:</u> Ron Munds, General Manager Laura Durban, Administrative Services Manager Paul Provence, Battalion Chief</p>	
<p>2. Presentation – Brown Act Training</p>	<p>Director Ochylski presented to the Committee a presentation on the Brown Act, including questions that each Committee Member needed to respond to and informing them of the current changes in place due to Executive Order N-29-20 and Assembly Bill 992.</p> <p>Public Comment - None</p>	<p>Action – None</p>
<p>3. Approve ESAC Minutes of May 23, 2019</p>	<p>Chairperson Ochylski presented the minutes for approval.</p> <p>Public Comment – None.</p> <p>Committee Member Neumann made a motion to approve the minutes of May 23, 2019. The motion was seconded by Committee Member Orback and passed by unanimous consent.</p>	<p>Action – File approved minutes.</p>
<p>4. Fire Department/ Cal Fire Presentation</p>	<p>Battalion Chief Provence presented a PowerPoint presentation on Station-15 and CalFire which is made available on the District Website discussing State of CA cooperative efforts, County Fire Operations, Staffing, Statistics, Vehicles, Reserve Firefighter Program, and some responses over the last year.</p> <p>Committee Member Orback inquired if there is any compensation for calls to Montana De Oro State Park or if it's part of the workload.</p> <p>Battalion Chief Provence commented that there is no monetary compensation, it has minimal impacts to district. Currently the Fire Department is called to Montana De Oro about once a week and there is a standing order at Station-15 for medical aid calls to send only one piece of equipment, and for emergency to send both and a cover engine to come in behind to make sure that there is appropriate staffing at Station-15.</p> <p>Committee Member Baltimore commented on increase in calls and inquired if the current facility is meeting the needs, or if the District should be looking at expansion in the future.</p> <p>Battalion Chief Provence responded that this is the start of that discussion, as Los Osos grows the District will have to start thinking of a second station, as well as rebuilding or remodeling the current station as it ages; commented that the District and residents will need to weigh in on what they want from their Fire Department to help figure out future staffing and needs.</p> <p>Public Comment – None</p>	<p>Action – None</p>

AGENDA ITEM	DISCUSSION	FOLLOW-UP
5. Present Board Approved 2021 Work Plan for ESAC	<p>General Manager Munds presented the 2021 Work Plan for ESAC made available in the Staff Report.</p> <p>Vice Chairperson Gatchell commented on CERT (Community Emergency Response Team) involvement and materials.</p> <p>Committee Member Neumann commented that he is the CERT Program Coordinator for Estero Bay area and currently it is more about disaster preparedness and being able to help your neighbor.</p> <p>Committee Member Baltimore commented that at the next ESAC meeting the committee should concentrate on Work Plan Item #2 voicing that the order for the committee should be #2, #1 and #3, and that #4 should be worked on throughout.</p> <p>Public Comment – None</p>	Action – None
6. Review of Fund 301 Financials for the Period Ending December 31, 2020	<p>General Manager Munds presented the Financials as made available in the Staff Report on the District Website.</p> <p>Committee Member Orback inquired about a replacement/depreciation plan for emergency response vehicles.</p> <p>General Manager Munds responded that the District has a Vehicle Sinking Fund Schedule which depreciates the vehicle and requires a certain dollar amount to be put into reserve every year so that a replacement purchase can be made when the service life of the vehicle comes to an end.</p> <p>Committee Member Baltimore inquired where the funds from the sale of the depreciated truck go.</p> <p>General Manager Munds responded that the money received will go back into the Fire vehicle reserve account.</p> <p>Public Comment – None</p>	Action – None
7. Public Comments NOT on this Agenda	None	
8. Schedule Next ESAC Meeting	The next Emergency Services Advisory Committee meeting is scheduled for May 20, 2021 at 5:30 p.m.	
10. Closing Comments by ESAC Members	<p>Committee Member Baltimore and Vice Chairperson Gatchell commented that they will not be in attendance at the May 20, 2021 meeting.</p> <p>Chairperson Ochylski thanked the Committee, Staff and Fire Chief for presentations, discussions and questions asked during the meeting.</p>	
11. Adjournment	The meeting adjourned at 6:39 p.m.	