



March 16, 2018

TO: LOCSD Board of Directors
FROM: Ann Kudart, Administrative Services Manager
SUBJECT: **Agenda Item 11B – 4/5/2018 Board Meeting**
Approve Prior Meeting Minutes

President
Vicki L. Milledge

Vice President
Marshall E. Ochylski

Directors
Charles L. Cesena
Louis G. Tornatzky
Vacant

General Manager
Renee Osborne

District Accountant
Robert Stilts, CPA

Unit Chief
Scott M. Jalbert

Battalion Chief
Greg Alex

DESCRIPTION

Attached are minutes from your Board's Regular Meeting held March 1, 2018 for your approval.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board approve the minutes of the March 1, 2018.

Attachment

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Los Osos Community Services District
DRAFT Minutes of the Regular Meeting of March 1, 2018

AGENDA ITEM	DISCUSSION OR ACTION
<p>1. CALL TO ORDER/FLAG SALUTE/SILENT OBSERVANCE/ROLL CALL</p>	<p>President Milledge called the meeting to order at 7:00 p.m., led the flag salute and asked for a silent observance.</p> <p>Roll Call: Charles Cesena, Director – Present Jon-Erik Storm, Director – Absent Louis Tornatzky, Director – Present Marshall Ochylski, Vice President – Absent Vicki Milledge, President – Present</p> <p>The following Staff were present: Renee Osborne, General Manager Roy Hanley, District Counsel Greg Alex, Battalion Chief Jose Acosta, Utility Systems Manager Ann Kudart, Administrative Services Manager</p> <p>President Milledge announced that Items 7D, 7E, and 7F were tabled to next month's Board meeting on April 5, 2018.</p>
<p>2. PRESENTATION AND PUBLIC HEARINGS</p>	<p>None</p>
<p>3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA</p>	<p>Tony Salome asked for the Board's support in adopting a resolution opposing the Trump administration's plan to open offshore drilling along the California coast.</p> <p>Julie Tacker commented that the budget, mid-year budget, and current financials all have differing numbers and that the General Manager has changed budget numbers without Board consent.</p> <p>Vita Miller opposed the cancellation of the Emergency Services Advisory Committee meetings.</p> <p>Linde Owen opposed the cancellation of the Emergency Services Advisory Committee meetings.</p> <p>Emily Miggins thanked the Fire Department for their support at the recent community meeting regarding hazard mitigation in Los Osos.</p> <p>Richard Margetson supported Ms. Tacker's comment regarding budget numbers and commented on the accomplishments of the Emergency Services Advisory Committee meetings.</p>
<p>4. ADMINISTRATIVE AND COMMITTEE REPORTS</p> <p>A. Fire Department Report</p> <p>B. Sheriff Department Report</p> <p>C. Utilities Department Report</p> <p>D. General Manager Report</p> <p>E. Los Osos Community Advisory Council (LOCAC)</p> <p>F. Los Osos/Baywood Park Chamber of Commerce Report</p>	<p>Battalion Chief Alex provided a summary of the January 2018 Fire Department activities as submitted in the agenda packet. At the request of President Milledge, Chief Alex reported that the Los Osos Fire Safe Focus Group is a local group under the umbrella of the Countywide Fire Safe Council and the focus is to look at ways to improve community fire protection through means of grant writing, public education, shaded fuel breaks, and different opportunities to provide funding to applicants that can provide those goals. He announced the receipt of a \$22,000 grant for the chipping event to be held in May.</p> <p>Sergeant Scotto provided the Sheriff Department's report of activities in Los Osos for the month of February with 187 calls for service.</p> <p>Utility Systems Manager Jose Acosta provided a summary of the January 2018 activities of the Utilities Department as submitted in the agenda packet, reporting that residential water usage dropped to 55.2 gallons per person per day.</p> <p>General Manager Osborne provided a summary of the GM's activities for February 2018 as submitted in the agenda packet.</p> <p>Vice Chairperson Larry Bender reported that the Council recommended approval of new small cell wireless communication facilities on existing utility poles to support Emergency Services; and the need for vacation rentals to be permitted.</p> <p>None</p>

AGENDA ITEM	DISCUSSION
<p>G. Utilities Advisory Committee Report</p> <p>H. Finance Advisory Committee Report</p> <p>I. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars</p> <p>J. Response to Previously Asked Questions</p>	<p>Director Cesena reported on the February 21st UAC meeting in which the Committee heard updates regarding the Capital Improvement Program; that the Committee was unable to discuss the County's contracts with dryland farmers as it was not on the Committee's work plan and that there needs to be a means for committees to be able to discuss items of interest not on their work plan.</p> <p>President Milledge reported on the February 26th FAC meeting in which the Committee recommended approval of allocating the \$292,873 surplus to Water Reserve Accounts; approved the warrant report with the exception of Robert Stilts' \$5000 check which was voided by staff and reissued for \$4300; recommended approval of the financials with needed amendments by the General Manager; and requested review of the Rate Stabilization Fund by both FAC and UAC.</p> <p>None</p> <p>None</p>
<p>5. PUBLIC COMMENT ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA</p>	<p>Public Comment – Julie Tacker supported a District representative at the Board of Supervisors meeting to report on the \$10 million settlement associated with the wastewater project; the GM's report regarding the low income funds; the cost of administering the water conservation campaign; and budget adjustments by the GM without Board consent.</p> <p>Richard Margetson opposed Item 6E being approved as the balance amount is uncertain; commented on the Financials and Rate Stabilization Reserve; and the need for committees to be able to review items not on their work plan.</p> <p>Linde Owen thanked the Fire Department for support with fire safety issues; clarification from the Fire Department to eliminate ESAC meeting; and commented on the Low Income Assistance Fund.</p> <p>Emily Miggins thanked the Sheriff for their professional handling of a recent incident.</p>
<p>6. CONSENT AGENDA</p> <p>A. Receive Administrative and Committee Reports</p> <p>B. Approve Meeting Minutes of February 1, 2018</p> <p>C. Approve Warrant Register for February 2018</p> <p>D. Receive Financial Reports for the Period Ending January 31, 2018</p> <p>E. Approve the Allocation of Budget Surplus in the Amount of \$292,873 to Water Reserve Accounts</p>	<p>A motion was made by Director Cesena that the Board receive and file the Administrative and Committee Reports and approve the Consent Agenda. The motion was seconded by Director Tornatzky and carried with the following vote:</p> <p>Ayes: Directors Cesena, Tornatzky, Milledge Nays: Cesena on Items 11D Abstain: None Absent: Storm, Ochylski</p>
<p>7. GENERAL ACTION ITEMS</p> <p>A. Fire Sprinkler Service Installation at 1220 3rd Street, Los Osos</p>	<p>Utility Systems Manager Jose Acosta provided a summary of the report as provided in the Board packet. He reported that Senate Bill 1069 would soon be a requirement for Special Districts and that staff would like to be proactive in bringing to the Board a change to Title 2 placing the District in line with surrounding agencies.</p> <p>Public Comment – Linde Owen commented on the need for more clarification of the situation if there would be a penalty.</p> <p>Julie Tacker commented that fire sprinkler installation is a requirement of the County; and supported engaging UAC in the Title 2 updates.</p> <p>A motion was made by Director Cesena to approve Option 2. The motion was seconded by Director Tornatzky and carried by unanimous consent.</p>

AGENDA ITEM	DISCUSSION
B. Select the LOCSB Board of Directors Water Conservation Entry Winner	<p>General Manager Osborne provided a summary of the report as submitted with the agenda packet.</p> <p>Public Comment – None</p> <p>A motion was made by Director Cesena that the entry depicting the Bear and the Water Drop was the Board of Directors Water Conservation entry winner. The motion was seconded by Director Tornatzky and carried by unanimous consent.</p>
C. Discussion Regarding Station 15-South Bay 4.0 Staffing	<p>Chief Alex provided a detailed summary of his written staff report. He reported that staff recommended that the District maintain the current staffing model of three SLO County Fire Department employees and one District Reserve Firefighter.</p> <p>Public Comment – Linde Owen commented that this item should have gone to ESAC.</p> <p>Julie Tacker commented that this item should have gone to committees for deeper discussion.</p> <p>Vita Miller commented that this item should go to ESAC for continued discussion.</p> <p>Tom Wright commented on other options to disband the reserves.</p> <p>Richard Margetson commented that this is too serious to decide this evening and supported additional discussion.</p> <p>Jerry Dillingham supported continuing this item until the full Board is available to discuss.</p> <p>Director Cesena supported continuing for additional discussion with all Board members.</p>
D. Discussion Regarding the Continuation of Emergency Services Advisory Committee Meetings E. Appointment of Public Members to the District's 2018 Standing Advisory Committee Meetings F. Approve 2018 Advisory Committee Work Plans	<p>Items 7D, 7E, and 7F were tabled to be brought back at the Board's April 5, 2018 meeting.</p>
8. DISCUSSION OF PULLED CONSENT ITEMS	<p>None</p>
9. FUTURE AGENDA ITEMS	<p>Director Cesena requested the recycled water contracts that the County is preparing be brought to the Board for discussion and supported UAC review.</p> <p>President Milledge reported that she and Vice President Ochylski would discuss the GM tracking hours when preparing the water conservation plan.</p>
10. CLOSING BOARD COMMENTS	<p>Director Cesena thanked staff for the breakdown on the Water Rate Stabilization and all the kids who submitted entries for the water conservation program.</p> <p>General Manager Osborne announced that the water conservation entry winners will be awarded at the March 23rd Chamber Business Expo.</p>
11. ADJOURNMENT	<p>The meeting adjourned at 9:13 p.m.</p>